



PARACHUTE REGIMENTAL ASSOCIATION BRANCH ANNUAL REPORT



Period start date Period end date
From Day 01 Month 10 Year 20 To Day 30 Month 09 Year 21

Reference and administration details

1. PRA Branch name

DOVER

2. Registered charity number

1190477

3. Main address

33 STONEHALL
LYDDEN

DOVER

KENT CT15 7JU

4. Names of the committee members who managed the branch during the year

| | Name | Office (if any) | Dates acted if not for whole year |
|----|----------------|-----------------|-----------------------------------|
| 1 | RICHARD TURNER | CHAIRMAN | |
| 2 | KEVIN EATON | SECRETARY | |
| 3 | RIKKI SULLIVAN | TREASURER | |
| 4 | | | |
| 5 | | | |
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| 18 | | | |
| 19 | | | |
| 20 | | | |



Structure, governance and management

5. Description of the charity's trusts

| | |
|--------------------------------|--|
| Type of governing document | Main Constitution of the Parachute Regimental Association and Standard Branch Rules approved on 26 January 2008. |
| How the charity is constituted | Unincorporated Association |
| Trustee selection methods | The committee members are elected by the branch members |

6. Additional governance notes

The branch exists to further the purposes and aims of the Parachute Regimental Association (Charity Commission registration number 214015). As part of a national network the branch is expected to follow guidance set by the executive committee of the main Association. The governing documents, guidance and governance notes are available on the Association's website <http://www.army.mod.uk/infantry/regiments/5905.aspx>. Within the guidance and rules committee members of Parachute Regimental Association branches enjoy a large degree of autonomy. They are able to make their own decisions on how to further the charitable purposes of the Association. In particular they can take decisions on branch fundraising, activities and expenditure.

Objectives and activities

7. Summary of the objects set out in the governing document

The Association and its branches exists to:

- 1) Support the serving personnel of the Parachute Regiment and Airborne Forces (in ways which promote their efficiency).
- 2) Maintain links between past and present members of the Airborne Forces.
- 3) Provide welfare support for past and present members (and their dependants) in need of assistance.
- 4) Undertake acts of public commemoration and remembrance of members and former members of the Armed Forces of the crown.

(Subject to amendment at PRA 2009 AGM)

8. Summary of the main activities in relation to these objects

The Association and its branches participate in, support, and organise a range of activities which provide a public benefit. These include:

- Public events to raise awareness about the role of the Regiment, to encourage public support for the Regiment and to assist in recruitment.
- Holding events and reunions for past and present members of the Airborne Forces (to assist in promoting esprit de corps).
- Acts of commemoration and remembrance (e.g. Armistice Day, Normandy events, Arnhem events, funerals) which raise public awareness of those who have lost their lives or put themselves at risk in service of the public.
- Maintaining a membership network and encouraging social contact in order to identify those former members and dependants who may be in need from time to time.
- Providing Welfare Officers who visit members and dependants who may be sick, recently bereaved, or find themselves in difficult circumstances.
- Making grants (either individually or to organisations) to support past and present members of the Airborne Forces and their dependants who are in need.
- Sending parcels and aid to soldiers deployed on operations.
- Supporting Parachute Regiment recruits at Catterick.

Achievements and performance

9. Summary of the main branch activities during the year

PLEASE SEE ATTACHED ANNUAL REPORT.

Financial review

10. Brief statement of the finances and reserves

The branch had an income of £2907 and expenditure of £283 during the year.

It has realisable cash reserves of £2624.

The committee have reviewed the branch's present level of reserves. They have considered the present economic climate and risks to branch income. They are satisfied given the current economic climate these reserves are justified to cover charitable expenditure in future years.

Declaration

The committee members declare that they have approved the trustees' report above.


Signed on behalf of the branch committee members

Signature

Full name

Position (e.g. Secretary, Chair, etc)

Date

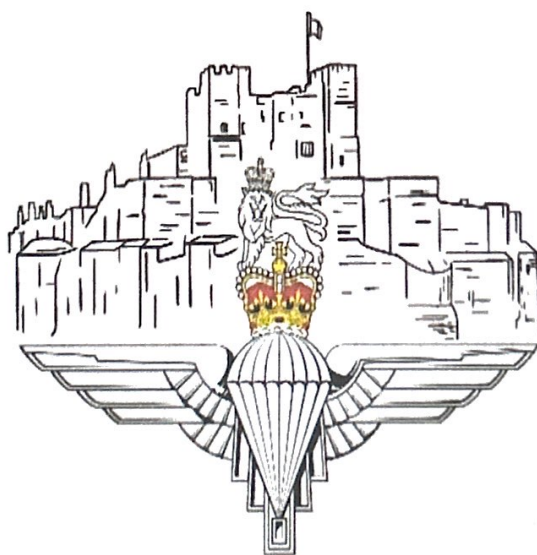

KEVIN EATON
SECRETARY

01/10/2021

Annual Report

2020 - 2021

The Parachute Regiment Association (Dover Branch)



