



**Annual Report and Financial Statement
31st December 2021**

The Church of St James the Great, Harvington

Mission Statement: To Show Our Love for God and You



Annual Report & Financial Statement 2020

Incumbent

Reverend Canon Richard Thorniley

Bank COOP

Curate and Pioneer Deacon

The Reverend Chris Sheehan

Churchwardens

Sophie Dodds

Alan Hirst

Organist

Sally Livingstone

Reader

Janet Stean

Verger

Lay Service Leaders

John Liggitt

Independent Examiner

Mr Andy Tooth

Eucharist Assistants

David Battin, Susan Bullard, Sophie Dodds, John Liggitt, Janet Stean, Gill Thorniley.

Sides Persons

Morning Service: Clive Allen, Michael Barbour, Sophie Dodds, Annette France, John Redman, John Liggitt

Family Service: *Honorary sides persons:* Sophie Bryson, Elaina Groom, Sophie Hedley-Goggins

Evening Service: David Battin, Andrew Carter, Alan Hirst,

Number on Electoral Roll:

Average weekly attendance

Sunday morning:

Sunday evening:

Wednesday morning:

Average weekly attendance: N/A due to extraordinary circumstances.

Parochial Church Council.

The Parochial Church Council (PCC) of St James the Great, Harvington, Evesham is a charity excepted from Registration with the Charity Commission. It aims to co-operate with the minister in promoting in the parish the whole mission of the church – pastoral, evangelistic, social and ecumenical [PCC (powers) Measure 1956].

Risk management

The PCC has agreed on a risk management plan and procedures have been designated to manage effectively risks which may arise. The responsible officers for this plan are churchwardens, who may modify it from time to time. A current copy is kept in the church.

PCC members

Incumbent	The Reverend Canon Richard Thorniley (Chair)
Curate, Deacon, pioneer Minister	The Reverend Chris Sheehan
Licensed Reader	Janet Stean
Churchwardens	Sophie Dodds, Alan Hirst
Diocesan Synod Representatives	Reverend Canon Richard Thorniley, Janet Stean
Deanery Synod Representatives	David Battin, Annette France
Elected members	Sally Livingstone, John Liggitt, Jill Francis, Joy Rawes,
Treasurer	John Liggitt
Secretary	Pat Stephens
Parish Safeguarding Officer	Jill Francis

Standing Committee

Chair: Reverend Canon Richard Thorniley, Sophie Dodds, Alan Hirst, John Liggitt, Pat Stephens.

PCC Sub-committees 2021

Mission and Worship

Chair: Reverend Canon Richard Thorniley, John Liggitt, Sally Livingstone, The Reverend Chris Sheehan, Janet Stean (*secretary*).

Pastoral

Chair: Reverend Canon Richard Thorniley Wendy Monks, Konrad Monks, Sue Bullard, Annette France, Kathryn Peach, Michael Barbour

PCC members are appointed in accordance with the Church Representation Rules. The Incumbent, Church Wardens and Deanery Synod Representatives are ex-officio members of the PCC. Other members are elected at the Annual Parochial Church Meeting (APCM) or co-opted during the year.

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity

and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- (a) select suitable accounting policies and then apply them consistently;
- (b) observe the methods and principles in the Charities SORP 2015 (FRS 102);
- (c) make judgements and estimates that are reasonable and prudent;
- (d) state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- (d) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Review of the Year 2020



Sub-committee Reports

Mission, Evangelism and Worship sub-committee

This sub-committee is concerned with the quality and style of our worship and the focus of our outreach programme. Richard Thorniley writes:

We didn't start having services in church until Easter because of the COVID pandemic and then restricted numbers to a maximum of 30 at St James and mask wearing protocols. The regular congregation cautiously returned so we continued to supplement worship with the offer of recorded services jointly produced with Inkberrow benefice until the middle of the year. These were available on YouTube.

Brian Telford our Technical Director who edits and sometimes filmed the contributions and then puts it on YouTube continued in this role. We are immensely grateful for his support.

We fully reopened all our churches in June as the Government eased restrictions which was celebrated by a pilgrimage walk from Abbots Morton to Harvington churches on Saturday 26th June.

We enjoyed joint services with Harvington Baptist Chapel (HBC) in August taking turns to host a service each during the holiday month. They also joined us for the Remembrance Service with the Act

of Remembrance itself taking place at 11.00 at the War Memorial which was well supported by the village.

Covid still affected our lives so at Christmas two outdoor Carol Services took place as it was felt that numbers would be too large in the church with limited ventilation available. The first was organised by the school and was the Key Stage 2 Carol Service to which around 250+ attended in the church yard. 3 days later St James organised a Carol service which included refreshments of hot chocolate and mulled wine which was remarkably successful and 100+ villagers of all ages attended, and consideration is being made about keeping this as an annual event.

We still felt it was too early to initiate family services as outbreaks of COVID continued throughout the year, although fortunately with the high level of vaccination and gradually diminishing in severity. We hope to restart these in the New Year.

The Reverend Chris Sheehan continued to host daily morning prayer via Zoom at 8.30 am Monday to Saturday. The Reverend Richard Thorniley hosts Evening prayer at 6.00 pm. The Church of England liturgical pattern is followed except on Saturday when it is Northumbrian Prayer. The regulars have found it invaluable in shaping the day when everything else is thrown out of the diary. This has been a good spin off from Lockdown and remains.

