



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## **Trustees' Annual Report for the period**

**From 1 January 2025 To 31 December 2025**

**Charity name: Berwick St John PCC**

**Charity registration number: 1190646**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The charity is the Parochial Church Council of Berwick St John, Wiltshire</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>The PCC has the responsibility of co-operating with the rector The Revd Dr Ruth Howlett-Shipley in promoting the ecclesiastical parish and is responsible for the maintenance of the Church and Churchyard at Berwick St John</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The PCC members have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.</b>  <b>To facilitate this work it is important that we maintain the fabric of the Church and Churchyard as well as contributing to the costs of running the Diocese of Salisbury which pays our clergy.</b>

## **Achievements and Performance**

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>We have continued the work of the Church in the parish of Berwick St John. As before, Services are held on at least 3 Sundays every month, and are conducted by members of the Clergy Team as well as by lay members of the Church.</b>  <b>We are extremely fortunate that, with the the Revd Alison Waterhouse as Team Vicar, the Revd Maggie Metcalfe and the Revd Kate Woolven as Assistant Priests, we now have a full Clergy Team.</b>  <b>The continuation of regular worship in the Church and other Church related activity within the community is extremely important, as are the main</b>
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		<p><b>Christian Festivals of Christmas and Easter.</b></p> <p>Apart from the regular Church Services, we held a choral Benefice Eucharist, an animal Service and our Harvest Festival. The Craft mornings in Advent and Holy Week, supported. By the PCC, were very successful.</p> <p>The Fete, again held at Upton Lucy by the kind permission of Bob and Margaret Montgomery, produced a much needed surplus of £10,818 for Church Funds, an increase of £3,123 from last year.</p> <p>The Church continues to be supported by the village, with regular teams of cleaners, flower arrangers and bell ringers.</p> <p>The Churchyard continues to benefit from use of the income arising on the restricted Guwy Funds. During the year we have continued with repairs to gravestones and monuments in the Churchyard. A second wildflower area is being established in the eastern end of the churchyard.</p>
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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity had surpluses of £3,326 on unrestricted funds and £5,387 on restricted. At the end of the year it held £30,496 in unrestricted funds and £258,9005 in restricted
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The PCC's policy is that unrestricted funds should be at least £15,000 which is approximately 6 months' expenditure, to fund working capital and provide a buffer against a downturn in income or unforeseen expenditure
Amount of reserves held	Para 1.22	Reserves (unrestricted funds) amounted to £30,496 at the end of the year



## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>The charity is constituted under the Parochial Church Council Powers Measure (1956) as amended</b>
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	<b>The charity is a body corporate with perpetual succession</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>The method of appointment is set out in the Church Representation Rules</b>

## Reference and Administrative details

Charity name	Berwick St John PCC
Other name the charity uses	
Registered charity number	1190646
Charity's principal address	The Old Rectory Berwick St John Shaftesbury SP7 0EY

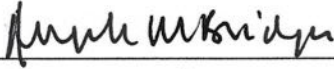
## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Revd Ruth Mary Howlett-Shipley	Rector and Trustee		Ex officio as Rector of the Parish
2	Angela Margaret Bridges	Churchwarden and Trustee		Elected by the Annual General Meeting of the Parish
3	Mark Thomas Bridges	Treasurer and Trustee		Elected by the Annual General Meeting of the Parish
4	Philip John Gready	Trustee		Elected by the Annual General Meeting of the Parish
5	Venetia Liberty Margaux Whale	Trustee	From 4 May 2025	Elected by the Annual General Meeting of the Parish
6	Margaret Elizabeth Montgomery	Trustee	From 4 May 2025	Elected by the Annual General Meeting of the Parish
7	David George Scott Avrell	Trustee	From 4 May 2025	Elected by the Annual General Meeting of the Parish
8				
9				
10				
11				
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13				
14				
15				
16				
17				
18				
19				
20				

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ANGELA BRIDGES	
Position (eg Secretary, Chair, etc)	Secretary; Church Warden	
Date	26 iv 2026	





## Receipts and payments accounts

CC16a

For the period  
from

01/01/2025

To

31/12/2025

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Donations	13,165	3,500	-	16,665	13,196
Gift aid recovered	2,938	-	-	2,938	3,792
Fees	1,078	-	-	1,078	839
Fundraising events	16,556	-	-	16,556	12,256
Investment income	720	6,744	-	7,464	7,517
Miscellaneous	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>34,457</b>	<b>10,244</b>	<b>-</b>	<b>44,701</b>	<b>37,600</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>34,457</b>	<b>10,244</b>	<b>-</b>	<b>44,701</b>	<b>37,600</b>
<b>A3 Payments</b>					
Diocesan share	14,950	-	-	14,950	15,102
Chalke Valley benefice	2,663	-	-	2,663	2,647
Church building running costs	3,741	-	-	3,741	3,453
Church and churchyard repairs	765	4,857	-	5,622	12,942
Costs of fundraising events	4,613	-	-	4,613	2,984
Donations	2,582	-	-	2,582	1,847
Miscellaneous	1,817	-	-	1,817	1,123
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>31,131</b>	<b>4,857</b>	<b>-</b>	<b>35,988</b>	<b>40,098</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>31,131</b>	<b>4,857</b>	<b>-</b>	<b>35,988</b>	<b>40,098</b>
<b>Net of receipts/(payments)</b>	<b>3,326</b>	<b>5,387</b>	<b>-</b>	<b>8,713</b>	<b>- 2,498</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>27,170</b>	<b>33,686</b>	<b>-</b>	<b>60,856</b>	<b>63,354</b>
<b>Cash funds this year end</b>	<b>30,496</b>	<b>39,073</b>	<b>-</b>	<b>69,569</b>	<b>60,856</b>

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
<b>B1 Cash funds</b>				
	Current account	1,960	-	-
	Deposit account	15,214	-	-
	Appeal account	-	25,423	-
	Guwy Memorial account	-	13,650	-

Signed by one or two trustees on behalf of all the trustees

Signature  
 Mark W. Jones  
 Mark Jones

Print Name  
 MARK JONES  
 MARK JONES

Date of approval  
 26 Apr 2026  
 26 Apr 2026

## B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

## B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

## B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
9903.08 CBF Investment Fund	Guwy Memorial (restricted)	-	219,832
		-	-
		-	-
		-	-
		-	-

## B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

(agree balances with receipts and payments account(s))

Total cash funds	CBF deposit account
13,322	
30,496	
39,073	
-	
-	





**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Berwick St John PCC

**On accounts for the year  
ended**

31 December 2025

**Charity no  
(if any)**

1190646

**Set out on pages**

1 - 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2025<sup>YYY</sup>.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

26 April 2026

**Name:**

James Fletcher

**Relevant professional  
qualification(s) or body  
(if any):**

Chartered Accountant

**Address:**

Crown Chambers

Bridge Street

Salisbury SP1 2LZ



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**