



# Trustees' Annual Report for the period

		Period start date					Period end date		
From	Day	Month	Year	To	Day	Month	Year		
	01	April	2021		31	March	2022		

## Section A Reference and administration details

Charity name

PORT TALBOT HARRIERS

Other names charity is known by

Registered charity number (if any) 1190791

Charity's principal address

Fenbrook Close, Baglan, Port Talbot, Neath Port Talbot

Postcode

SA12 7PA

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Bernard Henderson	Chair		
2	Craig Williams	Secretary		
3	David Kingsland	Treasurer		
4	Clare Sim		01/04/21 – 29/11/21	
5	Jane Harwood			
6	Martin Hines			
7	Amy Hines			
8	Kati Martin		01/04/21 – 29/11/21	
9	Helen Griffiths		01/04/21 – 29/11/21	
10	Robert Kestin		01/04/21 – 29/11/21	
11	Paul Rees			
12	Christopher John		29/11/21 – 31/3/22	
13	Liane Thomas			
14	Sharon David		29/11/21 – 31/3/22	
15	James Lowery		29/11/21 – 31/3/22	
16	John Davies		29/11/21 – 31/3/22	
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

--

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO Association
Trustee selection methods (eg. appointed by, elected by)	Elected by Members

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The promotion of community participation across Neath Port Talbot in healthy activities that promote well-being, in particular by the provision of facilities and support for participation in running and triathlons.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Summary of the main activities undertaken for the public benefit in relation to these objects.**

The trustees have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

**Activity List 2021/2022**

The club continued to provide a wide range of activity for its community throughout the year when allowed. Specific sessions included:

Coached Run Sessions - Tuesday & Thursday  
Coached Pool Sessions - Tuesday & Friday  
Zwift Online Cycle Sessions - Monday

At appropriate times, the club hired the lakes at Glynneath Lakes to provide swimming access for members. Also, Cwrt Herbert Track was hired on a regular basis on Wednesday evenings.

Given the national restrictions, we were unable to hold any events during the year. To engage members, we provided a wide range of challenges and virtual events to maintain motivation and support well being.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The trustees are grateful to those members who helped to put the appropriate booking systems in place to enable us to be Track & Trace compliant and to all the coaches who supported members during the restricted club sessions.

The club relies on a large number of volunteers. The trustees and officers ensure the smooth running of the club and a wide range of members provide the support network necessary to manage our activities. At the heart of all we do are our dedicated and well qualified coaches who regularly give freely of their time and expertise. We continue to build our coaching team and the club, and the community, is indebted to them all.

**Summary of the main achievements of the charity during the year**

Last year we suffered serious disruption from the consequences of the pandemic. This year we also faced disruptions, but the club, like the world, began to live with the restrictions and limitations. Our membership continued to grow back towards pre-pandemic levels and we were able to give members access to more activity.

After a winter of severe restrictions in the early months of 2021, the UK started to open up again during the Spring of 2021 and we had a phased return to activity. Throughout this period, we supported and promoted the government advice and only returned to club sessions when we were certain we could comply with all guidance. As restrictions were lifted, the trustees worked with national governing bodies to enable members to return to activity safely. A range of revised protocols were put in place and, having learned from previous such experiences, appropriate training spaces/venues were chosen and evaluated.

We used our social media channels to stay in regular contact with members to motivate them to stay active and support their well being. We worked with other running clubs to create a number of virtual inter-club relays that encouraged members to participate with solo, safe runs.

With the financial uncertainties still surrounding hosting events, the trustees decided it was in the club's best interest to postpone planned events for another year. The vast majority of entrants to the TATA Steelman Triathlon wished to be transferred to the 2022 event and the remainder were given refunds.

With so few events guaranteed to take place, we created a number of virtual challenges/events to support members and keep them motivated. In 2020, Garry Vaughan, one of our most talented and respected coaches passed away. During June 2021, in his memory and to provide funding for a memorial, Dean Johnson undertook an astonishing Everest Challenge. Over a period of 25 hours in the Afan Valley, he completed 64 laps of a mountain trail. In total, he covered 142 km (88 miles) with an elevation of 9275m - exceeding the height of Everest by more than 400m. He had a support crew of club members, family and friends and many of these also covered a considerable distance. It was a demonstration of the respect everyone had for Garry and what highly motivated members can accomplish when they work together.

