

**ANNUAL REPORTS AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2025**

**SHALFORD VILLAGE HALL
(SURREY)**

(Charitable Incorporated Organisation)

CHARITY REGISTRATION No: 1190571

Castle View Accounting Ltd
Ground Floor Offices
53 High Street
Arundel
West Sussex
BN18 9AJ

SHALFORD VILLAGE HALL (SURREY)
(Charitable Incorporated Organisation)

CONTENTS

Page 3	Legal and Administrative Information
Page 4	Independent Examiners Report to the Trustees
Page 5 to 6	Trustees' Report
Page 7	Statement of Financial Activities
Page 8	Balance Sheet
Pages 9 to 16	Notes to the Financial Statements

SHALFORD VILLAGE HALL (SURREY)

(Charitable Incorporated Organisation)

LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER	1190571
DATE OF REGISTRATION	27th July 2020
START OF FINANCIAL YEAR	1st April 2024
END OF FINANCIAL YEAR	31st March 2025
TRUSTEES AS AT 31ST MARCH 2025	Lesley Davies - Chair William Stokoe - Vice Chair Anne Cooper Mary Philips Claire Townsend Julia Brough Sheila Hastings-Rose Charles Meade-King Brian Hawtin David Semple John Trevail Alan Midgley Richard Bowman Anne Stokoe Maura Syed Susan O'Dell Heidi Monson (Appointed 4th March 2025) Dot Crocombe (Appointed 4th March 2025) Patrick Stovell (Appointed 4th March 2025)

The existing trustees appoint any new trustees following the provisions laid out in the organisation's governing instrument.

LEGAL STATUS	Charitable Incorporated Organisation
GOVERNING INSTRUMENT	CIO - Foundation Registered 27th July 2020
CORRESPONDENCE ADDRESS	Shalford Village Hall Kings Road Shalford Guildford Surrey GU4 8BQ
PRIMARY BANKERS	CAF Bank Ltd 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ
INDEPENDENT EXAMINERS	Castle View Accounting Ltd Ground Floor Offices 53 High Street Arundel West Sussex BN18 9AJ

SHALFORD VILLAGE HALL (SURREY)
(Charitable Incorporated Organisation)

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/ members of Shalford Village Hall (Surrey) on the accounts for the year ended 31st March 2025 set out on pages 7 to 16.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

K. Collaku MAAT
Castle View Accounting Ltd
Ground Floor Offices
53 High Street
Arundel
West Sussex
BN18 9AJ



Date: 25th September 2025

SHALFORD VILLAGE HALL (SURREY)
(Charitable Incorporated Organisation)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31ST MARCH 2025

Aims and Objectives - Shalford Village Hall (Surrey) is a registered charity which converted from an unincorporated association to a Charitable Incorporated Organisation (CIO) in August 2020. The aims and objectives of the CIO are to provide a village hall and other facilities for the use of the inhabitants of Shalford and the neighbourhood for meetings, educational purposes and other forms of recreational and leisure time occupation, including sports, arts, culture and community development.

Organisational Structure - The CIO constitution states that the members of the CIO are the charity trustees and the only persons eligible to be members of the CIO are its trustees. There must be a minimum of 9 trustees but no maximum is set. Unlike the old unincorporated association, where certain organisations were entitled to nominate trustees, the CIO trustees are drawn from a wide range of users, plus representatives from the local community, to ensure local interests are well represented.

A Resolution agreed by the trustees provides for a Management Committee to run the charity. The Management Committee is comprised of the trustees. The Management Committee has designated, within defined parameters, certain responsibilities for the day to day running of Shalford Village Hall to a General Purposes Committee. A further Resolution, passed by the trustees in October 2023, set up a Finance Committee to have oversight of charity finances. There are three trustees on the Committee, which reports to the Management Committee.

Review of Activities - The Main Hall was built in 1964 and requires continuous maintenance and increasingly, renewal of services and infrastructure. This year expenditure has been focussed on new fire doors and on replacing the single glazed windows with double glazed units. These measures helped meet dual aims of necessary refurbishment and of make the buildings more energy efficient. The next stage will be to seek funding for the installation of solar panels and battery storage.

Public Benefit

The trustees have considered the guidance provided by the Charity Commission in connection with public benefit and its application to the charity.

Financial Information - Income of £87,560 from hire fees shows a small increase over the previous year (£83,684). Hire fees were raised in April 2024 but remain competitive with those of other Village Halls in the area.

Reserves - Reserves are required by the Management Committee as a necessary cushion to cover unexpected expenses. The current recommended level is £50,000. The reserve has been restored this year to just above the £50,000 level through a small fee increase, through maximising lettings and through careful budgeting.

SHALFORD VILLAGE HALL (SURREY)
(Charitable Incorporated Organisation)

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31ST MARCH 2025

Trustees' Responsibilities

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice GAAP).