Holiday Club

We had one Holiday Club which took place in July with numbers limited to 30 children. It included a pictorial Treasure Hunt of the village, a Games Day, a Climbing Wall and the obstacle course at Ellenden farm. Crafts at the start along with lively singing of well-known school songs from iSingPop selection made these a successful 3 days of fun.

Outreach

This continued by maintaining the Open the Book stories which were filmed via Zoom and sent to the schools – and on a few occasions during the second half of the year some even took place in school, but it was stop start because of COVID outbreaks. One can imagine how disruptive life was in school.

Home Communion restarted in September.

Covid restrictions invited us to consider imaginative approaches to make the church a place to visit even though for the early part of the year the church was closed or under restricted opening. The churchyard became a local art gallery as we invited under the inspired leadership of Joy Rawes to hang pictures on trees, paint stones or to ‘knit bomb’ trees. This made the churchyard a place to visit during lockdown and involved people of all ages. Antony Gormley is to be thanked for this idea which was copied in our other Benefice churches.

Sunday Soup

A project to offer hot soup each Sunday continued from last year and restarted in November, initiated and led by Rev Chris Sheehan and operating in Evesham’s All Saints Church, the location of the weekly food banks. Several St James congregations have supported this outdoor soup takeaway by supplying soup and being on the serving rota, which nourishes passers-by including the homeless and hungry people. Thanks to all involved.

Acknowledgements

Our sincere thanks go to all those who have led services during this year, including Reverend Richard Thorniley, Reverend Chris Sheehan, Reverend Ruth Walker and Bishop Robert Paterson, and Lay Ministers Janet Stean and John Liggitt. We offer our grateful thanks to Sally Livingstone, who plays

the organ and the keyboard for us at services at St. James' with additional support from Richard Ball when Sally is away. And we also thank Brian Telford who has edited our weekly recordings and all those involved with these services.

Caring Hands:

Sophie Dodds writes:

Diana Bennett and her team have been running that organization for many years and it is a vital lifeline to the needy in Evesham and the wider community. We are grateful that so many people in Harvington are contributing to this very valuable cause.

Caring Hands are providing home cooked lunches on a weekly basis on Monday and Wednesday lovingly served in a very nice setting, as well as food parcels for those who require help and support.

A very big thank you to all in Harvington who are continuously making generous contributions to Caring Hands.

Cameo Teas

Sophie Dodds writes:

Going through my files the other day I found that we ***started CAMEO Teas in June 2005*** and it has gone from strength to strength. This could only happen because of so many helpers who have rallied around to prepare in making cakes and devoting their time for the benefit of others.

Due to the lockdown, we have not been able to meet for a considerable length of time but we didn't want folks to miss out and so Chocolate Hearts were distributed to celebrate Valentine's Day and for Easter we treated CAMEO Teas folks with Chocolate Easter Eggs.

However, as the situation improved from August onwards, we resumed our Afternoon Tea and cakes again in church. The social aspect is so important, because quite a number of people live alone and so it is lovely to be able to provide a link with one another.

We always start our Christmas Celebration with a Carol Service at our Church, which is looked forward by all, followed by our Christmas Lunch in Kings Court Hotel, Alcester. A very reliable and traditional place which gets us into the swing of the Christmas festivities. The costs were covered by the participants.

Thank you so much to the team who faithfully organize the monthly get-togethers, the loyal helpers who bake cakes, the setter uppers and the taker-downs and all who come to make the afternoons a pleasant and successful occasion.

Pastoral sub-committee

Wendy and Konrad Monks write:

The Harvington Pastoral Support Network was initiated by Sheila Harris, and overseen by the Rector, Rev. Richard Thorniley, and is currently coordinated by Wendy and Konrad Monks who have lived in Harvington for many years.

The purpose of the network is to provide low-key practical and emotional support to residents of the village, or to provide advice about how to access help for more complex needs. The coordination team currently consists of Mike Barbour, Annette France, and Joy Rawes, as well as the Rector and Wendy and Konrad.

On everyone's minds is the continuing pandemic, which has had a dramatic effect on our lives for nearly two years now. For much of 2021 the number of requests for help from the group was considerably reduced from normal levels, although we continued to maintain contact with a number of vulnerable residents as best, we could whilst adhering to the safety guidelines. With the vaccination programme in full swing, things are beginning to get easier and we are seeing more requests for support, particularly in the area of help with more routine hospital appointments.

The other area we have just started to focus on again is the revision of the "Welcome to Harvington" booklet. This was due for up-dating early last year but it wasn't practical to do it whilst there was so much disruption to village life. We have had the go-ahead from the Parish Council now to produce a new copy, and that is a task we will be working on for the next couple of months.

Feedback we have had from residents suggests that the help we provide is appreciated and that people derive a small sense of comfort knowing we are there in the background.

Richard Thorniley writes:

Financial support for village families through the 'Community Support Fund' was enabled by Harvington First School who made requests for the supply of Gift Vouchers which they distributed to those in need.

In addition, 3 of us tidied a garden for a village family by hiring a skip, filling it, and mowing the lawn. The same family had their house decluttered with the help of school staff and we part funded the skip that was used.

Our link and relationship with the school has grown closer during these last two Covid affected years.

Building and Fabric Sub-Committee

Churchwardens Alan Hirst and Sophie Dodds write:

Keys: The church was closed for a number of weeks due to Covid restrictions. Our insurers insisted that no keys should be held on the premises and they are now held off site. A key register has been introduced and all key holders must now sign for what they hold.

