

**PLACE AT MY TABLE**  
**Report of the Trustees and**  
**Financial Statements**  
For the year ended 31 March 2022

**Community Benefit Action CIC**  
**Croydon, Surrey. CR0 2XU**

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## Charity information

**CIO Charity number:**

1190535

**Other names:**

PAMT (Working name)

**Management Trustees  
(01/01/2019-15/12/2019)**

Sharon Gardner	Chair
Tiara Kelly	
Joseph Jeffers	

**Location and  
Correspondence:**

33 Brigstock Road  
Thornton Heath  
CR7 7JJ

**Independent  
Examiner:**

Maroof Adeoye MBA DChA FCIE MInstF  
Registered Charity Independent Examiner  
Community Benefit Action CIC  
Maroof Suite  
30 Union Road  
Croydon. CR0 2XU

**Bankers:**

Metro Bank  
One Southampton Row  
London. WC1B 5HA

## **Trustees' report**

The trustees present their report with the financial statements of the Charitable Incorporated Organisation (CIO) for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

## **Structure, Governance & Management**

### Governing document

The legal form of the charity is that of a Charitable Incorporated Organisation (CIO) with registration number 1190535 on 23 July 2020, which is controlled by its governing document, its constitution dated 23 July 2020.

### Recruitment and appointment of new trustees

#### Process to Appoint Trustees

The procedures for electing or appointing new trustees is set out in section 10 of our constitution:

(1) Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

(2) In selecting individuals for appointment as charity trustees, the charity Trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

### Recruiting Trustees

Appointments are made by agreement amongst existing trustees having regard to new trustees having the required expertise and experience.

### Organisational structure

The charitable incorporated organisation is constituted under the foundation model where the trustees are its members. The trustees control the running of the charity and meet at least quarterly to review operations.

The trustees who have served during the year 1 April 2021 to 31 March 2022 are set out on page 2.

## **Objectives & Activities**

To relieve people in Sutton, Croydon and its surrounding area who are in need, by reason of their age, ill-health, disability, financial hardship or social circumstances in such ways as the trustees shall think fit, with particular focus in the immediate future on providing assistance to those affected by coronavirus (covid-19).

## **Public benefit**

In deciding on the activities of the charity, the trustees have had due regard to the Charity Commission guidance on public benefit.



## Achievement and Performance

Charitable activities

The charity has provided

## Financial Review

Against the backdrop of limited resources and insecurities over funding, the charitable Incorporated Organisation, with the support of grant funders, donors and volunteers, was able to minimize its net unrestricted funds to £4,936 surplus (2021: £740) and with its aid of sound financial management, the charity was able to cope without affecting its services and existence for the foreseeable future.

Our restricted funds raised towards the charitable activities has strengthened by £3,126 (2021: £5,303) at the year end.

## Risk Management

The trustees have a risk management strategy which comprises:

- an annual review of the principal risks and uncertainties that the charity face;
- the establishment of policies, systems and procedures to mitigate those risks identified in the annual review; and
- the implementation of procedures designed to minimise or manage any potential impact on the charity should those risks materialise.

This work has identified that financial sustainability is the major financial risk for the charity. A key element in the management of financial risk is a regular review of available liquid funds to settle debts as they fall due, regular liaison with the bank, and active management of trade debtors and creditors balances to ensure sufficient working capital.

Attention has also been focussed on non-financial risks arising from fire, health and safety of artists and audience, management of performing rights and food hygiene. These risks are managed by ensuring accreditation is up to date, having robust policies and procedures in place, and regular awareness training for staff working in these operational areas.

## Reserves Policy

Although the terms of the constitution give power to distribute capital, the policy of the trustees is to maintain the capital value of the investments in real terms (that is, after inflation

### **Future Plan**

The charity intends to continue to support local causes in accordance with the objects of the charity.

### **Statement of Trustees Responsibilities**

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**This report was approved by order of the board of Trustees on 28 June 2022 and signed on their behalf by:**



**Sharon Gardner (Chair)**  
**Executive Committee/Management Trustees**



# Independent Examiner's report

## To the trustees of Place At My Table

I report on accounts of the association for the year 23 July 2020 to 31 March 2022, which are set out on pages 7 to 11.

