

# THE MEON VALLEY FOOD BANK

England & Wales · Charity number 1190417

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2020-07-15

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Wickham Community Centre  
Mill Lane  
Wickham  
PO17 5AL

**Phone** 07956375447

**Email** [info@meonvalleyfoodbank.co.uk](mailto:info@meonvalleyfoodbank.co.uk)

**Website** [www.meonvalleyfoodbank.co.uk](http://www.meonvalleyfoodbank.co.uk)

## Activities

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**Objects:** THE RELIEF OF FINANCIAL HARDSHIP AMONGST PEOPLE IN THE MEON VALLEY AREA OF SOUTHERN HAMPSHIRE AND THE SURROUNDING AREA OR IN OTHER PARTS OF THE UNITED KINGDOM IN SUCH WAYS AS THE TRUSTEES FROM TIME-TO-TIME THINK FIT, IN PARTICULAR, BUT NOT EXCLUSIVELY BY:A) PROVIDING EMERGENCY FOOD, ESSENTIAL TOILETRIES, AND HOUSEHOLD ITEMS TO INDIVIDUALS AND FAMILIES IN NEED AND/OR FOR DISTRIBUTION BY CHARITIES OR OTHER ORGANISATIONS WORKING TO PREVENT OR RELIEVE POVERTYB) SUCH OTHER MEANS, INCLUDING (BUT NOT LIMITED TO) THE PROVISION OF SUPPORT OR SIGNPOSTING TO RELEVANT INFORMATION AND OTHER ADVISORY SERVICES AND TO PROVIDE SUCH SERVICES WITH A CHRISTIAN ETHOS, SUPPORTED BY CHURCHES (IN AREA OF BENEFIT).

**Activities:** Provision of food to individuals and families referred to us

## Classification

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- **How:** Other Charitable Activities
- **What:** Disability, The Prevention Or Relief Of Poverty
- **Who:** The General Public/mankind

## Geography

- Hampshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£34,742	£47,467	-	-
2023-12-31	£44,205	£36,626	-	-
2022-12-31	£36,865	£31,570	-	-
2021-12-31	£55,768	£20,422	-	-

## Trustees

Name	Role	Appointed
David Michael Searle		2026-05-18
Dr andrew geoffrey hallam		2020-07-15
Ian Wollam		2024-03-26
JANE CAROLINE PERROTT		2020-07-15
Michael Raymond Salter		2020-07-15
REV DAVID JOHN PROUD		2020-07-15
ann margaret thomas		2023-09-12

**THE MEON VALLEY FOOD BANK**

England & Wales - Charity number 1190417

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# Accounts

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## Trustees' Annual Report for the period

From 01 January 2024 Period start date To 31 Dec 2024 Period end date

Charity name: The Meon Valley Food Bank

Charity registration number: 1190417.

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The Meon Valley Food Bank is a church led, community focused project that provides emergency food and toiletries to local people in crisis, throughout the Meon Valley.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>We provide weekly parcels of food and toiletries to individuals and families referred to us who are in immediate, short term or long term financial hardship. We also direct clients to further sources of help if required.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The trustees have had regard to the guidance on public benefit provided by the Charity Commission.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>The Charity had, in the past, a formal policy agreed by the Trustees that determined the scope of any grant making. During 2024, the Trustees decided it should stop making financial grants given that it was on occasion seeking financial support in competition with other local charities.</b>
Policy on social investment including program related investment	Para 1.38	<b>Not relevant</b>
Contribution made by volunteers	Para 1.38	<b>We are heavily dependent upon volunteers who regularly offer one or two mornings a week to receive the donations</b>

		<b>of food gathered by the local community, prepare the parcels of food and deliver some of them across the Meon Valley.</b>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>Demand for our service remains and we continue to be grateful to operate out of the Wickham Community Centre and in tandem with other client-facing service-providers.</b></p> <p><b>The Meon Valley is a largely rural environment with scattered villages and a few small towns. During the Covid restrictions we began a home delivery service which was essential as many clients could not leave their homes. We have continued this service which now accounts for around 40% of our food parcel distribution. The other 60% of our clients collect direct from us at Wickham. We are being asked to support families across a much wider geographic area than in previous years.</b></p> <p><b>Families are referred to us by a wide range of social care organisations. We keep these referrals under regular review with the agency to ensure we continue to meet the needs of families without creating dependency.</b></p> <p><b>We supply each family with seven days' worth of tinned and packaged food which calls for significant levels of donated produce.</b></p> <p><b>A tangible benefit of our work is seen in the relief, thankfulness and often tears of our clients. We are thrilled when families no longer require our help.</b></p> <p><b>The community has fully engaged in supporting our efforts. Individuals, local organisations, churches and local businesses all contribute food to support our needy families. Donations from individuals have declined in recent months for various reasons including cost of living pressures but a strong financial donor base means we have</b></p>

