

# BISHOP'S CASTLE COMMUNITY FOODBANK

England & Wales · Charity number 1190595

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2020-07-28

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** White Roses  
The Cabin  
Bishops Castle  
SY9 5JG

**Phone** 07773006413

**Email** [andystelman.t21@btinternet.com](mailto:andystelman.t21@btinternet.com)

## Activities

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**Objects:** THE PREVENTION OR RELIEF OF POVERTY AMONGST PEOPLE IN BISHOP'S CASTLE AND THE SURROUNDING AREA BY PROVIDING EMERGENCY FOOD, ESSENTIAL TOILETRIES, AND OTHER HOUSEHOLD CLEANING ITEMS TO INDIVIDUALS AND FAMILIES IN FINANCIAL NEED.

**Activities:** The provision of food and other necessary supplies to local people who are in need for a variety of reasons

## Classification

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- **How:** Other Charitable Activities
- **What:** The Prevention Or Relief Of Poverty
- **Who:** The General Public/mankind

## Geography

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- **Area of benefit:** LOCAL
- Shropshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-08	£38,614	£19,517	-	-
2024-04-08	£26,459	£19,029	-	-
2023-04-08	£32,328	£23,360	-	-
2022-04-08	£20,305	£18,143	-	-
2021-04-08	£26,453	£15,261	-	-

## Trustees

Name	Role	Appointed
<b>ANDREW EDWARD STELMAN</b>	Chair	2020-07-20
Amanda Bryce-Smith		2020-07-20
Ann Hewings		2023-01-25
Carol Wall		2025-02-13
Cheryl Elaine McCullough		2024-12-09
Ellen Hoefste		2026-04-27
Fiona Boak		2025-08-21
Georgina Kimberly Williamson		2021-06-18
Jane Carroll		2020-07-20
Josephine Pritchard		2020-07-20
Michael Harold Ashwell		2023-05-09

**BISHOP'S CASTLE COMMUNITY FOODBANK**

England & Wales - Charity number 1190595

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# Accounts

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## Trustees' Annual Report for the period

From **1/4/24** Period start date To **31-3-25** Period end date

**Charity name: Bishop's Castle Community Foodbank**

**Charity registration number: 1190595**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The prevention or relief of poverty amongst people in Bishop's Castle and the surrounding area by providing emergency food, essential toiletries, and other household cleaning items to individuals and families in financial need
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	See above
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes all trustees have

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	We have 25 volunteers upon whom we can call to undertake a variety of tasks. <ul style="list-style-type: none"><li>- Staffing the food bank itself at our two weekly sessions</li><li>- delivering supplies to customers who</li></ul>

		cannot get to the food bank - buying bread, vegetables and eggs on a weekly basis - collecting food donated by customers of the local shops that have our boxes
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>From our opening week when we had 6 customers, we now provide food and other supplies to between 80-90 customers at our two weekly sessions. We have also been successful in applying for fuel grants to the total value of £12000 for our customers.</p> <p>To mark our 5<sup>th</sup> anniversary in 2025 we organised the showing of a film about food resilience. It showed how 1 woman's activism (an Indian activist called Vandana Shiva) could confront agro giants such as Monsanto, and it was inspirational. About 80 people came to see it and it was a worthwhile way of raising money through donations and raising awareness.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity had £25,021.23 in the bank and cash-in-hand at the end of March 2025. Regular donations continue to come in from a wide variety of local people and £15,500 came from grants.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We hold £5,000 in reserves in accordance with our Reserves Policy in case of a drop in income. We also do not have secure accommodation and therefore must be able to pay any new rent demands.
Amount of reserves held	Para 1.22	£5,000
Reasons for holding zero reserves	Para 1.22	NA
Details of fund materially in deficit	Para 1.24	NA
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We are sure there is an ongoing need for the charity but we don't have secure premises –We are trying to obtain a more permanent home.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Regular donations from local people as well as ad-hoc donations of cash handed into the Foodbank. Local organisations also raise money for the Foodbank on their own initiative.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Principle risk is the lack of secure premises. St. John's Church rent us the Church Barn in Bishop's Castle but there is no security of tenure.
Other		

## Structure, Governance and Management

Description of charity's trusts:		There is only one trust: Bishop's Castle Community Foodbank
Type of governing document (trust deed, royal charter)	Para 1.25	A constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	A charitable incorporated organisation.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	We seek to have a mix of volunteers and customers as trustees. Many of our customers have irregular, part-time work, which makes commitment to trusteeship difficult for them. The trustees are appointed by the current board.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Bishop's Castle Community Foodbank
Other name the charity uses	
Registered charity number	1190595
Charity's principal address	White Roses Cabin Bishop's Castle Shropshire SY9 5JG

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Andy Stelman	Chair of trustees	April 2020	
2	Mandy Bryce	Vice Chair	ditto	
3	Ann Hewings	Secretary	2023	
4	Carol Wall	Customer	2025	
5	Georgina Williamson	Customer	2023	
6	Jane Carroll	Treasurer	April 2020	
7	Jo Pritchard	trustee	April 2020	
8	Mike Ashwell	trustee	2023	
9	Fiona Boak	trustee	2025	
10	Cheryl McCullough	trustee	2025	
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Andy Stelman

Full name(s)

Andrew Edward Stelman

Position (eg Secretary,  
Chair, etc)