### Respective responsibilities of trustees and examiner

As described on page 4 the charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 1444(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

### Basis of Independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**Maroof Adeoye MBA DChA FCIE MInstF**  
**Registered Charity Independent Examiner**  
**Community Benefit Action CIC**  
**Maroof Suite, 30 Union Road**  
**Croydon, Surrey. CR0 2XU**

**Date: 28 June 2022**

# Statement Of Financial Activities

## for the year ended 31 March 2022

	Note	Unrestricted Funds £	Restricted Funds £	2022 Total Funds £	2021 Total Funds £
<b>INCOMING RESOURCES</b>					
Incoming resources from generated funds:				-	-
Voluntary Income		-	-	-	-
Activities for generating funds		-	-	-	-
Investment income		-	-	-	-
Incoming resources from charitable activities	3	-	93860	93860	19843
Other incoming resources	4	4946		4946	1884
<b>Total incoming resources</b>		<b>4946</b>	<b>93860</b>	<b>98806</b>	<b>21727</b>
<b>RESOURCES EXPENDED</b>					
<b>Cost of Generating Funds</b>					
Cost of generating voluntary income		-	-	-	-
Fundraising trading costs		-	-	-	-
Charitable activities	5	-	62349	62349	14634
Governance costs	6	750	7624	8374	1050
Other resources expended		-	-	-	-
<b>Total resources expended</b>	(1)	<b>750</b>	<b>69973</b>	<b>70723</b>	<b>15684</b>
<b>Net incoming/(outgoing) resources</b>		<b>4196</b>	<b>23887</b>	<b>28083</b>	<b>6043</b>
Total funds brought forward		740	5303	6043	11346
<b>Total funds carried forward</b>	0	<b>4936</b>	<b>29190</b>	<b>34126</b>	<b>17389</b>

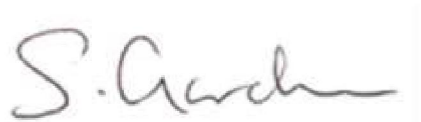
All incoming resources are derived from continuing operations. The charity has no other gains or losses other than those recognised in the Statement of Financial Activities.

The notes form part of these financial statements.

## Balance sheets as at 31 March 2022

	Note	£	2022 £	2021
<b>Fixed assets</b>				
Tangible assets				
<b>Current assets</b>				
Debtors				
Cash at bank and in hand		34876		7820
<b>Total current assets</b>		<b>34876</b>		<b>7820</b>
<b>Current Liabilities</b>				
Creditors:				
amounts falling due within one year	7	750		1777
<b>Net current assets</b>			34126	6043
<b>Total Net Assets</b>			<b>34126</b>	<b>6043</b>
<b>Funds of the charity</b>				
Unrestricted income funds	8-10		4936	740
Restricted income funds	8-10		29190	5303
<b>Total funds</b>			<b>34126</b>	<b>6043</b>

Approved by the board of trustees on 28 June 2022 and signed on its behalf by:



**Sharon Gardner (Chair)**  
**Executive Committee/Management Trustees**

The notes form part of these financial statements.



# Notes to the financial statements

## 1. Legal Status

The charity is a Charitable Incorporated Organisation registered with the Charity Commission of England and Wales. Details of the charity address and activities can be found within the Report of the Trustees

## 2. Accounting Policies

**Basis of preparing the financial statements** The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

### Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

### Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

### Taxation

The charity is exempt from tax on its charitable activities.

### Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

## 3. Incoming resources from charitable activities – Voluntary income

	Unrestricted Funds	Restricted Funds	2022 Total Funds	2021 Total Funds
	£	£	£	£
London Community Response	-	16797	16797	9600
Main Grant	-	9532	9532	
City of London	-	0	-	7880
Local Connect Fund	-	0	-	2363
Groundwork UK	-	900	900	
Croydon Council	-	18848	18848	
London Sport	-	808	808	
The Mercers' Company	-	14000	14000	
The Health Forum	-	6000	6000	
The Foyle Foundation	-	3000	3000	
Peoples Health Trust	-	6976	6976	
LBS - Creditors	-	17000	17000	
	<b>0</b>	<b>93860</b>	<b>93860</b>	<b>19843</b>

