

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	April	2024		31	March	2025

Section A

Reference and administration details

Charity name

PORT TALBOT HARRIERS

Other names charity is known by

Registered charity number (if any) 1190791

Charity's principal address

Fenbrook Close, Baglan, Port Talbot, Neath Port Talbot

Postcode

SA12 7PA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Craig Williams	Chair		
2	James Lowery	Secretary		
3	David Kingsland	Treasurer		
4	Bernard Henderson			
5	Paul Rees		01/04/2024 – 09/09/2024	
6	Liane Thomas		01/04/2024 – 09/09/2024	
7	Sarah Howard		01/04/2024 – 09/09/2024	
8	John Davies			
9	Christopher John			
10	Cathryn Williams			
11	Wesley Sheldon			
12	Carolyn Hayden			
13	Jane Harwood			
14	Jenine Greenway		09/09/2024 onwards	
15	Rhianon Merriman-Foley		09/09/2024 onwards	
16	Craig Williams	Chair		
17				
18				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO Association
Trustee selection methods (eg. appointed by, elected by)	Elected by Members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The promotion of community participation across Neath Port Talbot in healthy activities that promote well-being, in particular by the provision of facilities and support for participation in running and triathlons.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustees have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Activity List 2024/2025

The club continued to provide a wide range of activity for its community throughout the year. Specific sessions included:

- Coached Run Sessions - Tuesday & Thursday
- Coached Pool Sessions - Tuesday & Friday
- Zwift Online Cycle Sessions – Monday
- Coached Course – 'Introduction to Swimming'
- 5K Time Trials
- Swimming Pool Time Trials

At appropriate times, the club hired the lakes at Glynneath Lakes to provide swimming access for members. Also, Cwrt Herbert Track was hired on a regular basis to supplement road running.

We are an inclusive club and readily accept beginners into our running groups every week. This year we continued our beginners swim course. We hired local swimming instructors to enable 15 more members to gain enough ability and confidence to progress into the weekly swim sessions in the pool. It was a great success and we hope to repeat in 2025/26.

Informal group sessions are encouraged and members frequently meet at other times to run, cycle or swim in the company of others.

The club provided opportunities for members to join organised team events. These included:

West Glamorgan Cross Country League

Gwent Cross Country League

Cosmeston Lakes Team Relay Event

Welsh Castles Team Relay

Events

We supported many local events including the GV 70.tri middle distance triathlon and the Festive 5 Boxing Day road race. We are very fortunate that our members can volunteer their time to help such worthy events

Richard Burton 10K

This wonderful community charity event continues to grow and attract runners from a wide area. We have partnered with the organisers of this charity for the many years and once again provided over 42 volunteers to organise and marshal the event and had the largest club entry with over 100 members completing the course. Our efforts helped the charity raise £60000 to support good causes in the community.

The club relies on a large number of volunteers. The trustees and officers ensure the smooth running of the club and a wide range of members provide the support network necessary to manage our activities. At the heart of all we do are our dedicated and well qualified coaches who regularly give freely of their time and expertise. We continue to build our coaching team and the club, and the community, is indebted to them all.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

We changed to a new club membership system which has meant all members had to re-register. This saw 313 members sign up by 1st April which we put down to the lack of auto renewals.

While being proud of our inclusive ethos, we encourage every athlete to be as good as they can be. We take great pride in all our members' achievements and share them in a weekly roundup newsletter with announcements each Tuesday at the clubhouse prior to training. This year we excelled once again with members succeeded in a wide range of disciplines and a wide range of distances. As well as the excellent individual achievements of sometimes just completing some events, more members than ever claimed podium positions at events as well as country honours with Team GB and Wales.

Summary of the main achievements of the charity during the year

Provided coached run and swim sessions for 50 weeks of the year

Maintained diverse membership across all ages and abilities and welcomed 43 new members and saw previous members return

Section E

Financial review

Brief statement of the charity's policy on reserves

The trustees have set a reserve of £25000 to cover club cores costs for two years and a safety net for event cancellation.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information


Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

VIDsigner code: 240ED0422BED410E86...

Craig Williams

Full name(s)

CRAIG WILLIAMS

Position (eg Secretary, Chair, etc)

CHAIR

Date

04.08.25



CHARITY COMMISSION
FOR ENGLAND AND WALES

Port Talbot Harriers & Athletic Club

1190491

Receipts and payments accounts

CC16a

For the period
from

01/04/2024

To

31/03/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Running Events	33,584	-	-	33,584	23,899
Refunded Event fees	-	-	-	-	-
Memberships - swimming & Welsh Athletics	16,940	-	-	16,940	17,963
Sponsorship/Donations/Raffle	2,550	-	-	2,550	4,100
Grants	-	-	-	-	-
Other Income	389	-	-	389	100
Other Income - Brav Socks & Vest Income	200	-	-	200	2,811
Clubhouse Hire	1,800	-	-	1,800	-
Sub total (Gross income for AR)	55,463	-	-	55,463	48,873
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	55,463	-	-	55,463	48,873
A3 Payments					
Running Event Costs	39,070	-	-	39,070	44,304
Costs for Other income	3,543	-	-	3,543	-
100 year Anniversary	-	-	-	-	-
Memberships, swimming & Welsh Athletics costs	12,139	-	-	12,139	10,185
Presentation Evening expenses	1,005	-	-	1,005	4,698
clubhouse expenses	1,314	25	-	1,339	4,818
Training/coaching course	-	-	-	-	1,155
Rent	1,731	-	-	1,731	-
Insurance	1,047	-	-	1,047	959
Accountancy	960	-	-	960	960
Book-keeping	625	-	-	625	458
Lake Rent	550	-	-	550	500
Equipment & Office Supplies	676	-	-	676	159
Website Design & Management	821	-	-	821	520
G B Bursary	1,050	-	-	1,050	550
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	64,531	25	-	64,556	69,266
A4 Asset and investment purchases, (see table)					
Firedoor Replacement	1,225	-	-	1,225	1,386
Clubhouse Signage	1,394	-	-	1,394	996
Captains Board	450	-	-	450	997
Bike Boxes	-	-	-	-	1,386
Clubhouse Boards	-	-	-	-	996
	-	-	-	-	-
Sub total	3,069	-	-	3,069	2,382
Total payments	67,600	25	-	67,625	71,648
Net of receipts/(payments)	- 12,137	- 25	-	- 12,162	- 22,775
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	44,034	1 3,124	-	47,158	01/08/2023 62,933

Cash funds this year end	31,897	3,099	-	34,996	47,158
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Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Paypal	-	-	-
	Current	31,897	3,099	-
	Deposit	-	-	-
	Total cash funds	31,897	3,099	-
	(agree balances with receipts and payments account(s))	OK	OK	OK


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Clubhouse	UNRESTRICTED	-	-
	Fixtures & Fittings	UNRESTRICTED	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	CRAIG WILLIAMS	04.08.25



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
PORT TALBOT HARRIERS & ALTHLETIC CLUB

**On accounts for the year
ended**

31/03/2025

**Charity no
(if any)**

1190491

Set out on pages

1 and 2 Receipts and payments Account (CC16a)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").


I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 04.08.25

Name: Lisa Jenkins

**Relevant professional
qualification(s) or body
(if any):**

FCCA

Address:

James & Uzzell, Axis 15, Axis Court, Mallard Way, Riverside Business Park,
Swansea, SA7 0AJ

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.