

# SUDLEY AREA RESIDENTS' ASSOCIATION

*A charitable incorporated organisation, registered charity no. 1190529*

*SARA Hall, Rundle Road, Aigburth, Liverpool L17 0AQ*

*Telephone: 0151 726 0805 Email: [steven.kearney@sudley.org.uk](mailto:steven.kearney@sudley.org.uk)*



## *Annual Report to 31st March 2021*

### *Chairman's Report*

*On 16th March 2020, all SARA activities were suspended due to the Coronavirus pandemic. Over the period, the Trustees have continued working remotely to keep SARA active in the community while keeping everyone involved safe.*

*One of the biggest changes during the period has been a change to SARA's legal structure.*

*SARA was formed in June 1977 and registered with the Charity Commission as an unincorporated charity in July 1979. Where charities are unincorporated, individual trustees carry a certain level of personal liability if things were to go wrong. SARA trustees have always purchased suitable insurance products for such eventualities but during the pandemic, and following a lack of clarity from insurers about cover for COVID, the trustees thought it wise to look at SARA's overall legal structure and a way to remove this unknown personal risk.*

*In July 2020 SARA became a Charitable Incorporated Organisation or CIO for short. It is still a registered charity and the only real visible change on a day-to-day basis is that the charity number is different (508950 is now 1190529). It does however afford the trustees the protection of limited liability as SARA is now considered a legal entity in its own right.*

*This change has taken a considerable amount of time to complete including the drafting of a new constitution, registration*



*of a new charity, the transfer of our lease and removal of the old charity from the charity register, but overall, it has been a smooth process with a positive outcome.*

*In preparation for re-opening SARA Hall following the first lockdown, a full risk assessment was undertaken by Trustees. Various tasks were identified to make the building covid-secure and works were undertaken to facilitate this. Covid secure procedures were drafted in line with Government guidance for the safe use of multi-purpose community facilities and published for all users of SARA Hall. They have been updated and recirculated each time Government guidance and rules have changed.*

*Trustees prepared to re-open SARA Hall in October 2020 and again in January 2021 with risk assessments being undertaken by session leaders. Unfortunately, Government legislation and rates of infection prevented this. At the end of the financial year (31st March 2021), the building remains closed.*

*From a financial point, SARA was not eligible for any statutory covid funding. Trustees were however successful in an application for a £2,500 grant from the Coronavirus Local Authority Discretionary Grants Fund. This, along with the waiving of one quarter's rent from our landlord did go some way to help with our very limited income for the period.*

*Income of £3,309.32 (including £2,500 covid grant) was received during the period and expenditure was £7,363.10. This resulted in a loss of £4,053.78, the first deficit on our accounts in over a decade.*

*We hope to resume a limited number of sessions at SARA Hall in the next few weeks but anticipate that as a result, we will see a further reduction in our reserves until such time that restrictions are relaxed sufficiently to enable group sizes to return to normal. The anticipated reduction in reserves has been agreed by trustees as they believe that the return of groups and sessions, while potentially loss-making, will add considerable value to the community during these exceptional times.*



**Chairman**

**On behalf of Sudley Area Residents' Association**

**April 2021**



## Key Information for the period to 31st March 2021

**Charity Name:** *Sudley Area Residents' Association (SARA)*

**Registered Address:** *SARA Hall, Rundle Road, Aigburth, Liverpool L17 0AQ*

**Charity No.** *1190529*

**Chairman:** *Steven Kearney*

**Secretary:** *Dot Caples*

**Treasurer:** *Eileen Rich*

**Trustees:** *Steven Kearney, Dot Caples, Eileen Rich, Brenda Brown, Grenville Jefferies, Margaret Sorensen, Janet Corke, Janet McCarthy, Jennifer Woodcock, Jacqueline Bligh and Allan Henshall.*

**Honorary Members:** *Jean Browne*

**Email:** *steven.kearney@sudley.org.uk*

**Web:** *[www.sudley.org.uk](http://www.sudley.org.uk)*

## Register of Members as at 31st March 2021

*(i) Permanent residents of the Sudley Area aged 16 years and over and these shall all have voting rights. Total: 178 (change -3)*

*(ii) Representatives of statutory and voluntary bodies operating in the Sudley Area, whose objects are consistent with those of the Charity. Total: 0 (no change)*

*(iii) well-wishers anywhere. Total: 165 (change -2)*

*(iv) co-opted members (persons who, in the opinion of the Trustees, have special knowledge or experience to offer the Charity. Such members shall be called Associate Members and shall have the right to vote at meetings of the Charity) Total: 2 (no change)*