**4. Other Incoming resources**

	Unrestricted Funds	Restricted Funds	2022 Total Funds	2021 Total Funds
Other Income	4946		4946	1884
	-	-	-	-
	<b>4946</b>	<b>0</b>	<b>4946</b>	<b>1884</b>

**5. Charitable activities costs**

	Unrestricted Funds	Restricted Funds	2022 Total Funds	2021 Total Funds
	£	£	£	£
Professional fees	-		-	454
Training	-	108	108	
Refreshments	-	2609	2609	245
Employment Costs	-	23755	23755	8563
Event Costs	-	35877	35877	5373
	<b>0</b>	<b>62349</b>	<b>62349</b>	<b>14635</b>

**6. Governance**

	Unrestricted Funds	Restricted Funds	2022 Total Funds	2021 Total Funds
	£	£	£	£
Legal and Professional Fees	-	7624	7624	15248
Independent Examiners Remunerations	750	-	750	750
	<b>750</b>	<b>7624</b>	<b>8374</b>	<b>15998</b>

**7. Creditors: amount falling due within one year**

	Unrestricted Funds	Restricted Funds	2022 Total Funds	2021 Total Funds
	£	£	£	£
Employment costs	-	-	-	727
accruals and deferred income	750	-	750	1050
Other Creditors	-	-	-	-
	<b>750</b>	<b>0</b>	<b>750</b>	<b>1777</b>

**8. Analysis of net assets between funds**

	Unrestricted Funds	Restricted Funds	2022 Total Funds	2021 Total Funds
	£	£	£	£
Fund balances at 31 December 2018 are represented by:				
Tangible fixed assets	-	-	-	-
Current assets	5686	29190	34876	7820
Current liabilities	(750)		(750)	(1777)
Interbank Transfer			-	-
<b>Total incoming resources</b>	<b>4936</b>	<b>29190</b>	<b>34126</b>	<b>6043</b>



## 9. Statement of funds

	Unrestricted Funds £	Restricted Funds £	2022 Total Funds £	2021 Total Funds £
1 April 2021	740	5303	6043	1884
Incoming resources	4946	93860	98806	19843
	<b>5686</b>	<b>99163</b>	<b>104849</b>	<b>21727</b>
Resources expended	(750)	(69973)	(70723)	(15684)
31 March 2022	<b>4936</b>	<b>29190</b>	<b>34126</b>	<b>6043</b>

## 10. Movement in funds

	Opening balance £	Incoming resources £	(Resources expended) £	Transfers £	Closing balance £
<b>Unrestricted funds</b>					
Charity's fund	740	4946	750	-	4936
<b>Total Unrestricted Funds</b>	<b>740</b>	<b>4946</b>	<b>750</b>	<b>-</b>	<b>4936</b>
<b>Restricted funds</b>					
<b>Grants:</b>					
London Community Response	0	16797	10797	0	6000
City of London	4409		4409	0	0
Local Connect Fund	800		800	0	0
Main Grant	0	9531	9531	0	0
Groundwork UK	0	900	900	0	0
Croydon Council	0	18848	18848	0	0
London Sport	0	808	808	0	0
The Mercers' Company	0	14000	7000	0	7000
The Health Forum	0	6000	6000	0	0
The Foyle Foundation	0	3000	3000	0	0
Peoples Health Trust	0	6976	3786	0	3190
LBS - Creditors	0	17000	4000	0	13000
Others	94		94	0	0
<b>Total Restricted Funds</b>	<b>5303</b>	<b>93860</b>	<b>69973</b>	<b>0</b>	<b>29190</b>
<b>TOTAL FUNDS</b>	<b>6043</b>	<b>98806</b>	<b>70723</b>	<b>0</b>	<b>34126</b>

## 11. Trustees' remuneration, benefits and expenses

There was no remuneration, benefits or expenses to Trustees during the year.

## 12. Related party transactions

There were no related party transactions during the year.

## 13. Independent examination and accountancy services

During the year, the cost of the examination was (Nil) and accountancy services were £750 (2020: £550).

## 14. Controlling Party

The charity is under the control of the charity's trustees.