DOVER PARAS

Charity Number 1190477



Ad Unum Omnes

From the Secretary, Dover Paras



THE PARACHUTE REGIMENTAL ASSOCIATION

Patron: HIS ROYAL HIGHNESS THE PRINCE OF WALES, KG, KT, PC, GCB, AK, QSO, ADC

<http://theparachuteregimentalassociation.com/>

33 Stonehall
Lydden
Dover
CT15 7JY

Tel: -07563 544320

<https://www.parasmart.info/dover-paras/>

secretary.doverpra@gmail.com

15th October 2021

Copied to:-

Richard Turner (Chairman)
Kevin Eaton (Secretary)
Rikki Sullivan (Treasurer)

Paul Raison (PRA Secretary)
David Smart (Regional Secretary)

Minutes for Dover Branch PRA Annual general meeting (AGM) held at the Marina Hotel and Spa Dover on the 8th October 2021

The meeting was hosted by

Kevin Eaton (Secretary)
Rikki Sullivan (Treasurer)

16 members attended

Meeting opened at 21.04 hrs

Registered Charity Number 1190477

Disclaimer.

This letter provides a conduit between the branches to allow ideas, articles and topics to be viewed and discussed by the branches.



Ad Unum Omnes

From the Secretary, Dover Paras



Apologies for not attending: -

Richard Turner (Chairman)
Brian O'Gorman (President Elect)
Julian Lloyd (Trustee)
Paul Merriman
Simon Connolly

The reporting period is from July 2020 to October 2021 (An extended reporting period due to Covid restrictions)

In the absence of the chairman the branch secretary hosted the meeting.

- Item 1
- The chairman's report

What has been achieved during this reporting period

- Formed the Dover branch and gained charity status
- The branch has 26 member and average 12 members per meeting
- Despite covid restrictions the branch has managed to self-generate fund raising with donations and raffles
- We have started an annual even in the form of the Dover ten-mile tab

What we intend to achieve in the next reporting period

- Increase the numbers of branch members
- Support local and regimental projects financially or physically
- Organise events for the branch in the form of social and sporting events, battlefield tours, visits, local walks, etc
- Hold quarterly family gatherings – BBQs, Quiz nights, dinner nights, etc
- Continue with the ten-mile tab

Registered Charity Number 1190477

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Ad Unum Omnes

From the Secretary, Dover Paras



- South Downs cycle challenge

Proposed by Steve Horne

Seconded by Reg Wilkie

That the Chairman's report has been read

Carried

- Item 2
- The Treasurer's report (See attached)

Proposed by Jim Fearon

Seconded by Jason Hurd

That the annual financial report has been read

Carried

- Item 3
- Vote in /re-elect Trustees

Trustees

Rikki Sullivan, Kevin Eaton, Luke Waugh and Julian Lloyd

Proposed by Paul Jacobson

Seconded by Jim McGilloway

That the aforementioned be appointed as the branch trustees

Carried

Registered Charity Number 1190477

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Ad Unum Omnes

From the Secretary, Dover Paras



President/vice president

President – Brian O’Gorman

Vice President – Gary Gunner

Proposed by Arron Newton

Seconded by Ross Sadd

That the aforementioned be appointed as president and vice president

Carried

Branch Officers

Chairman Richard Turner

Vice Chairman Gary Bagshaw

Secretary Kevin Eaton

Vice Secretary Dorian Rees

Treasurer Rikki Sullivan

Vice Treasurer Steve Horne

Welfare Officer Ross Sadd

Proposed by Gus Surendoff

Seconded by Gary Gunner

That the aforementioned be appointed as branch officers

Carried

Registered Charity Number 1190477

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Ad Unum Omnes

From the Secretary, Dover Paras



- Item 4
- Length of time as a branch officer

Proposed by Gary Bagshaw

Seconded by Luke Waugh

That the appointment of branch officer should be no longer than 2 years

Carried

In the absence of the chairman the secretary spoke on the following points

- Membership and subs
- Supporting the branch
- Branch standard and standard bearer

Questions from the floor

- Can the minutes from branch meetings be posted on the group Facebook page?

The next branch AGM will be held at the Marina Hotel and Spa Dover at a time and date to be confirmed.