The club celebrated its centenary on 15<sup>th</sup> October 2021. One of the oldest sporting clubs in Wales, we successfully bid for a grant from the Lottery Heritage Fund to document our history. Our President, John Davies, undertook the mammoth task of writing a book spanning the period and we embarked on the challenge of bringing all the information together in a website. The book launch was held in Cwmavon Library in October 2021. The website is still under construction with a target launch date of the end of 2022

The autumn of 2021 and winter of 2022 saw the return of some cross country events and members were successful in representing the club once more.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The trustees have set a reserve of £25000 to cover club cores costs for two years and a safety net for event cancellation.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

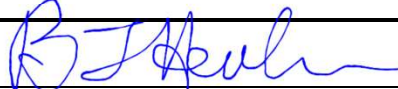
## Declaration

The trustees declare that they have approved the trustees' report above.

VIDsigner code: F4D51B2FDFD74184A4...

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

BERNARD HENDERSON  
Bernard Henderson

Position (eg Secretary, Chair, etc)

CHAIR

Date

14 November 2022



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
PORT TALBOT HARRIERS & ALTHLETIC CLUB

On accounts for the year  
ended

31/03/2022

Charity no  
(if any)

1190491

Set out on pages

1 and 2 Receipts and payments Account (CC16a)

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*L Jenkins*

Date:

15.11.22

Name:

Lisa Jenkins

Relevant professional  
qualification(s) or body  
(if any):

FCCA

Address:

James & Uzzell, Axis 15, Axis Court, Mallard Way, Riverside Business Park,  
Swansea, SA7 0AJ

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Port Talbot Harriers & Athletic Club

1190491

## Receipts and payments accounts

CC16a

For the period  
from

01/04/2021

To

31/03/2022

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Events	-	-	-	-	-
Refunded Event fees	4,805	-	-	4,805	2,765
Memberships, swimming & WA	17,876	-	-	17,876	10,641
Sponsorship	6,536	-	-	6,536	160
Grants	3,400	11,300	-	14,700	12,129
Other sales	861	-	-	861	1,286
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>33,478</b>	<b>11,300</b>	<b>-</b>	<b>44,778</b>	<b>26,981</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>33,478</b>	<b>11,300</b>	<b>-</b>	<b>44,778</b>	<b>26,981</b>
<b>A3 Payments</b>					
Event Costs -Virtual Hilly 5 Race/Welsh Caste Relay & refunded Triathlon fees	6,039	-	-	6,039	282
100 year Anniversary	1,789	370	-	2,159	-
Memberships, swimming & WA	4,401	-	-	4,401	499
welsh athletics	2,314	-	-	2,314	1,998
clubhouse expenses	354	-	-	354	844
Training/coaching course	94	2,604	-	2,698	721
Rent	500	-	-	500	-
Insurance	757	-	-	757	739
Accountancy	738	-	-	738	360
swimming	450	-	-	450	1,218
Equipment & Office Supplies	33	2,096	-	2,129	-
Website Design & Management	-	2,560	-	2,560	-
<b>Sub total</b>	<b>17,469</b>	<b>7,630</b>	<b>-</b>	<b>25,099</b>	<b>6,661</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Gazebo	1,364	-	-	1,364	-
	-	-	-	-	-
<b>Sub total</b>	<b>1,364</b>	<b>-</b>	<b>-</b>	<b>1,364</b>	<b>-</b>
<b>Total payments</b>	<b>18,833</b>	<b>7,630</b>	<b>-</b>	<b>26,463</b>	<b>6,661</b>
<b>Net of receipts/(payments)</b>	<b>14,645</b>	<b>3,670</b>	<b>-</b>	<b>18,315</b>	<b>20,320</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>37,320</b>	<b>504</b>	<b>-</b>	<b>37,824</b>	<b>17,504</b>
<b>Cash funds this year end</b>	<b>51,965</b>	<b>4,174</b>	<b>-</b>	<b>56,139</b>	<b>37,824</b>