Chair

Date

04/02/2026



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name

BISHOPS CASTLE COMMODITY FOOD BANK

**On accounts for the year  
ended**

31-03-25

**Charity no  
(if any)**

1190595

**Set out on pages**

1-4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:**

**Date:**

19-08-25

**Name:**

CLIVE THOMAS SAWYER

**Relevant professional  
qualification(s) or body  
(if any):**

CTA ICPA

**Address:**

**CLIVE SAWYER AND ASSOCIATES**

7 THE MARKET SQUARE

HIGH STREET

BISHOPS CASTLE

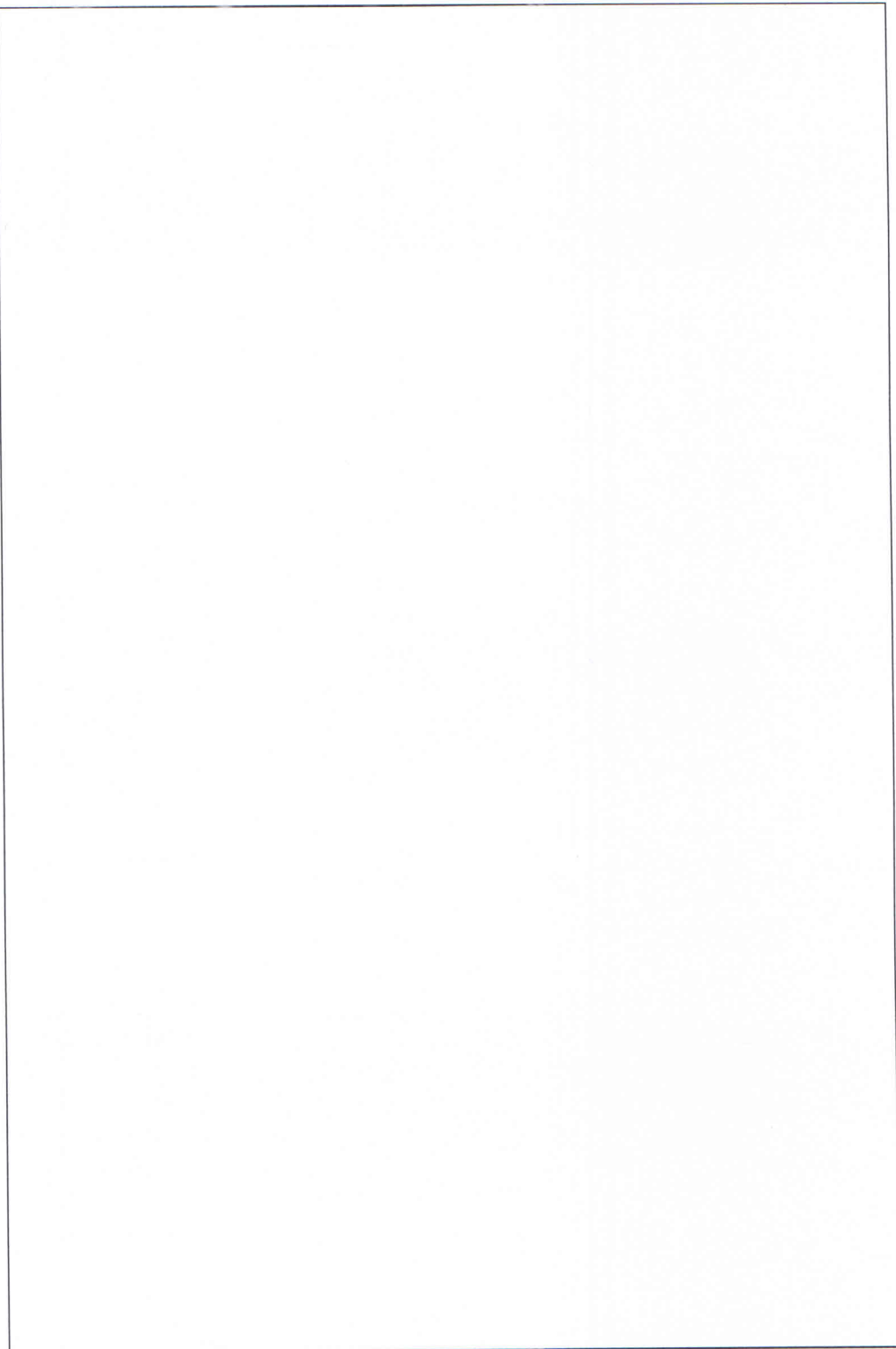
SHROPSHIRE SV9 5BN

TEL 01588 638893

FAX 01588 638896

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



**BISHOPS CASTLE COMMUNITY FOODBANK**  
**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31 MARCH 2025**

	<u>2025</u>		<u>2024</u>	
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<b>RECEIPTS</b>				
Donations		23,113.96		23,309.13
Gift Aid		-		1,249.80
Grants		15,500.00		1,900.00
		<u>38,613.96</u>		<u>26,458.93</u>
<b>Less Overheads</b>				
Food	14,030.96		17,057.27	
Allotment Food Initiative	1,500.00		-	
Citizens Advice	583.00		-	
Aborted moving costs	1,300.00		-	
Rent	1,180.00		1,100.00	
Printing	-		48.00	
Insurance	252.00		196.00	
Sundries	670.93		<u>627.47</u>	
		<u>19,516.89</u>		<u>19,028.74</u>
<b>Net Profit for the Year</b>		<u><u>£19,097.07</u></u>		<u><u>£7,430.19</u></u>

