

# HOLME VALLEY CLIMATE ACTION PARTNERSHIP

England & Wales · Charity number 1190733

## Details

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Other names	ACTION, HVCAP
Status	Registered
Legal form	CIO
Registered	2020-08-05
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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**Address** Overbrook House  
Holt Lane  
Holmfirth  
HD9 3BW

**Phone** 01484685186

**Email** [hvcapfinance@gmail.com](mailto:hvcapfinance@gmail.com)

## Activities

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**Objects:** THE OBJECT OF THE CIO, FOR THE PUBLIC BENEFIT, IS THE PROMOTION OF THE CONSERVATION, PROTECTION AND IMPROVEMENT OF THE PHYSICAL AND NATURAL ENVIRONMENT AND PROMOTING THE PRUDENT USE OF NATURAL RESOURCES, IN HOLME VALLEY AND ITS ENVIRONS, IN SOUTH KIRKLEES, WEST YORKSHIRE, IN PARTICULAR BY:1) PROMOTING GOOD PRACTICE AND RAISING AWARENESS AND EDUCATING THE PUBLIC ABOUT THE CAUSES AND IMPACT OF CLIMATE CHANGE AND CLIMATE CHANGE ACTIONS;2) ACTING AS A RECOURSE FOR COMMUNITY GROUPS AND INITIATIVES TO HELP AND FACILITATE LOCAL CLIMATE ACTION WHICH WILL ENABLE THE COMMUNITY TO ADAPT TO AND MITIGATE THE ADVERSE IMPACTS OF CLIMATE CHANGE. 3) PROMOTING THE STUDY AND RESEARCH INTO THE CAUSES AND IMPACTS OF CLIMATE CHANGE AND MAKING THE USEFUL RESULTS AVAILABLE WITHIN THE COMMUNITY AND BEYOND.

**Activities:** Holme Valley Climate Action (HVCAP) is a not-for-profit, independent, community business, created in 2020 by local people as a registered charity, a CIO (Charitable Incorporated Organisation) reference 1109733. Our intention is to support local organisations in carrying out climate actions, to help reduce carbon emissions, with the aim of the Holme Valley becoming carbon neutral by 2030.

## Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body, Other Charitable Activities
- **What:** Education/training, Environment/conservation/heritage, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- Kirklees

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£11,241	£19,247	-	-
2024-03-31	£28,815	£22,341	-	-
2023-03-31	£17,601	£18,358	-	-
2022-03-31	£9,378	£10,188	-	-
2021-03-31	£23,052	£0	-	-

## Trustees

Name	Role	Appointed
Peter van Ruiten	Chair	2020-09-13
Deborah Williams		2024-09-25
Jocelyn Beverly Mister		2023-11-30
Margaret Bradley		2020-09-13

**HOLME VALLEY CLIMATE ACTION PARTNERSHIP**

England & Wales - Charity number 1190733

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# Accounts

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CHARITY COMMISSION  
FOR ENGLAND AND WALES

Holme Valley Climate Action Partnership

No (if any)  
1190733

## Receipts and payments accounts

CC16a

For the period from	Period start date 01/04/2024	To	Period end date 31/03/2025
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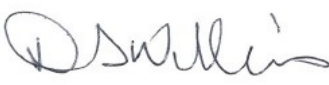

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grant	-	1,504	-	1,504	-
Donations	5,725	4,350	-	10,075	-
sales & fees	277 #	-	-	277	-
Bank interest	344	-	-	344	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>6,346</b>	<b>5,854</b>	<b>-</b>	<b>12,200</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>6,346</b>	<b>5,854</b>	<b>-</b>	<b>12,200</b>	<b>-</b>
<b>A3 Payments</b>					
Salaries	10,044	5,171	-	15,215	-
Contractors/ Professional fees	240 #	-	-	240	-
Insurance	686	-	-	686	-
Marketing	292	-	-	292	-
Room hire	274	858	-	1,132	-
Grant & donations	730	-	-	730	-
Office & b admin	201	62	-	263	-
Materials	358	1,772	-	2,130	-
Bank charges	23	-	-	23	-
	-	-	-	-	-
<b>Sub total</b>	<b>12,848</b>	<b>7,863</b>	<b>-</b>	<b>20,711</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>12,848</b>	<b>7,863</b>	<b>-</b>	<b>20,711</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>- 6,502</b>	<b>- 2,009</b>	<b>-</b>	<b>- 8,511</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>- 6,502</b>	<b>- 2,009</b>	<b>-</b>	<b>- 8,511</b>	<b>-</b>

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
<b>B2 Other monetary assets</b>	<b>Details</b>			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>		Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	<b>Details</b>	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Deborah Williams	29/01/2026
	Pater van Ruiten	29/01/2026

**HOLME VALLEY CLIMATE ACTION PARTNERSHIP**

England & Wales - Charity number 1190733

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# Accounts

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## Trustees' annual report (including Directors' report) for the period

From: 1<sup>st</sup> April 2023

To: 31<sup>st</sup> March 2024

Charity name: **Holme Valley Climate Action Partnership**

Charity registration number: 1190733

### Objectives and activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The object of the CIO, for the public benefit, is the promotion of the conservation, protection and improvement of the physical and natural environment and promoting the prudent use of natural resources, in the Holme Valley and its environs, in South Kirklees, West Yorkshire, in particular by:</p> <ol style="list-style-type: none"> <li>1) promoting good practice and raising awareness and educating the public about the causes and impact of climate change and climate change actions;</li> <li>2) acting as a recourse for community groups and initiatives to help and facilitate local climate action which will enable the community to adapt to and mitigate the adverse impacts of climate change; and</li> <li>3) promoting the study and research into the causes and impacts of climate change and making the useful results available within the community and beyond.</li> </ol>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Trustees have been establishing the charity operations by publicising our actions, developing relationships with local community organisations and businesses, and bidding for funding with them. A number of climate action projects have been funded and supported in the period. The Trustees have also been developing our organisation, its policies and procedures, and addressing our governance needs.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The Trustees have had due regard to the guidance issued by the Charity Commission regarding public benefit.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related	Para 1.38	