Flies and Bats: We suffered a veritable plague of flies either side of Christmas 2020. A survey by Natural England also established that we have at least a visiting bat or bats from time to time. This means that we are not able to use insecticide in our building as bats are a protected species. As a result, a team of volunteers carried out a deep clean of the building. Lavender was placed on all window ledges and for the first part of this year both nave and chancel have been sprayed with lavender solution at least two or three times a week. The problem has been nowhere near as bad as it was, but whether as a result of our efforts or just good fortune it is impossible to say.

What we do know, is that any work needed to be carried out on the building MUST be done with due consideration of the bats. Wardens have detailed instructions from Natural England.

Gas Boiler: Our old gas boiler reached the end of its useful life and was replaced early in December.

Rector's Vestry: Defective plaster has been removed and was replaced with lime plaster in December. The room is very damp and a trench has been dug outside the south wall and filled with gravel, since the ground level is above the floor level of the vestry. (Thanks to Julian Rawes for this). It is intended to decorate the vestry in the better weather.

Clock: The annual inspection revealed remedial work needed, requiring some parts to be taken away and re-machined. We still await this, but a public appeal to cover the estimated cost was launched and a very positive response resulted in £2740 being donated. This is being held in a separate fund.

We investigated the possibility of converting to an electric radio-controlled mechanism, but we are told that there is a code of practice for Turret Clock Work between clock advisors from the DAC in conjunction with Turret Clock companies and the Church Buildings Council which has ruled against this.

Quinquennial Inspection: As requested all external doors have been treated with preservative (thanks again to Julian Rawes) and the hanging of the porch gate rectified (thanks to John Redman). There is outstanding work on the boundary walls and the stonework of the building which will need to be undertaken soon. We are attempting to establish the responsibility for repairs for the boundary

walls which we share with our neighbours at the Manor. This has consumed a considerable time and will probably be on going.

Christmas Cards: The response from the village to support the Cobalt Unit in Cheltenham was overwhelming and kind volunteers delivered them.

Christmas Crib: The new Christmas Crib was made by Michael Barbour and presented and blessed at the Carol Service in the churchyard on December 19th. Hot chocolate and chocolate hearts were served along with mulled wine. Electric lights festooned the event and a lot of people came to enjoy this special occasion singing carols accompanied by our organist Sally Livingstone.

Cameo Teas: These started again in August. (See separate report).

Tree of Light: The lights were put up by Gareth Pritchard at the end of October in time for the All-Souls Service and were taken down by the end of November. The electrical equipment and decorations are stored by Sophie Dodds. This arrangement is contracted to Gareth on a yearly basis. During the year regular annual checks were carried out on the organ, the lightening conductor, bells and fire extinguishers. It is also proposed to renew the light fittings both in the chancel and the nave. The Churchwardens had their Annual Meeting with the Arch-Deacon in the spring.

Our year as temporary church wardens have been overshadowed by Covid and we have continued to learn just how much Clive Allen did in his years as Verger, his knowledge and commitment have been greatly missed. However, Julian and Joy Rawes have taken on extra responsibilities in the churchyard quite magnificently and our grateful thanks go to them, John Redman and all who have contributed so much.

Church Activities

Faith Today Group

Sophie Dodds writes:

Faith Today is a small yet informal group, who has been meeting on a monthly basis. However due to lockdown we have had quite a long pause but we set up Zoom during the summer and so at least our small group didn't fizzle away in the sand. We have now decided to choose our own subjects instead of following a prescribed book which we did in the past. This has given us more flexibility, to be able to discuss the more relevant subject matters in today's climate.

We talked about the **Holy Spirit**. This is a very extensive subject and we did not want to rush it but give ourselves time to look into many aspects as to what God wants us to do and how he wants to lead us. It was soul-searching and we learnt a lot.

The next subject was **Endurance**. This was borne out of the terrible suffering which mankind has to endure. Like Fire, Floods, Covid, Pandemic, Homelessness, Refugees, just to mention a few.

Those subjects are everyday situations, which are so interesting to talk about within a group and at the same time interlink into the biblical stories.

We are going to start the New Year with the **Trinity**. It'll be interesting to know where God will lead us in 2022.

Safeguarding

Safeguarding officer for the Arch Benefice, Jill Francis writes:

The Parochial Church Council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

- There have been no reported concerns during the last year, although there has been less opportunity to hear of any because of Lockdown measures.

- Four volunteers involved in working with young people in the Parish, and one new volunteer supporting vulnerable adults, have renewed their DBS certificates during the year (required every five years).
- All new volunteers are encouraged to complete online Safeguarding Awareness training and existing volunteers are reminded to refresh their Safeguarding Awareness training every three years.
- A Parish Safeguarding Policy has been adopted and approved by the PCC and is displayed in the church porch. The declaration that St James Church is now following procedures for Promoting a Safer Church is also on display.
- The Parish Safeguarding Officer (PSO) has continued to upload new information onto the Diocesan Parish Dashboard. This online facility now replaces the old style Toolkit documents and from last year has become obligatory. The online Parish Dashboard allows the Diocese to see, at any time, where our Parish is in completing all required policies and procedures for promoting a Safer Church.