*Note (ii) and (iii) are non-voting members*



# Statement of financial activities including income and expenditure account for the year ending 31st March 2021

|   |                 |               |                 | Old SARA<br>Charity No.<br>508950 |
|---|-----------------|---------------|-----------------|-----------------------------------|
|   | Unrestricted    | Restricted    | Total 2021      | Total 2020                        |
|   | £               | £             | £               | £                                 |
| <b>INCOMING</b>   |                 |               |                 |                                   |
| <u>Donations, legacies and grants</u>                                   |                 |               |                 |                                   |
| Charles Brotherton Trust  | 225.00          | -             | 225.00          | 225.00                            |
| LCC - Mayoral Neighbourhood Fund  | -               | -             | -               | 2,085.03                          |
| LCC - Other   | -               | -             | -               | 795.00                            |
| Other (for 2021, Coronavirus Local Authority Discretionary Grants Fund) | 2,500.00        | -             | 2,500.00        | 270.00                            |
| <u>Operating activities to further charity's objectives</u>             |                 |               |                 |                                   |
| Weekday classes held at SARA Hall                                       | 330.00          | -             | 330.00          | 13,332.50                         |
| Weekend sessions at SARA Hall   | 185.00          | -             | 185.00          | 1,533.00                          |
| Charity of the year   | -               | -             | -               | 766.95                            |
| Charity fundraising (non COY or SARA)                                   | -               | -             | -               | -                                 |
| <u>Operating activities to generate funds</u>                           |                 |               |                 |                                   |
| Refundable deposits (private functions)                                 | -               | -             | -               | -200.00                           |
| Holidays and day trips  | -               | -             | -               | 4,890.00                          |
| Other fundraising activities  | 47.94           | -             | 47.94           | 921.45                            |
| <u>Investment income</u>  |                 |               |                 |                                   |
| Bank interest   | 21.38           | -             | 21.38           | 75.33                             |
| <b>TOTAL INCOME</b>   | <b>3,309.32</b> | <b>-</b>      | <b>3,309.32</b> | <b>24,694.26</b>                  |
| <b>EXPENDITURE</b>  |                 |               |                 |                                   |
| <u>Payments for generating funds</u>                                    |                 |               |                 |                                   |
| Holidays and day trips  | -               | -             | -               | 4,168.00                          |
| <u>Charitable activities</u>  |                 |               |                 |                                   |
| Newsletter  | -               | -             | -               | 673.85                            |
| Fundraising costs   | 111.33          | -             | 111.33          | 534.76                            |
| <u>Charitable donations and grants</u>                                  |                 |               |                 |                                   |
| Charity of the year   | -               | -             | -               | 766.95                            |
| LCC - Mayoral Neighbourhood Fund  | -               | 747.03        | 747.03          | 1,251.50                          |
| Other   | 200.00          | -             | 200.00          | -                                 |
| <u>Support costs, management and administration</u>                     |                 |               |                 |                                   |
| Repairs and maintenance of SARA Hall                                    | 460.54          | -             | 460.54          | 2,579.30                          |
| Lighting and heating  | 447.22          | -             | 447.22          | 1,416.16                          |
| Rent and council tax  | 2,170.16        | -             | 2,170.16        | 2,766.72                          |
| Water charges   | 301.48          | -             | 301.48          | 554.50                            |
| Insurances  | 1,235.14        | -             | 1,235.14        | 913.17                            |
| Miscellaneous expenses  | 331.74          | -             | 331.74          | 298.94                            |
| Staff costs and expenses  | 500.00          | -             | 500.00          | 3,513.00                          |
| Sundries  | 278.36          | -             | 278.36          | 479.70                            |
| Telephone and stationery  | 580.10          | -             | 580.10          | 552.66                            |
| Bank Charges  | -               | -             | -               | -                                 |
| <b>TOTAL EXPENDITURE</b>  | <b>6,616.07</b> | <b>747.03</b> | <b>7,363.10</b> | <b>20,469.21</b>                  |
| Net income/(expenditure) for the year                                   | -3,306.75       | -747.03       | -4,053.78       | 4,225.05                          |
| Balances as at 1st April 2020   | 41,569.61       | 1,628.53      | 43,198.14       | 38,973.09                         |
| Balances as at 31st March 2021  | 38,262.86       | 881.50        | 39,144.36       | 43,198.14                         |

*Accounts for 2020 (Charity No. 508950) are shown for comparative purposes only.*

## Balance Sheet as at 31st March 2021

|                            |                  | <i>Old SARA<br/>Charity No.<br/>508950</i> |
|----------------------------|------------------|--|
|                            |                  | <b>31/03/2020</b>                          |
|                            | £                | £  |
| Cash in hand               | 100.00           | 0.00                                       |
| General current account    | 1,417.36         | 2,698.14                                   |
| Lease current account      | 0.00             | 500.00                                     |
| Utilities on account       | 127.00           | 0.00                                       |
| less unrepresented cheques | 0.00             | 0.00                                       |
|                            | <b>1,644.36</b>  | <b>3,198.14</b>                            |
| General reserve account    | 37,500.00        | 30,000.00                                  |
| Lease reserve account      | 0.00             | 10,000.00                                  |
| <b>Total</b>               | <b>39,144.36</b> | <b>43,198.14</b>                           |

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