# Trustees' annual report (including Directors' report) for the period

From: 1<sup>st</sup> April 2023

To: 31<sup>st</sup> March 2024

Charity name: **Holme Valley Climate Action Partnership**

Charity registration number: 1190733

investment		
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Trustees have been raising awareness locally in the Holme Valley about the charity and the need for climate action, developing relationships with local organisations to promote their climate action, and bidding for project funding with them. A number of local climate action projects have been funded and/or supported during the period.
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### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial review

Review of the charity's financial position at the end of the period	Para 1.21	During the year, the Trustees received an income of <b>£28,815</b> , with <b>£22,341</b> expenditure. Fund balance at the end of year was <b>£27,959</b> including funds brought forward from previous year. The unrestricted funds held at the end of year were <b>£10,103</b> .
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## Trustees' annual report (including Directors' report) for the period

From: 1<sup>st</sup> April 2023

To: 31<sup>st</sup> March 2024

Charity name: **Holme Valley Climate Action Partnership**

Charity registration number: 1190733

Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Trustees policy is to hold sufficient reserves to cover its recurrent cost for at least 3 months
Amount of reserves held	Para 1.22	At 31 March 2024, no specific level of reserves were held, but the unrestricted funds available amounted to <b>£10,103</b> .
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

### Structure, governance and management

Description of charity's trusts:		
Type of governing document: for example, trust deed, memorandum and articles of association etc	Para 1.25	CIO Foundation model constitution as registered with Charity Commission
How is the charity constituted? for example limited company, unincorporated association, CIO	Para 1.25	CIO – Charitable Incorporated Organisation

## Trustees' annual report (including Directors' report) for the period

From: 1<sup>st</sup> April 2023

To: 31<sup>st</sup> March 2024

Charity name: **Holme Valley Climate Action Partnership**

Charity registration number: 1190733

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The five founder Trustees including the two ex-officio trustees were confirmed as appointed by Management Board at the first Board meeting on 15 <sup>th</sup> September 2020. Further Trustees have been appointed by the Management Board.
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### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and administrative details

Charity name	<b>Holme Valley Climate Action Partnership Ltd</b>
Other name the charity uses	<b>HVCAP CIO</b>
Registered charity number	<b>1190733</b>
Charity's principal address	<b>Overbrook House, Holt Lane, Holmfirth HD93BW</b>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Frances Bennett	Chair		Management Board
2	John Queening	Secretary/Acting Treasurer		Management Board
4	Moses Crook			Management Board
5	Greta Bradley			Management Board
6	Peter Van Ruiten	Vice-Chair		Management Board

# Trustees' annual report (including Directors' report) for the period

From: 1<sup>st</sup> April 2023

To: 31<sup>st</sup> March 2024

Charity name: **Holme Valley Climate Action Partnership**

Charity registration number: 1190733

Corporate trustees – names of the directors at the date the report was approved

Director name	
N/A	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year
N/A	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Holme Valley Climate Action Partnership

No (if any)  
1190733

## Receipts and payments accounts

CC16a

For the period from	Period start date 4/1/2023	To	Period end date 3/31/2024
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grant	12,372	2,838	-	15,210	-
Donations	1,997	8,291	-	10,288	-
sales & fees	2,974	-	-	2,974	-
Bank interest	342	-	-	342	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total(Gross income for AR)</b>	<b>17,685</b>	<b>11,129</b>	<b>-</b>	<b>28,814</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>17,685</b>	<b>11,129</b>	<b>-</b>	<b>28,814</b>	<b>-</b>
<b>A3 Payments</b>					
Salaries	15,005	4,447	-	19,452	-
Contractors	-	378	-	378	-
Insurance	654	-	-	654	-
Marketing	39	-	-	39	-
Room hire	130	956	-	1,086	-
Grant & donations	180	-	-	180	-
Office & b admin	126	9	-	135	-
Matterials	303	96	-	399	-
Bank charges	18	-	-	18	-
<b>Sub total</b>	<b>16,455</b>	<b>5,886</b>	<b>-</b>	<b>22,341</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>16,455</b>	<b>5,886</b>	<b>-</b>	<b>22,341</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>1,230</b>	<b>5,243</b>	<b>-</b>	<b>6,473</b>	<b>-</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
<b>Cash funds this year end</b>	<b>1,230</b>	<b>5,243</b>	<b>-</b>	<b>6,473</b>	<b>-</b>

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval				
	<table border="1" style="width: 100%; height: 20px;"> <tr><td></td></tr> </table>		<table border="1" style="width: 100%; height: 20px;"> <tr><td style="text-align: center;">Deborah Williams</td></tr> <tr><td style="text-align: center;">Pater van Ruiten</td></tr> </table>	Deborah Williams	Pater van Ruiten	<table border="1" style="width: 100%; height: 20px;"> <tr><td></td></tr> </table>	
Deborah Williams							
Pater van Ruiten							

# HVCAP Financial Audit Checklist

Date:

Year Audited: 1 April 2023/ 30 March 2024

Auditor: Peter Van Ruiten

Auditor: Jos Mister

Opening balance: £21,485

Unrestricted bal: £8,872

Restricted bal: £12,613

Turnover: £22,341

Unrestricted bal: £16,455

Restricted bal: £5,886

Closing balance: £27,959

Unrestricted bal: £10,103

Restricted bal: £17,856

## Evidence-

### Sample of Debit transactions under £100 (single authorisations)

Date	Amount	Reason for payment
2/2/2024	£10.50	V&A Vigar Group
8/29/2023	£49.61	Nest
8/27/2023	£59.66	Ansvar Insurance

