



## Trustees' Annual Report for the period

	Period start date	Period end date
From	04 08 2020	To 31 08 2021

### Section A Reference and administration details

Charity name The Sandy Gunn Aerospace Careers Programme.

Other names charity is known by SGACP

Registered charity number (if any) 1190721

Charity's principal address

9 Vyne Road
Basingstoke
Hampshire
Postcode RG21 5NU

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr Michael Smith	Chair		The Board of Trustees
2	Mr Adrian Jones	Treasurer & Deputy Chair.		The Board of Trustees
3	Anthony Hoskins			The Board of Trustees
4	John McGregor			The Board of Trustees
5	Christopher Smith			The Board of Trustees
6	Mark Johnson			The Board of Trustees

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountancy & Tax	Wheeler & Co.	14 Church Street, Whitechurch, Hants. RG28 7AB
Legal	Norman Fraser, owner & partner of REN Legal.	Firm now sold to Clyde & Co. with Norman Fraser working as a partner. St Botolph Building, 138 Houndsditch, London, EC3A 7AR

#### Name of chief executive or names of senior staff members (Optional information)

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### Section B Structure, governance and management

#### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Elected by the Board of Trustees

### Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The SGACP Board of Trustees is ultimately responsible for all aspects of the Programme with planning and day-to-day management & operations delegated to Dr Michael Smith, Anthony Hoskins and Adrian Jones, albeit that certain tasks are delegated to other trustees who then report to Dr Smith or Anthony Hoskins as appropriate, or the Board as a whole.

SGACP Policies & Procedures cover:

- Health & Safety.
- Safeguarding young people.
- Data protection.
- Governance & Board procedures.
- Investments & reserves.
- Fund raising.
- Risk & disaster recovery
- The Presentations, Engineering Workshops & Network.
- Publicity & Communications.
- Mentoring.
- Reviews.
- Research.
- Careers advice.
- Management & administration including financial.
- The induction & training of Trustees.
- Relationship with Spitfire PR.IV AA810 which will be the public face of the SGACP.

All policies and procedures were last reviewed, and updated as necessary, on 31 December 2020.

The SGACP is related to, but not formally connected to:

- The Project AA810 Advisory Board chaired by The Viscount Trenchard. Dr Michael Smith is the Board Secretary and Mr Anthony Hoskins is a member.
- Anthony Hoskins, Dr Michael Smith and Christopher Smith are Directors of Spitfire AA810 Restoration Ltd (company no. 11538932) which is restoring the aircraft to flight as the public face of the SGACP.

## Section C

## Objectives and activities



**Summary of the objects of the charity set out in its governing document**

For the public benefit, to advance the education of young people by promoting, sustaining and increasing their individual and collective knowledge and understanding of engineering, aviation and related sciences via the medium of aerospace and inspiring them to pursue engineering and aviation related careers.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Trustees, having had regard of the guidance issued by the Charity Commission on public benefit, have designed the Sandy Gunn Aerospace Careers Programme to undertake the following:

- excite young people's interest in engineering generally, and aeronautics and astronautics specifically;
- inform them of the related current and potential career opportunities available;
- explain the routes into those careers, and provide a regularly updated source of support material;
- build a highly active network of individuals and organizations that will assist these young people enter and progress their careers.

In doing so they have devised three elements:

- an annual road-show of face-to-face Presentations around the UK to groups of independent and state schools undertaken at selected 'host' schools;
- annual hands-on Engineering Workshops undertaken initially at Shuttlesworth College and assisted by the RAF Museum;
- a follow-on Network which includes mentoring and inter-active support by industry and associated trade and professional bodies which is open to all young people up to the age of 18 via their schools, and thereafter in their own right, plus the schools and all organisations involved in and supporting the SGACP.

Since registration as a charity, because of the Covid-19 pandemic the majority of activities have related to establishing and preparing all aspects of the SGACP. That said, presentations will be initiated in the last quarter of 2021 and rolled out across the UK in 2022. Additionally, the Engineering Workshops and the Network will commence in October 2022.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

- The SGACP does not make grants.
- The SGACP's policy in respect of investment is as follows:  
"To assist the development of the long-term financial security of the SGACP and the ability to fund unexpected but essential circumstances."
- All activities are currently undertaken on a pro-bono basis.

