

Charity registration number 1190630

**CLEAN SLATE SOLUTIONS**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2021**

# CLEAN SLATE SOLUTIONS

## LEGAL AND ADMINISTRATIVE INFORMATION

---

<b>Trustees</b>	Steven McFarlane	(Appointed 7 September 2020)
	Richard Longbottom	(Appointed 7 September 2020)
	Warren Harrison	(Appointed 7 September 2020)
<b>Charity number</b>	1190630	
<b>Principal address</b>	The Trinity Centre Market Square North Ormesby Middlesbrough TS3 6LD	
<b>Independent examiner</b>	Robson Laidler Accountants Limited Fernwood House Fernwood Road Jesmond Newcastle Upon Tyne Tyne and Wear England NE2 1TJ	
<b>Bankers</b>	CAF Bank 25 Kings Hill Avenue Kings Hill West Mailing Kent ME19 4JQ	

---

# **CLEAN SLATE SOLUTIONS**

## **CONTENTS**

---

	<b>Page</b>
Trustees' report	1 - 2
Independent examiner's report	3
Statement of financial activities	4
Balance sheet	5
Notes to the financial statements	6 - 9

---

# **CLEAN SLATE SOLUTIONS**

## **TRUSTEES' REPORT**

### **FOR THE YEAR ENDED 31 AUGUST 2021**

---

The trustees present their annual report and financial statements for the year ended 31 August 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

#### **Objectives and activities**

Clean Slate Solutions (CSS) is the only such provider across Teesside and North Yorkshire region, helping people with a past conviction move into meaningful, sustainable paid employment. Providing extensive levels of community mentoring tailored to the individual, we make sure people are work ready before referring them into our wide network of employers who are genuinely invested in social value.

#### **Public benefit**

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

#### **Achievements and performance**

We began operating early in 2019 as a pilot project under the wing of established charity Tees Valley Community Projects (TVCP) working closely on early development of the charity with their training provider Three13. After significant early successes and establishing the proof of concept, CSS progressed to independent charitable status as a CIO in July 2020 in the early days of the first pandemic waves.

Despite the challenges of the global pandemic, the board of trustees, management team and staff steered the charity from strength to strength during this difficult period of repeated lockdowns and unemployment reaching unprecedented levels. During this intense period our focus was realigned to supporting participants in the community where feasible, and for those emerging from prison into the new landscape.

Our network of support remained available despite many statutory services not operating or furloughed. We continued operating throughout with none of our staff furloughed, instead providing increased levels of pre-employment support online and through doorstep visits ensuring food parcels reached those in food poverty and participants knew we were keeping in touch.

As the pandemic continued, we adapted grant funding requests to incorporate ongoing remote delivery and online learning, allowing us to provide participants with loan IT equipment, basic smart phones and a small amount of credit supporting enabling us to check in frequently. Participants told us they relied on our contact otherwise they would have felt very lonely and isolated.

We made over 2,300 video and telephone calls in 16 months maintaining vital contact links with many living alone and struggling with the new landscape. Although jobs were available in new sectors temporarily, they were few and far between resulting in longer support periods for each individual, compared with pre-pandemic anticipated levels of participants moving into jobs and training.

The loan IT equipment was crucial in supporting participants to keep in touch and complete online learning courses during this extended period before moving into employment.

Several original volunteers are now staff bringing their skills, knowledge and expertise to benefit the charity and most importantly, our participants. As of May 2022 we have supported over 220 referrals with over 2,000 convictions between them, helped 170 into employment and 17 currently into training and further education.

# CLEAN SLATE SOLUTIONS

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 AUGUST 2021

---

We welcomed our first Patron, David Kerfoot Esq MBE DL, High Sheriff of North Yorkshire 2020/21 who has a huge heart for our work, and has been involved for many years across prisoner rehabilitation. The management committee all bring real world experience from business and charity sectors, positively challenging and monitoring performance, bringing their leadership experience to benefit CSS. We are also pleased to have established several key local partnerships and collaborative funded projects especially with the Police and Crime Commissioners in both North Yorkshire and Cleveland. So far we have received funding from over 20 funders which have ranged from local foundations to national providers for which we are extremely grateful for.

In 2021 we were fortunate to secure ESF funding to deliver an 18 month project in Scarborough through the Yorkshire Coast Community Led Local Development programme, supporting people with past convictions into work.

Have had solid support from over 40 employers local and national accessing our service in a variety of industries and response has been extremely positive.

#### Financial review

Income for the year totaled £169,201 with expenditure of £121,777, leading to an overall surplus of £47,424. At the year end the charity had total reserves of £47,424 of which £7,941 were classed as free reserves (unrestricted reserves not tied up in fixed assets).

The trustees regularly review reserve levels to ensure they are appropriate and the charity's assets in each fund are available and adequate to fulfil its obligations in respect of each fund. The trustees have agreed a policy and aim to hold unrestricted reserves equivalent to between three and six months expenditure.

#### Plans for future periods

Going forward we have a solid platform with board, staff and volunteers, growing referral network and continually increasing employer base providing a robust framework for continued future delivery.

We have developed close working relationships with local prisons, remaining in the proof of concept phase at present, and with a view to increasing this offering if we can secure funding to provide delivery on a more formal basis. Activities currently include regular visits to meet men due for release into our region, establishing career plans for release, and discussing ways to engage and benefit participants prior to release with staff.

We intend to unearth more corporate support for our work as part of our gradual shift to a more blended income approach and reduced reliance on grants over the next three years. Through a structured fundraising strategy there will also be more emphasis to securing more solid regular donations.