**BISHOPS CASTLE COMMUNITY FOODBANK**  
**BALANCE SHEET**  
**AS AT 31 MARCH 2025**

	<u>2025</u>		<u>2024</u>	
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<b>Current Assets</b>				
Bank Account		23,924.48		15,924.16
Charity Bank Account		10,000.00		-
Debtor		<u>2,000.00</u>		<u>2,000.00</u>
		<u>£35,924.48</u>		<u>£17,924.16</u>

**CAPITAL AND RESERVES**

Funds BFWD		17,924.16		10,493.97
Profit & Loss Account		<u>19,097.07</u>		<u>7,430.19</u>
		<u>£37,021.23</u>		<u>£17,924.16</u>

Chairman: .....

Date: .....

Secretary: .....

Date: .....

Treasurer .....

Date .....



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name

BISHOPS CASTLE COMMODITY FOOD BANK

**On accounts for the year  
ended**

31-03-25

**Charity no  
(if any)**

1190595

**Set out on pages**

1-4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:**

**Date:**

19-08-25

**Name:**

CLIVE THOMAS SAWYER

**Relevant professional  
qualification(s) or body  
(if any):**

CTA ICPA

**Address:**

**CLIVE SAWYER AND ASSOCIATES**

7 THE MARKET SQUARE

HIGH STREET

BISHOPS CASTLE

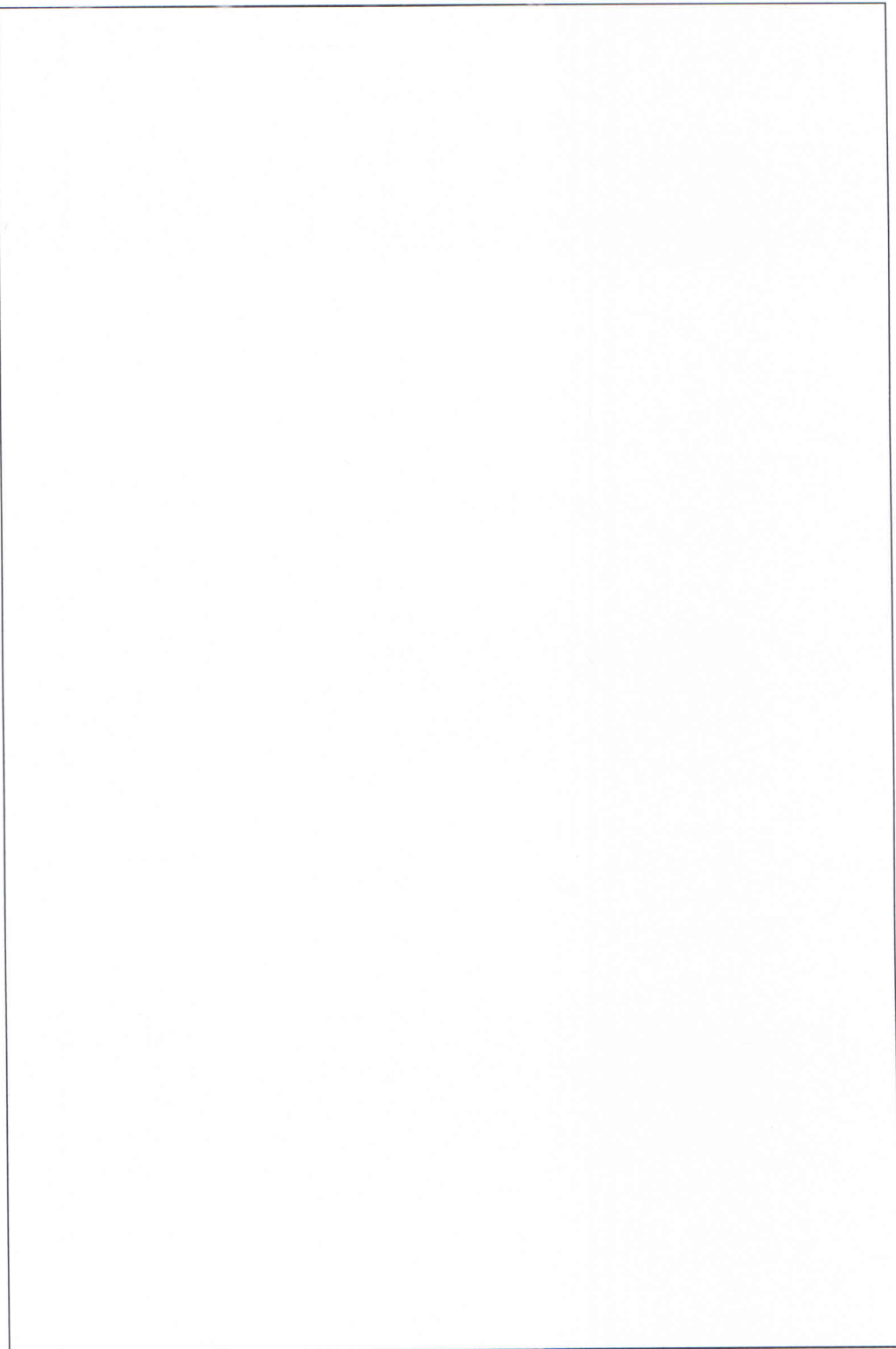
SHROPSHIRE SV9 5BN

TEL 01588 638893

FAX 01588 638896

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



**BISHOPS CASTLE COMMUNITY FOODBANK**  
**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31 MARCH 2025**

	<u>2025</u>		<u>2024</u>	
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<b>RECEIPTS</b>				
Donations		23,113.96		23,309.13
Gift Aid		-		1,249.80
Grants		15,500.00		1,900.00
		<u>38,613.96</u>		<u>26,458.93</u>
<b>Less Overheads</b>				
Food	14,030.96		17,057.27	
Allotment Food Initiative	1,500.00		-	
Citizens Advice	583.00		-	
Aborted moving costs	1,300.00		-	
Rent	1,180.00		1,100.00	
Printing	-		48.00	
Insurance	252.00		196.00	
Sundries	670.93		<u>627.47</u>	
		<u>19,516.89</u>		<u>19,028.74</u>
<b>Net Profit for the Year</b>		<u><u>£19,097.07</u></u>		<u><u>£7,430.19</u></u>

**BISHOPS CASTLE COMMUNITY FOODBANK**  
**BALANCE SHEET**  
**AS AT 31 MARCH 2025**

	<u>2025</u>		<u>2024</u>	
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<b>Current Assets</b>				
Bank Account		23,924.48		15,924.16
Charity Bank Account		10,000.00		-
Debtor		<u>2,000.00</u>		<u>2,000.00</u>
		<u>£35,924.48</u>		<u>£17,924.16</u>

**CAPITAL AND RESERVES**

Funds BFWD		17,924.16		10,493.97
Profit & Loss Account		<u>19,097.07</u>		<u>7,430.19</u>
		<u>£37,021.23</u>		<u>£17,924.16</u>

Chairman: .....

Date: .....

Secretary: .....

Date: .....

Treasurer .....

Date .....

**BISHOP'S CASTLE COMMUNITY FOODBANK**

England & Wales - Charity number 1190595

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# Accounts

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## Trustees' Annual Report for the period

From **01-04-23** Period start date To  
Period end date **31-03-24**

Charity name: **Bishop's Castle Community Foodbank**