There being no further business the meeting was closed at 21.32hrs

Signed

Richard Turner (Chairman)

Kevin Eaton (Secretary)



Rikki Sullivan (Treasurer)

Registered Charity Number 1190477

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PARACHUTE REGIMENTAL ASSOCIATION BRANCH ANNUAL ACCOUNTS STATEMENT

| | | |
|---|--|---|
|  | PRA Branch Name <div style="font-size: 1.2em; font-family: cursive;">DOVER</div> |  |
| For the Financial Year Ending 01/10/2021 | | |

Section A Receipts and payments

| | Column 1 Unrestricted funds to the nearest £ | Column 2 Restricted funds to the nearest £ | Column 3 Total funds to the nearest £ | Column 4 Last year to the nearest £ |
|--|---|---|---|---|
| A1 Receipts | | | | |
| Donations, Legacies and Grants | 40 | - | - | - |
| Branch Subscriptions | 1650 | | - | - |
| Merchandise Sales | 218 | | - | - |
| Branch Events and Socials | 999 | | - | - |
| Other | | | - | - |
| TOTAL RECEIPTS (A1) | 2907 | | | |
| A2 Payments | | | | |
| Social and Fundraising Costs | | | - | - |
| Regimental Support & Events | | | - | - |
| Welfare Expenses and Grants | | | - | - |
| Commemoration & Remembrance Costs | 20 | | - | - |
| Branch Management and Administration Costs | 7 | | - | - |
| Merchandising Costs | 256 | | - | - |
| Other | | | - | - |
| TOTAL PAYMENTS (A2) | 283 | | | |
| NET of A1-A2 | 2624 | | | |
| A3 Transfers between funds | — | | | |
| A4 Cash funds last year end | — | | | |
| Cash funds this year end | 2624 | | | |

PARACHUTE REGIMENTAL ASSOCIATION BRANCH ANNUAL ACCOUNTS STATEMENT



PRA Branch Name

DOVER



For the Financial Year Ending 01/10/2021

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted Funds Column 1 to nearest £ | Restricted Funds Column 2 to nearest £ |
|---|--|--|--|
| B1 Cash funds | General Branch Funds | 2624 | |
| | Welfare Fund (Optional) | | |
| | Other restricted Funds (Optional) | | |
| | Total cash funds | 2624 - | - |
| | (agree balances with receipts and payments account(s)) | OK | OK |
| B2 Other monetary assets | Details | Unrestricted Funds to nearest £ | Restricted Funds to nearest £ |
| | MERCANDISE STOCK | 87 - | - |
| B3 Investment assets | Details | Cost (optional) | Current value (optional) |
| | | - | - |
| B4 Assets retained for the branch's own use | Details | Cost (optional) | Current value (optional) |
| | | - | - |
| | | - | - |
| | | - | - |
| | | - | - |
| B5 Liabilities | Details | Amount due (optional) | When due (optional) |
| | AGM DINNER | 1275 - | |

Branch Accounts approved by the committee members on the :

Date of approval

Signature

Full Name & Position

LEVIN EATON

(SECRETARY)



INDEPENDENT EXAMINERS REPORT (ENGLAND AND WALES BRANCHES)



Independent examiner's report on branch accounts of the Parachute Regimental Association



| Section A | | Independent Examiner's Report | |
|--|---|-------------------------------|------------------|
| Report to the committee members of | DOVER PRA | | |
| On accounts for the year ended | 01/10/2021 | Registered Charity Nu. | 1190477 |
| Respective responsibilities of trustees and examiner | <p>The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act), as amended by s.28 of the Charities Act 2006) and that an independent examination is needed. It is my responsibility to:</p> <ul style="list-style-type: none"> examine the accounts (under section 43 of the Act, as amended), to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended), and to state whether particular matters have come to my attention. | | |
| Basis of independent examiner's statement | <p>My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.</p> | | |
| Independent examiner's statement | <p>In the course of my examination, no matter has come to my attention (other than that disclosed below *)</p> <ol style="list-style-type: none"> which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that: <ul style="list-style-type: none"> proper accounting records are kept (in accordance with section 41 of the Act); and accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached. <p>* Please delete the words in the brackets if they do not apply.</p> | | |
| Signed: | S. EATON | | Date: 01/12/2021 |
| Name: | SUSAN EATON | | |
| Relevant professional qualification(s) or body (if any): | DipFA | | |
| Address: | 33 STONEHALL LYDDEN, DOVER KENT CT15 7JU | | |

Section B**Disclosure**

Give here brief details of any items that the examiner wishes to disclose.

Only complete if the examiner needs to highlight material problems.