Church Bell ringing teams

Tower Captain, Anthony Wheeler writes:

2021 was a year which started in unfamiliar style with no ringing on New Year's Eve due to ongoing covid 19 restrictions. In February our AGM was held via email with all ringers, Clive and Richard participating. Nothing much to discuss. There was no income from Weddings or donations, although I was able to hand over £37.209 to Clive from our donation box in the tower, £15 was paid to WDCRA affiliation fund. On 17th March Chris Haynes and I completed the DBS course basic safeguarding online. On Saturday's 10th and 17th April, I chimed no5 bell 99 times to mark the death of HRH Prince Philip Duke of Endinburgh, who died on the 9th April age 99, and his funeral respectively. As Roger Small's funeral cortege passed the church at 2.15 pm on 16th April the no3. Bell was chimed. April also was time to start chiming and bell testing all six bells for Sunday services regularly until the beginning of August when we were able to start ringing full circle on 3 bells with Mike, Judith and myself. Following all covid 19 guidelines we were able to start ringing on a rota basis on 5 bells then progressed to 6 bells mid-September. Encouraging comments were received from villagers. Unfortunately, we are not able to practice on a Tuesday evening at the moment but hoping to start in the spring/summer of 2022. For the Remembrance service half muffled bells were rung. Ringing took place for two weddings on the 13th and 20th December 2021. Half muffled were rung on 28th December for Holy Innocence Day. Thank you to the PCC for the ringers Christmas gift. A big thank you to all of the team for their continued support.

St James Hand bell ringers report

Keith Hemming writes:

The handbell ringers have had a very quiet year due to covid restrictions, however we have been managing to rehearse most weeks in our small group. We have had one lady start with us and is proving to be a good member of the team. Another lady is looking to join us when the weather improves. Christmas was better for us this year in as we played at Tesco's and Morrisons both in Evesham and Stratford on Avon and resulting in a collection of just over £2,000. If anyone would like to join the team, we are always looking for new members.

Church Cleaning Rota

Sophie Dodds writes

Our Church Cleaning Team is to be congratulated for the excellent job they are carrying out on a weekly basis. It is an unattractive job but very much appreciated by not only the congregation but by all who visit our church. Their care and dedication show how much they love our church for the benefit of all who worship and for those who pop in from time to time for quiet reflection.

The team for 2021 were:

Christine Adkins, Carole Barbour & Michael Barbour, David Battin, Jenny Briffett, Sue Bullard, Mirren Browdie, Sophie Dodds, Mary Dumelow, Caroline James, Jean Roberts and Jean Spires.

Your hard work and dedication are very much appreciated to continue such an unenviable task.

Vergers Report

Churchyard Vergers report

Joy and Julian Rawes write:

Work has continued this year much as usual, the lockdown having very little effect as people were able to work outside in their own space. We were delighted to receive second prize in the Worcestershire churchyards competition and would like to thank the many willing helpers who have turned up for our gardening mornings. We received two generous gifts of bedding plants in the summer and bulbs before Christmas from Hayloft Nurseries a lot of which were planted, the rest sold. The churchyard should look even better this year.

During the winter months work has continued, cutting the beech hedge in the graveyard and also tree pruning. Big thanks to Roland Merrick and Alan Williams. Last year we planted a wildflower area near the skip and also started a wildlife area behind Candle cottage where we have been planting to encourage bees and butterflies. This area will now be cut once a year and a path mowed through it so that it can be viewed. Twelve bird boxes from the RSPB were erected. The churchyard is now pesticide free!

Again, we have noticed while working that the churchyard gets many visitors, those tending graves, walking, with or without dogs, viewing the artwork on display, and several visits from Harvey Bears Nursery. Also visits from different year groups in the school who have helped in the grounds. In fact, quite a social meeting place.

The grass in the churchyard has been looking better than ever and we would like to thank Keith Hemming for all his hard work.

In addition, all the seats in the churchyard were cleaned and treated, likewise all the outer doors to the church.

Cross Club

Due to coronavirus this year the group has been unable to meet.

Electoral Roll

Annette France writes:

The electoral roll, at 7th March 2022, stands at 49 persons. The latest addition being Jack Hegarty.

There have been a number of new members of the congregation recently and in due course they will be invited to join the Electoral roll.

Home Groups

Richard Thorniley writes:

They did not take place this year.

Prayer Group

Gill Thorniley writes:

Due to the coronavirus the group has been unable to meet this year.

Crafts and Coffee

Rev Fran Battin writes:

Harvington Youth Project

Peter Ashplant Chairperson of the Harvington Youth Project Steering Group writes:

As set out in the last report, the Project was again frustrated by the second lockdown in January 2021. This meant that 12 months passed with no face-to-face groups possible. Restrictions were still in force throughout the spring and early summer of 2021 which thwarted our intention to hold fund raising events. We were still able to claim Government support from the furlough scheme for our Youth Worker who was asked to work 6 hours per week in order to support the older group members online with Zoom meetings. Hannah also kept in touch with families too.

The Project normally closes in the summer holidays and this turned out to be the period when most of the restrictions lessened in order for children and families to have holidays in the UK particularly.

By the time September came, the Steering Group had planned for a re-opening of groups. Sadly, the news from schools at the beginning of the Autumn Term was the Covid had struck a large number of children and this meant that the re-opening had to be postponed. Online support continued and we monitored the position in school's week by week.

Things did get better and we were very pleased to re-open after half term in full, but limiting numbers to 15 per group. It was so good to see the children back. We even had to start a waiting list because there were more who wanted to come than we had agreed for Covid regulations.

During the summer, Hannah Owen, our Youth Worker, decided that she wanted to move on and gave notice that she would be leaving the Project at Christmas. A process of recruitment for another youth worker was set in motion and we said a fond farewell to Hannah.