Charity registration number: **1190595**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The prevention or relief of poverty amongst people in Bishop's Castle and the surrounding area by providing emergency food, essential toiletries, and other household cleaning items to individuals and families in financial need</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>See above</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Yes all trustees have</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	<b>We have 25 volunteers upon whom we can call to undertake a variety of tasks.</b> <b>- Staffing the food bank itself at our two weekly sessions</b>

		<ul style="list-style-type: none"> <li>- delivering supplies to customers who cannot get to the food bank</li> <li>- buying bread, vegetables and eggs on a weekly basis</li> <li>- collecting food donated by customers of the local shops that have our boxes</li> </ul>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>From our opening week when we had 6 customers, we now provide food and other supplies to an average of 105 customers at our two weekly sessions. We have also been successful in applying for fuel grants to the total value of £12000 for our customers.</p> <p>We are now a designated warm space and have opened a mini café for our customers to get free hot drinks and biscuits while they wait their turn</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>We are looking to acquire a community asset from Shropshire Council, and the reserves would be used to partly refurbish that premises once acquired</b>
Amount of reserves held	Para 1.22	<b>£5000</b>
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>We seek to have a mix of volunteers and customers as trustees. Many of our customers have irregular, part-time work, which makes commitment to trusteeship difficult for them.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Bishop's Castle Community foodbank
Other name the charity uses	
Registered charity number	1190505
Charity's principal address	White Roses, Cabin, Bishop's Castle, Shropshire SY9 5JG





## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

--

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Andy Stelman

Full name(s)

ANDREW EDWARD STELMAN

Position (eg Secretary,  
Chair, etc)

CHAIR of TRUSTEES

Date

21.3.2023

**BISHOPS CASTLE COMMUNITY FOODBANK**  
**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31 MARCH 2024**

	<u>2024</u>		<u>2023</u>	
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<b>RECEIPTS</b>				
Donations		23,309.13		15,174.04
Gift Aid		1,249.80		-
Grants		1,900.00		500.00
Hardship Fund		-		2,946.87
		<u>26,458.93</u>		<u>18,620.91</u>
<b>Less Overheads</b>				
Food	17,057.27		15,762.63	
Hardship Fund		-	2,946.87	
Rent	1,100.00		1,180.00	
Printing	48.00		204.02	
Insurance	196.00		179.20	
Sundries	<u>627.47</u>		<u>1,170.48</u>	
		<u>19,028.74</u>		<u>21,443.20</u>
<b>Net (Loss) Profit for the Year</b>		<u><u>£7,430.19</u></u>		<u><u>-£2,822.29</u></u>

**BISHOPS CASTLE COMMUNITY FOODBANK**  
**BALANCE SHEET**  
**AS AT 31 MARCH 2024**

	<u>2024</u>		<u>2023</u>	
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<b>Current Assets</b>				
Bank Account		£15,924.16		£8,493.97
Debtor		£2,000.00		£2,000.00
		<u>£17,924.16</u>		<u>£10,493.97</u>

**CAPITAL AND RESERVES**

Funds BFWD		10,493.97		13,316.26
Profit & Loss Account		7,430.19		-2,822.29
		<u>£17,924.16</u>		<u>£10,493.97</u>

Chairman: .....