## Section D

## Achievements and performance



## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The following has been achieved so far:

- A fully thought through aim, associated objectives and a strategy to achieve them, appropriate policies and procedures produced and implemented.
- Following the period of this report, once we were, at last, able to enter schools during 2021, despite existing Covid restrictions, during three presentations we met with 16 schools and 600 pupils.
- Furthermore, we are on track to present to 70 schools (or possibly more) and therefore circa 2,500 pupils' in 2022. The first presentation will take place at Sevenoaks School on 7 March with over 200 students from a mix of six independent and state schools.
- The SGACP database of schools is now approaching 500 including independent schools, academies, state schools and colleges.
- We have established a developing pool of 'Host' schools. The current requirement is for 27 and we have already reached 18 with 'recruitment' continuing.
- Our portfolio of role models and speakers continues to grow with both male and female members.
- At the date of writing this report almost 100 MPs are now supporting the Programme and are introducing the SGACP to an increasing number of schools, academies, colleges and relevant organisations.
- The Engineering Workshops have been designed and all arrangements made with Shuttleworth College and the RAF Museum.
- Free of charge pilot inspiration half-days are now taking place with Leading Edge Aviation.
- A school visit to easyJet engineering has been successfully undertaken.
- Two free of charge Tiger Moth experience flights have been undertaken with Cambridge Aero Club.
- Airframe Assemblies have agreed to adopt an SGACP apprenticeship scheme; details to be decided.
- Career mentoring for over 18's has been designed and commenced, with the first mentee being a recently qualified female commercial pilot.
- All SGACP policies and procedures have been designed and implemented, including Charity Commission and HMG legislative requirements and guidance.
- A Board of Trustees has been established which meets quarterly.
- A management team is now well established and is advised/assisted by legal, accountancy, social media and educational professionals.
- An Advisory Board has been established which includes: Viscount Trenchard; Viscount Thurso; Lady Morrissey; Lord Stirrup; Andrew Bowie MP; Professor Dame Helen Atkinson; Lord Robertson; Lawrie Haynes; Dr Victoria Taylor; David Robertson; Tony Hoskins and Dr Michael Smith.
- A rapidly growing involvement with the aerospace and aviation industries is now well established, this involves STEM teams, operational management, HR, subsidiary/divisional/main Board executives and associated professional and industry bodies such as RAeS and ADS.
- Our research library has now reached over 200 articles; and we have already published two Annual Reviews (circa 150 pages each) and four tri-annual Newsletters (circa 70 pages each). There are now eight articles & practical guides on [www.acp-aa810.co.uk](http://www.acp-aa810.co.uk) with several more in the pipeline.
- Companies such as Airborne Platforms, Leading Edge Aviation, Meggitt plc, The Resource Group and so on are offering synthetic training aids and flying demonstrations at Presentations and Network events.
- The SGACP has developed a substantial media capability, including international

and national outlets and social media platforms. Combined with our 11,600 unique website visitors in 2021 (70% of whom were returnees) we confidently believe that our digital reach is in excess of 100,000 young people per year within our target audience out of a total engagement of 1.1 million from an estimated global audience in excess of 50 million.

- During the period of this report a further £100,000 has been pledged to the charity from 1 January 2022 (since received). And since the period of this report an additional £1,000,000 has been pledged by Industry.
- Continuing discussions are underway with members of the aerospace industry concerning financial donations and services/support in kind.
- Since the period of this Report a seventh Trustee has joined the Board: Megan Bowden, a 28 year-old qualified commercial airline pilot.



**Section E****Financial review**

**Brief statement of the charity's policy on reserves**

To ensure the short-term financial liquidity of the SGACP.

**Details of any funds materially in deficit**

None.

**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

- Principal source of funds: private & corporate sponsors.
- All expenditure supports the objectives of the SGACP.
- Investment policy and objectives as stated in Section C.

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Dr Michael Smith	
Position (eg Secretary, Chair, etc)	Chair	
Date	25 June 2022	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

The Sandy Gunn Aerospace Careers Programme

1190721

## Receipts and payments accounts

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For the period from 04/08/2020 To 31/08/2021

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Sponsorship	47,000	-	-	47,000	-
Model kit sales	1,182	-	-	1,182	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>48,182</b>	<b>-</b>	<b>-</b>	<b>48,182</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>48,182</b>	<b>-</b>	<b>-</b>	<b>48,182</b>	<b>-</b>
<b>A3 Payments</b>					
Insurance	348	-	-	348	-
Marketing	28,047	-	-	28,047	-
Professional fees	2,876	-	-	2,876	-
Travel expenses	832	-	-	832	-
Printing and Stationery	2,579	-	-	2,579	-
Subscriptions	80	-	-	80	-
Presentation props	1,582	-	-	1,582	-
IT and web	619	-	-	619	-
Cost of sales	555	-	-	555	-
Operational costs	8,728	-	-	8,728	-
	-	-	-	-	-
<b>Sub total</b>	<b>46,246</b>	<b>-</b>	<b>-</b>	<b>46,246</b>	<b>-</b>



A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	46,246	-	-	46,246	-
Net of receipts/(payments)	1,936	-	-	1,936	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	1,936	-	-	1,936	-






# B5 Liabilities

Signed by one or two trustees on behalf of all the trustees

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			-
			-

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
Spiffire A&B10 Restoration Ltd	unrestricted	7,523	
Accountancy	unrestricted	600	
		-	
		-	
		-	

Signature	Print Name	Date of approval
	Dr Michael Smith	25-Jun-22