		<p>been able to make up shortfalls by buying in food items when needed.</p> <p>Several local supermarkets support us with food “drop-off” points.</p> <p>We are part of an informal network of food banks locally and work together to share any/occasional surpluses with those, particularly in cities, whose needs are greater than ours. We also work closely with The Pantry which operates on site and offers fresh food.</p> <p>During school holidays, we worked with local schools to provide a free school meal supplementary service during the holiday period. The take up from families required significant investment of time and money to meet the demand and we continue to review how best to provide this support.</p> <p>The Volunteer team has been strengthened with the recruitment of several new team members.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>We have exceeded all objectives set as we have continued to cope with all demands without a break in our service</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>We do not formally fundraise as our profile locally ensures that we continue to receive significant cash donations. We do, however, encourage donors to set up regular financial donations and also to complete a Gift Aid form, where appropriate.</b>
Investment performance against objectives	Para 1.41	<b>Not relevant</b>

**Financial Review**

Review of the charity's financial position at the end of the period	Para 1.21	<b>Cash holdings on 31/12/2024 were £20,603 Cash on deposit at 31/12/2024 was £40,279</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>In order to manage the increasing complexity of the food bank operations we hired a paid Food Bank Manager from April 2024. From that time, our outgoings outstrip our income to the tune of some £2,000 per quarter. We are confident that this position is tenable in the medium term because of significant financial reserves and we welcome the very considerable savings in expenditure on food items which the Manager is achieving.</b>
Amount of reserves held	Para 1.22	<b>£40,279 on 31 12 2024</b>
Reasons for holding zero reserves	Para 1.22	<b>Not relevant</b>
Details of fund materially in deficit	Para 1.24	<b>Not relevant</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>The charity is in good financial shape and is well supported by donors and volunteers. There are no uncertainties about the charity continuing as a going concern.</b>

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Funds are generated from both one-off and regular donors and one-off gifts from businesses.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>Not relevant</b>
A description of the principal risks facing the charity	Para 1.46	<b>Operationally we rely on the continuation of food and cash donations to meet our needs and the goodwill of volunteers who work alongside the paid Manager. There are no signs of problems occurring in any of these areas.</b>
Other		

## **Structure, Governance and Management**

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Charitable Incorporated Organisation-Foundation Structure</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees are appointed after a review of their suitability by all other Trustees. Church affiliation is a key selection issue.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>Trustees have established policies to cover Volunteer recruitment and training, Health and Safety, Safeguarding and GDPR. These policies are subject to annual review. Any new Trustee would be taken through these policies on joining</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>The charity is overseen by Trustees. The day to day operation of the Food Bank is overseen by a paid Food Bank Manager. The Manager attends all trustee meetings as a non-voting Associate, as does a volunteer who provides administrative support.</b>
Relationship with any related parties	Para 1.51	<b>The charity is linked with local churches and supported by a wide range of Referral Agents such as Citizens Advice, housing associations, schools and other social support organisations</b>
Other		

### Reference and Administrative details

Charity name	The Meon Valley Food Bank
Other name the charity uses	
Registered charity number	1190417.

Charity's principal address	WICKHAM COMMUNITY CENTRE MILL LANE WICKHAM PO17 5AL

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Michael Salter			
2	Jane Perrott			
3	Andrew Hallam	Treasurer		
4	David Proud			
5	Ann Thomas	Chair		
6	Ian Wollam		Appointed 26/03/2024	
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20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	<b>Not relevant</b>
Name and objects of the charity on whose behalf the assets are held and how this	<b>Not relevant</b>

falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	<b>Not relevant</b>

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
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**Name of chief executive or names of senior staff members (Optional information)**

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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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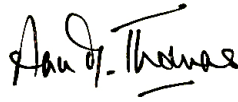
**Other optional information**

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Andrew Geoffrey Hallam	Ann Margaret Thomas
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	Chair
<b>Date</b>	20 <sup>th</sup> June 2025	20 <sup>th</sup> June 2025



Section A

Independent Examiner's Report

Report to the trustees/  
members of

The Meon Valley Food Bank

On accounts for the year  
ended

31<sup>st</sup> December 2024

Charity no  
(if any)

1190417

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: 

Date: 26 May 2025

Name: Nigel Barrfield

Relevant professional  
qualification(s) or body  
(if any):

BSc A.C.I.B.