Date: .....

Secretary: .....

Date: .....

Treasurer .....

Date .....

**BISHOPS CASTLE COMMUNITY FOODBANK**  
**PROFIT & LOSS ACCOUNT**  
**FOR THE YEAR ENDED 31 MARCH 2024**

	<u>2024</u>	<u>2023</u>
	<u>£</u>	<u>£</u>
Turnover	26,458.93	18,620.91
Administrative Expenses	<u>19,028.74</u>	<u>21,443.20</u>
Operating Profit	7,430.19	-2,822.29
Interest Received	-	-
(Loss)/ Profit on ordinary activities before taxation	<u>7,430.19</u>	<u>-2,822.29</u>
Tax on profit on ordinary activities	-	-
(Loss)/ Profit for the year after taxation	<u>7,430.19</u>	<u>-2,822.29</u>
Dividend for the year	-	-
	<u>7,430.19</u>	<u>-2,822.29</u>
Retained profit brought forward	10,493.97	13,316.26
Retained profit carried forward	<u><u>£17,924.16</u></u>	<u><u>£10,493.97</u></u>



Section A Independent Examiner's Report

Report to the trustees

Charity Name BISHOPS CASTLE COMMUNITY FOOD Bank

On accounts for the year ended

31-03-24 Charity no (if any) 1190595

Set out on pages

1-5 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
• the accounts did not accord with the accounting records; or
• the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 14-01-25

Name: CLIVE THOMAS SAWYER

Relevant professional qualification(s) or body

CTA I.C.P.A

**BISHOP'S CASTLE COMMUNITY FOODBANK**

England & Wales - Charity number 1190595

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# Accounts

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## Trustees' Annual Report for the period

From **09-04-22** Period start date To  
 Period end date **01-01-23**

**Charity name: Bishop's Castle Community Foodbank**

**Charity registration number: 1190595**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The prevention or relief of poverty amongst people in Bishop's Castle and the surrounding area by providing emergency food, essential toiletries, and other household cleaning items to individuals and families in financial need</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>See above</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Yes all trustees have</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	<b>We have 25 volunteers upon whom we can call to undertake a variety of tasks.</b>  <b>- Staffing the food bank itself at our two weekly sessions</b>

		<ul style="list-style-type: none"> <li>- delivering supplies to customers who cannot get to the food bank</li> <li>- buying bread, vegetables and eggs on a weekly basis</li> <li>- collecting food donated by customers of the local shops that have our boxes</li> </ul>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>From our opening week when we had 6 customers, we now provide food and other supplies to an average of 120 customers at our two weekly sessions. We have also been successful in applying for fuel grants to the total value of £15000 for our customers.</p> <p>We are now a designated warm space and have opened a mini café for our customers to get free hot drinks and biscuits while they wait their turn. We have had the services of a volunteer from the Cab to assist with debt advice and benefits claims and have also worked with the local GP surgery to have. Nurse on site to take blood pressures and give general medical advice.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

--	--	--

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>We have finally acquired a derelict building from Shropshire Council, and the reserves would be used to partly refurbish that premises once acquired</b>
Amount of reserves held	Para 1.22	<b>£7500</b>
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>We seek to have a mix of volunteers and customers as trustees. Many of our customers have irregular, part-time work, which makes commitment to trusteeship difficult for them. We currently have one customer on the trustee board</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Bishop's Castle Community foodbank
Other name the charity uses	
Registered charity number	1190505
Charity's principal address	White Roses, Cabin, Bishop's Castle, Shropshire SY9 5JG



**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Andy Stelman	Chair of trustees	Since we started as a charity	
2	Mandy Bryce	Vice Chair	ditto	
3	Ann Hewings		February 2023	
4				
5	Georgina Williamson		September 2022	
6	Jane Carroll	Treasurer	Since we started	
7	Jo Pritchard		Since we started	
8	Mike Ashwell		July 2023	
9	Polly Owens		July 2023	
10	Nic Watson		July 2023	
11	Janet Kregel		July 2023	
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>	<b>See all names above</b>	

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

--

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

## Other optional information

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Andy Stelman

Full name(s)

ANDREW EDWARD STELMAN

Position (eg Secretary,  
Chair, etc)

CHAIR of TRUSTEES

Date

30.5.2024



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

BISHOPS CASTLE COMMUNITY FOOD BANK

On accounts for the year ended

31 MARCH 2023

Charity no (if any)

1190595

Set out on pages

1-5

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

23-5-24

Name:

CLIVE THOMAS SAWYER

Relevant professional qualification(s) or body

CTA ICPA

(if any):

Address:

7 MARKET SQUARE, BISHOPS CASTLE  
SHROPSHIRE SY9 5BN

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

**BISHOPS CASTLE COMMUNITY FOODBANK**  
**PROFIT & LOSS ACCOUNT**  
**FOR THE YEAR ENDED 31 MARCH 2023**

	<u>2023</u>	<u>2022</u>
	<u>£</u>	<u>£</u>
Turnover	18,620.91	20,305.69
Administrative Expenses	21,443.20	18,143.68
Operating Profit	-2,822.29	2,162.01
Interest Received	-	-
(Loss)/ Profit on ordinary activities before taxation	-2,822.29	2,162.01
Tax on profit on ordinary activities	-	-
(Loss)/ Profit for the year after taxation	-2,822.29	2,162.01
Dividend for the year	-	-
	-2,822.29	2,162.01
Retained profit brought forward	13,316.26	11,154.25
Retained profit carried forward	<u>£10,493.97</u>	<u>£13,316.26</u>