### Sample of Debit transactions over £100

Date	Amount	Reason for payment
11/4/2023	£188.39	HMRC Cumbernauld

**Debit transaction to Staff**

Date	Amount	Reason for payment (Salary /Expenses)
11/30/2023	£1,380.85	Mrs Sian Taylor
7/26/2023	£1,141.93	Mrs Sian Taylor

**Debit transaction to charity members/ family (not staff)**

Date	Amount	Reason for payment
5/10/2023	£150.00	Geogreen Solutions
9/15/2023	£63.00	Holmfirth Tech Ltd

**Credit transactions - over £2000**

Date	Amount	Source of income
10/10/2023	£2,334.00	One Community Foundation
10/18/2023	£5,000.00	HVCAP Internal Transfer
11/28/2023	£5,500.00	PostCode Neighbour
3/22/2024	£2,000.00	Sir George M

**Comments/Action required:**

Deborah, Please provide evidence for the above transactions

Evidence Reviewed and accepted Peter van Ruiten December 2024

All associated documentary evidence to be copied and saved in the au

(see SOFA Mar 2023 for carried forward figures)

(See SOFA Mar 2024)

(See SOFA Mar 2024)

<b>Evidenced &amp; authorised (Yes Yes)</b>
<b>V&amp;A Statement of Account</b>
<b>Yes, Yes</b>
<b>Yes</b>

<b>Evidenced &amp; authorised (Yes Yes)</b>
<b>Yes, Yes</b>

<b>Evidenced &amp; authorised (Yes Yes)</b>
Yes, Yes
Yes, Yes

<b>Evidenced &amp; authorised (Yes Yes)</b>
Yes / Yes (authorised when paid x2)
Yes / monthly standing order

<b>Evidenced (Yes)</b>
Yes,
Current & deposit a/c statements
Yes,
Yes,

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dit file for future reference.

**HOLME VALLEY CLIMATE ACTION PARTNERSHIP**

England & Wales - Charity number 1190733

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# Accounts

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## Trustees' annual report (including Directors' report) for the period

From: 1<sup>st</sup> April 2022

To: 31<sup>st</sup> March 2023

Charity name: **Holme Valley Climate Action Partnership**

Charity registration number: 1190733

### Objectives and activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The object of the CIO, for the public benefit, is the promotion of the conservation, protection and improvement of the physical and natural environment and promoting the prudent use of natural resources, in the Holme Valley and its environs, in South Kirklees, West Yorkshire, in particular by:</p> <ol style="list-style-type: none"> <li>1) promoting good practice and raising awareness and educating the public about the causes and impact of climate change and climate change actions;</li> <li>2) acting as a recourse for community groups and initiatives to help and facilitate local climate action which will enable the community to adapt to and mitigate the adverse impacts of climate change; and</li> <li>3) promoting the study and research into the causes and impacts of climate change and making the useful results available within the community and beyond.</li> </ol>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Trustees have been establishing the charity operations by publicising our actions, developing relationships with local community organisations and businesses, and bidding for funding with them. A number of climate action projects have been funded and supported in the period. The Trustees have also been developing our organisation, its policies and procedures, and addressing our governance needs.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The Trustees have had due regard to the guidance issued by the Charity Commission regarding public benefit.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	

# Trustees' annual report (including Directors' report) for the period

From: 1<sup>st</sup> April 2022

To: 31<sup>st</sup> March 2023

Charity name: **Holme Valley Climate Action Partnership**

Charity registration number: 1190733

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Trustees have been raising awareness locally in the Holme Valley about the charity and the need for climate action, developing relationships with local organisations to promote their climate action, and bidding for project funding with them. A number of local climate action projects have been funded and/or supported during the period.
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## Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial review

Review of the charity's financial position at the end of the period	Para 1.21	During the year, the Trustees received an income of <b>£17,601</b> , with <b>£18,358</b> expenditure. Fund balance at the end of year was <b>£21,485</b> including funds brought forward from previous year. The unrestricted funds held at the end of year were <b>£8,872</b> .
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## Trustees' annual report (including Directors' report) for the period

From: 1<sup>st</sup> April 2022

To: 31<sup>st</sup> March 2023

Charity name: **Holme Valley Climate Action Partnership**

Charity registration number: 1190733

Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Trustees policy is to hold sufficient reserves to cover its recurrent cost for at least 3 months
Amount of reserves held	Para 1.22	At 31 March 2023, no specific level of reserves were held, but the unrestricted funds available amounted to <b>£8,872.</b>
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

### Structure, governance and management

Description of charity's trusts:		
Type of governing document: for example, trust deed, memorandum and articles of association etc	Para 1.25	CIO Foundation model constitution as registered with Charity Commission
How is the charity constituted? for example limited company, unincorporated association, CIO	Para 1.25	CIO – Charitable Incorporated Organisation

## Trustees' annual report (including Directors' report) for the period

From: 1<sup>st</sup> April 2022

To: 31<sup>st</sup> March 2023

Charity name: **Holme Valley Climate Action Partnership**

Charity registration number: **1190733**

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The five founder Trustees including the two ex-officio trustees were confirmed as appointed by Management Board at the first Board meeting on 15 <sup>th</sup> September 2020. Further Trustees have been appointed by the Management Board.
---	-----------	--

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and administrative details

Charity name	<b>Holme Valley Climate Action Partnership Ltd</b>
Other name the charity uses	<b>HVCAP CIO</b>
Registered charity number	<b>1190733</b>
Charity's principal address	<b>Overbrook House, Holt Lane, Holmfirth HD93BW</b>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Frances Bennett	Chair		Management Board
2	John Queening	Secretary/Acting Treasurer		Management Board
4	Moses Crook			Management Board
5	Greta Bradley			Management Board
6	Peter Van Ruiten	Vice-Chair		Management Board

## Trustees' annual report (including Directors' report) for the period

From: 1<sup>st</sup> April 2022

To: 31<sup>st</sup> March 2023

Charity name: **Holme Valley Climate Action Partnership**

Charity registration number: 1190733

Corporate trustees – names of the directors at the date the report was approved

Director name	
N/A	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year
N/A	

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)**

# Trustees' annual report (including Directors' report) for the period

From: 1<sup>st</sup> April 2022

To: 31<sup>st</sup> March 2023

Charity name: **Holme Valley Climate Action Partnership**

Charity registration number: 1190733

## Names and addresses of advisers (optional information)

Type of adviser	Name	Address
Banking	Triodos Bank	Deanery Road, Bristol BS1 5AS.