We have yet to appoint a replacement for Hannah.

Hannah's farewell service will be held on March 20th 2022 in Harvington.

The volunteers and Steering Group members have committed themselves voluntarily to continue with opening the groups up in 2022 even though we have not yet appointed a replacement. This re-opening will happen from March 15th back at the Baptist Chapel.

We do hope that 2022 brings better opportunities for continuing our discipleship amongst children and young people in the Harvington area.

Deanery Synod Report

Representatives: Annette France and David Battin write:

On 9th March, Revd Sarah Dangerfield was commissioned by Bishop Martin as Area Dean for Pershore and Evesham. Sarah outlined her vision for the new Deanery in three strands:

- Mutually supportive working/training across all parishes
- Effective mission planning
- Serving and transforming communities

Representatives spent time in small groups considering 'core values.'

The next meeting, on 20th July, was at All Saints Church, Evesham. Discussion included arrangements for the new Parish/Ministry Share, in which local churches will be requested to pay a sum to the diocese that will effectively reflect the full cost of their parish clergy, including pensions. It was reported that at that time the financial contributions made to the diocese were significantly less than usual in July 2021.

The final meeting was a hybrid Zoom/Pershore Abbey meeting on 12th October. A useful presentation was made on Eco-Church. Plans for Bishop Martin's visit to the Deanery in November were finalised. Robin Lunn circulated a detailed report from a General Synod meeting he had attended.

Flower Rota

Jean Spires writes:

We have still had to cope with “Covid” this year but have been able to attend Church and arrange flowers during the year. The first festival being Easter when the team helped to decorate the Church. Flowers were also arranged by the Altar for Pentecost. Flowers were arranged, as and when necessary, during the year. Harvest Festival was celebrated in October when again the team helped to decorate the Church and we received many donations of toiletries for Caring Hands which were gratefully received. The next special occasion was “All Souls DAt2 on the 2nd November when the prayer corner was decorated and a scroll placed with the names of the deceased. The Remembrance Day on the 11th November when the Church was decorated with poppies and it was possible to hold the service in St James Church. This takes us to December when the two weddings and the Singers Concert took place so the Christmas tree was placed and decorated and the Church windows were decorated with smaller Christmas trees and evergreens and cones, and the porch was decorated with foliage, berries cones and lights.

I wish to thank the team for their help and support during the year, I could not do this without you.

Arch Messenger

Richard Thorniley writes:

Grateful thanks are offered to Cathy Davies for editing the Arch Messenger our Benefice magazine and Chris Reed for overseeing the advertising which ensures that it can be distributed free to all households. The distribution is enabled through the good offices of Kay Barrett who carefully nurtures our hard walking distributors. It is a labour of love that is warmly welcomed by many in the community and enables the church to share the Christian message of hope as well as news and events in the community.

Summary

A second year under COVID restrictions started with another lockdown. The church building was closed to services until Easter and then because of what turned out to be a limited infestation of flies we didn't even open on Easter Sunday. But gradually we got back to a next normal. This includes the practice of not sharing a Communion cup but dipping wafers instead.

COVID has encouraged us to look imaginatively at how we can keep the church attracting visitors and the art gallery in the churchyard initiative and gift of bulbs from Hayloft which have helped to keep the village and the churchyard attractive and a place to visit. CAMEO teas met in the churchyard on a wonderfully warm day without any mishaps. We also enjoyed Christmas outdoor services. The school children came to litter pick and were delighted to note that it was one of the tidiest places in the village and will also be sending a work party every half term to do some jobs around the churchyard in the days to come. This will have we hope the spin off that the children will see that they also have a place to play in looking after it and ownership of the church and its curtilage.

The churchyard was runner up in the bi-annual churchyard competition because of the exceptional work headed up by the Rawes and many helpers with Roland and Lynne Merrick receiving special mention.

We enjoyed a baptism for Amalia Fastnedge in 2021.

Two weddings were celebrated in December that of Matthew Fletcher and Bethan Hegarty and Warren Bennett and Rosalind Brotherton.

There were 3 church funerals including Sue Coley a long-standing member of the Harvington and St James community.

St James has continued to play a part in the village and community life and live out the good news of the gospel. We look forward to attracting new people into the church and the kingdom which is the calling placed upon us by Christ – but formidable challenges await us.

The challenges include how do we keep the gospel relevant to today's culture, how do we pay our way and how do we continue to be God's resource in Harvington and the Kingdom.

With God's help, prayer, and the Holy Spirit we will find answers and thrive.

Richard Thorniley.

Financial Statements
for the year ending
31 December 2021

Church of St James the Great
Harvington, Parochial Church Council



Financial Review

Following the increased deficit of £6,108 reported in 2020, I am pleased to report that 2021 saw a marked improvement in our finances due to the receipt of a very generous legacy of £100,000.

That aside, the financial result excluding this legacy was a deficit of £5,044. A slight improvement over 2020.

Looking at the figures in greater detail shows the following:

Income

Planned Giving – There has been a further increase in the amount received from planned giving from £21,742 in 2020 to £22,437.

Collections – Following the very low collections of £1,161 in 2020, these have now increased to £2,016.

Donations – A decrease in donations of £1,292. The main donations were:-

In the General Fund a total of £350 was received which included £130 from our insurers who had offered a donation for every household policy written by members of our congregation.

Restricted donations include £2,765 for the Clock Repair Appeal, Harvington Support Fund £370, Churchyard £1,846 and Church Fabric £100.

