

Page 1 of the Branch Annual Report Template



**PARACHUTE REGIMENTAL ASSOCIATION
BRANCH ANNUAL REPORT**



Period start date Period end date
From Day 01 Month 10 Year 22 To Day 30 Month 09 Year 23

Reference and administration details

1. PRA Branch name

DOVER

2. Registered charity number

1190477

3. Main address

33 STONEHALL
LYDDEN

DOVER

KENT CT15 7JU

4. Names of the committee members who managed the branch during the year

	Name	Office (if any)	Dates acted if not for whole year
1	GARY BAGSHAW	CHAIRMAN	
2	JASON HURD	SECRETARY	OCT 22 - MAY 23
3	STEVE HORNE	TREASURER	
4	KEVIN EATON	SECRETARY	FROM MAY 2023
5			
6			
7			
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13			
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17			
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19			
20			



Structure, governance and management

5. Description of the charity's trusts

Type of governing document	Main Constitution of the Parachute Regimental Association and Standard Branch Rules approved on 26 January 2008.
How the charity is constituted	Unincorporated Association
Trustee selection methods	The committee members are elected by the branch members

6. Additional governance notes

The branch exists to further the purposes and aims of the Parachute Regimental Association (Charity Commission registration number 214015). As part of a national network the branch is expected to follow guidance set by the executive committee of the main Association. The governing documents, guidance and governance notes are available on the Association's website <http://www.army.mod.uk/infantry/regiments/5905.aspx>

Within the guidance and rules committee members of Parachute Regimental Association branches enjoy a large degree of autonomy. They are able to make their own decisions on how to further the charitable purposes of the Association. In particular they can take decisions on branch fundraising, activities and expenditure.

Objectives and activities

7. Summary of the objects set out in the governing document

The Association and its branches exists to:

- 1) Support the serving personnel of the Parachute Regiment and Airborne Forces (in ways which promote their efficiency).
- 2) Maintain links between past and present members of the Airborne Forces.
- 3) Provide welfare support for past and present members (and their dependants) in need of assistance.
- 4) Undertake acts of public commemoration and remembrance of members and former members of the Armed Forces of the crown.

(Subject to amendment at PRA 2009 AGM)

8. Summary of the main activities in relation to these objects

The Association and its branches participate in, support, and organise a range of activities which provide a public benefit. These include:

- Public events to raise awareness about the role of the Regiment, to encourage public support for the Regiment and to assist in recruitment.
- Holding events and reunions for past and present members of the Airborne Forces (to assist in promoting esprit de corps).
- Acts of commemoration and remembrance (e.g. Armistice Day, Normandy events, Arnhem events, funerals) which raise public awareness of those who have lost their lives or put themselves at risk in service of the public.
- Maintaining a membership network and encouraging social contact in order to identify those former members and dependants who may be in need from time to time.
- Providing Welfare Officers who visit members and dependants who may be sick, recently bereaved, or find themselves in difficult circumstances.
- Making grants (either individually or to organisations) to support past and present members of the Airborne Forces and their dependants who are in need.
- Sending parcels and aid to soldiers deployed on operations.
- Supporting Parachute Regiment recruits at Catterick.

Achievements and performance

9. Summary of the main branch activities during the year

PLEASE SEE ATTACHED ANNUAL REPORT *

Financial review

10. Brief statement of the finances and reserves

The branch had an income of £ 3166 and expenditure of £ 4359 during the year.

It has realisable cash reserves of £ 3004

The committee have reviewed the branch's present level of reserves. They have considered the present economic climate and risks to branch income. They are satisfied given the current economic climate these reserves are justified to cover charitable expenditure in future years.

Declaration

The committee members declare that they have approved the trustees' report above.

Signed on behalf of the branch committee members

Signature



Full name

KEVIN EATON

Position (e.g. Secretary, Chair, etc)

SECRETARY

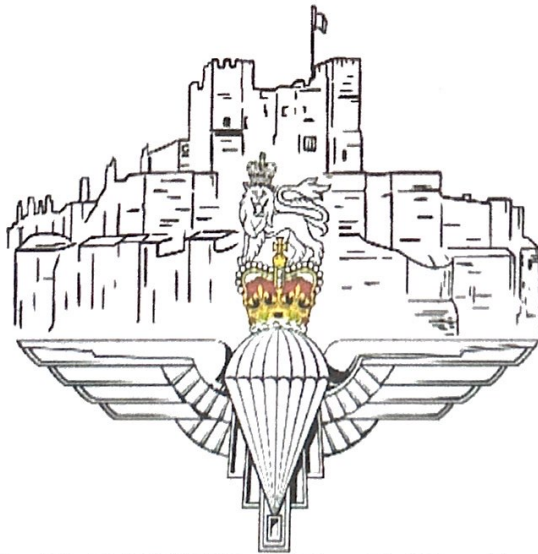
Date

01/10/2023

Annual Report

2022 - 2023

The Parachute Regimental Association (Dover Branch)



DOVER PARAS



Ad Unum Omnes

From the Secretary, Dover Paras



THE PARACHUTE REGIMENTAL ASSOCIATION

Patron: HIS ROYAL HIGHNESS King Charles III, KG, KT, PC, GCB, AK, QSO, ADC

Dover Branch

33 Stonehall
Lydden
Dover
CT15 7JY

Tel: -07563 544320

Annual General Meeting - 2023

secretary.doverpra@gmail.com
24th November 2023

Copied to: -

Gary Bagshaw (Chairman)
Kevin Eaton (Secretary)
Steve Horne (Treasurer)

Paul Raison (Secretary RHQ)
David Smart (Regional Secretary)

Minutes for Dover Branch PRA Annual General Meeting meeting held at The Cricketers on 24th November 2023

The Minutes meeting was hosted by.