## Name of chief executive or names of senior staff members (optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

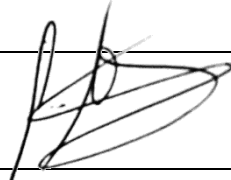
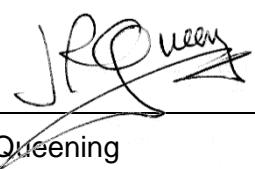
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## Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

Signature(s)		
Full name(s)	Peter Van Ruiten	John Queeney
Position (for example Secretary, Chair, etc)	Vice-Chair	Secretary/ Acting Treasurer

- HVCAP Charity was established in September 2020, and has prepared a Statement of Financial Activities (SOFA) for the Financial year FY2022-23 to 31 March 2023 and a Balance Sheet at that date.
- During the year, HVCAP received income of **£17,601**, broken down as follows:

<i>Unrestricted funds:</i>	
Grants	£0
Donations – from HoTT and MW	£5,195
Interest	£130
Gift Aid	£0
Sales – Staff time services to partners	£4,184
<b>Total</b>	<b>£9,509</b>
<i>Restricted Funds:</i>	
Donations – from HoTT and MW	£8,093
	<b>£8,093</b>
<b>Total Income</b>	<b>£17,601</b>

- During the year, expenditure was **£18,358**, broken down as follows:

<i>Unrestricted funds:</i>	
Staff costs - salaries etc – for p/t Development Workers	£11,518
Contractors	£1,650
Insurances – covering 2 years	£1,029
Marketing & publicity	£43
Room and venue hire	£266
Office & administration	£104
Materials & resources	£106
Bank charges	£96
<b>Total</b>	<b>£12</b>
	<b>£14,823</b>
<i>Restricted Funds:</i>	
Staff costs - salaries etc – for p/t Development Workers	£1,158
Contractors - Land use project work	£1,972
Room and venue hire	£405
<b>Total</b>	<b>£3,535</b>
<b>Total Expenditure</b>	<b>£18,358</b>

- Fund balance at 31<sup>st</sup> March 2023, including funds carried forward from FY2020-22 was **£21,485**
- At 31 March 2023, no specific level of reserves were held, but the unrestricted funds available amounted to **£8,872**.


HOLME VALLEY CLIMATE ACTION PARTNERSHIP


Statement of Financial Activities (SOFA)

(including summary income and expenditure account)

FY2022-23 Year to date - for the 12 months to 31st March 2023

	2022-23	2022-23	2022-23	2022-23 Analysis					
	Unrestricted Funds £	Restricted Funds £	Total Funds £	Restricted Projects					
				Land Use £	Energy £	Cycling £	Repair Cafe £	Edibles £	Aff Warmth £
<b>Income from:</b>									
Grants	-	-	-	-	-	-	-	-	-
Donations	5,195	8,093	13,288	-	-	194	2,399	500	5,000
Gift Aid	-	-	-	-	-	-	-	-	-
Sales and fees	4,184	-	4,184	-	-	-	-	-	-
Bank interest	130	-	130	-	-	-	-	-	-
<b>Total income</b>	<b>9,509</b>	<b>8,093</b>	<b>17,601</b>	<b>-</b>	<b>-</b>	<b>194</b>	<b>2,399</b>	<b>500</b>	<b>5,000</b>
<b>Expenditure on:</b>									
Salaries NICs and pensions	11,518	1,158	12,676	-	-	-	-	-	1,158
Contractors	1,650	1,972	3,622	1,972	-	-	-	-	-
Health and safety	-	-	-	-	-	-	-	-	-
Phone and broadband	-	-	-	-	-	-	-	-	-
Insurance	1,029	-	1,029	-	-	-	-	-	-
Marketing and publicity	43	-	43	-	-	-	-	-	-
Room and venue hire	266	405	671	-	-	-	405	-	-
Grants and donations	-	-	-	-	-	-	-	-	-
Office and administration	104	-	104	-	-	-	-	-	-
Materials and resources	106	-	106	-	-	-	-	-	-
IT software and licences	96	-	96	-	-	-	-	-	-
Memberships and subscriptions	-	-	-	-	-	-	-	-	-
Independent examination	-	-	-	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-	-	-	-
Bank charges	12	-	12	-	-	-	-	-	-
Professional fees	-	-	-	-	-	-	-	-	-
<b>Total expenditure</b>	<b>14,823</b>	<b>3,535</b>	<b>18,358</b>	<b>1,972</b>	<b>-</b>	<b>-</b>	<b>405</b>	<b>-</b>	<b>1,158</b>
Net income / (expenditure)	(5,315)	4,558	(757)	(1,972)	-	194	1,994	500	3,842
Transfers between funds	160	(160)	-	-	(160)	-	-	-	-
Net movement in funds	(5,155)	4,398	(757)	(1,972)	(160)	194	1,994	500	3,842
Fund balances brought forward	14,027	8,215	22,242	8,055	160	-	-	-	-
Fund balances carried forward	8,872	12,613	21,485	6,083	-	194	1,994	500	3,842

