

PLACE AT MY TABLE
Report of the Trustees and
Financial Statements
For the year ended 31 March 2024

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Charity information

CIO Charity number: 1190535

Other names: PAMT (Working name)

Management Trustees

Sharon Gardner Chair
Tiara Kelly
Joseph Jeffers

Location and Correspondence:

Kiosk 3 North Entrance
St Nicholas Way, Sutton
Surrey. SM1 1AW

Independent Examiner:

Maroof Adeoye MBA DChA FCIE MInstF
Registered Charity Independent Examiner
Community Benefit Action CIC
Maroof Suite
30 Union Road
Croydon. CR0 2XU

Bankers:

Metro Bank
One Southampton Row
London. WC1B 5HA

Trustees' report

The trustees present their report with the financial statements of the Charitable Incorporated Organisation (CIO) for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Structure, Governance & Management

Governing document

The legal form of the charity is that of a Charitable Incorporated Organisation (CIO) with registration number 1190535 on 23 July 2020, which is controlled by its governing document, its constitution dated 23 July 2020.

Recruitment and appointment of new trustees

Process to Appoint Trustees

The procedures for electing or appointing new trustees is set out in section 10 of our constitution:

- (1) Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.
- (2) In selecting individuals for appointment as charity trustees, the charity Trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Organisational structure

The charitable incorporated organisation is constituted under the foundation model where the trustees are its members. The trustees control the running of the charity and meet at least quarterly to review operations.

The trustees who have served during the year 1 April 2022 to 31 March 2024 are set out on page 2.

Objectives & Activities

To relieve people in Sutton, Croydon and its surrounding area who are in need, by reason of their age, ill-health, disability, financial hardship or social circumstances in such ways as the trustees shall think fit, with particular focus in the immediate future on providing assistance to those affected by coronavirus (covid-19).

Public benefit

In deciding on the activities of the charity, the trustees have had due regard to the Charity Commission guidance on public benefit.

Achievement and Performance

During the past financial year, we have provided diverse services to the residents of the Borough of Sutton. Our offerings included art-based initiatives, heritage projects, programs focused on health and wellness, and dance and exercise sessions. We successfully engaged over six hundred individuals, each with unique needs. Additionally, we delivered accredited training in vital areas such as leadership, health and safety, equality and diversity, volunteering, and health and social care.

A significant highlight of our year was the Civic 3 project, funded for one year. This project enabled us to establish a consortium of Global Majority-led groups to foster their long-term sustainability. We also took the opportunity to celebrate International Women's Day and Black History Month, promoting awareness and inclusion within our community.

Moreover, we have enhanced our governance training and development while strengthening relationships with various statutory and voluntary organisations. These partnerships are crucial to our work, and we are grateful for their support. As Chair of the charity, I extend my heartfelt gratitude to all our funders, staff, and volunteers for their unwavering support. Lastly, I thank our beneficiaries for collaborating to create and deliver meaningful services. Your engagement has been instrumental in our mission to effectively empower and support the community. Together, we have made a significant impact and look forward to continuing this vital work in the coming year.

Financial Review

Against the backdrop of limited resources and insecurities over funding, the charitable Incorporated Organisation, with the support of grant funders, donors and volunteers, was able to minimize its net unrestricted funds to £4,392 surplus (2023: £4,202) and with its aid of sound financial management, the charity was able to cope without affecting its services and existence for the foreseeable future. Our restricted funds raised towards the charitable activities was increased by £46,034 (2023: -£21,516) at the year-end, due to timing differences of movement in funds.

Risk Management

The trustees have a risk management strategy which comprises:

- an annual review of the principal risks and uncertainties that the charity face;
- the establishment of policies, systems and procedures to mitigate those risks identified in the annual review; and
- the implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.

This work has identified that financial sustainability is the major financial risk for the charity. A key element in the management of financial risk is a regular review of available liquid funds to settle debts as they fall due, regular liaison with the bank, and active management of trade debtors and creditors balances to ensure sufficient working capital.

Attention has also been focussed on non-financial risks arising from fire, health and safety of artists and audience, management of performing rights and food hygiene. These risks are managed by ensuring accreditation is up to date, having robust policies and procedures in place, and regular awareness training for staff working in these operational areas.

