



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 01	Month September	Year 2021		Day 31	Month August	Year 2022

## Section A Reference and administration details

**Charity name**

Friends of Horton Cemetery

**Other names charity is known by**

**Registered charity number (if any)** 1190518

**Charity's principal address**

7 Waterloo Road

Epsom

Surrey

**Postcode**

KT19 8AY

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sheila Berry	Chair		
2	Alan Carlson			
3	Kevin McDonnell			
4	<del>Bethany Turner</del>			
5	Steve Johnson			
6	Theresa Keneflick			
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Solicitor	Lionel Blackman	7 Waterloo Road Epsom KT19 8AY

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	The Board selects

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The aim of the Charity is to restore a forgotten cemetery in Epsom Surrey in which up to 9000 people were buried between 1899 and 1955. The charity also undertakes research into and education about the lives of those buried there - seeking to trace relatives and descendants and promote a Book of Remembrance containing all the names.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Charity established a website [www.hortoncemetery.org](http://www.hortoncemetery.org)

The website is populated with over 250 life stories of the persons buried in the cemetery.

The Charity has established a team of about 50 volunteer researchers who prepare the stories of these lives.

The trustees have full regard to the Charity Commission's Guidance on public benefit and are confident that all the activities undertaken by the Charity are exclusively for the benefit of the public.

During the year the Charity commenced a project sponsored by Historic England. The project being entitled "Out of Sight, Out of Mind".

Headed by the charity's historical consultant Dr Alana Harris of Kings College.

The project involves several workshops contemplating the lives of the patients buried in the Cemetery and painting ceramic flowers that will be planted around or near the Cemetery at a future time.

The trustees have throughout been mindful of the public benefit of all the charity's activities.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Continuing population of the the website [www.hortoncemetary.org](http://www.hortoncemetary.org) with histories of the persons buried in the Cemetery.

Maintenance of a team of about 50 volunteer researchers.

Publication of over 250 histories of the lives of persons buried in the Cemetery.

Securing a grant from Historic England to educate the public about the lives of those buried in the Cemetery. Main activities programmed for next accounting year.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

The Charity has not reached a stage where a policy on reserves is necessary.

**Details of any funds materially in deficit**

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)**



**Full name(s)**

Sheila Berry

Kevin McDonnell

**Position (eg Secretary, Chair, etc)**

Chair and trustee

Dated: 28th May 2024

**Date** 9<sup>th</sup> October 2022



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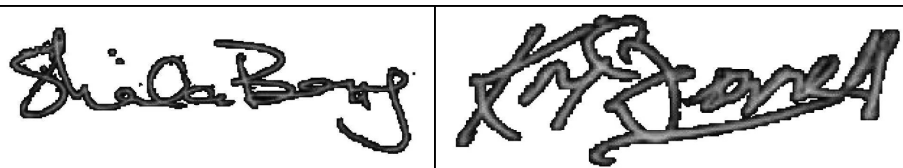
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Signature(s)



Full name(s)

Sheila Berry

Kevin McDonnell

Position (eg Secretary, Chair, etc)

Chair and trustee

Dated: 28th May 2024