The Law applicable to Charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations and the provisions of the Governing Document requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure of the charity for that period. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charity SORP;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the CIO will continue to operate.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the Governing Document. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

16.9.25
Approved by the Trustees on

Signed on their behalf by Trustee 

Printed Name: **LESLEY DAVIES**

SHALFORD VILLAGE HALL (SURREY)

(Charitable Incorporated Organisation)

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2025**

	Notes	Unrestricted Fund £	Designated Fund £	Restricted Fund £	TOTAL 2024/25 £	TOTAL 2023/24 £
INCOME AND ENDOWMENTS FROM:						
Donations, Grants & Legacies	3a	11,073	-	-	11,073	19,345
Charitable Activities	3b	87,560	-	-	87,560	83,684
Investment Income	3c	1,526	-	-	1,526	1,054
Other Income	3d	623	-	-	623	600
TOTAL INCOME		100,781	-	-	100,781	104,682
EXPENDITURE ON:						
Charitable Activities	4a	105,918	10,234	-	116,152	100,474
Governance Costs	4b	4,535	-	-	4,535	3,717
TOTAL EXPENDITURE		110,453	10,234	-	120,687	104,191
NET INCOME/(EXPENDITURE)		(9,672)	(10,234)	-	(19,906)	491
Total Funds Brought Forward		55,368	976,453	-	1,031,821	1,031,330
TOTAL FUNDS CARRIED FORWARD		45,696	966,219	-	1,011,915	1,031,821

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

The notes on pages 9 to 16 form part of these financial statements.

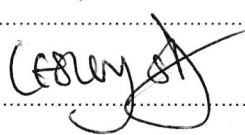
SHALFORD VILLAGE HALL (SURREY)
(Charitable Incorporated Organisation)

**BALANCE SHEET
AS AT 31ST MARCH 2025**

	Notes	Unrestricted Fund £	Designated Fund £	Restricted Fund £	TOTAL 31-Mar-25 £	TOTAL 31-Mar-24 £
Fixed Assets						
Tangible Assets	2	-	966,219	-	966,219	976,453
Current Assets						
Cash at Bank and in Hand	7	56,578	-	-	56,578	68,277
Debtors & Prepayments	8	6,097	-	-	6,097	3,698
Total Current Assets		62,675	-	-	62,675	71,975
Creditors: Due within one year	9	16,979	-	-	16,979	16,606
NET CURRENT ASSETS/(LIABILITIES)		45,696	-	-	45,696	55,368
TOTAL ASSETS less current liabilities		45,696	966,219	-	1,011,915	1,031,821
Creditors: Long Term Liabilities	10	-	-	-	-	-
NET ASSETS		45,696	966,219	-	1,011,915	1,031,821
Funds of the Charity						
General Funds		45,696	-	-	45,696	55,368
Designated Funds	5	-	966,219	-	966,219	976,453
Restricted Funds	6	-	-	-	-	-
Total Funds		45,696	966,219	-	1,011,915	1,031,821

16.9.25

Approved by the Trustees on

Signed on their behalf by Trustee 

Printed Name: **LESLEY DAVIES**

SHALFORD VILLAGE HALL (SURREY)
(Charitable Incorporated Organisation)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2025**

1. ACCOUNTING POLICIES

Basis of Preparation & Assessment of Going Concern

Basis of Preparation

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2015) (Second Edition, effective 1st January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Charities Act 2011.

The Charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost unless otherwise stated in the relevant accounting policy notes.

Assessment of Going Concern

Preparation of the accounts is on a going concern basis. The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Incoming Resources

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

Incoming Resources with Related Expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resource and related expenditure are reported gross in the SOFA.

Grants and Donations

Grants and Donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Tax Reclaims on Donations and Gifts

Incoming resources from tax reclaims are included in the SOFA at the same time as the gift to which they relate.

Contractual Income and Performance Related Grants

This is only included in the SOFA once the related goods or services has been delivered.

Gifts in Kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SOFA as incoming resources when receivable.

Donated Services and Facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Volunteer Help

The value of any voluntary help received is not included in the accounts.

Investment Income

This is included in the accounts when receivable.

SHALFORD VILLAGE HALL (SURREY)

(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS (Continued) FOR THE YEAR ENDED 31ST MARCH 2025

1. ACCOUNTING POLICIES (continued)

Expenditure and Liabilities

Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance Costs

Include costs of the preparation and examination of statutory accounts, the costs of the trustees meetings and cost of any legal advice to trustees on governance or constitutional matters.

Unrestricted Funds

These funds can be used for the general objectives of the charity as set out in the trustees report. The movements of the unrestricted funds are given in the Statement of Financial Activities.

Restricted Funds

These funds are where the donor has specified a purpose for the donation made. These restrictions often arise as a result of the regular appeals for special offerings.