Address:

8 WARDSWORTH CROSS  
BISHOPS WALTHAM  
SOUTHAMPTON SO32 1RT



**Receipts and payments accounts**

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For the period from	01/01/2024	To	31/12/2024
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**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	31,547	-	-	31,547	41,060
HMRC tax rebate	2,916	-	-	2,916	3,145
Charity Bank interest	279	-	-	279	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>34,742</b>	<b>-</b>	<b>-</b>	<b>34,742</b>	<b>44,205</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>34,742</b>	<b>-</b>	<b>-</b>	<b>34,742</b>	<b>44,205</b>
<b>A3 Payments</b>					
Rent	6831.66	-	-	6,831.66	6,546.30
Phone top up cards	326.80	-	-	326.80	189.00
Food bank items	20326.03	-	-	20,326.03	25,492.26
Website fees	240.79	-	-	240.79	0.00
Equipment	339.82	-	-	339.82	888.51
Miscellaneous	298.60	-	-	298.60	378.49
Insurance	467.30	-	-	467.30	437.62
Donations given	4750.00	-	-	4,750.00	2,000.00
Gifts for clients	1170.56	-	-	1,170.56	674.97
Zoom	0.00	-	-	0.00	0.00
Building work	0.00	-	-	0.00	19.00
Salary T Pratt 9 months	12061.72	-	-	12,061.72	-
HMRC PAYE	653.80	-	-	653.80	-
<b>Sub total</b>	<b>47,467</b>	<b>-</b>	<b>-</b>	<b>47,467</b>	<b>36,626</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>47,467</b>	<b>-</b>	<b>-</b>	<b>47,467</b>	<b>36,626</b>
<b>Net of receipts/(payments)</b>	<b>- 12,725</b>	<b>-</b>	<b>-</b>	<b>- 12,725</b>	<b>7,579</b>
<b>A5 Transfers between funds</b>					
<b>A6 Cash funds brought forward</b>	<b>73,607</b>			<b>73,607</b>	<b>66,028</b>
<b>Cash funds this year end</b>	<b>60,882</b>			<b>60,882</b>	<b>73,607</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	bank balance	20233	-	-
	petty cash	56	-	-
	Paypal account	314	-	-
	charity bank account	40279		
	<b>Total cash funds</b>		<b>60,882</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

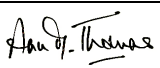
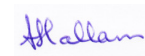
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>			-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	donated food	unrestricted	-	6,000
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Ann Thomas	19/05/2025
	Andrew Hallam	19/05/2025

**THE MEON VALLEY FOOD BANK**

England & Wales - Charity number 1190417

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# Accounts

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## Trustees' Annual Report for the period

From 01 January 2023 Period start date To 31 Dec 2023 Period end date

Charity name: The Meon Valley Food Bank

Charity registration number: 1190417.

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The Meon Valley Food Bank is a church led, community focused project that provides emergency food and toiletries to local people in crisis, throughout the Meon Valley.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>We provide weekly deliveries of food and toiletries to individuals and families referred to us who are in immediate, short term or long term financial hardship. We also direct clients to further sources of help if required</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The trustees have had regard to the guidance on public benefit provided by the Charity Commission</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>The Charity has a formal policy agreed by the Trustees that determines the scope of any grant making</b>
Policy on social investment including program related investment	Para 1.38	<b>Not relevant</b>
Contribution made by volunteers	Para 1.38	<b>We are staffed by volunteers who regularly offer one or two mornings a week to receive the donations of food gathered by the local community; prepare the deliveries of food and deliver it across the Meon Valley</b>
Other		

## Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p><b>Demand for our service remains at a very high level with fuel and food prices exacerbating an already difficult situation for many.</b></p> <p><b>The move to the Wickham Community Centre continues to be a huge success where the improved facilities we enjoy enables us to provide support to more families.</b></p> <p><b>The Meon Valley is a largely rural environment with scattered villages and a few small towns. During the Covid restrictions we began a home delivery service which was essential as many clients could not leave their homes. We have continued this service which now accounts for around 70% of our food parcel distribution. We are being asked to support families across a much wider geographic area than in previous years.</b></p> <p><b>Families are referred to us by a wide range of social care organisations. We keep these referrals under regular review with the agency to ensure we continue to meet the needs of families without creating dependency.</b></p> <p><b>We supply each family with seven days' worth of tinned and packaged food which calls for significant levels of donations to support this. This volume of food cannot be collected without a vehicle which is another reason for the importance of home delivery.</b></p> <p><b>A tangible benefit of our work is seen in the relief, thankfulness and often tears of our clients. We are thrilled when families no longer require our help.</b></p> <p><b>The community has fully engaged in supporting our efforts. Individuals, local organisations, churches and local businesses all contribute food to support our needy families. Donations from individuals have declined over the period for various reasons including cost of</b></p>