Gift Aid – Receipts from Gift Aid have increased partly reflecting the increase in planned giving and partly due to more donations being gift aided. The total receivable for the year was £7,045 compared with £5,889 in 2020.

The Parish Giving Scheme is still the most efficient method of giving and if anyone would like further details please contact either the Treasurer or Rector.

Expenditure

Parish Share – The Parish Share remained at £24,550 for the year. However, the method of calculating the share has changed and our share for 2022 has increased substantially to £39,453. We have applied for a Ministry Support Grant from the Diocese to help us meet this increase.

The remainder of our expenditure has remained at much the same levels as 2020 with the exception of the cost of replacing our heating boiler which cost £4,036

As I stated last year, given the church closures and lack of fund raising activities over the past two years, we have ended the year in a reasonable financial position. However, with the increases in our Parish Share and the expected increases in heating and lighting, we will need to actively work on fund raising in 2022 and beyond.

**Independent Examiner's Report to the Trustees of
St James' Harvington Parochial Church Council**

I report to the members on my examination of the accounts of the PCC for the year ended 31 December 2021 which are set out on pages 17 to 28.

Responsibilities and basis of report

As the charities members you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be

Mr A Tooth
Blossom View
37 Orchard Place
Harvington
Worcestershire
WR11 8NF

Dated 11th March 2022

St James Harvington PCC

Statement of Financial Activities

For the Year Ended 31st December 2021

	Unrestricted Funds	2021 Restricted Funds	Total	2020 Total
Incoming Resources				
Planned Giving	21,892	545	22,437	21,742
Collections and other giving	1,374	643	2,016	1,161
Donations	350	5,081	5,431	6,723
Grants	-	-	-	-
Legacies	-	100,000	100,000	500
Investment Income	154	-	154	84
Income from activities to further the work of the Church	758	-	758	5,212
Income from activities to generate funds	3,162	-	3,162	1,228
Income tax (GA) recovered	4,567	691	5,259	4,983
Debtor Gift Aid to be recovered	1,786	-	1,786	906
Benefice Account	11,913	-	11,913	11,048
Transfer from General Fund to Mission, Churchyard and Fabric Funds	15,790	-	15,790	4,407
Total Incoming Resources	61,747	106,960	168,706	57,992
Resources Expended				
Diocesan Parish Share	24,550	-	24,550	24,550
Local and overseas mission	-	2,089	2,089	2,274
Activities to generate funds	-	-	-	482
Church Running Expenses	355	-	355	289
Utilities	2,066	-	2,066	1,674
Insurance	2,287	-	2,287	2,381
Benefice/Clergy Expenses	4,609	-	4,609	6,189
Repairs	6,277	3,641	9,917	10,650
Sundries	175	-	175	156
Benefice Account	11,913	-	11,913	11,048
Transfer to Mission, Churchyard and Fabric Funds.	13,247	2,543	15,790	4,407
Total Resources Expended	65,479	8,272	73,751	64,100
Net movement in Funds	(3,732)	98,688	94,956	(6,108)
Reconciliation of Funds				
B/Fwd Balance	1,309	14,393	15,702	21,809
Net movement in Funds	(3,732)	98,688	94,956	(6,108)
C/Fwd Balance	(2,423)	113,081	110,658	15,702

St James Harvington PCC

Financial Statements

For the Year Ended 31st December 2021

Balance Sheet as at 31st December 2021

	2021	2020
Current Assets		
Current Bank Account	3,892	11,963
CCLA Church of England Deposit	13,447	13,442
Bank Deposits	100,000	-
Debtors & Prepayments	6,494	2,873
Total Current Assets	123,832	28,278
Current Liabilities		
Accruals	13,174	12,576
Total Current Liabilities	13,174	12,576
Net Current Assets	110,658	15,702
Funds		
General Fund	(16,239)	3,089
Fabric Fund	109,691	1,886
Churchyard Funds	12,645	9,547
Clock Appeal	3,456	-
Mission Fund	643	207
Education Fund	53	53
Harvington Support Fund	409	921
Benefice Account	-	-
	110,658	15,702

The Revd Canon R Thorniley
Chairman of the PCC

Mr John Liggitt
Treasurer

Date 7th March 2022

St James Harvington PCC
Financial Statements
For the Year Ended 31st December 2021
General Fund (Unrestricted)

Incoming Resources	2021	2020
Incoming Resources from donors		
Planned Giving	21,892	21,091
Collections and other giving	1,374	1,161
Income tax (GA) recovered	4,555	4,700
Debtor Gift Aid to be recovered	<u>1,275</u>	<u>868</u>
	29,096	27,820
Other Voluntary incoming resources		
Donations	350	288
Legacies	-	500
Bank & CCLA Interest	<u>154</u>	<u>84</u>
	505	872
Income from activities to further the work of the Church		
Fees	183	142
Contributions for the use of the Church	<u>425</u>	<u>495</u>
	608	637
Income from operating activities to generate funds		
Special Events	295	608
Sundries	<u>-</u>	<u>619</u>
	295	1,228
Total Incoming Resources	<u>30,504</u>	<u>30,557</u>
Resources Expended		
Church Activities		
Diocesan Parish Share	24,550	24,550
Church Running Expenses	355	289
Utilities	2,066	1,674
Insurance	2,287	2,381
Benefice/Clergy Expenses	4,609	6,189
Organ Expenses	<u>-</u>	<u>-</u>
	33,866	35,084
Church Management & Admin		
Sundries	<u>175</u>	<u>443</u>
	175	154
Special Events	<u>-</u>	<u>482</u>
Total Resources Expended	<u>34,042</u>	<u>35,720</u>
Transfer to Mission Fund	1,000	1,000
Transfer to Fabric Fund	13,247	-
Transfer to Churchyard Fund	<u>1,543</u>	<u>3,407</u>
Surplus/Deficit for year	<u>(19,328)</u>	<u>(9,569)</u>
Opening balance	<u>3,089</u>	<u>12,658</u>
Closing balance	<u>(16,239)</u>	<u>3,089</u>

