

## **CAA Trustee Annual Report 2023-2024**

The charity's organisation structure headed by the chair of the charity Rev Andy Moore, is overseen by the Board of Trustees and supported by a leadership team from within the membership.

This is made up of Regional Leads for specific geographical areas across the United Kingdom. This is envisioned to expand with additional local representatives of the charity, reducing the large areas covered to more manageable regions. Regional Leads will retain control of their specific areas and support the Board of Trustees by being the manager on the ground.

The CAA have policies and procedures in place to ensure compliance with all legislative practice, and to ensure best practice is maintained at all times. These are regularly reviewed and updated, along with training for the Board of Trustees and all applicable volunteers within the organisation.

These policies include, and are not limited to:

Social Media and Communications, Safeguarding, Risk Management, Complaints, Conflict of Interest, Reserves, Privacy, Health and Safety and the Constitution of the CAA.

At each meeting of the Board of Trustees, time is set aside for conflicts of interest to be declared, and for any safeguarding issues to be discussed. Additionally, any issues that may affect the integrity of the association are discussed and actioned.

### **Summary of the objectives of the charity**

The object of the charity is, for the public benefit, the advancement of the Christian faith within the Ambulance Service (NHS) and the wider ambulance sector, including the private and voluntary sectors. We also engage with Paramedics and ambulance clinicians who work outside of the ambulance environment.

### **Summary of activities**

The charity was established on 3<sup>rd</sup> July 2020.

This report covers the period 1<sup>st</sup> April 2023 to 31<sup>st</sup> March 2024.

This past year has seen significant change within the Christian Ambulance Association, with the implementation of a completely new Board of Trustees. In January 2024, Rev Andy Moore assumed the position of Chair of the Board of Trustees, taking over from the interim Chair, Mr Peter Martin, who took the position of Vice-Chair.

The work of the previous Trustees has left the CAA in a good position, and their foundation is being built on with a renewed desire to serve the Christians within the pre-hospital emergency care setting, within the Ambulance Service (NHS) and the wider

ambulance sector. We continue to see the role of the CAA as being one of supporting members, their colleagues, family members and the wider healthcare sector, in the advancement of Christian love and compassion.

This last year has seen a renewed focus on the promotion of the organisation within the workplace, alongside the work of other CPSGs. Membership have been encouraged to be part of the larger conversation and to date, have assisted us in changing and developing the organisation to where it is today.

Communication has been expanded through the additional use of social media channels, our new revamped website and the additional, more regular, emails to the entire membership and our supporters.

Membership has changed with the introduction of a new membership pathway. Prior to this, anyone who had signed up to the mailing list was deemed to be a member. This proved challenging in regard to the constitution of the CAA and the associated difficulty is assessing the actual number of members. With this in mind, membership is now by means of 'signing up' and opting to be a full member. Additionally, there is now 'friends of', 'student' and an 'overseas' membership.

Work continues with engagement with local Ambulance Services (NHS) and with the wider ambulance sector. This has included recent work to engage more meaningfully with the voluntary sector and The Ambulance Service Charity. We are actively involved with all Trusts and companies that will engage, supporting them with chaplaincy and raising the profile of the charity.

We are conscious of the sense of isolation that Christians can feel in the ambulance sector, and have provided a safe place whereby Christians can talk to another, likeminded individual, and seek peer support when necessary.

We have engaged with several exhibitions, with many more planned. This includes the Emergency Services Show, where we showcase what the organisation is about, and allow for individuals to chat directly with members and the Board of Trustees.

Throughout all these actions, we are conscious of the need to ensure that monies spent is within the interest of the wider membership and in compliance with legislation and the Charity Commission guidance.

We are indebted to those members who have stepped forward to take on additional roles, especially during this period of transition and whilst the new leadership team bedded in. We are continuing to advertise for positions that are vacant, and envisage them being filled within the next year.

### Summary of achievements

During the year 2023/24, we have increased our membership profile, along with our social media engagement and presence. Additionally, our website has been changed and updated, reflecting a more modern and member first approach to the organisation.

Additionally, our new Chair, the Rev Andy Moore, has been published in an academic journal, looking at the role of the CAA and 'Pastoring as a Paramedic'. This is part of a wider piece of work that is ongoing into chaplaincy and how best we can implement this into the day and life of the UK ambulance sector.

We continued to expand our Regional Lead portfolio, supporting existing Regional Leads, and promoting areas that required leadership.

We have promoted the association at the Emergency Services Show in Birmingham.

We have seen a slow but steady uptake of responsibility by some members to the day to day running of the charity, and indeed to the promotion of the organisation. Whilst an issue in the past that caused worry and stress to the Board of Trustees, we are confident that this area will continue to improve with time and investment.

### Finances

Financially we are sound and in a good position. We are cautious with the spending of monies, and all money spent goes through a rigorous process.

It should be noted that when we took over the charity all income had been stopped as the charity initially was going to close so all donors were contacted to stop donating and the method in which they could donate was cancelled. This meant we took over the charity with still the same overheads but no income hence the deficit this year. We have now increased our income and are in a much better position at the time of writing this which will be reflected in next years report.

Our submission was late as we had to implement a new financial structure in place. The charity previously conducted it's finances on spreadsheets. We then had to receive the receipts and invoices from volunteers and suppliers which took some time to do. Our submission is on track to be submitted on time for next year as our accounts are all up to date.

### Summary

While structurally we have had some teething issues with implementing a new board and restricting the organisation, we have made some great progress within areas of our charitable objectives.

# CAA Accounts

## Christian Ambulance Association For the year ended 31 March 2024

2024

### Turnover

Donation Income	2,563.56
Interest Income	7.85
<b>Total Turnover</b>	<b>2,571.41</b>

### Gross Profit

2,571.41

### Administrative Costs

Bank Fees	60.75
Charitable and Political Donations	466.00
General Expenses	36.19
Insurance	93.94
IT Software and Consumables	441.39
Merchandise	1,759.91
Postage, Freight & Courier	9.40
Printing & Stationery	74.64
Travel - National	488.86
<b>Total Administrative Costs</b>	<b>3,431.08</b>

### Operating Profit

(859.67)

### Profit on Ordinary Activities Before Taxation

(859.67)

### Profit after Taxation

(859.67)