



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From 1 January 2024 To 31 December 2024**

**Charity name: Berwick St John PCC**

**Charity registration number: 1190646**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The charity is the Parochial Church Council of Berwick St John, Wiltshire</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>The PCC has the responsibility of co-operating with the rector The Revd Dr Ruth Howlett-Shipley in promoting the ecclesiastical parish and is responsible for the maintenance of the Church and Churchyard at Berwick St John</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The PCC members have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.</b>  <b>To facilitate this work it is important that we maintain the fabric of the Church and Churchyard as well as contributing to the costs of running the Diocese of Salisbury which pays our clergy.</b>

<b>Achievements and Performance</b>  Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>We have continued the work of the Church in the parish of Berwick St John. As before, Services are held on at least 3 Sundays every month, and are conducted by members of the Clergy Team as well as by lay members of the Church.</b>  <b>We are extremely fortunate that, with the Licensing during the year of both the Revd Alison Waterhouse as Team Vicar and the Revd Maggie Metcalfe as Assistant Priest, we now have a full Clergy Team.</b>  <b>The continuation of regular worship in the Church and other Church related activity within the community is extremely important, as are the main</b>
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		<p><b>Christian Festivals of Christmas and Easter.</b></p> <p>Apart from the regular Church Services, we held a Lantern Parade and Carol Singing event around the village led by Romulus the Percheron and accompanied by the Shaftesbury Silver Band, and ending with refreshments at the Cross kindly provided by the Talbot. The PCC supported two Craft and Coffee mornings in Holy Week and December.</p> <p>The Fete, again held at Upton Lucy by the kind permission of Bob and Margaret Montgomery, produced a much needed surplus of £7,695 for Church Funds. Although a drop of £1,779 from last year this was a remarkable result in view of the bad weather.</p> <p>The two brass Altar Candlesticks have been beautifully repaired, as have the Prayer Books used by the Congregation. We owe much to Yvonne Follett for seeing through these two projects.</p> <p>The Churchyard continues to benefit from use of the income arising on the restricted Guwy Funds. During the year we have continued with repairs to gravestones and monuments in the Churchyard. A wildflower area is being established in the north western corner of the Churchyard, and we hope to extend this.</p>
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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity had deficits of £657 and unrestricted funds and £1,841 on restricted. At the end of the year it held £27,170 in unrestricted funds and £262,672 in restricted
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The PCC's policy is that unrestricted funds should be at least £15,000 which is approximately 6 months' expenditure, to fund working capital and provide a buffer against a downturn in income or unforeseen expenditure
Amount of reserves held	Para 1.22	Reserves (unrestricted funds) amounted to £27,170 at the end of the year

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>The charity is constituted under the Parochial Church Council Powers Measure (1956) as amended</b>
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	<b>The charity is a body corporate with perpetual succession</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>The method of appointment is set out in the Church Representation Rules</b>

## Reference and Administrative details

Charity name	Berwick St John PCC
Other name the charity uses	
Registered charity number	1190646
Charity's principal address	The Old Rectory Berwick St John Shaftesbury SP7 0EY



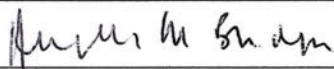
# Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Ruth Mary Hewlett-Shipley	Trustee		Ex officio as Rector of the Parish
2	Angela Margaret Bridges	Trustee		Elected by Annual General Meeting of the Parish
3	Mark Thomas Bridges	Trustee		Elected by Annual General Meeting of the Parish
4	Philip John Gready	Trustee		Elected by the Annual General Meeting of the Parish
5	Kevin Alex Follett	Trustee		Elected by the Annual General Meeting of the Parish
6	Yvonne Janette Follett	Trustee		Elected by the Annual General Meeting of the Parish
7				
8				
9				
10				
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14				
15				
16				
17				
18				
19				
20				

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Angela Margaret Bridges	
Position (eg Secretary, Chair, etc)	Trustee	
Date	22 vi 2025	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Berwick St John PCC

1190646

## Receipts and payments accounts

CC16a

For the period  
from

01/01/2024

To

31/12/2024

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	9,696	3,500	-	13,196	15,709
Gift aid recovered	3,792	-	-	3,792	7,167
Fees	839	-	-	839	1,681
Fundraising events	12,256	-	-	12,256	10,008
Investment income	801	6,716	-	7,517	7,200
Miscellaneous	-	-	-	-	4,657
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>27,384</b>	<b>10,216</b>	<b>-</b>	<b>37,600</b>	<b>46,422</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>27,384</b>	<b>10,216</b>	<b>-</b>	<b>37,600</b>	<b>46,422</b>
<b>A3 Payments</b>					
Diocesan share	15,102	-	-	15,102	15,102
Chalke Valley benefice	2,647	-	-	2,647	2,496
Church building running costs	3,453	-	-	3,453	3,727
Church and churchyard repairs	885	12,057	-	12,942	13,930
Costs of fundraising events	2,984	-	-	2,984	-
Donations	1,847	-	-	1,847	2,648
Miscellaneous	1,123	-	-	1,123	3,195
	-	-	-	-	-
<b>Sub total</b>	<b>28,041</b>	<b>12,057</b>	<b>-</b>	<b>40,098</b>	<b>41,098</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>28,041</b>	<b>12,057</b>	<b>-</b>	<b>40,098</b>	<b>41,098</b>
<b>Net of receipts/(payments)</b>	<b>- 657</b>	<b>- 1,841</b>	<b>-</b>	<b>- 2,498</b>	<b>5,324</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>27,827</b>	<b>35,527</b>	<b>-</b>	<b>63,354</b>	<b>58,030</b>
<b>Cash funds this year end</b>	<b>27,170</b>	<b>33,686</b>	<b>-</b>	<b>60,856</b>	<b>63,354</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current account	1,879	-	-
	Deposit account	12,546		
	Appeal account		21,670	
	Guwy Memorial account	-	12,016	-
	CBF deposit account	12,745	-	-
	<b>Total cash funds</b>	<b>27,170</b>	<b>33,686</b>	<b>-</b>
(agree balances with receipts and payments account(s))				

[illegible]

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>	9903.08 CBF Investment Fund	Guwy Memorial (restricted)	-	228,986
			-	-
			-	-
			-	-
			-	-
			-	-

[illegible]

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

CCXX R2 accounts (SS)

Signature

Print Name

Date of approval

PHILIP GLEADY

Angela Bridges

04/05/2025  
04/05/2025  
28/04/2025



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Berwick St John PCC

On accounts for the year  
ended

31 December 2024

Charity no  
(if any)

1190646

Set out on pages

1 - 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2024.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent  
examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*James Fletcher*

Date:

20 June 2025

Name:

James Fletcher

Relevant professional  
qualification(s) or body  
(if any):

Chartered Accountant

Address:

Crown Chambers

Bridge Street

Salisbury SP1 2LZ





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[illegible]

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			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

CCXX R2 accounts (SS)

Signature

Print Name

Date of approval

PHILIP GLEADY

Angela Bridges

04/05/2025  
04/05/2025  
28/04/2025





# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

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*James Fletcher*

Date:

20 June 2025

Name:

James Fletcher

Relevant professional  
qualification(s) or body  
(if any):

Chartered Accountant

Address:

Crown Chambers

Bridge Street

Salisbury SP1 2LZ