Reserves Policy

The Trustees' reserve policy aims at building up free reserves in unrestricted funds to the level needed to cover up to three months operating expenditure, equivalent to £1,328 (2023: £188) well below the accumulated free funds of £4,392 (2023: £4,202) available, by means of annual operating surpluses and supplemented by general-purpose appeals

from time to time. This is to ensure sufficient working capital is available to meet expected expenditure and liabilities in the event of a fall in income. Any surplus funds which are not likely to be needed to pay for activities will be placed on deposit to earn interest. This Policy will be reviewed every other year, at minimum, or sooner if warranted by internal or external events or changes.

Future Plan

The charity intends to continue to support local causes in accordance with the objects of the charity.

Statement of Trustees Responsibilities

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by order of the board of Trustees on 23 January 2025 and signed on their behalf by:



Sharon Gardner (Chair)
Executive Committee/Management Trustees

Independent Examiner's report

To the trustees of Place At My Table

I report on accounts of the association for the year ended 31 March 2024, which are set out on pages 7 to 13.

Respective responsibilities of trustees and examiner

As described on page 4 the charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 1444(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Maroof Adeoye MBA DChA FCIE MInstF
Registered Charity Independent Examiner
Community Benefit Action CIC
Maroof Suite, 30 Union Road
Croydon, Surrey. CR0 2XU

Date: 23 January 2025

Statement Of Financial Activities

for the year ended 31 March 2024

	Note	Unrestricted Funds £	Restricted Funds £	2024 Total Funds £	2023 Total Funds £
INCOMING RESOURCES					
Incoming resources from generated funds:				-	-
Voluntary Income		-	-	-	-
Activities for generating funds		-	-	-	-
Investment income		-	-	-	-
Incoming resources from charitable activities	3	-	194596	194596	107451
Other incoming resources	4	5500		5500	16
Total incoming resources		5500	194596	200096	107467
RESOURCES EXPENDED					
Cost of Generating Funds					
Cost of generating voluntary income		-		-	-
Fundraising trading costs		-	-	-	-
Charitable activities	5	3785	148562	152347	128967
Governance costs	6	1525	-	1525	750
Other resources expended		-	-	-	-
Total resources expended		5310	148562	153872	129717
Net incoming/(outgoing) resources		190	46034	46224	(22250)
Total funds brought forward		4202	7674	11876	34126
Total funds carried forward		4392	53708	58100	11876

All incoming resources are derived from continuing operations. The charity has no other gains or losses other than those recognised in the Statement of Financial Activities.

The notes form part of these financial statements.

Balance sheets as at 31 March 2024

	Note	£	2024 £	2023
Fixed assets				
Tangible assets	7		11250	0
Current assets				
Debtors				
Cash at bank and in hand		48375		12626
Total current assets		48375		12626
Current Liabilities				
Creditors:				
amounts falling due within one year	8	1525		750
Net current assets			46850	11876
Total Net Assets			58100	11876
Funds of the charity				
Unrestricted income funds	9-11		4392	4202
Restricted income funds	9-11		53708	7674
Total funds			58100	11876

Approved by the board of trustees on 23 January 2025 and signed on its behalf by:



Sharon Gardner (Chair)
Executive Committee/Management Trustees

The notes form part of these financial statements.

Notes to the financial statements

1. Legal Status

The charity is a Charitable Incorporated Organisation registered with the Charity Commission of England and Wales. Details of the charity address and activities can be found within the Report of the Trustees

2. Accounting Policies

Basis of preparing the financial statements The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Taxation

The charity is exempt from tax on its charitable activities.

Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

3. Incoming resources from charitable activities – Voluntary income

	Unrestricted Funds	Restricted Funds	2024 Total Funds	2023 Total Funds
	£	£	£	£
ACE Lottery		27,000	27000	
Charles Hayward Foundation			0	3,000
City of London		44,300	44300	
Community AC SU SCFUND		9,500	9500	4,000
<i>Garfield Weston</i>		10,000	10000	
Greater London Authority (GLA)		36,148	36148	15,949
Groundwork UK		1,000	1000	13,500
LBS - Creditors		900	900	
London Sport			0	404
LQ Place Makers		4,990	4990	4,990
Main Grant			0	9,970
National Heritage		10,000	10000	
Peoples Health Trust		8,138	8138	5,813
Rocket Science			0	9,000
The Church Urban & Windrush			0	10,550
The Clothworkers			0	8,000
The Health Forum			0	3,475
The London Community Response		15,000	15000	
The Mccarthy & Stone		7,500	7500	4,800
The Mercers' Company		15,120	15120	14,000
Thomas Wall		5,000	5000	
	0	194596	194596	107451

