



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

**From 1 April 2023 To 31 March 2024**

**Charity name: CYLCH MEITHRIN LLANGELYNIN**

**Charity registration number: 1190472**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The purpose of Cylch Meithrin Llangelynnin is to advance the education of pre-school children in Henryrd, Conwy, and the surrounding area through the medium of the Welsh language. This is done by:</p> <ul style="list-style-type: none"><li>a) Providing and presenting safe and satisfying play and activities</li><li>b) Arranging other charitable activities in order to help parents support their children, and</li><li>c) Promoting the aims of Mudiad Meithrin and presenting them to parents/guardians, encouraging them send their children on to Welsh medium education</li></ul>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Cylch Meithrin provides pre-school education and care to children aged 2 to 4 years old through the medium of Welsh. A board of Trustees / voluntary management committee manage the Cylch Meithrin providing line management and support to staff. The Cylch Meithrin is registered by CIW and the last inspection date was on 23 May 2024. We were also inspected by Estyn on 23 May 2024. The Cylch's aim is to provide every child and family with the opportunity to learn new experiences through the medium of Welsh offering them a sound foundation on their journey to a bilingual education and life. This is achieved through various activities that promote children's physical, creative, personal and social skills as well as developing their numeracy and linguistic skills. The majority of children that attend the Cylch come from non-Welsh speaking homes and parents and their families are given every opportunity and encouragement to learn Welsh with their children. This is achieved through signposting them to local Welsh language courses, encouraging family activities at home e.g. projects that encourage families to learn together. The Cylch employs two substantive members of staff, both of whom hold a childcare qualification and are responsible for the day to day running of the Cylch. Cylch is open 5 days a week and provides a range of activities for children and families including joint fundraising</p>

		activities with the local primary School. Our Cylch is a not for profit organisation which solely relies on parents paying a fixed fee per session that ensures the sustainability of the Cylch. We are also registered to supply childcare under the 30-Hour Childcare Scheme. All fees pay for running costs including wages and resources. The Cylch prides itself on their solid partnership working within the community, working closely with the local school, Mudiad Meithrin, local businesses and organisations such as the local Library and Welsh medium schools ensuring that the young children have a smooth transition from one setting to another. A voluntary management committee manage the Cylch Meithrin and members of the committee consist of parents and members from the wider community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All Trustees received emails from the Charity Commission outlining responsibilities and where to find further information.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not applicable
Policy on social investment including program related investment	Para 1.38	Not applicable
Contribution made by volunteers	Para 1.38	Not applicable
Other		

### Achievements and Performance

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Cylch Meithrin Llangelynnin has provided early years education through the medium of Welsh to a number of local families throughout this period, all of which have progressed to the local Welsh Primary School or are expected to do so in the coming Academic Years.
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Not applicable
Performance of fundraising activities against objectives set	Para 1.41	Not applicable
Investment performance against objectives	Para 1.41	Not applicable
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Profit made against expenditure of approx.. 12.5%
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	No reserves held
Amount of reserves held	Para 1.22	0
Reasons for holding zero reserves	Para 1.22	There are no future plans or projects that will need a large sum of money, only day to day running costs.
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No concerns.

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our main source of income came from the Welsh Government 30-Hour Childcare Scheme.
Investment policy and objectives including any social investment policy adopted	Para 1.46	None
A description of the principal risks facing the charity	Para 1.46	Main risks will come from the cost of living crisis, leading to fewer families needing our services. However, the 30-Hour Funded Childcare Scheme has proved beneficial in this area and is expected to continue.
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (constitution, trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post	Para 1.25	Elected at AGM

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees are also Committee members.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	We have a Management Committee and a Registered/Responsible Individual.
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	CYLCH MEITHRIN LLANGELYNNIN
Other name the charity uses	CYLCH MEITHRIN HENRYD (1055991)
Registered charity number	1190472
Charity's principal address	CM Llangelynnin Henryd Community Hall Ysgol Llangelynnin Henryd Conwy LL32 8YB

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dawn Heginbotham	Trustee and Registered / Responsible Person	24 May 2023	Management Committee
2	Kelly Fedrick	Trustee and Employee	24 May 2023	Management Committee
3	Helen Parry	Trustee and Management Committee Chairperson	24 May 2023	Management Committee
4	Faye Walsh	Trustee and Management Committee Treasurer	24 May 2023	Management Committee
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6				
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## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

**Signature(s)**

Dawn Heginbotham

**Full name(s)**

Dawn Heginbotham

**Position (eg Secretary,  
Chair, etc)**

Trustee and Registered /  
Responsible Person

**Date**

24 January 2025



**DRAFT BALANCE SHEET****2023/24****ACTUAL****INCOME DETAILS**

MM Grant	301.38
Sust Grant CCBC	1000
3yF Grant CCBC	2750
30 Hr Grant (WG)	19983.25
JRS Grant (furlough)	0
Training Grant	35
Helping Hands	0
Fees	6922.58
Fundraising	18.41
Donations	0
Other	6080
<b>INCOME TOTAL</b>	<b>37090.62</b>

**EXPENDITURE DETAILS**

LI/inet	538.01
Salaries	30149.4
Rent	0
MMReg and Payroll	377.5
Equipment	422.08
Food	462.24
Fundraising	0
F'r Activity	0
Refund of fees	17
Other	931.53
<b>EXPEND TOTAL</b>	<b>32897.76</b>
<b>AMENDMENTS AS SHOWN BELOW</b>	<b>143.06</b>
<b>AMENDED EXPEND TOTAL</b>	<b>32754.7</b>
<b>YEAR SURPLUS</b>	<b>4335.92</b>

**NOTES**

INCOME	BANK STATEMENTS	37090.62	
	SPREADSHEET	37090.62	
EXP	BANK STATEMENTS	32754.7	32754.7
	SPREADSHEET	32897.76	32897.76
	DIFFERENCE	143.06	143.06
EXP	THREE PAYMENTS NOT BANKED		113.66
	<b>DIFFERENCE</b>		<b>29.4</b>
	<b>FROM DIFFERENT FINANCIAL YEAR</b>		

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Compiled by Dawn Heginbotham  
Approved by Faye Walsh 29.1.25

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I can confirm that the Accounts Summary for the Financial Year 2023-2024 are a true and accurate record of the accounting information held by Cylch Meithrin Llangelynnin.

These accounts were compiled by Dawn Heginbotham and checked by Faye Walsh (Treasurer).

Name: **BETHAN OWEN**

Signed: *Bethan Owen*

Position in Charity: **NONE**

Date: **30/1/25**