



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Help Close By

No (if any)
1190842

Receipts and payments accounts

CC16a

For the period
from

Period start date
1st January 2021

To

Period end date
31st December 2021

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Insurance Fee Refund	35	-	-	35	-
PayPal deposit	1	-	-	1	-
PayPal donation	23	-	-	23	-
Private donation	25	-	-	25	-
PayPal Just Giving Fund chq	63	-	-	63	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	147	-	-	147	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	147	-	-	147	-
A3 Payments					
Leaflet Printing	46	-	-	46	-
Leaflet Printing	46	-	-	46	-
Public Liability Insurance	236	-	-	236	-
Additional Insurance Food distribution	451	-	-	451	-
Phone Line rental	56	-	-	56	-
Phone charges	12	-	-	12	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	847	-	-	847	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	847	-	-	847	-
Net of receipts/(payments)	- 700	-	-	- 700	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 700	-	-	- 700	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account Balance	1,487	-	-
		-	-	-
		-	-	-
	Total cash funds	1,487	-	-
	(agree balances with receipts and payments account(s))	Agreement	Error	OK

[illegible]

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

[illegible]

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

upde

WENDY SALE

15/10/22



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1/1/21 **Period start date To** 31/12/21
Period end date

Charity name: Help Close By

Charity registration number: 1190642

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	1. THE PREVENTION OR RELIEF OF POVERTY IN THE UK BY PROVIDING TECHNOLOGICAL SOLUTIONS AND TECHNOLOGY SERVICES TO INDIVIDUALS IN NEED AND/OR CHARITIES; WORKING IN PARTNERSHIP WITH STATUTORY AND OTHER RELEVANT ORGANISATIONS AS APPROPRIATE. 2. THE RELIEF OF FINANCIAL HARDSHIP AMONG PEOPLE LIVING OR WORKING IN THE UK BY PROVIDING TECHNOLOGICAL APPLICATIONS FREE OF CHARGE TO SUCH PERSONS AS WOULD BENEFIT FROM BEING CONNECTED WITH LOCAL CHARITABLE SERVICE PROVIDERS TO OBTAIN HELP WHICH THEY COULD NOT OTHERWISE AFFORD THROUGH LACK OF MEANS.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	During the year 2021, Help Close By worked with partners in Birmingham and the Help Close By app was used by two service providers working to alleviate food poverty. A main focus of activity was to spread the use of the Help Close By app to other service providers.

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All Trustees have read the Charity Commission guidance on public benefit and have confirmed that they have done so.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Help Close By app was used by members of the public during the first half of 2021. However, in June 2021, the partner organisations lost their funding for food support to the population (in Birmingham). The second half of 2021 was dedicated to building up new partnership links and planning to start a Help Close By run weekly food package service in the Ladywood area of Birmingham which started in early 2022.

Additional information (optional)

You may choose to include further statements where relevant about:

	Attempts to increase our partnership
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Achievements against objectives set	Para 1.41	base in Birmingham had very limited success. The Trustees did not feel that it was appropriate to extend to another city/area in the UK.
Performance of fundraising activities against objectives set	Para 1.41	Limited fund raising mainly through PayPal.
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity has £1,487.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	N/A
Amount of reserves held	Para 1.22	£0
Reasons for holding zero reserves	Para 1.22	The charity only needs to continue to fund the hosting of its servers at this time.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Donations from Trustees, the main app developer and collections made through Facebook and PayPal
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	An over-dependence on the main app developer (voluntary/unpaid) has led to an inability to extend the app to cover services other than food parcel delivery, which has impacted on the formation of partnerships.
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	N/A
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed/approved by quorum of Trustees at a Trustee meeting.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Help Close By
Other name the charity uses	
Registered charity number	1190642
Charity's principal address	Flat 3, Teal House, 13 Millward Drive, Bletchley, Milton Keynes, MK2 2BW

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John McComb	Chair		
2	Duncan Catterall	Treasurer		
3	Wendy Sale	Secretary		
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Corporate trustees – names of the directors at the date the report was approved

Director name		
Duncan Catterall		
Leah Harvey		
Wendy Sale		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

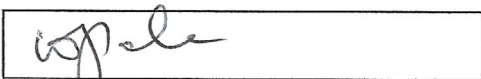
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Wendy Sale	
Position (eg Secretary, Chair, etc)	Secretary	
Date	23/10/22	