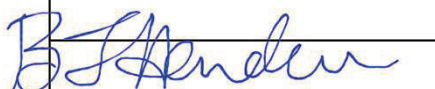
## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Paypal	19	-	-
	Current	51,945	4,174	-
	Deposit	1	-	-
	<b>Total cash funds</b>	<b>51,965</b>	<b>4,174</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Clubhouse	UNRESTRICTED	-	-
	Fixtures & Fittings	UNRESTRICTED	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

VIDesigner code: 450318879A6F426AAB...

Signature



Print Name

BERNARD HENDERSON

Date of approval

14/11/22



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
PORT TALBOT HARRIERS & ALTHLETIC CLUB

On accounts for the year  
ended

31/03/2022

Charity no  
(if any)

1190491

Set out on pages

1 and 2 Receipts and payments Account (CC16a)

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*L Jenkins*

Date:

15.11.22

Name:

Lisa Jenkins

Relevant professional  
qualification(s) or body  
(if any):

FCCA

Address:

James & Uzzell, Axis 15, Axis Court, Mallard Way, Riverside Business Park,  
Swansea, SA7 0AJ

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Port Talbot Harriers & Athletic Club

1190491

## Receipts and payments accounts

CC16a

For the period  
from

01/04/2021

To

31/03/2022

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Events	-	-	-	-	-
Refunded Event fees	4,805	-	-	4,805	2,765
Memberships, swimming & WA	17,876	-	-	17,876	10,641
Sponsorship	6,536	-	-	6,536	160
Grants	3,400	11,300	-	14,700	12,129
Other sales	861	-	-	861	1,286
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>33,478</b>	<b>11,300</b>	<b>-</b>	<b>44,778</b>	<b>26,981</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>33,478</b>	<b>11,300</b>	<b>-</b>	<b>44,778</b>	<b>26,981</b>
<b>A3 Payments</b>					
Event Costs -Virtual Hilly 5 Race/Welsh Caste Relay & refunded Triathlon fees	6,039	-	-	6,039	282
100 year Anniversary	1,789	370	-	2,159	-
Memberships, swimming & WA	4,401	-	-	4,401	499
welsh athletics	2,314	-	-	2,314	1,998
clubhouse expenses	354	-	-	354	844
Training/coaching course	94	2,604	-	2,698	721
Rent	500	-	-	500	-
Insurance	757	-	-	757	739
Accountancy	738	-	-	738	360
swimming	450	-	-	450	1,218
Equipment & Office Supplies	33	2,096	-	2,129	-
Website Design & Management	-	2,560	-	2,560	-
<b>Sub total</b>	<b>17,469</b>	<b>7,630</b>	<b>-</b>	<b>25,099</b>	<b>6,661</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Gazebo	1,364	-	-	1,364	-
	-	-	-	-	-
<b>Sub total</b>	<b>1,364</b>	<b>-</b>	<b>-</b>	<b>1,364</b>	<b>-</b>
<b>Total payments</b>	<b>18,833</b>	<b>7,630</b>	<b>-</b>	<b>26,463</b>	<b>6,661</b>
<b>Net of receipts/(payments)</b>	<b>14,645</b>	<b>3,670</b>	<b>-</b>	<b>18,315</b>	<b>20,320</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>37,320</b>	<b>504</b>	<b>-</b>	<b>37,824</b>	<b>17,504</b>
<b>Cash funds this year end</b>	<b>51,965</b>	<b>4,174</b>	<b>-</b>	<b>56,139</b>	<b>37,824</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Paypal	19	-	-
	Current	51,945	4,174	-
	Deposit	1	-	-
	<b>Total cash funds</b>	<b>51,965</b>	<b>4,174</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Clubhouse	UNRESTRICTED	-	-
	Fixtures & Fittings	UNRESTRICTED	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

VIDesigner code: 450318879A6F426AAB...

Signature



Print Name

BERNARD HENDERSON

Date of approval

14/11/22