



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## **Trustees' Annual Report for the period**

**From**            **1<sup>st</sup> Apr 2021** **Period start date**    **To**            **31<sup>st</sup> Mar 202** **Period end date**

**Charity name:** Pucklechurch Community Association

**Charity registration number:** 1190410

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Maintain and improve the physical and mental wellbeing of the local residents</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Act as the umbrella organisation for a wide range of activities in the village hall. Run and maintain the village hall</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The trustees have acted in line with Charity commission guidance with regard to public benefit of the activities taking place</b>

## **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>Within the constraints of Covid restrictions the association has provided the facilities for a range of village organisations in the fields of sport, leisure, arts, and education. It also provides a social centre for the village</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>Association is in a strong financial position at the end of the year.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Objective is to hold approx 6 months running costs.</b>
Amount of reserves held	Para 1.22	<b>£35K</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	<b>Trust deed</b>
How is the charity constituted? (e.g. <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	<b>CIO</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Election of trustees at AGM</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Pucklechurch Community Association
Other name the charity uses	
Registered charity number	1190410
Charity's principal address	Pucklechurch Community Centre Abson Road Pucklechurch Bristol BS16 9SD



## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Philip Spick	Chair		
2	John Kay	Treasurer		
3	Peter Nunez	Secretary		
4	Karl Fuerstenburg	Booking clerk		
5	Tina Symonds			
6	Andrew Smith			
7	Mike Reynolds			
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

--

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

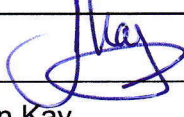
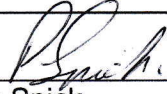
## Other optional information

--

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	John Kay	Philip Spick
Position (eg Secretary, Chair, etc)	Treasurer	
Date	22 <sup>nd</sup> December 2022	





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Pucklechurch Community Association

No (if any)  
1190410

CC16a

## Receipts and payments accounts

For the period from	Period start date 1st April 2021	To	Period end date 31st March 2022
------------------------	-------------------------------------	----	------------------------------------

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Revenue	22,595	-	-	22,595	9,974
Grants	10,667	-	-	10,667	10,000
Donations	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>33,262</b>	<b>-</b>	<b>-</b>	<b>33,262</b>	<b>19,974</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>33,262</b>	<b>-</b>	<b>-</b>	<b>33,262</b>	<b>19,974</b>
<b>A3 Payments</b>					
Routine running payments	21,662	-	-	21,662	19,408
Hall extension costs	-	-	-	-	-
External doors	-	-	-	-	3,756
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>21,662</b>	<b>-</b>	<b>-</b>	<b>21,662</b>	<b>23,164</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>21,662</b>	<b>-</b>	<b>-</b>	<b>21,662</b>	<b>23,164</b>
<b>Net of receipts/(payments)</b>	<b>11,600</b>	<b>-</b>	<b>-</b>	<b>11,600</b>	<b>- 3,190</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>24,310</b>	<b>-</b>	<b>-</b>	<b>24,310</b>	<b>27,500</b>
<b>Cash funds this year end</b>	<b>35,910</b>	<b>-</b>	<b>-</b>	<b>35,910</b>	<b>24,310</b>

### Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>				
	Bank	35,603	-	-
	Cash	307	-	-
		-	-	-
	<b>Total cash funds</b>	<b>35,910</b>	<b>-</b>	<b>-</b>
CCXX R1 accounts (SS)		OK	OK	OK
(agree balances with receipts and payments account(s))				



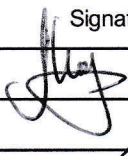

		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>	Details			
			-	-
			-	-
			-	-
			-	-
			-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Details			
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

		Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Details			
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on  
behalf of all the trustees

Signature	Print Name	Date of approval
	John Kay	1st Nov 2022
	Philip Spick	23/12/22

**Pucklechurch Community Association (reg charity 1190410)****Receipts and payments for the year to 31st March**

	<b>2022</b>	<b>2021</b>	<b>2020</b>	<b>2019</b>
	<b>£s</b>	<b>£s</b>	<b>£s</b>	<b>£s</b>
<b>Receipts</b>				
Hall hire regular	18961	9731	29925	29156
Hall hire casual	3632	237	3694	3796
PCA membership			455	391
Donations			1000	1000
Grants	10667	10000	0	
Interest	2	6	10	10
Other				
<b>Total receipts</b>	<b>33262</b>	<b>19974</b>	<b>35084</b>	<b>34353</b>
<b>Payments</b>				
Utilities	5758	4568	9298	6080
Cleaning	9522	6644	11127	10276
Maintenance	3426	9987	2160	11436
Administration	2124	1245	2634	2627
Hall development			5784	1394
Honorarium	720	720	720	720
Publicity	112		0	
<b>Total payments</b>	<b>21662</b>	<b>23164</b>	<b>31723</b>	<b>32533</b>
<b>Net surplus/(loss)</b>	<b>11600</b>	<b>-3190</b>	<b>3361</b>	<b>1820</b>
<b>Opening funds</b>				
Cash	27	115	40	131
Bank	24283	27385	24099	22189
<b>Total opening funds</b>	<b>24310</b>	<b>27500</b>	<b>24139</b>	<b>22320</b>
<b>Closing funds</b>				
Cash	307	27	115	40
Bank	35603	24283	27385	24099
<b>Total closing funds</b>	<b>35910</b>	<b>24310</b>	<b>27500</b>	<b>24139</b>
<b>Net movement</b>	<b>11600</b>	<b>-3190</b>	<b>3361</b>	<b>1819</b>

# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

**Report to the trustees/  
members of**

Pucklechurch Community Association

**On accounts for the year  
ended**

31<sup>st</sup> March 2022

**Charity no  
(if any)**

1190410

**Set out on pages**

1 of 2

**Responsibilities and  
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:** 

**Date:** 18/12/2022

**Name:** Deborah Mant

**Relevant professional  
qualification(s) or body  
(if any):**

FCCA

**Address:**

33 Tringham Close, Knaphill, Woking, Surrey, GU21 2FB



**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

N/A