



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From**                      **28-3-20**  
**Period end date** **31-3-21**

**Period start date**   **To**

**Charity name: Bishop's Castle Community Foodbank**

**Charity registration number: 1190595**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The prevention or relief of poverty amongst people in Bishop's Castle and the surrounding area by providing emergency food, essential toiletries, and other household cleaning items to individuals and families in financial need</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>See above</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Yes all trustees have</b>

## **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	<p><b>We have 25 volunteers upon whom we can call to undertake a variety of tasks.</b></p> <ul style="list-style-type: none"> <li>- Staffing the food bank itself at our two weekly sessions</li> <li>- delivering supplies to customers who cannot get to the food bank</li> <li>- buying bread, vegetables and eggs on a weekly basis</li> <li>- collecting food donated by customers of the local shops that have our boxes</li> </ul>
Other		<p><b>Bishop's Castle Community FoodBank Reserves Policy</b></p> <p>The reserves agreed at £5,000 by trustees meeting January 12<sup>th</sup> 2022.</p> <p>Reserves needed to because at present the income from donations falls short by more than £200 per month of the cost of provided free food to those in need - the main charitable aim of the FoodBank.</p> <p>The difference is made up by grants from various bodies but these cannot be relied upon in future.</p> <p>The FoodBank also needs reserves because it needs to secure permanent premises and this will cost £1,000s. At present the FoodBank pays rent for its premises but has no security of tenure and it has already had to move once during its first 18months.</p> <p><b><i>this figure will be reviewed annually starting from February 2023"</i></b></p>

## Achievements and Performance

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	From our opening week when we had 6 customers, we now provide food and other supplies to an average of 105 customers at our two weekly sessions. We have also been successful in applying for fuel grants to the total value of £12000 for our customers
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity had £11,162.93 in the bank and cash-in-hand at the end of March 2021. Regular donations continue to come in from a wide variety of local people and £10,925 came from grants.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We hold reserves in case of a drop in income especially as in our first year nearly £11,000 was grant income. We also do not have secure accommodation and therefore must be able to pay any new rent demands.
Amount of reserves held	Para 1.22	£5,000
Reasons for holding zero reserves	Para 1.22	NA
Details of fund materially in deficit	Para 1.24	NA
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We are sure there is an ongoing need for the charity but we don't have secure premises - we have already moved once in our first year. We are taking steps to try to obtain a more permanent home.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>We seek to have a mix of volunteers and customers as trustees. Many of our customers have irregular, part-time work, which makes commitment to trusteeship difficult for them.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	
Other name the charity uses	
Registered charity number	

Charity's principal address	

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andy Stelman	Chair of trustees	Since we started as a charity	
2	Mandy Bryce	Vice Chair	ditto	
3	Rob McKay	Secretary	ditto	
4	Tommy Powell			
5	Georgina Williamson			
6	Jane Carroll	Treasurer		
7	Jo Pritchard			
8	Lorraine Hedge	Volunteer coordinator		
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## Corporate trustees - names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	




## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

**Signature(s)**

Andy Stelman

**Full name(s)**

Andrew Edward Stelman

**Position (eg  
Secretary, Chair, etc)**

Chair

**Date**

12 January 2022



**CHARITY COMMISSION**  
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**From**                    **28-3-20**  
**Period end date** **31-3-21**

**Period start date**   **To**

**Charity name: Bishop's Castle Community Foodbank**

**Charity registration number: 1190595**

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	SORP reference	
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Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Yes all trustees have</b>

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Other		<p><b>Bishop's Castle Community FoodBank Reserves Policy</b></p> <p>The reserves agreed at £5,000 by trustees meeting January 12<sup>th</sup> 2022.</p> <p>Reserves needed to because at present the income from donations falls short by more than £200 per month of the cost of provided free food to those in need - the main charitable aim of the FoodBank.</p> <p>The difference is made up by grants from various bodies but these cannot be relied upon in future.</p> <p>The FoodBank also needs reserves because it needs to secure permanent premises and this will cost £1,000s. At present the FoodBank pays rent for its premises but has no security of tenure and it has already had to move once during its first 18months.</p> <p><b><i>this figure will be reviewed annually starting from February 2023"</i></b></p>

## Achievements and Performance

	SORP reference	
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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

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Signed on behalf of the charity's trustees

**Signature(s)**

Andy Stelman

**Full name(s)**

Andrew Edward Stelman

**Position (eg  
Secretary, Chair, etc)**

Chair

**Date**

12 January 2022