		<p>living pressures but we have been able to make up shortfalls by buying in food items when needed.</p> <p>Several local supermarkets support us with food “drop-off” points.</p> <p>We are part of an informal network of food banks locally and work together to share any/occasional surpluses with those, particularly in cities, whose needs are greater than ours.</p> <p>At Christmas we worked with local schools to provide a free school meal supplementary service during the holiday period. The take up from families required significant investment of time and money to meet the demand.</p> <p>The Volunteer team has been strengthened with the recruitment of several new team members.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>We have exceeded all objectives set as we have coped with huge demands without a break in our service</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>We do not formally fund raise as our profile locally ensures that we continue to receive significant cash donations. We do, however, encourage donors to set up regular financial donations and also to complete a Gift Aid form, where appropriate.</b>
Investment performance against objectives	Para 1.41	<b>Not relevant</b>

**Financial Review**

Review of the charity’s financial position at the end of the period	Para 1.21	<b>Cash at bank on 31/12/2023 was £73,053</b>
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Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>In order to manage the increasing complexity of the food bank operations we intend to hire a paid Food Bank Manager. We anticipate that the salary for such an individual could be in the region of £15,000. In addition we will need to provide a computer and phone at a one-off cost of approximately £750.</b>
Amount of reserves held	Para 1.22	<b>£40,000</b>
Reasons for holding zero reserves	Para 1.22	<b>Not relevant</b>
Details of fund materially in deficit	Para 1.24	<b>Not relevant</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>The charity is in good financial shape and is well supported by donors and volunteers. There are no uncertainties about the charity continuing as a going concern.</b>

### **Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Funds are generated from both one-off and regular donors and one-off gifts from businesses</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>Not relevant</b>
A description of the principal risks facing the charity	Para 1.46	<b>Operationally we rely on the continuation of food and cash donations to meet our needs and the goodwill of volunteers. There are no signs of problems occurring in any of these areas.</b>
Other		

## **Structure, Governance and Management**

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Charitable Incorporated Organisation-Foundation Structure</b>

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees are appointed after a review of their suitability by all other Trustees. Church affiliation is a key selection issue.</b>
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### **Additional information (optional)**

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>Trustees have established policies to cover Volunteer recruitment and training, Health and Safety, Safeguarding and GDPR. These policies are subject to annual review. Any new Trustee would be taken through these policies on joining</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>The charity is overseen by Trustees. The day to day operation of the Food Bank is overseen by a Management Committee comprising both Members and non-voting Associates. The current Committee comprises: Chairman - Trustee Operations Manager - Trustee Treasurer – Trustee Churches Representative - Trustee Administrator - Associate Secretary - Associate</b>
Relationship with any related parties	Para 1.51	<b>Linked with local churches and supported by a wide range of Referral Agents such as Citizens Advice, housing associations, schools and other social support organisations</b>
Other		

### **Reference and Administrative details**

Charity name	The Meon Valley Food Bank
Other name the charity uses	
Registered charity number	1190417.
Charity's principal address	WICKHAM COMMUNITY CENTRE MILL LANE WICKHAM PO17 5AL

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Michael Salter	Advisor		
2	Jane Perrott	Operations Manager		
3	Andrew Hallam	Treasurer		
4	David Proud	Churches Rep.		
5	Ann Thomas	Chair	12/09/23 to present	
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19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	<b>Not relevant</b>
Name and objects of the charity on whose behalf the assets are held and how this	<b>Not relevant</b>

falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	<b>Not relevant</b>

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
-----------------	------	---------


**Name of chief executive or names of senior staff members (Optional information)**

--

**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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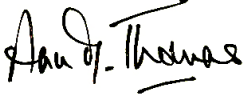
**Other optional information**

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Andrew Geoffrey Hallam	Ann Margaret Thomas
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	Chair
<b>Date</b>	10/06/2024	10/06/2024



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name: The Meon Valley Food Bank

On accounts for the year ended

31st December 2023 Charity no (if any) 1190417

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 5 JUNE 2024

Name: Nigel Barnfield

Relevant professional qualification(s) or body (if any):

ACIB.