St James Harvington PCC

Financial Statements

For the Year Ended 31st December 2021

Fabric Fund

Incoming Resources	2021			2020
	Unrestricted	Restricted	Total	
Planned Giving	-	545	545	650
Gift Aid	293	-	293	125
Legacy		100,000	100,000	-
Fees	150	-	150	38
Church Fabric Donations	-	100	100	-
Total Incoming Resources	443	100,645	101,088	813
Resources Expended				
Repairs	6,277	-	6,277	2,988
Bell Maintenance, Ropes and Stays	-	252	252	222
Total Resources Expended	6,277	252	6,529	3,210
Surplus/Deficit for year	(5,834)	100,393	94,559	(2,398)
Transfer from General Funds	13,247	-	13,247	-
Opening balance	(7,413)	9,298	1,886	4,283
Closing balance	-	109,691	109,691	1,886

St James Harvington PCC

Financial Statements

For the Year Ended 31st December 2021

Churchyard Fund

Incoming Resources	2021			2020
	Unrestricted	Restricted	Total	Total
PCC Fees	2,867		2,867	4,575
Memorials	-	847	847	1,378
Donations	-	999	999	2,655
Gift Aid	231	-	231	158
Total Incoming Resources	3,098	1,846	4,944	8,765
Resources Expended				
Lawn & Tree Maintenance	-	2,001	2,001	1,374
General Maintenance	-	1,388	1,388	5,728
Living Memory	-	-	-	338
Total Resources Expended	-	3,389	3,389	7,440
Surplus/Deficit for year	3,098	(1,543)	1,555	1,325
Opening balance	9,547		9,547	4,815
Transfer from General Fund		1,543	1,543	3,407
Closing balance	12,645	-	12,645	9,547

St James Harvington PCC
Financial Statements
For the Year Ended 31st December 2021
Clock Appeal (restricted)

	2021	2020
Incoming Resources from donors		
Donations	2,765	-
Gift Aid	691	-
	-	-
	<hr/>	<hr/>
Total Incoming Resources	3,456	-
Resources Expended		
	-	-
	<hr/>	<hr/>
Total Resources Expended	<hr/> -	<hr/> -
Surplus/Deficit for year	3,456	-
Opening balance	-	-
Transfer from/(to) General Fund	-	-
	<hr/>	<hr/>
Closing balance	<hr/> 3,456	<hr/> -

St James Harvington PCC

Financial Statements

For the Year Ended 31st December 2021

Mission Fund (Restricted)

	2021	2020
Incoming Resources		
Nominated Charity	643	207
	<hr/>	<hr/>
Total Incoming Resources	643	207
	<hr/>	<hr/>
Resources Expended		
Harvington Youth Project	1,207	1,000
	<hr/>	<hr/>
Total Resources Expended	1,207	1,000
	<hr/>	<hr/>
Surplus/Deficit for year	(564)	(793)
	<hr/>	<hr/>
Transfer from General Fund	1,000	1,000
	<hr/>	<hr/>
Opening balance	207	-
	<hr/>	<hr/>
Closing balance	643	207
	<hr/>	<hr/>

St James Harvington PCC

Financial Statements

For the Year Ended 31st December 2021

Education Fund

	2021	2020
Incoming Resources		
Donations	-	-
Gift Aid	-	-
Total Incoming Resources	-	-
Resources Expended		
Peru Mission	-	-
Total Resources Expended	-	-
Surplus/Deficit for year	-	-
Opening Balance	53	53
Closing Balance	53	53

St James Harvington PCC
Financial Statements
For the Year Ended 31st December 2021
Harvington Support Fund (Restricted)

	2021	2020
Receipts		
Donations received	<u>370</u>	<u>2,195</u>
Total Receipts	<u>370</u>	<u>2,195</u>
Payments		
Meals & vouchers provided	400	1,153
Other assistance	<u>482</u>	<u>121</u>
Total Payments	<u>882</u>	<u>1,274</u>
Surplus/Deficit for year	<u>(512)</u>	<u>921</u>
Opening Balance	<u>921</u>	<u>-</u>
Closing Balance	<u>409</u>	<u>921</u>

St James Harvington PCC
Financial Statements
For the Year Ended 31st December 2021
Benefice Account

	2021	2020
Receipts		
Holiday Club	501	539
Arch Messenger	2,195	2,575
Allocation		
Harvington	4,609	3,967
Others	4,609	3,967
	<u>4,609</u>	<u>3,967</u>
Total Receipts	<u>11,913</u>	<u>11,048</u>
Payments		
Clergy Expenses	2,652	3,204
Holiday Club	583	537
Arch Messenger	3,403	2,552
Parish Administrator	2,117	1,246
Stationery & Photocopying	1,200	1,178
Pandemic costs (Handwash & Recorded Services)	1,714	2,155
Sundries	245	175
	<u>245</u>	<u>175</u>
Total Payments	<u>11,913</u>	<u>11,048</u>
Surplus/ Deficit for year	<u>-</u>	<u>-</u>
Opening Balance	<u>-</u>	<u>-</u>
Closing Balance	<u>-</u>	<u>-</u>

St James Harvington PCC

Financial Statements

For the Year Ended 31st December 2021

Notes to the Financial Statements

1 Accounting Policies

Basis of financial statements

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with the Charities SORP (FRS102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015)' and the Charities Act 2011.