Designated Funds

These funds are funds set aside by the trustees out of unrestricted general funds for specific purposes or projects.

Fixed Assets

Fixed Assets are capitalised if they can be used for more than one year and cost at least £1,500. They are valued at cost or, if gifted, at the value to the charity on receipt.

Land & Buildings

Land and Buildings have been valued and included within the accounts at cost value as at the 26th August 2020 in accordance with FRS102 - Previous Valuation Deemed Cost

Valuation of Land and Building

The Land & Buildings have been assigned to the Charity by Vesting Declaration Dated 26th August 2020. The Land and Buildings have been included in the accounts at market value as at the 26th August 2020 and are included in the accounts in accordance with FRS102 - Previous Valuation Deemed Cost.

Specified Trust Property

The freehold property known as Shalford Village Hall, was held in Trust by Shalford Parish Council as Custodian Trustees which was registered at HM Land Registry with title numbers S Y294371 and SY553364. The Specified Trust Property was transferred to the Charity by Title Absolute on the 19th November 2020 and held by Shalford Village Hall (Surrey) and is held under Title Numbers SY294391 & SY553364.

Amortisation Expense

No amortisation is charged to the Land, Tennis Courts and the Bowling Green as it is considered the residual value will not be less than cost.

Depreciation Expense

Depreciation is calculated at a rate to write off the cost of tangible fixed assets over their estimated useful lives. The rates applied per annum are as follows:

Land & Buildings	1% - Straight Line Basis
General Equipment	10% - Straight Line Basis

SHALFORD VILLAGE HALL (SURREY)

(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS (Continued) FOR THE YEAR ENDED 31ST MARCH 2025

2. TANGIBLE FIXED ASSETS

		Land	Buildings	Tennis Courts	Bowling Green	General Equipment	TOTAL 2024/25
		£	£	£	£	£	£
Cost	01-Apr-24	100,000	876,323	25,000	122,077	35,552	1,158,952
Additions		-	-	-	-	-	-
Cost at	31-Mar-25	100,000	876,323	25,000	122,077	35,552	1,158,952
Depreciation	01-Apr-24	-	146,947	-	-	35,552	151,797
Charge		-	10,234	-	-	-	10,234
Depreciation at	31-Mar-25	-	157,181	-	-	35,552	162,031
Net Book Value	31-Mar-25	100,000	719,142	25,000	122,077	-	966,219
Net Book Value	31-Mar-24	100,000	729,376	25,000	122,077	-	976,453

The annual commitments under non-cancelling operating leases and capital commitments are as follows:

31st March 2025: None

31st March 2024 : None

Valuation of Land and Building

The Land & Buildings have been assigned to the Charity by Vesting Declaration Dated 26th August 2020. The Land and Buildings have been included in the accounts at market value as at the 26th August 2020 and are included in the accounts in accordance with FRS102 - Previous Valuation Deemed Cost.

Specified Trust Property

The freehold property known as Shalford Village Hall, was held in Trust by Shalford Parish Council as Custodian Trustees which was registered at HM Land Registry with title numbers S Y294371 and SY553364. The Specified Trust Property was transferred to the Charity by Title Absolute on the 19th November 2020 and held by Shalford Village Hall (Surrey) and is held under Title Numbers SY294391 & SY553364.

SHALFORD VILLAGE HALL (SURREY)

(Charitable Incorporated Organisation)

**NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31ST MARCH 2025****3. INCOME AND ENDOWMENTS**

	Notes	Unrestricted Fund £	Designated Fund £	Restricted Fund £	TOTAL 2024/25 £	TOTAL 2023/24 £
a) Donations, Grants & Legacies						
Grants Received		11,073	-	-	11,073	19,345
		11,073	-	-	11,073	19,345
b) Charitable Activities						
Hall Bookings		81,258	-	-	81,258	76,132
Shalford Bowling Green		2,318	-	-	2,318	3,568
Shalford Tennis Club Courts		3,984	-	-	3,984	3,984
		87,560	-	-	87,560	83,684
c) Investment Income						
Bank Interest		1,526	-	-	1,526	1,054
		1,526	-	-	1,526	1,054
d) Other Income						
Sundry Income		623	-	-	623	600
		623	-	-	623	600

SHALFORD VILLAGE HALL (SURREY)

(Charitable Incorporated Organisation)

**NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31ST MARCH 2025****4. EXPENDITURE ON:**

	Notes	Unrestricted Fund £	Designated Fund £	Restricted Fund £	TOTAL 2024/25 £	TOTAL 2023/24 £
a) Charitable Activities						
Administrative Costs		5,056	-	-	5,056	5,448
Bank Charges		28	-	-	28	40
Caretaking Costs		10,957	-	-	10,957	12,229
Cleaning Costs		8,361	-	-	8,361	1,839
Depreciation Expenses	5	-	10,234	-	10,234	10,234
Insurance Costs		3,529	-	-	3,529	3,245
Office Costs		1,351	-	-	1,351	1,437
Rent & Rates		265	-	-	265	333
Repairs & Maintenance		57,982	-	-	57,982	48,784
Running Costs		3,302	-	-	3,302	3,065
Utility Costs		15,087	-	-	15,087	13,820
		105,918	10,234	-	116,152	100,474

b) Governance Costs

Independent Examiner's Fee	9	1,020	-	-	1,020	960
Legal & Professional Fees		3,515	-	-	3,515	2,757
		4,535	-	-	4,535	3,717

SHALFORD VILLAGE HALL (SURREY)

(Charitable Incorporated Organisation)

**NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31ST MARCH 2025****5. DESIGNATED FUNDS****CURRENT FINANCIAL YEAR**

	Balance 01-Apr-24	Income	Expenditure	Transfers	Balance 31-Mar-25
	£	£	£	£	£
Capital Fund	976,453	-	10,234	-	966,219
	976,453	-	10,234	-	966,219

PREVIOUS FINANCIAL YEAR

	Balance 01-Apr-23	Income	Expenditure	Transfers	Balance 31-Mar-24
	£	£	£	£	£
Capital Fund	986,687	-	10,234	-	976,453
	986,687	-	10,234	-	976,453

The designated funds held are represented by the CIO's fixed asset investments.

6. RESTRICTED FUNDS**CURRENT FINANCIAL YEAR**

	Balance 01-Apr-24	Income	Expenditure	Transfers	Balance 31-Mar-25
	£	£	£	£	£
Bowls Club	-	-	-	-	-
	-	-	-	-	-

PREVIOUS FINANCIAL YEAR

	Balance 01-Apr-23	Income	Expenditure	Transfers	Balance 31-Mar-24
	£	£	£	£	£
Bowls Club	(161)	-	-	161	-
	(161)	-	-	161	-

The restricted funds held are wholly represented by the CIO's cash reserves. Restricted Funds in deficit are classed as continued operations and funds will be replenished in the next financial period.

SHALFORD VILLAGE HALL (SURREY)

(Charitable Incorporated Organisation)

**NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31ST MARCH 2025****7. CASH AT BANK AND IN HAND**

	Unrestricted Fund £	Designated Fund £	Restricted Fund £	TOTAL 31-Mar-25 £	TOTAL 31-Mar-24 £
Cash at Bank and in Hand	56,578	-	-	56,578	68,277
	56,578	-	-	56,578	68,277

8. DEBTORS AND PREPAYMENTS

	Unrestricted Fund £	Designated Fund £	Restricted Fund £	TOTAL 31-Mar-25 £	TOTAL 31-Mar-24 £
Prepayments	3,233	-	-	3,233	3,233
Sundry Debtors	2,864	-	-	2,864	465
	6,097	-	-	6,097	3,698

9. CREDITORS ACCRUALS AND DEFERRED INCOME: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted Fund £	Designated Fund £	Restricted Fund £	TOTAL 31-Mar-25 £	TOTAL 31-Mar-24 £
Independent Examiner's Fee	1,020	-	-	1,020	960
Sundry Creditors	15,959	-	-	15,959	15,646
	16,979	-	-	16,979	16,606

10. CREDITORS: AMOUNTS FALLING DUE IN MORE THAN ONE YEAR

The CIO held no long term liabilities during this or the previous financial year.

11. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Fund £	Designated Fund £	Restricted Fund £	TOTAL 31-Mar-25 £	TOTAL 31-Mar-24 £
Tangible Fixed Assets	-	966,219	-	966,219	966,219
Net Current Assets	45,696	-	-	45,696	55,368
Long Term Liabilities	-	-	-	-	-
TOTAL FUNDS	45,696	966,219	-	1,011,915	1,021,587

SHALFORD VILLAGE HALL (SURREY)
(Charitable Incorporated Organisation)

NOTES TO THE FINANCIAL STATEMENTS (Continued)
FOR THE YEAR ENDED 31ST MARCH 2025

12. STAFF COSTS AND NUMBERS

The CIO employed no members of staff during this or the previous financial year.

13. PAYMENTS TO TRUSTEES AND RELATED PARTY TRANSACTIONS

No payments were made to trustees or any persons connected with them during this financial year. No material transaction took place between the organisation and a trustee or any person connected with them.

14. RISK ASSESSMENT

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

15. RESERVES POLICY

The Trustees have considered the level of reserves they wish to retain, appropriate to the CIO's needs. This is based on the CIO's size and the level of financial commitments held. The Trustees aim to ensure the CIO will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The Trustees will endeavour not to set aside funds unnecessarily.

16. PUBLIC BENEFIT

The CIO acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the CIO has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the CIO should undertake.