Address:

8 WARDSWORTH CROSS
BISHOPS WALTHAM
SOUTHAMPTON SO32 1RT



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Meon Valley Food Bank

1190417

## Receipts and payments accounts

CC16a

For the period  
from

01/01/2023

To

31/12/2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
	44,205	-	-	44,205	36,865
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>44,205</b>	<b>-</b>	<b>-</b>	<b>44,205</b>	<b>36,865</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>44,205</b>	<b>-</b>	<b>-</b>	<b>44,205</b>	<b>36,865</b>
<b>A3 Payments</b>					
Rent	6546.30	-	-	6,546	6,246.00
Phone top up cards	189.00	-	-	189	144.00
Food bank items	25492.26	-	-	25,492	15,741.47
Website fees	0.00	-	-	-	100.80
Equipment	888.51	-	-	889	696.69
Miscellaneous	378.49	-	-	378	189.71
Insurance	437.62	-	-	438	396.04
Donations given	2000.00	-	-	2,000	7,275.00
Gifts for clients	674.97	-	-	675	708.73
Zoom	0.00	-	-	-	71.95
Building work	19.00	-	-	19	0.00
<b>Sub total</b>	<b>36,626</b>	<b>-</b>	<b>-</b>	<b>36,626</b>	<b>31,570</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>36,626</b>	<b>-</b>	<b>-</b>	<b>36,626</b>	<b>31,570</b>
<b>Net of receipts/(payments)</b>	<b>7,579</b>	<b>-</b>	<b>-</b>	<b>7,579</b>	<b>5,295</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds brought forward</b>	<b>66,028</b>	<b>-</b>	<b>-</b>	<b>66,028</b>	<b>60,733</b>
<b>Cash funds this year end</b>	<b>73,607</b>	<b>-</b>	<b>-</b>	<b>73,607</b>	<b>66,028</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	bank balance	73053	-	-
	petty cash	420	-	-
	Paypal account	134	-	-
	<b>Total cash funds</b>	<b>73,607</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

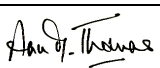
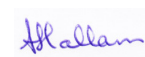
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	donated food	unrestricted	-	6,000
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Ann Thomas	04/06/2024
	Andrew Hallam	01/06/2024

**THE MEON VALLEY FOOD BANK**

England & Wales - Charity number 1190417

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# Accounts

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## Trustees' Annual Report for the period

From 01 January 2022 Period start date To 31 Dec 2022 Period end date

Charity name: Meon Valley Food Bank

Charity registration number: 1190417.

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The Meon Valley Food Bank is a church led, community focused project that provides emergency food and toiletries to local people in crisis, throughout the Meon Valley.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>We provide weekly deliveries of food and toiletries to individuals and families referred to us who are in immediate, short term or long term financial hardship. We also direct clients to further sources of help if required</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The trustees have had regard to the guidance on public benefit provided by the Charity Commission</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>The Charity has a formal policy agreed by the Trustees that determines the scope of any grant making</b>
Policy on social investment including program related investment	Para 1.38	<b>Not relevant</b>
Contribution made by volunteers	Para 1.38	<b>We are staffed by volunteers who regularly offer one or two mornings a week to receive the donations of food gathered by the local community; prepare the deliveries of food and deliver it across the Meon Valley</b>
Other		

## Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p><b>Demand for our service remains at a very high level with fuel and food prices exacerbating an already difficult situation for many.</b></p> <p><b>The move to the Wickham Community Centre continues to be a huge success where the improved facilities we enjoy enables us to provide support to more families.</b></p> <p><b>The Meon Valley is a largely rural environment with scattered villages and a few small towns. During the Covid restrictions we began a home delivery service which was essential as many clients could not leave their homes. We have continued this service which now accounts for around 70% of our food parcel distribution. We are being asked to support families across a much wider geographic area than in previous years.</b></p> <p><b>Families are referred to us by a wide range of social care organisations. We keep these referrals under regular review with the agency to ensure we continue to meet the needs of families without creating dependency.</b></p> <p><b>We supply each family with seven days' worth of tinned and packaged food which calls for significant levels of donations to support this. This volume of food cannot be collected without a vehicle which is another reason for the importance of home delivery.</b></p> <p><b>A tangible benefit of our work is seen in the relief, thankfulness and often tears of our clients. We are thrilled when families no longer require our help.</b></p> <p><b>The community has fully engaged in supporting our efforts. Individuals, local organisations, churches and local businesses all contribute food to support our needy families. Donations from individuals have declined over the period for various reasons including cost of</b></p>

