



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 20	Month July	Year 2020		Day 31	Month August	Year 2021

## Section A Reference and administration details

**Charity name**

Friends of Horton Cemetery

**Other names charity is known by**

**Registered charity number (if any)**

1190518

**Charity's principal address**

7 Waterloo Road

Epsom

Surrey

**Postcode**

KT19 8AY

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sheila Berry	Chair		
2	Alan Carlson			
3	Kevin McDonnell			
4	Bethany Turner		19/12/2020 - 31/08/2021	
5	Steve Johnson		08/03/2021 - 31/08/2021	
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20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Solicitor	Lionel Blackman	7 Waterloo Road Epsom KT19 8AY

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	The Board selects

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The aim of the Charity is to restore a forgotten cemetery in Epsom Surrey in which up to 9000 people were buried between 1899 and 1955. The charity will also undertake research into and education about the lives of those buried there - seek to trace relatives and descendants and promote a Book of Remembrance containing all the names.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Charity established a website [www.hortoncemetery.org](http://www.hortoncemetery.org)

The website is populated with over 100 life stories of the persons buried in the cemetery.

The Charity has established a team of about 50 volunteer researchers who prepare the stories of these lives.

The Charity campaigned to obtain recognition of the Cemetery as a local heritage asset.

The trustees have full regard to the Charity Commission's Guidance on public benefit and are confident that all the activities undertaken by the Charity are exclusively for the benefit of the public.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Establishment of a website [www.hortoncemetary.org](http://www.hortoncemetary.org)

Establishment of a team of about 50 volunteer researchers.

Publication of over 100 histories of the lives of persons buried in the Cemetery.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The Charity has not reached a stage where a policy on reserves is necessary as we are not spending money or entering any commitments.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

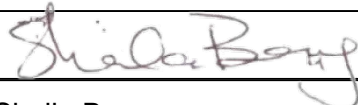
## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Sheila Berry

Kevin McDonnell

Position (eg Secretary, Chair, etc)

Chair and trustee

Date

28th September 2021

2020- 2021		Donated	Tax	Other	Annual	Expenses	AUTO - column	Metro Bank 23-05-80
		£1,540.00	£380.00	£0.01	£1,920.01	£0.00	Do not touch	Acc No. - 38934971
		INCOME			EXPENSES		£1,920.01	Accounting Year End 30th August 2021
Date	Source	Donation	HMRC	Other	Item	Amount	Balance	Comment
16/09/2020	Polish Institute	£20.00	£0.00				£20.00	Not eligible for Gift Aid as regn HMRC awaited
08/01/2021	L Blackman	£1,120.00					£1,140.00	
14/01/2021	HMRC Gift Aid		£280.00				£1,420.00	
08/03/2021	PayPal			£0.01			£1,420.01	Test payment.
07/05/2021	K McDonnell	£200.00					£1,620.01	
07/05/2021	S Berry	£200.00					£1,820.01	
12/05/2021	HMRC Gift Aid		£100.00				£1,920.01	
30/08/2021	Year End						£1,920.01	CARRIED FORWARD TO 2021/2022