Signed  Director Date 15th May 2023  
John Queening

Signed  Director Date 15th May 2023  
Peter Van Ruiten

HOLME VALLEY CLIMATE ACTION PARTNERSHIP

# Balance sheet


FY 2022-23 as at 31st March 2023


	2022-23 Unrestricted £	2022-23 Restricted £	2022-23 Total £
<b>Fixed assets</b>			
Tangible assets	-	-	-
<b>Total fixed assets</b>	-	-	-
<b>Current assets</b>			
Debtors and prepayments	-	-	-
Cash at bank and in hand	8,872	12,613	21,485
<b>Total current assets</b>	8,872	12,613	21,485
<b>Current liabilities:</b>			
amounts falling due within one year			
Creditors and accruals	-	-	-
<b>Total current liabilities</b>	-	-	-
<b>Net current assets / (liabilities)</b>	8,872	12,613	21,485
<b>Net assets</b>	8,872	12,613	21,485
<b>Funds</b>			
Unrestricted funds per SOFA	8,872	-	8,872
Restricted funds per SOFA	-	12,613	12,613
<b>Total funds per SOFA</b>	8,872	12,613	21,485
Share capital	-	-	-
<b>Total funds</b>	8,872	12,613	21,485

Previous year

as at 31 Mar 2022

	2021-22 Unrestricted £	2021-22 Restricted £	2021-22 Total £
<b>Fixed assets</b>			
Tangible assets	-	-	-
<b>Total fixed assets</b>	-	-	-
<b>Current assets</b>			
Debtors and prepayments	-	-	-
Cash at bank and in hand	14,027	8,215	22,242
<b>Total current assets</b>	14,027	8,215	22,242
<b>Current liabilities:</b>			
amounts falling due within one year			
Creditors and accruals	-	-	-
<b>Total current liabilities</b>	-	-	-
<b>Net current assets / (liabilities)</b>	14,027	8,215	22,242
<b>Net assets</b>	14,027	8,215	22,242
<b>Funds</b>			
Unrestricted funds per SOFA	14,027	-	14,027
Restricted funds per SOFA	-	8,215	8,215
<b>Total funds per SOFA</b>	14,027	8,215	22,242
Share capital	-	-	-
<b>Total funds</b>	14,027	8,215	22,242

Signed  Director Date 15th May 2023  
John Queening

Signed  Director Date 15th May 2023  
Peter Van Ruiten

**HOLME VALLEY CLIMATE ACTION PARTNERSHIP**

England & Wales - Charity number 1190733

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# Accounts

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## Trustees' annual report (including Directors' report) for the period

From: 1<sup>st</sup> April 2021

To: 31<sup>st</sup> March 2022

Charity name: **Holme Valley Climate Action Partnership**

Charity registration number: 1190733

### Objectives and activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The object of the CIO, for the public benefit, is the promotion of the conservation, protection and improvement of the physical and natural environment and promoting the prudent use of natural resources, in the Holme Valley and its environs, in South Kirklees, West Yorkshire, in particular by:</p> <ol style="list-style-type: none"> <li>1) promoting good practice and raising awareness and educating the public about the causes and impact of climate change and climate change actions;</li> <li>2) acting as a recourse for community groups and initiatives to help and facilitate local climate action which will enable the community to adapt to and mitigate the adverse impacts of climate change; and</li> <li>3) promoting the study and research into the causes and impacts of climate change and making the useful results available within the community and beyond.</li> </ol>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Trustees have been establishing the charity operations by publicising our actions, developing relationships with local community organisations and businesses, and bidding for funding with them. A number of climate action projects have been funded and supported in the period. The Trustees have also been developing our organisation, its policies and procedures, and addressing our governance needs.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The Trustees have had due regard to the guidance issued by the Charity Commission regarding public benefit.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	

## Trustees' annual report (including Directors' report) for the period

From: 1<sup>st</sup> April 2021

To: 31<sup>st</sup> March 2022

Charity name: **Holme Valley Climate Action Partnership**

Charity registration number: 1190733

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

### Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Trustees have been raising awareness locally in the Holme Valley about the charity and the need for climate action, developing relationships with local organisations to promote their climate action, and bidding for project funding with them. A number of local climate action projects have been funded and/or supported during the period.
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### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

### Financial review

Review of the charity's financial position at the end of the period	Para 1.21	During the year, the Trustees received an income of <b>£9,378</b> , with <b>£10,188</b> expenditure. Fund balance at the end of year was <b>£22,242</b> including funds brought forward from previous year. The unrestricted funds held at the end of year were <b>£14,027</b> .
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## Trustees' annual report (including Directors' report) for the period

From: 1<sup>st</sup> April 2021

To: 31<sup>st</sup> March 2022

Charity name: **Holme Valley Climate Action Partnership**

Charity registration number: 1190733

Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Trustees policy is to hold sufficient reserves to cover its recurrent cost for at least 3 months
Amount of reserves held	Para 1.22	At 31 March 2022, no specific level of reserves were held, but the unrestricted funds available amounted to £14,027.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

### Structure, governance and management

Description of charity's trusts:		
Type of governing document: for example, trust deed, memorandum and articles of association etc	Para 1.25	CIO Foundation model constitution as registered with Charity Commission
How is the charity constituted? for example limited company, unincorporated association, CIO	Para 1.25	CIO – Charitable Incorporated Organisation

# Trustees' annual report (including Directors' report) for the period

From: 1<sup>st</sup> April 2021

To: 31<sup>st</sup> March 2022

Charity name: **Holme Valley Climate Action Partnership**

Charity registration number: **1190733**

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The five founder Trustees including the two ex-officio trustees were confirmed as appointed by Management Board at the first Board meeting on 15 <sup>th</sup> September 2020. Further Trustees have been appointed by the Management Board.
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## Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and administrative details

Charity name	<b>Holme Valley Climate Action Partnership Ltd</b>
Other name the charity uses	<b>HVCAP CIO</b>
Registered charity number	<b>1190733</b>
Charity's principal address	<b>Overbrook House, Holt Lane, Holmfirth HD93BW</b>