		<p>living pressures but we have been able to make up shortfalls by buying in food items when needed.</p> <p>Several local supermarkets support us with food “drop-off” points.</p> <p>We are part of an informal network of food banks locally and work together to share any/occasional surpluses with those, particularly in cities, whose needs are greater than ours.</p> <p>At Christmas we worked with local schools to provide a free school meal supplementary service during the holiday period. The take up from families required significant investment of time and money to meet the demand.</p> <p>The Volunteer team has been strengthened with the recruitment of several new team members.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>We have exceeded all objectives set as we have coped with huge demands without a break in our service</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>We do not formally fund raise as our profile locally ensures that we continue to receive significant cash donations. We do, however, encourage donors to set up regular financial donations and also to complete a Gift Aid form, where appropriate.</b>
Investment performance against objectives	Para 1.41	<b>Not relevant</b>

**Financial Review**

Review of the charity’s financial position at the end of the period	Para 1.21	<b>Cash at bank on 31/12/2022 was £65,179</b>
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Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>In order to manage the increasing complexity of the food bank operations we intend to hire a paid Food Bank Manager. We anticipate that the salary for such an individual could be in the region of £15,000. In addition we will need to provide a computer and phone at a one-off cost of approximately £750.</b>
Amount of reserves held	Para 1.22	<b>£32,000</b>
Reasons for holding zero reserves	Para 1.22	<b>Not relevant</b>
Details of fund materially in deficit	Para 1.24	<b>Not relevant</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>The charity is in good financial shape and is well supported by donors and volunteers. There are no uncertainties about the charity continuing as a going concern.</b>

### **Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Funds are generated from both one-off and regular donors and one-off gifts from businesses</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>Not relevant</b>
A description of the principal risks facing the charity	Para 1.46	<b>Operationally we rely on the continuation of food and cash donations to meet our needs and the goodwill of volunteers. There are no signs of problems occurring in any of these areas.</b>
Other		

### **Structure, Governance and Management**

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Charitable Incorporated Organisation-Foundation Structure</b>

Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees are appointed after a review of their suitability by all other Trustees. Church affiliation is a key selection issue.</b>
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### **Additional information (optional)**

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>Trustees have established policies to cover Volunteer recruitment and training, Health and Safety, Safeguarding and GDPR. These policies are subject to annual review. Any new Trustee would be taken through these policies on joining</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>The charity is overseen by Trustees. The day to day operation of the Food Bank is overseen by a Management Committee comprising both Members and non-voting Associates. The current Committee comprises: Chairman - Trustee Operations Manager - Trustee Treasurer – Trustee Churches Representative - Trustee Administrator - Associate Secretary - Associate</b>
Relationship with any related parties	Para 1.51	<b>Linked with local churches and supported by a wide range of Referral Agents such as Citizens Advice, housing associations, schools and other social support organisations</b>
Other		

### **Reference and Administrative details**

Charity name	Meon Valley Food Bank
Other name the charity uses	
Registered charity number	1190417.
Charity's principal address	WICKHAM COMMUNITY CENTRE MILL LANE WICKHAM PO17 5AL

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Michael Salter	Chairman		
2	Jane Perrott	Operations Manager		
3	Andrew Hallam	Treasurer		
4	David Proud	Churches Rep.		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	<b>Not relevant</b>
Name and objects of the charity on whose behalf the assets are held and how this	<b>Not relevant</b>

falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	<b>Not relevant</b>

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
-----------------	------	---------


**Name of chief executive or names of senior staff members (Optional information)**

--

**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

--



**Other optional information**

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Andrew Geoffrey Hallam	Michael Raymond Salter
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	Chairman
<b>Date</b>	26/04/23	26/04/23



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name: Meon Valley Food Bank

On accounts for the year ended

31st December 2022 Charity no (if any) 1190417

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2022.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: [Signature] Date: 11 APRIL 2023

Name: Nigel Barnfield

Relevant professional qualification(s) or body (if any):

A.C.I.B.

Address:

8, WOLDSWORTH CROSS
BISHOPS WATTLAM,
SOUTHAMPTON SO32 1RT



**Receipts and payments accounts**



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For the period from	01/01/2022	To	31/12/2022
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**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
	36,865	-	-	36,865	55,768
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>36,865</b>	<b>-</b>	<b>-</b>	<b>36,865</b>	<b>55,768</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>36,865</b>	<b>-</b>	<b>-</b>	<b>36,865</b>	<b>55,768</b>
<b>A3 Payments</b>					
Rent	6,246	-	-	6,246	5,894
Phone top up cards	144	-	-	144	185
Food bank items	15,741	-	-	15,741	6,644
Website fees	101	-	-	101	159
Equipment	697	-	-	697	1,699
Miscellaneous	190	-	-	190	398
Insurance	396	-	-	396	778
Donations given	7,275	-	-	7,275	1,500
Container	0	-	-	-	403
Gifts for clients	709	-	-	709	824
Zoom	72	-	-	72	144
Building work	0	-	-	-	1,793
<b>Sub total</b>	<b>31,570</b>	<b>-</b>	<b>-</b>	<b>31,570</b>	<b>20,422</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>31,570</b>	<b>-</b>	<b>-</b>	<b>31,570</b>	<b>20,422</b>
<b>Net of receipts/(payments)</b>	<b>5,294</b>	<b>-</b>	<b>-</b>	<b>5,294</b>	<b>35,346</b>
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds 15/07/20	60,733	-	-	60,733	25,387
<b>Cash funds this year end</b>	<b>66,027</b>	<b>-</b>	<b>-</b>	<b>66,027</b>	<b>60,733</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	bank balance	65179	-	-
	petty cash	196	-	-
	Paypal account	652	-	-
	<b>Total cash funds</b>	<b>66,027</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	<b>Details</b>	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
	donated food	unrestricted	-	6,000
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	<b>Details</b>	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Michael Salter	26/04/2023	
		Andrew Hallam	26/04/2023	

**THE MEON VALLEY FOOD BANK**

England & Wales - Charity number 1190417

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# Accounts

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**Trustees' Annual Report for the period**

**From 15 July 2020 Period start date To 31 Dec 2021 Period end date**

**Charity name: Meon Valley Food Bank**

**Charity registration number: 1190417.**

**Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The Meon Valley Food Bank is a church led, community focused project that provides emergency food and toiletries to local people in crisis, throughout the Meon Valley.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>We provide weekly deliveries of food and toiletries to individuals and families referred to us who are in immediate, short term or long term financial hardship. We also direct clients to further sources of help if required</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The trustees have had regard to the guidance on public benefit provided by the Charity Commission</b>

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>Not relevant</b>
Policy on social investment including program related investment	Para 1.38	<b>Not relevant</b>
Contribution made by volunteers	Para 1.38	<b>We are entirely staffed by volunteers who regularly offer one or two mornings a week to receive the donations of food gathered by the local community; prepare the deliveries of food and deliver it across the Meon Valley</b>
Other		

## Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p><b>Covid hugely impacted the Charity in many ways primarily reflected in the need for food support. Overall, demand in 2020 was 64% up on 2019. 2021 continued in the same vein with high demand for support. Pre-Covid saw us supporting four or five families, 15 or so people, each week. That figure is now over 12 families and sometimes can be as high as 20.</b></p> <p><b>During the year we successfully completed our move to the Wickham Community Centre. This move has given us greatly improved facilities and we have invested in new racking and storage equipment as well as improving the access to our allocated room.</b></p> <p><b>The Meon Valley is a largely rural environment with scattered villages and a few small towns. During the Covid restrictions we began a home delivery service which was essential as many clients could not leave their homes. We have continued this service which now accounts for around 70% of our food parcel distribution. We are being asked to support families across a much wider geographic area than in previous years.</b></p> <p><b>Families are referred to us by a wide range of social care organisations. We keep these referrals under regular review with the agency to ensure we continue to meet the needs of families without creating dependency.</b></p> <p><b>We supply each family with seven days' worth of tinned and packaged food which calls for significant levels of donations to support this. This volume of food cannot be collected without a vehicle which is another reason for the importance of home delivery.</b></p> <p><b>A tangible benefit of our work is seen in the relief, thankfulness and often tears of our clients. We are thrilled when families</b></p>