**BISHOPS CASTLE COMMUNITY FOODBANK**  
**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31 MARCH 2023**

	<u>2023</u>		<u>2022</u>	
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<b>RECEIPTS</b>				
Donations		15,174.04		10,050.44
Grants		500.00		10,255.25
Hardship Fund		2,946.87		-
		<u>18,620.91</u>		<u>20,305.69</u>
<b>Less Overheads</b>				
Food	15,762.63		14,979.57	
Hardship Fund	2,946.87		-	
Rent	1,180.00		1,200.00	
Printing	204.02		210.40	
Insurance	179.20		162.40	
Sundries	1,170.48		1,591.31	
		<u>21,443.20</u>		<u>18,143.68</u>
<b>Net (Loss) Profit for the Year</b>		<u><u>-£2,822.29</u></u>		<u><u>£2,162.01</u></u>

**BISHOPS CASTLE COMMUNITY FOODBANK**  
**BALANCE SHEET**  
**AS AT 31 MARCH 2023**

	<u>2023</u>		<u>2022</u>	
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<b>Current Assets</b>				
Bank Account		£8,493.97		£13,233.34
Cash Account		-		£82.92
Debtor		£2,000.00		-
		<u>£10,493.97</u>		<u>£13,316.26</u>

**CAPITAL AND RESERVES**

Funds BFWD		13,316.26		11,154.25
Profit & Loss Account		-2,822.29		2,162.01
		<u>£10,493.97</u>		<u>£13,316.26</u>

Chairman: .....

Date: .....

Secretary: .....

Date: .....

Treasurer .....

Date .....



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

BISHOPS CASTLE COMMUNITY FOOD BANK

On accounts for the year ended

31 MARCH 2023

Charity no (if any)

1190595

Set out on pages

1-5

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

23-5-24

Name:

CLIVE THOMAS SAWYER

Relevant professional qualification(s) or body

CTA ICPA

(if any):

Address:

7 MARKET SQUARE, BISHOPS CASTLE  
SHROPSHIRE SY9 5BN

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

**BISHOPS CASTLE COMMUNITY FOODBANK**  
**PROFIT & LOSS ACCOUNT**  
**FOR THE YEAR ENDED 31 MARCH 2023**

	<u>2023</u>	<u>2022</u>
	<u>£</u>	<u>£</u>
Turnover	18,620.91	20,305.69
Administrative Expenses	21,443.20	18,143.68
Operating Profit	-2,822.29	2,162.01
Interest Received	-	-
(Loss)/ Profit on ordinary activities before taxation	-2,822.29	2,162.01
Tax on profit on ordinary activities	-	-
(Loss)/ Profit for the year after taxation	-2,822.29	2,162.01
Dividend for the year	-	-
	-2,822.29	2,162.01
Retained profit brought forward	13,316.26	11,154.25
Retained profit carried forward	<u>£10,493.97</u>	<u>£13,316.26</u>

**BISHOPS CASTLE COMMUNITY FOODBANK**  
**INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31 MARCH 2023**

	<u>2023</u>		<u>2022</u>	
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<b>RECEIPTS</b>				
Donations		15,174.04		10,050.44
Grants		500.00		10,255.25
Hardship Fund		2,946.87		-
		<u>18,620.91</u>		<u>20,305.69</u>
<b>Less Overheads</b>				
Food	15,762.63		14,979.57	
Hardship Fund	2,946.87		-	
Rent	1,180.00		1,200.00	
Printing	204.02		210.40	
Insurance	179.20		162.40	
Sundries	1,170.48		1,591.31	
		<u>21,443.20</u>		<u>18,143.68</u>
<b>Net (Loss) Profit for the Year</b>		<u><u>-£2,822.29</u></u>		<u><u>£2,162.01</u></u>

**BISHOPS CASTLE COMMUNITY FOODBANK**  
**BALANCE SHEET**  
**AS AT 31 MARCH 2023**

	<u>2023</u>		<u>2022</u>	
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<b>Current Assets</b>				
Bank Account		£8,493.97		£13,233.34
Cash Account		-		£82.92
Debtor		£2,000.00		-
		<u>£10,493.97</u>		<u>£13,316.26</u>

**CAPITAL AND RESERVES**

Funds BFWD		13,316.26		11,154.25
Profit & Loss Account		-2,822.29		2,162.01
		<u>£10,493.97</u>		<u>£13,316.26</u>

Chairman: .....

Date: .....

Secretary: .....

Date: .....

Treasurer .....

Date .....

