



Trustees' Annual Report for the period

From 15 July 2020 Period start date To 31 Dec 2021 Period end date

Charity name: Meon Valley Food Bank

Charity registration number: 1190417.

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The Meon Valley Food Bank is a church led, community focused project that provides emergency food and toiletries to local people in crisis, throughout the Meon Valley.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We provide weekly deliveries of food and toiletries to individuals and families referred to us who are in immediate, short term or long term financial hardship. We also direct clients to further sources of help if required
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance on public benefit provided by the Charity Commission

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not relevant
Policy on social investment including program related investment	Para 1.38	Not relevant
Contribution made by volunteers	Para 1.38	We are entirely staffed by volunteers who regularly offer one or two mornings a week to receive the donations of food gathered by the local community; prepare the deliveries of food and deliver it across the Meon Valley
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Covid hugely impacted the Charity in many ways primarily reflected in the need for food support. Overall, demand in 2020 was 64% up on 2019. 2021 continued in the same vein with high demand for support. Pre-Covid saw us supporting four or five families, 15 or so people, each week. That figure is now over 12 families and sometimes can be as high as 20.</p> <p>During the year we successfully completed our move to the Wickham Community Centre. This move has given us greatly improved facilities and we have invested in new racking and storage equipment as well as improving the access to our allocated room.</p> <p>The Meon Valley is a largely rural environment with scattered villages and a few small towns. During the Covid restrictions we began a home delivery service which was essential as many clients could not leave their homes. We have continued this service which now accounts for around 70% of our food parcel distribution. We are being asked to support families across a much wider geographic area than in previous years.</p> <p>Families are referred to us by a wide range of social care organisations. We keep these referrals under regular review with the agency to ensure we continue to meet the needs of families without creating dependency.</p> <p>We supply each family with seven days' worth of tinned and packaged food which calls for significant levels of donations to support this. This volume of food cannot be collected without a vehicle which is another reason for the importance of home delivery.</p> <p>A tangible benefit of our work is seen in the relief, thankfulness and often tears of our clients. We are thrilled when families</p>

		<p>no longer require our help.</p> <p>The community has fully engaged in supporting our efforts. Individuals, local organisations, churches and local businesses all contribute food to support our needy families. Donations from individuals have declined over the period for various reasons including cost of living pressures but we have been able to make up shortfalls by buying in food items when needed.</p> <p>Several local supermarkets support us with food “drop-off” points.</p> <p>We are part of an informal network of food banks locally and work together to share any, occasional surpluses with those, particularly in cities, whose needs are greater than ours.</p> <p>During the year we have been exploring how we could provide further support to our clients and the local community. One such possibility is to become involved with a debt support organisation such as CAP. Another is to work with schools to provide a school meal supplementary service during holiday periods. These activities would require significant investment of time and money so the Trustees are proceeding with caution as we examine the costs and potential community benefits.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We have exceeded all objectives set as we have coped with huge demands without a break in our service
Performance of fundraising activities against objectives set	Para 1.41	Encouragement for people to set up regular financial donations has had a very successful response.
Investment performance against objectives	Para 1.41	Not relevant

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Cash at bank on 31/12/2021 was £60,675
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves were held for the premises move from Bishops Waltham to Wickham in June 2021. The rent is higher and alterations were to be required to the customer access doors and a new paved access path, plus new shelving, tables and equipment. Further, increased demand at Christmas and helping families during school holidays has required a large stockpile of food
Amount of reserves held	Para 1.22	£14,000
Reasons for holding zero reserves	Para 1.22	Not relevant
Details of fund materially in deficit	Para 1.24	Not relevant
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The charity is in good financial shape and is well supported by donors and volunteers. There are no uncertainties about the charity continuing as a going concern.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Funds are generated from both one-off and regular donors and one-off gifts from businesses
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not relevant
A description of the principal risks facing the charity	Para 1.46	The principal risk we have faced in the last year was the need to relocate from the premises we had occupied since 2015. This was successfully completed. Operationally we rely on the continuation of food and cash donations to meet our needs and the goodwill of volunteers. There are no signs of problems occurring in any if these areas.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation- Foundation Structure
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed after a review of their suitability by all other Trustees. Church affiliation is a key selection issue.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees have established policies to cover Volunteer recruitment and training, Health and Safety, Safeguarding and GDPR. These policies are subject to annual review. Any new Trustee would be taken through these policies on joining
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity is overseen by Trustees. The day to day operation of the Food Bank is overseen by a Management Committee comprising both Members and non-voting Associates. The current Committee comprises: Chairman - Trustee Operations Manager - Trustee Treasurer – Trustee Churches Representative - Trustee Administrator - Associate Secretary - Associate
Relationship with any related parties	Para 1.51	Linked with local churches and supported by a wide range of Referral Agents such as Citizens Advice, housing associations, schools and other social support organisations
Other		

Reference and Administrative details

Charity name	Meon Valley Food Bank
Other name the charity uses	
Registered charity number	1190417.
Charity's principal address	WICKHAM COMMUNITY CENTRE MILL LANE WICKHAM PO17 5AL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael Salter	Chairman		
2	Jane Perrott	Operations Manager		
3	Andrew Hallam	Treasurer		
4	David Proud	Churches Rep.		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not relevant

Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Not relevant
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Not relevant

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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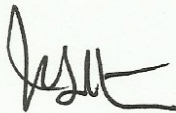
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Andrew Geoffrey Hallam	Michael Raymond Salter
Position (eg Secretary, Chair, etc)	Treasurer	Chairman
Date	27/07/2022	06/08/2022



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Meon Valley Food Bank

**On accounts for the year
ended**

31st December 2021

**Charity no
(if any)**

1190417

Set out on pages

11-12

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

**Responsibilities and basis
of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's
statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: 

Date: 30 June 2022

Name: Nigel Barnfield

**Relevant professional
qualification(s) or body (if
any):**

Aer B.

Address:

8. WOODSWORTH CROSS
BISHOPS WALTHAM
SO32 1RT.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Meon Valley Food Bank

1190417

Receipts and payments accounts

CC16a

For the period
from

15/07/2020

To

31/12/2021

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
	55,768	-	-	55,768	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	55,768	-	-	55,768	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	55,768	-	-	55,768	-
A3 Payments					
Rent	5,894	-	-	5,894	-
Phone top up cards	185	-	-	185	-
Food bank items	6,644	-	-	6,644	-
Website fees	159	-	-	159	-
Equipment	1,699	-	-	1,699	-
Miscellaneous	398	-	-	398	-
Insurance	778	-	-	778	-
Donations	1,500	-	-	1,500	-
Container	403	-	-	403	-
Gifts for clients	824	-	-	824	-
Zoom	144	-	-	144	-
Building work	1,793	-	-	1,793	-
Sub total	20,422	-	-	20,422	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	20,422	-	-	20,422	-
Net of receipts/(payments)	35,346	-	-	35,346	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds 15/07/20	25,330	-	-	25,330	-
Cash funds this year end	60,676	-	-	60,676	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	bank balance	60676	-	-
	petty cash	57	-	-
		0	-	-
	Total cash funds	60,733	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK


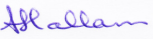
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	donated food	unrestricted	-	6,000
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Michael Salter	06/08/2022
	Andrew Hallam	27/07/2022