



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 1st April 2020 To 31st March 2021

Charity name: Pucklechurch Community Association

Charity registration number: 1190410

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The charity is established to maintain and improve the physical and mental wellbeing of the residents of Pucklechurch and surrounding areas
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Activities in the hall have been severely constrained by Covid lockdowns over the year. Only playgroup has managed to operate for any significant part of the year. The charity was able to make the hall available for use as a foodbank for local residents for a period during lockdown. The hall was also used to issue Covid test kits for local residents and one day for local elections.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have followed guidance from the charity commission regarding public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	A difficult year because of Covid, but activities have continued subject to covid restrictions whenever allowed. We have had a reduced number of committee meetings but have still managed to support user groups whenever possible. Fundraising routes for our approved planned extension to the building have continued to be explored in spite of Covid.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity is still in a strong financial position at the end of the year. This is partly due to Government Covid grant, but also because we use cash accounting and there is at least a month's revenue receivable after groups closed for Covid. We also reviewed and reduced expenditure as much as possible during lockdowns or period of reduced activity.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Our reserves policy is still to retain approximately 6 month's worth of operating costs to maintain financial viability in the event of nil revenue for that period.
Amount of reserves held	Para 1.22	£24310
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There is no uncertainty of the charity continuing as a going concern

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	Written constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees appointed annually by member vote at AGM. There are no "entitled" trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Pucklechurch Community Association
Other name the charity uses	none
Registered charity number	1190410
Charity's principal address	Pucklechurch Community Centre, Abson Road, Pucklechurch, Bristol BS16 9SD BS16 9RH is also correct for the same premises

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Phil Spick	Chair		
2	Karl Fuerstenberg	Booking Secretary		
3	Peter Nunez	Secretary		
4	John Kay	Treasurer		
5	Tina Symonds			
6	Andy Smith			
7	Mike Reynolds			
8	Jill Hayden			
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
NONE		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
NONE		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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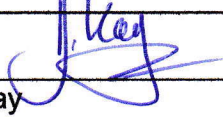
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Philip Spick	John Kay
Position (eg Secretary, Chair, etc)	Chair	TREASURER
Date	18 th December 2021	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity name
PUCKLECHURCH COMMUNITY ASSOCIATION

No. of years
1190410

Receipts and payments accounts

CC16a

For the period
from

Period start date
1st April 2020

To

Period end date
31st March 2021

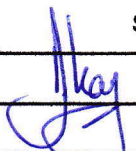

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Revenue	9,974	-	-	9,974	34,084
Grants	10,000	-	-	10,000	-
Donations	-	-	-	-	1,000
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	19,974	-	-	19,974	35,084
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	19,974	-	-	19,974	35,084
A3 Payments					
Routine running payments	19,408	-	-	19,408	25,939
Hall extension costs	-	-	-	-	5,784
External doors	3,756	-	-	3,756	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	23,164	-	-	23,164	31,723
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	23,164	-	-	23,164	31,723
Net of receipts/(payments)	- 3,190	-	-	- 3,190	3,361
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	27,500	-	-	27,500	24,139
Cash funds this year end	24,310	-	-	24,310	27,500

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank current	1,243	-	-
	Bank deposit	23,040	-	-
	Cash	27	-	-
	Total cash funds	24,310	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	John Kay	30th June 2021
	Philip Spick	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Pucklechurch Community Association

On accounts for the year
ended

31st March 2021

Charity no
(if any)

1190410

Set out on pages

1 to 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Deborah Mant

Date:

26-10-21

Name:

DEBORAH MANT

Relevant professional
qualification(s) or body
(if any):

FCCA

Address:

33 TRINGHAM CLOSE, KNAPHILL, WOKING,
SURREY, GU21 2FB

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

Pucklechurch Community Association (reg charity 1190410)
Receipts and payments for the year to 31st March

	2021	2020	2019	2018
	£s	£s	£s	£s
Receipts				
Hall hire regular	9731	29925	29156	27963
Hall hire casual	237	3694	3796	2641
PCA membership		455	391	373
Donations		1000	1000	175
Grants	10000	0		5928
Interest	6	10	10	7
Other				
Total receipts	19974	35084	34353	37087
Payments				
Utilities	4568	9298	6080	7238
Cleaning	6644	11127	10276	10519
Maintenance	9987	2160	11436	8388
Administration	1245	2634	2627	2728
Hall development		5784	1394	1822
Honorarium	720	720	720	720
Publicity		0		80
Total payments	23164	31723	32533	31495
Net surplus/(loss)	-3190	3361	1820	5592
Opening funds				
Cash	115	40	131	23
Bank	27385	24099	22189	16705
Total opening funds	27500	24139	22320	16728
Closing funds				
Cash	27	115	40	131
Bank	24283	27385	24099	22189
Total closing funds	24310	27500	24139	22320
Net movement	-3190	3361	1819	5592

Accounts are based on cash and bank payments and receipts

No accruals are included

These accounts are unaudited, but annual accounts for charities commission have been independently examined as required by charities commission