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Frances Bennett	Chair		Management Board
2	John Queening	Secretary/Acting Treasurer		Management Board
3	Trevor Doherty	Treasurer	Resigned 30 <sup>th</sup> June 2022	Management Board
4	Moses Crook			Management Board
5	Greta Bradley			Management Board
6	Peter Van Ruiten	Vice-Chair		Management Board
7	Alison Morgan		Resigned 18 <sup>th</sup> June 2022	Management Board

## Trustees' annual report (including Directors' report) for the period

From: 1<sup>st</sup> April 2021

To: 31<sup>st</sup> March 2022

Charity name: **Holme Valley Climate Action Partnership**

Charity registration number: 1190733

8				
9				
10				
11				
12				

Corporate trustees – names of the directors at the date the report was approved

Director name	
N/A	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year
N/A	

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

# Trustees' annual report (including Directors' report) for the period

From: 1<sup>st</sup> April 2021

To: 31<sup>st</sup> March 2022

Charity name: **Holme Valley Climate Action Partnership**

Charity registration number: 1190733

## Names and addresses of advisers (optional information)

Type of adviser	Name	Address
Banking	Triodos Bank	Deanery Road, Bristol BS1 5AS.

## Name of chief executive or names of senior staff members (optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information


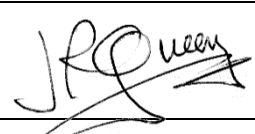
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## Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

Signature(s)		
Full name(s)	Peter Van Ruiten	John Queening
Position (for example Secretary, Chair, etc)	Vice-Chair	Secretary/ Acting Treasurer

- HVCAP was established in September 2020, and has prepared a Statement of Financial Activities (SOFA) for the Financial year FY2021-22 to 31 March 2022 and a Balance Sheet at that date.
- During the year, HVCAP received income of **£9,378**, broken down as follows:

<i>Unrestricted funds:</i>	
Grants – from TNL Together for the Planet fund	£6,500
Donations	£0
Interest	£13
Gift Aid	£2512
Sales – Staff time services to partners	£354
Total	£9,378
<i>Restricted Funds:</i>	
	£0
<b>Total Income</b>	<b>£9,378</b>

- During the year, expenditure was **£10,188**, broken down as follows:

<i>Unrestricted funds:</i>	
Staff costs - salaries etc – for p/t Development Worker	£5,129
Room hire	£130
Office & administration	£90
Bank charges	£4
Total	£5,353
<i>Restricted Funds:</i>	
Contractors:	
– Land use project work	£2,495
– Energy audits of community buildings	£2,340
Total	£4,835
<b>Total Expenditure</b>	<b>£10,188</b>


- Fund balance at 31<sup>st</sup> March 2022, including funds carried forward from FY2020-22 was **£22, 242**
- At 31 March 2022, no specific level of reserves were held, but the unrestricted funds available amounted to **£14,027**.

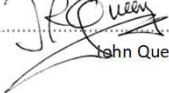
**HOLME VALLEY CLIMATE ACTION PARTNERSHIP**

Statement of Financial Activities

(including summary income and expenditure account)  
for the 12 months to 31 March 2022 - FY2021-22

	2022			2022 Analysis		Previous year		
	Unrestricted	Restricted	Total	Restricted Projects		2021	2021	2021
	Funds	Funds	Funds	Land Use	Energy	Unrestricted	Restricted	Total
	£	£	£	£	£	£	£	£
<b>Income from:</b>								
Grants	6,500	-	6,500	-	-	-	13,050	13,050
Donations	-	-	-	-	-	10,000	-	10,000
Gift Aid	2,512	-	2,512	-	-	-	-	-
Sales and fees	354	-	354	-	-	-	-	-
Bank interest	13	-	13	-	-	2	-	2
<b>Total income</b>	<b>9,378</b>	<b>-</b>	<b>9,378</b>	<b>-</b>	<b>-</b>	<b>10,002</b>	<b>13,050</b>	<b>23,052</b>
<b>Expenditure on:</b>								
Salaries NICs and pensions	5,129	-	5,129	-	-	-	-	-
Contractors	-	4,835	4,835	2,495	2,340	-	-	-
Health and safety	-	-	-	-	-	-	-	-
Phone and broadband	-	-	-	-	-	-	-	-
Insurance	-	-	-	-	-	-	-	-
Marketing and publicity	-	-	-	-	-	-	-	-
Room and venue hire	130	-	130	-	-	-	-	-
Grants and donations	-	-	-	-	-	-	-	-
Office and administration	90	-	90	-	-	-	-	-
Materials and resources	-	-	-	-	-	-	-	-
IT software and licences	-	-	-	-	-	-	-	-
Memberships and subscriptions	-	-	-	-	-	-	-	-
Independent examination	-	-	-	-	-	-	-	-
Depreciation	-	-	-	-	-	-	-	-
Bank charges	4	-	4	-	-	0	-	-
Professional fees	-	-	-	-	-	-	-	-
<b>Total expenditure</b>	<b>5,353</b>	<b>4,835</b>	<b>10,188</b>	<b>2,495</b>	<b>2,340</b>	<b>0</b>	<b>-</b>	<b>-</b>
<b>Net income / (expenditure)</b>	<b>4,025</b>	<b>(4,835)</b>	<b>(810)</b>	<b>(2,495)</b>	<b>(2,340)</b>	<b>10,002</b>	<b>13,050</b>	<b>23,052</b>
Transfers between funds	-	-	-	-	-	-	-	-
<b>Net movement in funds</b>	<b>4,025</b>	<b>(4,835)</b>	<b>(810)</b>	<b>(2,495)</b>	<b>(2,340)</b>	<b>10,002</b>	<b>13,050</b>	<b>23,052</b>
Fund balances brought forward	10,002	13,050	23,052	10,550	2,500	-	-	-
<b>Fund balances carried forward</b>	<b>14,027</b>	<b>8,215</b>	<b>22,242</b>	<b>8,055</b>	<b>160</b>	<b>10,002</b>	<b>13,050</b>	<b>23,052</b>