Gary Bagshaw (Chairman)
Kevin Eaton (Secretary)
Steve Horne (treasurer)

Registered Charity Number 1190477

Disclaimer.

This letter provides a conduit between the branches to allow ideas, articles and topics to be viewed and discussed by the branches.



From the Secretary, Dover Paras

Ad Unum Omnes



17 members attended.

Meeting opened at 20.35 hrs.

- Minutes of the last meeting were unavailable to be read.

- Liquidity state of the accounts

Proposed by Rikki Sullivan

Seconded by Jim McGillaway

That the branch accounts have been read

Carried

- Re-elect/vote in trustees

Proposed by Reg Wilkie

Seconded by Tim Lovett

That the branch trustees be re-elected

Carried

- Branch Officers and appointments

Proposed by Dorian Rees

Seconded by Jim Fearon

That the branch Officers (See attached list) be appointed

The Chairmans report was read (See attached report)

Registered Charity Number 1190477

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From the Secretary, Dover Paras

Ad Unum Omnes



The branch secretary talked about what has been achieved during the reporting period.

- AGM2022/23 at the Winston suite (Marina Hotel)
- Remembrance Sunday 2022 – 21 on parade with our new standard
- Christmas jumper Curry at Whitfield.
- Cricketers as our new meeting venue/RV
- King's Coronation
- Presentations by Andy Jones and Mick Southall
- Quiz nights and Raffles
- Unknown Warrior service at western docks
- Welfare donations

Russ – Walking Anti clockwise around the coast for SAAFA

Donation to John Chambers

Welfare assistance to branch member.

What we would like to achieve in 2023/4

- Christmas Function (15th December)
- Boxing day dip
- More support for events and activities
- More presentations and guest speakers
- NMA visit (April 2024??)
- Gala dinner/ladies' night masonic hall or Sgts mess
- Armed Forces Day 29th June – Gazebo etc
- Charity fund raising
- Families' days and quiz nights
- Arnhem visit 2024.

Major (rtd) Paul Raison (The Regimental Veterans Officer) gave a brief on the Battalions and the Brigade, and it appears they are both in good order and keeping up the high standards.

Registered Charity Number 1190477

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From the Secretary, Dover Paras

Ad Unum Omnes



The AGM 2024 will be held at the Cricketers pub Dover at a time and date TBC.

There being no further business the meeting finished at 21.10.

Signed

Gary Bagshaw (Chairman)

Kevin Eaton (Secretary)

Steve Horne (Treasurer)

Registered Charity Number 1190477

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Dover Branch of the Parachute Regiment Association Chairmans Report 2022
to 2023

We have successfully weathered another year and the branch membership has continued to grow. We now have 35 branch members on the books with more about to join. Branch meetings are averaging around 20 members. Hopefully as our numbers increase so will the attendance.

Thanks to Reg we now have a permanent venue where we can hold meetings without being disturbed or overlooked and as we have seen the proprietors are happy to host us and they do a pretty good curry.

social

So, following last Novembers AGM we came together in early December to show off our dubious taste in Christmas Jumpers and enjoy a festive curry lunch. This was followed on boxing day by our annual get together on Dover Sea front, where the hardy few throw themselves into the sea to raise money for the branch.

In May we held a family's day to watch the coronation of our new King, and, at the same time trying to spot one of our own in his ceremonial yeoman of the guard uniform as he escorted the King and Queen.

Our next social gathering was to have been a summer ball. All the leg work was carried out by our secretary at the time, Jason Hurd, who worked hard finding a venue and negotiating a reasonable price per head. Unfortunately, after all his hard work the ball had to be cancelled due to a lack of interest.

Guest Speakers

This year we invited two guest speakers, Andy Jones, who gave us an interesting lecture into 1 Para's role within the SFSG. Then at a later meeting, Mike Southall, who regaled us with his personal insights and experiences during the Falklands war. It is the hope of the committee to invite others to speak over the coming year. Suggestions as to who, from the Branch members are welcome.

Charity

This year Russ Chittenden passed through Dover on his walk anti clockwise around the UK to raise funds for SSAFA. Branch members

joined him for this leg, and the Branch made a contribution to the fund, which is well on the way to the £50,000 he is hoping to raise.

Another contribution was made to a former colleague from 4 Para who is currently raising funds for the homeless.

Finally, from the welfare fund that the Branch voted to maintain we have been able to help one of our own. Something I am particularly pleased about.

