

**Own Books AGM
17 January 2022
Via Zoom**

MINUTES

Attendees: Julie de Bastion, John Latham, Judith Lindley, Alison Shaw, Julia Gibson, Carley McCarthy, Vanessa Connell (World of Books), Fiona Spiers (Warwickshire CAVA)

Apologies: Joseph Hewitt (WOB), Alistair Price

Welcome - Julie welcomed everyone to the meeting. She reminded everyone that Own Books is now in its 8th year and seems to be going from strength to strength, very much driven by the high demand in schools for books and creative projects and also by the fantastic partners we have in World of Books and Warwickshire CAVA. After introductions Vanessa and Fiona were thanked for attending the meeting.

Trustees - Julia Gibson had been appointed Treasurer after Margot had to step down. The Trustees had approved her appointment. John and Judith both agreed to stay on as Trustees for another year.

Newsletter - Julie had previously issued a newsletter to everyone, which highlighted Own Books activities during the past year. Although WOB had suspended book deliveries for a short while, we had been able to supply 40 schools through our own resources. Thanks to Carly, Alison and Alistair for collecting, sorting and delivering. Everyone was in agreement with the Newsletter.

Finances & Grants - Carley had started grant writing for Own Books and has been successful in achieving several grants for Own Books this year. As listed in our financial report. Thanks to WCAVA, who had directed us towards Heart of England Community Fund. Fiona gave us advice on grants for core costs in the future and it was agreed that Carly and Fiona should keep in touch and set up a meeting. She also advised that OB should consider a pot of reserves and she will advise on this process.

Own Books Inspires had held 3 workshops in 2021 funded by grants. 1 at SYDNI Centre in Leamington and 2 at Stratford Bandstand.

A new project is "A Day to Dream" which is a creative and interactive day for children in school. A grant of £10,000.00 had been awarded by the National Lottery and Julie is in discussion with Bishopton Primary School to create this project, before presenting it to other schools.

The Poet Tree project had received lots of entries of poems from children about their experiences during the pandemic. Grace Ridley and her friend are collating them and preparing a book for publication in 2022. They will also create an online platform for the poems.

Julie is working with Make Good Grow to create a video about Own Books which can be played at school assemblies, without the need for her to visit the school. She had trialed one such school assembly with a school in London, who had just joined OB and it was very successful in reaching 22 classes at the same time. The video will also be deaf friendly and the videographer has huge experience with this.

2022 Projects - New schools are coming to us on a regular basis interested in the scheme and Vanessa was delighted to announce that World of Books will be able to distribute books to our schools again as soon as possible. The books will be sorted at their Headquarters in Goring-on-Sea and sent out by post to the schools. Books can therefore be posted countrywide. Julie and Alison will confirm schools list and WOB can start deliveries in February. OB is delighted and hugely grateful to WOB for this collaboration.

Date of next Trustees meeting is Monday 25 April at 3pm



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	Own Books	No (if any) 1190573
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Receipts and payments accounts

CC16a

For the period from	Period start date 27.07.20	To	Period end date 31.12.21
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Bank balance account no 53633683		-	-	-	-
Donations/grants	18,888	-	-	18,888	-
Compensation from bank	150	-	-	150	-
		-	-	-	-
Bank refunds	6	-	-	6	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	19,044	-	-	19,044	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	19,044	-	-	19,044	-
A3 Payments					
Telephone/internet	1,032	-	-	1,032	-
Printing/postage/stationery	1,004	-	-	1,004	-
Volunteer expenses	1,548	-	-	1,548	-
Project management/projects	2,237	-	-	2,237	-
Bank charges/interest	-	-	-	-	-
Governance/audit	141	-	-	141	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	5,961	-	-	5,961	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	5,961	-	-	5,961	-
Net of receipts/(payments)	13,083	-	-	13,083	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	5,937	-	-	5,937	-
Cash funds this year end	19,020	-	-	19,020	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Barclays Bank Community Account	19,020	-	-
		-	-	-
		-	-	-
	Total cash funds	19,020	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	