#### Structure, governance and management

The charity is a Charitable Incorporated Organisation, registered with the Charity Commission on 29 July 2020.

The trustees who served during the year and up to the date of signature of the financial statements were:

Steven McFarlane	(Appointed 7 September 2020)
Richard Longbottom	(Appointed 7 September 2020)
Warren Harrison	(Appointed 7 September 2020)

The trustees' report was approved by the Board of Trustees.



Warren Harrison  
Trustee

20 June 2022

# CLEAN SLATE SOLUTIONS

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CLEAN SLATE SOLUTIONS

---

I report to the trustees on my examination of the financial statements of Clean Slate Solutions (the charity) for the year ended 31 August 2021.

### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



**Robson Laidler Accountants Limited**

Fernwood House  
Fernwood Road  
Jesmond  
Newcastle Upon Tyne  
Tyne and Wear  
NE2 1TJ  
England

Dated: 27-6-2022

# CLEAN SLATE SOLUTIONS

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2021

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
<b><u>Income from:</u></b>				
Donations and legacies	2	117,411	51,790	169,201
<b><u>Expenditure on:</u></b>				
Charitable activities	3	109,470	12,307	121,777
<b>Net Income for the year/ Net movement in funds</b>		7,941	39,483	47,424
Fund balances at 29 July 2020		-	-	-
<b>Fund balances at 31 August 2021</b>		7,941	39,483	47,424

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

# CLEAN SLATE SOLUTIONS

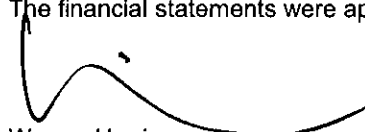
## BALANCE SHEET

AS AT 31 AUGUST 2021

---

	Notes	2021 £	£
<b>Current assets</b>			
Debtors	6	39,483	
Cash at bank and in hand		10,701	
		<u>50,184</u>	
<b>Creditors: amounts falling due within one year</b>	7	<u>(2,760)</u>	
Net current assets			<u>47,424</u>
<b>Income funds</b>			
Restricted funds	8		39,483
Unrestricted funds			7,941
			<u>47,424</u>

The financial statements were approved by the Trustees on 20 June 2022



Warren Harrison  
Trustee



# CLEAN SLATE SOLUTIONS

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 AUGUST 2021

---

#### 1 Accounting policies

##### Charity Information

Clean Slate Solutions is a Charitable Incorporated Organisation.

##### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

##### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

##### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

##### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

##### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

# CLEAN SLATE SOLUTIONS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 1 Accounting policies

(Continued)

#### 1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.7 Taxation

As a charity, the organisation is exempt from tax on income and gains to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

### 2 Donations and legacies

	Unrestricted funds	Restricted funds	Total
	2021 £	2021 £	2021 £
Donations and gifts	2,140	-	2,140
Grants receivable	115,271	51,790	167,061
	<u>117,411</u>	<u>51,790</u>	<u>169,201</u>
<b>Grants receivable for core activities</b>			
Clinks	9,500	-	9,500
National Lottery Awards for All	-	10,000	10,000
European Structural and Investment Fund (ESIF)	-	41,790	41,790
Police, Fire & Crime Commissioners for North Yorkshire	18,600	-	18,600
County Durham Community Foundation	15,240	-	15,240
Community Foundation	5,000	-	5,000
The 1989 Willan Charitable Trust	10,000	-	10,000
Two Ridings Community Foundation	20,000	-	20,000
Sirius Minerals Foundation	5,000	-	5,000
Allen Lane Foundation	6,616	-	6,616
Other	25,315	-	25,315
	<u>115,271</u>	<u>51,790</u>	<u>167,061</u>

# CLEAN SLATE SOLUTIONS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 3 Charitable activities

	Charitable activities 2021 £
Project costs	34,447
Consultancy fees	74,439
IT & equipment	3,483
Travel and subsistence	2,034
	<u>114,403</u>
Share of support costs (see note 4)	4,614
Share of governance costs (see note 4)	2,760
	<u>121,777</u>
<b>Analysis by fund</b>	
Unrestricted funds	109,470
Restricted funds	12,307
	<u>121,777</u>

### 4 Support costs

	Support costs £	Governance costs £	2021 £
Telephone	1,890	-	1,890
Marketing	1,879	-	1,879
Sundry expenses	789	-	789
Bank charges	56	-	56
Independent examiners fees	-	2,760	2,760
	<u>4,614</u>	<u>2,760</u>	<u>7,374</u>
Analysed between Charitable activities	<u>4,614</u>	<u>2,760</u>	<u>7,374</u>

### 5 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

# CLEAN SLATE SOLUTIONS

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2021

### 6 Debtors

	2021 £
Amounts falling due within one year:	
Prepayments and accrued income	39,483

### 7 Creditors: amounts falling due within one year

	2021 £
Accruals and deferred income	2,760

### 8 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			
	Balance at 29 July 2020	Incoming resources	Resources expended	Balance at 31 August 2021
	£	£	£	£
National Lottery Awards For All	-	10,000	(10,000)	-
European Structural & Investment Fund	-	41,790	(2,307)	39,483
	-	51,790	(12,307)	39,483

#### Restricted funds

National Lottery Awards For All - Grant funding received to support ex-offenders into employment.

European Structural and Investment Funds - Funding received towards 'A Clean Slate' project costs.

### 9 Analysis of net assets between funds

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Fund balances at 31 August 2021 are represented by:			
Current assets/(liabilities)	7,941	39,483	47,424
	7,941	39,483	47,424

### 10 Related party transactions

There were no disclosable related party transactions during the year ( - none).