These accounts for the year ended 31 December 2021 are the first accounts for St James' Harvington Parochial Church Council to be prepared in accordance with FRS102. The Financial Reporting Standard applicable in the UK and Republic of Ireland. The date of transition to FRS 102 was 1 January 2015, the reported financial position and financial performance for the previous period are not affected by FRS102.

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at fair value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

Fund accounting

Restricted funds comprise revenue donations or grants for a specific PCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investment is apportioned to the individual funds on an average balance basis.

Unrestricted funds are income funds which are to be spent on the PCC's general purposes.

Designated funds are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Funds designated as invested in fixed assets for the PCC's own use abated in line with assets' annual depreciation charges in the SOFA. Designated funds remain unrestricted and the PCC will move any surplus to other general funds.

Incoming resources

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are reliably quantifiable. Interest as and when accrued by the payer. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share expected to be paid over is accounted for when due.

All other expenditure is generally recognised when it is incurred and is accounted for gross.

St James Harvington PCC

Financial Statements

For the Year Ended 31st December 2021

Notes to the Financial Statements (Continued)

2 Special Events

	Income	Expenditure	Net	Net 2021
Tree of Light	295	-	295	280
Summer Fete	-	-	-	2,148
Xmas fayre	-	-	-	1,072
Coffee Morning - Caring Hands	-	-	-	(64)
Bishop's Mission Weekend	-	-	-	109
	<u>295</u>	<u>-</u>	<u>295</u>	<u>3,265</u>
To General Fund	295	-	295	3,265
Cycle Ride	-	-	-	188
	<u>-</u>	<u>-</u>	<u>-</u>	<u>188</u>
To Fabric Fund	-	-	-	188
Winter Lecture	-	-	-	519
	<u>-</u>	<u>-</u>	<u>-</u>	<u>519</u>
To Spire Appeal	-	-	-	519

3 Transfers between Funds

The sum of £1,000 (2020: £1,000) was transferred from the General Fund to the Mission Fund to cover the cost of a £1,000 contribution to Harvington Youth Project.

The sum of £1,543 (2020: £3,407) was transferred from the General Fund to the Churchyard fund to cover ongoing costs of maintaining the Churchyard.

The sum of £13,247 (2020: £ nil) was transferred from the General Fund to the Fabric Fund for continuing maintenance of the Fabric including the replastering of the Priest's Vestry and the replacement of the heating boiler.

Harvington Bell Ringing Society

Financial Statement for the year ended 31 December 2021

<u>Receipts</u>	£	£	2020 £
Weddings	0.00		0
Visitor Donations	37.00		10
Members			
Misc	0.00		0
Total receipts		<u>37.00</u>	<u>10</u>
 <u>Payments</u>			
Donations	0.00		0
Subscriptions	15.00		15
Ringers Fees	0.00		0
Maintenance	0.00		0
Total payments		<u>15.00</u>	<u>15</u>
Surplus/Deficit for the year		22.00	-5
Fund balance at 1st January 2021	1,264.64		1,270
Fund balance at 31st December 2021	<u>1,286.64</u>		<u>1,265</u>

Represented by

Santander A/c	1,241.55
Petty Cash	45.09
	<u>1,286.64</u>

Examined by

Mrs L Knight
36 Orchard Place
Harvington

EA Knight
08/1/22

Notes

St James' Handbell Ringers

Balance Sheet

Year ending 31st December 2021

<u>Receipts</u>	Funds			Total	2020
	General	Charity	Capital		
Charitable Collections		2,071.78		2,071.78	2,542
Grants				0.00	0
Misc. Donations				0.00	0
Playing Fees			0.00	0.00	0
Members donations	360.00			360.00	410
Rally income	0.00			0.00	0
Total receipts	360.00	2,071.78	0.00	2,431.78	2,952
<u>Payments</u>					
Licenses	72.90			72.90	0
Subscriptions	96.00			96.00	202
Marketing	0.00			0.00	0
Team Expenses	0.00		0.00	0.00	0
Equipment			0.00	0.00	83
Hall hire	0.00			0.00	0
Rallying expenses	0.00			0.00	0
Donations to Charities		2,300.00		2,300.00	4,150
Total payments	168.90	2,300.00	0.00	2,468.90	4,435
Surplus/Deficit	191.10	-228.22	0.00	-37.12	-1,483
Fund balance as at 1st January 2021	603.66	2,563.45	1,543.24	4,710.35	6,193
	0.00	0.00	0.00		
Surplus/Deficit	191.10	-228.22	0.00	-37.12	-1,483
Fund balance as at 31st December 2021	794.76	2,335.23	1,543.24	4,673.23	4,710
<u>Represented by</u>					
Lloyds TSB bank	4,673.23		Check	0.00	
Petty Cash	0.00				
Total	4,673.23				

I have examined the accounting documents provided for me and the annual financial statement for the 31st December 2020 does not contain any items which give me cause for concern.

Signature *L. Knight*
 Date 28/1/22
 Mrs L. Knight
 36 Orchard Place
 Harvington