Remembrance week

This year the branch was invited to attend and lay a wreath at the service for the unknown soldier. The memorial for which is located on the western dock in Dover. The parade and the laying of wreaths was followed by a smaller service on the site where the unknown soldier was landed back in the UK.

Members of the branch then paraded on the 11th for a remembrance service held by the British Legion.

Then, on Sunday the 12th most of the branch paraded for the main Dover remembrance service. After which, we gathered at the Cricketers to "swing the lamp" whilst enjoying an excellent curry lunch.

Looking Forward

There are a few obvious dates that we will have to plan for. Things like:

□□ Reunions in March, all three battalions hold reunions in Blackpool.

I do know that 2 Para still have rooms available.

□□ Airborne Forces Day in June.

□□ Armed Forces Day in late June.

□□ Remembrance parades in November.

As a branch our fund raising has been isolated to events and functions that we have thrown. This year the committee feels we should raise our profile and do more to actively fund raise. Things that have been suggested:

□□ Approach local supermarkets for permission to fund raise on their grounds.

□□ Approach Dover Athletic, again to fund raise at home matches.

That's just two ideas, any ideas, or suggestions from branch members are welcome.



UTRINQUE PARATUS

Gary Bagshaw
PRA Dover Branch

- Dover PRA Branch Officers and appointments for 2023/24

President	Brian O’Gorman
Vice President	Gary Gunner
Chairman	Gary Bagshaw
Vice Chairman	Rob Tucker
Secretary	Andy Jones
Vice Secretary	Dorian Rees
Treasurer	Kev Eaton
Vice treasurer	TBC
Welfare Officer	Ron Bramwell
Standard bearer	Reg Wilkie
Padre	Stephen Forche
Web Page	Richie Turner

PARACHUTE REGIMENTAL ASSOCIATION BRANCH ANNUAL ACCOUNTS STATEMENT

	PRA Branch Name DOVER BRANCH	
For the Financial Year Ending 01/10/23		

Section A Receipts and payments

	Column 1 Unrestricted funds to the nearest £	Column 2 Restricted funds to the nearest £	Column 3 Total funds to the nearest £	Column 4 Last year to the nearest £
A1 Receipts				
Donations, Legacies and Grants	452	383	-	5224
Branch Subscriptions	1872		-	1915
Merchandise Sales	813		-	250
Branch Events and Socials	1210		-	2297
SASITES Other	436		-	-
TOTAL RECEIPTS (A1)	4783	383	-	9686
A2 Payments				
Social and Fundraising Costs			-	-
Regimental Support & Events	2570		-	8331
Welfare Expenses and Grants	200		-	-
Commemoration & Remembrance Costs	25		-	1061
Branch Management and Administration Costs	230		-	50
Merchandising Costs	680		-	672
STANDARDS SASITES Other	654		-	357
TOTAL PAYMENTS (A2)	4359	-	-	10470
NET of A1-A2	424	383	-	-784
A3 Transfers between funds	-	-	-	-
A4 Cash funds last year end	1840	357	-	2624
Cash funds this year end	2264	740	-	1840

PARACHUTE REGIMENTAL ASSOCIATION BRANCH ANNUAL ACCOUNTS STATEMENT



PRA Branch Name

DOVER



For the Financial Year Ending 01/10/2023

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted Funds Column 1 to nearest £	Restricted Funds Column 2 to nearest £
B1 Cash funds	General Branch Funds	2264	
	Welfare Fund (Optional)		740
	Other restricted Funds (Optional)		-
	Total cash funds <small>(agree balances with receipts and payments account(s))</small>	2264 -	740 -
		OK	
B2 Other monetary assets	Details	Unrestricted Funds to nearest £	Restricted Funds to nearest £
		-	-
B3 Investment assets	Details	Cost (optional)	Current value (optional)
		-	-
B4 Assets retained for the branch's own use	Details	Cost (optional)	Current value (optional)
	BRANCH STANDARD	-	1000
	CASH	-	300
		-	-
B5 Liabilities	Details	Amount due (optional)	When due (optional)
		-	

Branch Accounts approved by the committee members on the :

Date of approval

Signature

Full Name & Position

KEVIN BATON (SECRETARY)

INDEPENDENT EXAMINERS REPORT (ENGLAND AND WALES BRANCHES)

APPENDIX F



Independent examiner's report on branch accounts of the Parachute Regimental Association



Section A

Independent Examiner's Report

Report to the committee
members of

DOVER PRA

On accounts for the year
ended

01/10/2023

Registered
Charity Nu.

1190477

Respective
responsibilities of
trustees and examiner

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act), as amended by s.28 of the Charities Act 2006) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43 of the Act, as amended),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended), and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent
examiner's statement

In the course of my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept (in accordance with section 41 of the Act); and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

S. EATON

Date:

15/11/23

Name:

SUSAN EATON

Relevant professional
qualification(s) or body
(if any):

DipFA

Address:

33 STONEHALL
LYDDEN, DOVER,
KENT CT15 7JU

Section B

Disclosure



Give here brief details of any items that the examiner wishes to disclose.

Only complete if the examiner needs to highlight material problems.

A large, empty rectangular box with a thin black border, intended for the user to provide details of items for disclosure.