Signed  ..... Director Date 25th January 2023  
Peter Van Ruiten

Signed  ..... Director Date 25th January 2023  
John Queening

## HOLME VALLEY CLIMATE ACTION PARTNERSHIP

Balance sheet

as at 31 Mar 2022 - FY 2021-22

	2022	2022	2022
	Unrestricted	Restricted	Total
	£	£	£
<b>Fixed assets</b>			
Tangible assets	-	-	-
<b>Total fixed assets</b>	-	-	-
<b>Current assets</b>			
Debtors and prepayments	-	-	-
Cash at bank and in hand	14,027	8,215	22,242
<b>Total current assets</b>	14,027	8,215	22,242
<b>Current liabilities:</b>			
amounts falling due within one year			
Creditors and accruals	-	-	-
<b>Total current liabilities</b>	-	-	-
<b>Net current assets / (liabilities)</b>	14,027	8,215	22,242
<b>Net assets</b>	14,027	8,215	22,242
<b>Funds</b>			
Unrestricted funds per SOFA	14,027	-	14,027
Restricted funds per SOFA	-	8,215	8,215
<b>Total funds per SOFA</b>	14,027	8,215	22,242
Share capital	-	-	-
<b>Total funds</b>	14,027	8,215	22,242

Previous year

as at 31 Mar 2021

	2021	2021	2021
	Unrestricted	Restricted	Total
	£	£	£
<b>Fixed assets</b>			
Tangible assets	-	-	-
<b>Total fixed assets</b>	-	-	-
<b>Current assets</b>			
Debtors and prepayments	-	-	-
Cash at bank and in hand	10,002	13,050	23,052
<b>Total current assets</b>	10,002	13,050	23,052
<b>Current liabilities:</b>			
amounts falling due within one year			
Creditors and accruals	-	-	-
<b>Total current liabilities</b>	-	-	-
<b>Net current assets / (liabilities)</b>	10,002	13,050	23,052
<b>Net assets</b>	10,002	13,050	23,052
<b>Funds</b>			
Unrestricted funds per SOFA	10,002	-	10,002
Restricted funds per SOFA	-	13,050	13,050
<b>Total funds per SOFA</b>	10,002	13,050	23,052
Share capital	-	-	-
<b>Total funds</b>	10,002	13,050	23,052

Signed  Director

Peter Van Ruiten

Date 25th January 2023

Signed  Director

John Queening

Date 25th January 2023

**HOLME VALLEY CLIMATE ACTION PARTNERSHIP**

England & Wales - Charity number 1190733

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# Accounts

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## Trustees' annual report (including Directors' report) for the period

From: 5<sup>th</sup> August 2020

To: 31<sup>st</sup> March 2021

Charity name: **Holme Valley Climate Action Partnership**

Charity registration number: 1190733

### Objectives and activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The object of the CIO, for the public benefit, is the promotion of the conservation, protection and improvement of the physical and natural environment and promoting the prudent use of natural resources, in the Holme Valley and its environs, in South Kirklees, West Yorkshire, in particular by:</p> <ol style="list-style-type: none"> <li>1) promoting good practice and raising awareness and educating the public about the causes and impact of climate change and climate change actions;</li> <li>2) acting as a recourse for community groups and initiatives to help and facilitate local climate action which will enable the community to adapt to and mitigate the adverse impacts of climate change; and</li> <li>3) promoting the study and research into the causes and impacts of climate change and making the useful results available within the community and beyond.</li> </ol>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Since being set up in August 2020, the Trustees have been establishing the charity operations by publicising our actions, developing relationships with local community organisations and businesses, and bidding for funding with them. Two climate action projects have been funded and supported in the period. The trustees have also been setting up our organisation, its policies and procedures, and addressing our governance needs.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>The trustees have had due regard to the guidance issued by the Charity Commission regarding public benefit.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	

## Trustees' annual report (including Directors' report) for the period

From: 5<sup>th</sup> August 2020

To: 31<sup>st</sup> March 2021

Charity name: **Holme Valley Climate Action Partnership**

Charity registration number: 1190733

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

### Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Since being set up in August 2020, the Trustees have been raising awareness about the charity and the need for climate action, developing relationships with local organisations to promote their climate action, and bidding for funding with them. Two climate action projects have been funded and support for them has commenced during the period.
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### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

### Financial review

Review of the charity's financial position at the end of the period	Para 1.21	During the year, the Trustees received an income of <b>£23,052</b> , with <b>£nil</b> expenditure.
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## Trustees' annual report (including Directors' report) for the period

From: 5<sup>th</sup> August 2020

To: 31<sup>st</sup> March 2021

Charity name: **Holme Valley Climate Action Partnership**

Charity registration number: 1190733

Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Trustees policy is to hold sufficient reserves to cover its recurrent cost for at least 3 months The Trustees intend to determine the appropriate level of reserves once HVCAP starts incurring expenditure during 2021-22.
Amount of reserves held	Para 1.22	At 31 March 2021, no specific level of reserves were held, but the unrestricted funds available amounted to £10,002.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

### Structure, governance and management

Description of charity's trusts:		
Type of governing document: for example, trust deed, memorandum and articles of association etc	Para 1.25	CIO Foundation model constitution as registered with Charity Commission
How is the charity constituted?	Para 1.25	CIO – Charitable Incorporated Organisation

## Trustees' annual report (including Directors' report) for the period

From: 5<sup>th</sup> August 2020

To: 31<sup>st</sup> March 2021

Charity name: **Holme Valley Climate Action Partnership**

Charity registration number: **1190733**

for example limited company, unincorporated association, CIO		
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The five founder Trustees including the two ex-officio trustees were confirmed as appointed by Management Board at the first Board meeting on 15 <sup>th</sup> September 2020. Further Trustees are as appointed by the Management Board.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and administrative details