4. Other Incoming resources

	Unrestricted Funds	Restricted Funds	2024 Total Funds	2023 Total Funds
Other Income	5500		5500	16
	-	-	-	-
	5500	0	5500	16

5. Charitable activities costs

	Unrestricted Funds	Restricted Funds	2024 Total Funds	2023 Total Funds
	£	£	£	£
Events/Activities Direct Costs	-	131538	131538	113048
Refreshments	-	132	132	304
Employment Costs	-	13918	13918	15487
Volunteers Expenses	-	2669	2669	16
Telephone / Fax /Bband	-	305	305	102
Depreciation	3750	-	3750	-
Sundries	35	-	35	10
	3785	148562	152347	128967

6. Governance

	Unrestricted Funds	Restricted Funds	2024 Total Funds	2023 Total Funds
	£	£	£	£
Legal and Professional Fees	-	0	-	0
Independent Examiners Remunerations	1525	-	1525	750
	1525	0	1525	750

7. Tangible Fixed Assets

	Plant & Machinery	Office Equipment	Motor Vehicles	2024 Total	2023 Total
	£	£	£	£	£
Cost					
At 1 April 2023	-	-	-	-	-
Additions	-	-	15,000	15,000	-
Disposals	-	-	-	-	-
Revaluations	-	-	-	-	-
Transfers	-	-	-	-	-
At 31 March 2024	-	-	15,000	15,000	0
Depreciation					
At 1 April 2023	-	-	-	-	-
Charge for year	-	-	3,750	3,750	-
Disposals	-	-	-	-	-
Other adjustments	-	-	-	-	-
At 31 March 2024	-	-	3,750	3,750	0
Net book value					
At 31 March 2024	-	-	11,250	11,250	0
At 31 July 2023	-	-	-	-	-

8. Creditors: amount falling due within one year

	Unrestricted Funds	Restricted Funds	2024 Total Funds	2023 Total Funds
	£	£	£	£
Employment costs	-	-	-	-
accruals and deferred income	1525	-	1525	750
Other Creditors	-	-	-	-
	1525	0	1525	750

9. Analysis of net assets between funds

			2024	2023
Fund balances at 31 December 2018 are represented by:	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	£	£	£	£
Tangible fixed assets	0	11250	11250	-
Current assets	5917	42458	48375	12626
Current liabilities	(1525)		(1525)	(750)
Interbank Transfer			-	
Total incoming resources	4392	53708	58100	11876

10. Statement of funds

			2024	2023
	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	£	£	£	£
1 April 2023	4202	7674	11876	34126
Incoming resources	5500	194596	200096	107467
	9702	202270	211972	141593
Resources expended	(5310)	(148562)	(153872)	(129717)
31 March 2024	4392	53708	58100	11876

11. Movement in funds

	Opening balance	Incoming resources	(Resources expended)	Transfers	Closing balance
	£	£	£	£	£
Unrestricted funds					
Charity's fund	4202	5500	5310	0	4392
Total Unrestricted Funds	4202	0	5310	-	4392
Restricted funds					
Grants:					
ACE Lottery	0	27,000	2792	0	24208
City of London	0	44,300	32600	0	11700
Community AC SU SCFUND	0	9,500	800	0	8700
Garfield Weston	0	10,000	10000	0	0
Greater London Authority (GLA)	2974	36,148	39122	0	0
Groundwork UK	0	1,000	1000	0	0
LBS - Creditors	0	900	900	0	0
LQ Place Makers	0	4,990	4990	0	0
National Heritage	0	10,000	900	0	9100
Peoples Health Trust	0	8,138	8138	0	0
The London Community Response	0	15,000	15000	0	0
The McCarthy & Stone	1300	7,500	8800	0	0
The Mercers' Company	3400	15,120	18520	0	0
Thomas Wall	0	5,000	5000	0	0
Total Restricted Funds	7674	194596	148562	0	53708
TOTAL FUNDS	11876	194596	153872	0	58100

12.Trustees' remuneration, benefits and expenses

There was no remuneration, benefits or expenses to Trustees during the year.

13.Related party transactions

There were no related party transactions during the year.

14.Independent examination and accountancy services

During the year, the cost of the examination was (Nil) and accountancy services were £1,525 (2023: £750).

15.Controlling Party

The charity is under the control of the charity's trustees.