**BISHOP'S CASTLE COMMUNITY FOODBANK**

England & Wales - Charity number 1190595

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# Accounts

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## Trustees' Annual Report for the period

From **09-04-22** Period start date To  
 Period end date **01-01-23**

Charity name: **Bishop's Castle Community Foodbank**

Charity registration number: **1190595**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The prevention or relief of poverty amongst people in Bishop's Castle and the surrounding area by providing emergency food, essential toiletries, and other household cleaning items to individuals and families in financial need</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>See above</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Yes all trustees have</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	<p><b>We have 25 volunteers upon whom we can call to undertake a variety of tasks.</b></p> <ul style="list-style-type: none"> <li>- Staffing the food bank itself at our two weekly sessions</li> <li>- delivering supplies to customers who cannot get to the food bank</li> <li>- buying bread, vegetables and eggs on a weekly basis</li> <li>- collecting food donated by customers of the local shops that have our boxes</li> </ul>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>From our opening week when we had 6 customers, we now provide food and other supplies to an average of 105 customers at our two weekly sessions. We have also been successful in applying for fuel grants to the total value of £12000 for our customers.</p> <p>We are now a designated warm space and have opened a mini café for our customers to get free hot drinks and biscuits while they wait their turn</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>We are looking to acquire a community asset from Shropshire Council, and the reserves would be used to partly refurbish that premises once acquired</b>
Amount of reserves held	Para 1.22	<b>£5000</b>
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>We seek to have a mix of volunteers and customers as trustees. Many of our customers have irregular, part-time work, which makes commitment to trusteeship difficult for them.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Bishop's Castle Community foodbank
Other name the charity uses	
Registered charity number	1190505

Charity's principal address	White Roses, Cabin, Bishop's Castle, Shropshire SY9 5JG

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Andy Stelman	Chair of trustees	Since we started as a charity	
2	Mandy Bryce	Vice Chair	ditto	
3	Ann Hewings		February 2023	
4				
5	Georgina Williamson		September 2022	
6	Jane Carroll	Treasurer	Since we started	
7	Jo Pritchard		Since we started	
8	Lorraine Hedge	Volunteer coordinator	Since we started	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

<b>Director name</b>	See all names above	

Name of trustees holding title to property belonging to the charity

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	


## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

--

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

### Other optional information

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

**Signature(s)**

Andy Stelman

**Full name(s)**

ANDREW EDWARD STELMAN

**Position (eg  
Secretary, Chair, etc)**

CHAIR of TRUSTEES

**Date**

21.3.2023

BISHOPS CASTLE COMMUNITY  
FOODBANK  
INCOME AND EXPENDITURE  
ACCOUNT

	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<b>RECEIPTS</b>				
Donations		10,050.44		15,528.32
Grants		<u>10,255.25</u>		<u>10,925.00</u>
Less Overheads		20,305.69		26,453. 32
Food	14,979.57		12,427.70	
Rent	1,200.00		712.00	
printing	210 40		475.21	
Insurance	<u>162.40</u>		<u>274.40</u>	
Sundries	1,591.31	<u>18,143.68</u>	1,409.76	<u>15,299.</u>
Net Profit for the Year		<u>2,162.01</u>		<u>07</u> <u>£1,154.25</u>

FOR THE YEAR ENDED 31 MARCH

2022

2022

2021

**BISHOP'S CASTLE COMMUNITY FOODBANK**

England & Wales - Charity number 1190595

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# Accounts

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## Trustees' Annual Report for the period

From **28-3-20** Period start date To  
Period end date **31-3-21**

Charity name: **Bishop's Castle Community Foodbank**

Charity registration number: **1190595**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The prevention or relief of poverty amongst people in Bishop's Castle and the surrounding area by providing emergency food, essential toiletries, and other household cleaning items to individuals and families in financial need</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>See above</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Yes all trustees have</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

<p>Contribution made by volunteers</p>	<p>Para 1.38</p>	<p><b>We have 25 volunteers upon whom we can call to undertake a variety of tasks.</b></p> <ul style="list-style-type: none"> <li>- Staffing the food bank itself at our two weekly sessions</li> <li>- delivering supplies to customers who cannot get to the food bank</li> <li>- buying bread, vegetables and eggs on a weekly basis</li> <li>- collecting food donated by customers of the local shops that have our boxes</li> </ul>
<p>Other</p>		<p><b>Bishop’s Castle Community FoodBank Reserves Policy</b></p> <p>The reserves agreed at £5,000 by trustees meeting January 12<sup>th</sup> 2022.</p> <p>Reserves needed to because at present the income from donations falls short by more than £200 per month of the cost of provided free food to those in need - the main charitable aim of the FoodBank.</p> <p>The difference is made up by grants from various bodies but these cannot be relied upon in future.</p> <p>The FoodBank also needs reserves because it needs to secure permanent premises and this will cost £1,000s. At present the FoodBank pays rent for its premises but has no security of tenure and it has already had to move once during its first 18months.</p> <p><b><i>this figure will be reviewed annually starting from February 2023”</i></b></p>

## Achievements and Performance

	<p>SORP reference</p>	
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<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>From our opening week when we had 6 customers, we now provide food and other supplies to an average of 105 customers at our two weekly sessions. We have also been successful in applying for fuel grants to the total value of £12000 for our customers</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

<p>Achievements against objectives set</p>	<p>Para 1.41</p>	
<p>Performance of fundraising activities against objectives set</p>	<p>Para 1.41</p>	
<p>Investment performance against objectives</p>	<p>Para 1.41</p>	
<p>Other</p>		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity had £11,162.93 in the bank and cash-in-hand at the end of March 2021. Regular donations continue to come in from a wide variety of local people and £10,925 came from grants.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We hold reserves in case of a drop in income especially as in our first year nearly £11,000 was grant income. We also do not have secure accommodation and therefore must be able to pay any new rent demands.
Amount of reserves held	Para 1.22	£5,000
Reasons for holding zero reserves	Para 1.22	NA
Details of fund materially in deficit	Para 1.24	NA
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We are sure there is an ongoing need for the charity but we don't have secure premises - we have already moved once in our first year. We are taking steps to try to obtain a more permanent home.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>We seek to have a mix of volunteers and customers as trustees. Many of our customers have irregular, part-time work, which makes commitment to trusteeship difficult for them.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	
Other name the charity uses	
Registered charity number	