		<p>no longer require our help.</p> <p>The community has fully engaged in supporting our efforts. Individuals, local organisations, churches and local businesses all contribute food to support our needy families. Donations from individuals have declined over the period for various reasons including cost of living pressures but we have been able to make up shortfalls by buying in food items when needed.</p> <p>Several local supermarkets support us with food “drop-off” points.</p> <p>We are part of an informal network of food banks locally and work together to share any, occasional surpluses with those, particularly in cities, whose needs are greater than ours.</p> <p>During the year we have been exploring how we could provide further support to our clients and the local community. One such possibility is to become involved with a debt support organisation such as CAP. Another is to work with schools to provide a school meal supplementary service during holiday periods. These activities would require significant investment of time and money so the Trustees are proceeding with caution as we examine the costs and potential community benefits.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>We have exceeded all objectives set as we have coped with huge demands without a break in our service</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>Encouragement for people to set up regular financial donations has had a very successful response.</b>
Investment performance against objectives	Para 1.41	<b>Not relevant</b>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>Cash at bank on 31/12/2021 was £60,675</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Reserves were held for the premises move from Bishops Waltham to Wickham in June 2021. The rent is higher and alterations were to be required to the customer access doors and a new paved access path, plus new shelving, tables and equipment. Further, increased demand at Christmas and helping families during school holidays has required a large stockpile of food</b>
Amount of reserves held	Para 1.22	<b>£14,000</b>
Reasons for holding zero reserves	Para 1.22	<b>Not relevant</b>
Details of fund materially in deficit	Para 1.24	<b>Not relevant</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>The charity is in good financial shape and is well supported by donors and volunteers. There are no uncertainties about the charity continuing as a going concern.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Funds are generated from both one-off and regular donors and one-off gifts from businesses</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>Not relevant</b>
A description of the principal risks facing the charity	Para 1.46	<b>The principal risk we have faced in the last year was the need to relocate from the premises we had occupied since 2015. This was successfully completed. Operationally we rely on the continuation of food and cash donations to meet our needs and the goodwill of volunteers. There are no signs of problems occurring in any if these areas.</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Charitable Incorporated Organisation-Foundation Structure</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees are appointed after a review of their suitability by all other Trustees. Church affiliation is a key selection issue.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>Trustees have established policies to cover Volunteer recruitment and training, Health and Safety, Safeguarding and GDPR. These policies are subject to annual review. Any new Trustee would be taken through these policies on joining</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>The charity is overseen by Trustees. The day to day operation of the Food Bank is overseen by a Management Committee comprising both Members and non-voting Associates. The current Committee comprises: Chairman - Trustee Operations Manager - Trustee Treasurer – Trustee Churches Representative - Trustee Administrator - Associate Secretary - Associate</b>
Relationship with any related parties	Para 1.51	<b>Linked with local churches and supported by a wide range of Referral Agents such as Citizens Advice, housing associations, schools and other social support organisations</b>
Other		

## Reference and Administrative details

Charity name	Meon Valley Food Bank
Other name the charity uses	
Registered charity number	1190417.
Charity's principal address	WICKHAM COMMUNITY CENTRE MILL LANE WICKHAM PO17 5AL

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael Salter	Chairman		
2	Jane Perrott	Operations Manager		
3	Andrew Hallam	Treasurer		
4	David Proud	Churches Rep.		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	Not relevant

Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	<b>Not relevant</b>
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	<b>Not relevant</b>

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
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**Name of chief executive or names of senior staff members (Optional information)**

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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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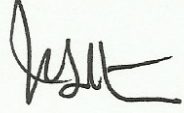
**Other optional information**

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Andrew Geoffrey Hallam	Michael Raymond Salter
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	Chairman
<b>Date</b>	27/07/2022	06/08/2022



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name: Meon Valley Food Bank

On accounts for the year ended

31st December 2021

Charity no (if any)

1190417

Set out on pages

11-12

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 30 June 2022

Name: Nigel Barnfield

Relevant professional qualification(s) or body (if any):

Acr B.

Address:

8. WORDSWORTH CROSS  
BISHOPS WALTHAM  
SO32 1RT.



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Meon Valley Food Bank 1190417

## Receipts and payments accounts

CC16a

For the period from 15/07/2020 To 31/12/2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
	55,768	-	-	55,768	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	55,768	-	-	55,768	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	55,768	-	-	55,768	-
<b>A3 Payments</b>					
Rent	5,894	-	-	5,894	-
Phone top up cards	185	-	-	185	-
Food bank items	6,644	-	-	6,644	-
Website fees	159	-	-	159	-
Equipment	1,699	-	-	1,699	-
Miscellaneous	398	-	-	398	-
Insurance	778	-	-	778	-
Donations	1,500	-	-	1,500	-
Container	403	-	-	403	-
Gifts for clients	824	-	-	824	-
Zoom	144	-	-	144	-
Building work	1,793	-	-	1,793	-
<b>Sub total</b>	20,422	-	-	20,422	-
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	20,422	-	-	20,422	-
<b>Net of receipts/(payments)</b>	35,346	-	-	35,346	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds 15/07/20</b>	25,330	-	-	25,330	-
<b>Cash funds this year end</b>	60,676	-	-	60,676	-

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	bank balance	60676	-	-
	petty cash	57	-	-
		0	-	-
	<b>Total cash funds</b>	<b>60,733</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK

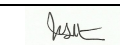
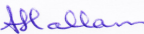
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	donated food	unrestricted	-	6,000
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Michael Salter	06/08/2022
	Andrew Hallam	27/07/2022