Charity name	<b>Holme Valley Climate Action Partnership Ltd</b>
Other name the charity uses	<b>HVCAP CIO</b>
Registered charity number	<b>1190733</b>
Charity's principal address	<b>Overbrook House, Holt Lane, Holmfirth HD93BW</b>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Frances Bennett	Chair		Management Board
2	John Queening	Secretary		Management Board
3	Trevor Doherty	Treasurer	Appointed 22/07/2021	Management Board
4	Moses Crook		Appointed 01/12/2020	Management Board

## Trustees' annual report (including Directors' report) for the period

From: 5<sup>th</sup> August 2020

To: 31<sup>st</sup> March 2021

Charity name: **Holme Valley Climate Action Partnership**

Charity registration number: 1190733

5	Greta Bradley	Ex-officio Trustee as Chair of HoTT		Management Board
6	Peter Van Ruiten			Management Board
7	Alison Morgan		Appointed 23/07/2021	Management Board
8	Paul Davies		Resigned 20/12/2020	Management Board
9	Richard Ashley		Resigned 20/05/2021	Management Board
10				
11				
12				

Corporate trustees – names of the directors at the date the report was approved

Director name	
N/A	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year
N/A	

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

# Trustees' annual report (including Directors' report) for the period

From: 5<sup>th</sup> August 2020

To: 31<sup>st</sup> March 2021

Charity name: **Holme Valley Climate Action Partnership**

Charity registration number: 1190733

## Names and addresses of advisers (optional information)

Type of adviser	Name	Address
Banking	Triodos Bank	Deanery Road, Bristol BS1 5AS.

## Name of chief executive or names of senior staff members (optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information



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## Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

Signature(s)		
Full name(s)	Frances Bennett	John Queening
Position (for example Secretary, Chair, etc)	Chair	Secretary

**Holme Valley Climate Action Partnership - HVCAP CIO**  
**Financial Review year to 31 March 2021**

1. HVCAP was established in September 2020, and has prepared a Statement of Financial Activities to 31 March 2021 and a Balance Sheet at that date.
2. During the year, HVCAP received income of **£23,052**, broken down as follows:

<i>Unrestricted funds:</i>	
Donations	£10,000
Interest	£2
Total	<u>£10,002</u>
<i>Restricted Funds:</i>	
Holme Valley Parish Council Grants	£7,500
- Land mapping project £5,000	
- Building Energy audits £2,500	
One Community Foundation – BGCT Grant	£5,550
- Land Mapping £5,550	
Total	<u>£13,050</u>
<b>Total Income</b>	<b>£23,052</b>

3. During the year, expenditure was **£nil**.
4. At 31 March 2021, no specific level of reserves were held, but the unrestricted funds available amounted to **£10,002**. The Trustees intend determine the appropriate level of reserves once HVCAP starts incurring expenditure during 2021-2022.

**HOLME VALLEY CLIMATE ACTION PARTNERSHIP**

Statement of Financial Activities  
 (including summary income and expenditure account)  
 for the year ended 31 March 2021

Board approved 6th January 2022

	2021 Unrestricted Funds £	2021 Restricted Funds £	2021 Total Funds £
<b>Income from:</b>			
Grants and donations	10,000	13,050	23,050
Sales and fees	-	-	-
Bank interest	2	-	2
Total income	<u>10,002</u>	<u>13,050</u>	<u>23,052</u>
<b>Expenditure on:</b>			
Salaries NICs and pensions	-	-	-
Health and safety	-	-	-
Repairs and maintenance	-	-	-
Rent and rates	-	-	-
Utilities	-	-	-
Phone and broadband	-	-	-
Insurance	-	-	-
Marketing and publicity	-	-	-
Room and venue hire	-	-	-
Freelance workers	-	-	-
Grants and donations	-	-	-
Office and administration	-	-	-
Materials and resources	-	-	-
IT software and licences	-	-	-
Memberships and subscriptions	-	-	-
Cleaning	-	-	-
Independent examination	-	-	-
Depreciation	-	-	-
Bank charges	0	-	-
Professional fees	-	-	-
Total expenditure	<u>0</u>	<u>-</u>	<u>-</u>
Net income / (expenditure)	<u>10,002</u>	<u>13,050</u>	<u>23,052</u>
Transfers between funds	-	-	-
Net movement in funds	<u>10,002</u>	<u>13,050</u>	<u>23,052</u>
Fund balances brought forward	-	-	-
Fund balances carried forward	<u>10,002</u>	<u>13,050</u>	<u>23,052</u>

Signed:



[Director - Frances Bennett, Chair]

Date:

6th January 2022

Signed:



[Director - John Queeney, Secretary]

Date:

6th January 2022

## HOLME VALLEY CLIMATE ACTION PARTNERSHIP

Balance sheet  
as at 31 March 2021

Board approved 6th January 2022

	2021	2021	2021
	Unrestricted	Restricted	Total
	£	£	£
<b>Fixed assets</b>			
Tangible assets	-	-	-
<b>Total fixed assets</b>	-	-	-
<b>Current assets</b>			
Debtors and prepayments	-	-	-
Cash at bank and in hand	10,002	13,050	23,052
<b>Total current assets</b>	10,002	13,050	23,052
<b>Current liabilities:</b>			
amounts falling due within one year			
Creditors and accruals	-	-	-
<b>Total current liabilities</b>	-	-	-
<b>Net current assets / (liabilities)</b>	10,002	13,050	23,052
<b>Net assets</b>	10,002	13,050	23,052
<b>Funds</b>			
Unrestricted funds per SOFA	10,002	-	10,002
Restricted funds per SOFA	-	13,050	13,050
<b>Total funds per SOFA</b>	10,002	13,050	23,052
Share capital	-	-	-
<b>Total funds</b>	10,002	13,050	23,052

Signed:



Date:

6th January 2022

[Director - Frances Bennett, Chair]

Signed:



Date:

6th January 2022

[Director - John Queening, Secretary]