Charity's principal address	

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Andy Stelman	Chair of trustees	Since we started as a charity	
2	Mandy Bryce	Vice Chair	ditto	
3	Rob McKay	Secretary	ditto	
4	Tommy Powell			
5	Georgina Williamson			
6	Jane Carroll	Treasurer		
7	Jo Pritchard			
8	Lorraine Hedge	Volunteer coordinator		
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Corporate trustees - names of the directors at the date the report was approved

<b>Director name</b>		

Name of trustees holding title to property belonging to the charity

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	


## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

**Signature(s)**

Andy Stelman

**Full name(s)**

Andrew Edward Stelman

**Position (eg  
Secretary, Chair, etc)**

Chair

**Date**

12 January 2022



## Trustees' Annual Report for the period

From **28-3-20** Period start date To  
Period end date **31-3-21**

Charity name: **Bishop's Castle Community Foodbank**

Charity registration number: **1190595**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The prevention or relief of poverty amongst people in Bishop's Castle and the surrounding area by providing emergency food, essential toiletries, and other household cleaning items to individuals and families in financial need</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>See above</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Yes all trustees have</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

<p>Contribution made by volunteers</p>	<p>Para 1.38</p>	<p><b>We have 25 volunteers upon whom we can call to undertake a variety of tasks.</b></p> <ul style="list-style-type: none"> <li>- Staffing the food bank itself at our two weekly sessions</li> <li>- delivering supplies to customers who cannot get to the food bank</li> <li>- buying bread, vegetables and eggs on a weekly basis</li> <li>- collecting food donated by customers of the local shops that have our boxes</li> </ul>
<p>Other</p>		<p><b>Bishop’s Castle Community FoodBank Reserves Policy</b></p> <p>The reserves agreed at £5,000 by trustees meeting January 12<sup>th</sup> 2022.</p> <p>Reserves needed to because at present the income from donations falls short by more than £200 per month of the cost of provided free food to those in need - the main charitable aim of the FoodBank.</p> <p>The difference is made up by grants from various bodies but these cannot be relied upon in future.</p> <p>The FoodBank also needs reserves because it needs to secure permanent premises and this will cost £1,000s. At present the FoodBank pays rent for its premises but has no security of tenure and it has already had to move once during its first 18months.</p> <p><b><i>this figure will be reviewed annually starting from February 2023”</i></b></p>

## Achievements and Performance

	<p>SORP reference</p>	
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<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>From our opening week when we had 6 customers, we now provide food and other supplies to an average of 105 customers at our two weekly sessions. We have also been successful in applying for fuel grants to the total value of £12000 for our customers</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

<p>Achievements against objectives set</p>	<p>Para 1.41</p>	
<p>Performance of fundraising activities against objectives set</p>	<p>Para 1.41</p>	
<p>Investment performance against objectives</p>	<p>Para 1.41</p>	
<p>Other</p>		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity had £11,162.93 in the bank and cash-in-hand at the end of March 2021. Regular donations continue to come in from a wide variety of local people and £10,925 came from grants.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We hold reserves in case of a drop in income especially as in our first year nearly £11,000 was grant income. We also do not have secure accommodation and therefore must be able to pay any new rent demands.
Amount of reserves held	Para 1.22	£5,000
Reasons for holding zero reserves	Para 1.22	NA
Details of fund materially in deficit	Para 1.24	NA
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	We are sure there is an ongoing need for the charity but we don't have secure premises - we have already moved once in our first year. We are taking steps to try to obtain a more permanent home.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>We seek to have a mix of volunteers and customers as trustees. Many of our customers have irregular, part-time work, which makes commitment to trusteeship difficult for them.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	
Other name the charity uses	
Registered charity number	

Charity's principal address	

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Andy Stelman	Chair of trustees	Since we started as a charity	
2	Mandy Bryce	Vice Chair	ditto	
3	Rob McKay	Secretary	ditto	
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Corporate trustees - names of the directors at the date the report was approved

<b>Director name</b>		

Name of trustees holding title to property belonging to the charity

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	


## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

**Signature(s)**

Andy Stelman

**Full name(s)**

Andrew Edward Stelman

**Position (eg  
Secretary, Chair, etc)**

Chair

**Date**

12 January 2022



## Trustees' Annual Report for the period

From **28-3-20** Period start date To  
Period end date **31-3-21**

Charity name: **Bishop's Castle Community Foodbank**

Charity registration number: **1190595**

### Objectives and Activities

	SORP reference	
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Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>See above</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Yes all trustees have</b>

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## Achievements and Performance

	<p>SORP reference</p>	
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Other name the charity uses	
Registered charity number	

Charity's principal address	

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
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Corporate trustees - names of the directors at the date the report was approved

<b>Director name</b>		

Name of trustees holding title to property belonging to the charity

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	


## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

--

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

**Signature(s)**

Andy Stelman

**Full name(s)**

Andrew Edward Stelman

**Position (eg  
Secretary, Chair, etc)**

Chair

**Date**

12 January 2022