

# Whartons After School Club Annual General Meeting 2025

**Date:** 4<sup>th</sup> June 2025

**Attendees:** Julia Dickson (Chair), Gareth Walters (Treasurer), Anna Macdonald (Secretary), Isabel Dennison, Dani Beattie (Club Manager).

**Apologies:** None

## **Chairs Opening remarks:**

2024-25 was a very successful year. After a period of 5 years+ we had our Ofsted inspection visit just before the Easter break. The inspection was very thorough with the inspector spending time with the children, parents and staff. She asked probing questions and made many observations of the daily running of the club. She analysed planning and preparation before the children arrived and shadowed children and staff in all the different aspects of the evening from transitions, snack time, creative and physical activities to pick up arrangements and interactions with parents. The inspector spent time with our manager Dani scrutinising personnel files, policies and development plans.

The whole inspection ran smoothly, and the report reflected the effort and care with which the staff nurture and provide for the children in their care.

We are thrilled that the report recognises our confident and respectful children whose behaviours and attitudes are exemplary. The inspector also highlighted the hard-working staff who provide many opportunities for children to develop, know the children well and are encouraging. We would like to thank parents for their continual support of the club and it was lovely hearing parents' comment in the report on how the staff 'go out of their way' to ensure that children are happy and thriving.

I would like to take the opportunity to thank all the WASC staff for their dedication and hard work. I would like to once again thanks Carly Milner for standing in to cover when Dani was ill in the weeks running up to the inspection. She did a great job in keeping the running of the organisation ticking over successfully. I also want to thank Dani for her leadership of the club; ensuring that safeguarding, planning and the realisation of ambitious improvements and expansion of the club over the last few years have been positively recognised.

Numbers registered currently are 151 – but sessions numbers crept up to 80 at some points in the year – we use the middle classroom, y4, the playground, the nurture room and the computer suite, yr 1+2 area for snack, and the top playground. Always different rooms, planned daily depending on needs/ numbers/ weather /staffing etc.

The dedicated areas for different activities have been embedded and are still working really well, children continue to enjoy the variety in activities on offer; from craft activities to free play and relaxation zones for children to use for homework or time with friends.

Over the last year we have welcomed some new staff members with a range of skills and from differing age demographics.

It was great to welcome Sharlene back due to a change in circumstances. Her experience is greatly appreciated and supports the team. We have welcomed Sam Macdonald on a more permanent basis following his volunteer role, Eva, a PHGS A level student, and Skye Sutton. We will soon have another new member of staff, Leah who works in school as part of the catering kitchen staff. Leah who knows the children well, will be a great addition to the team when she starts on the 9th June.

We are currently recruiting to replace Amber who is sadly leaving the club in September but is spreading her wings and going to university. She has been a real asset to the club and will be missed.

We are still trying to recruit in order to address our Friday until 6pm issue.

As additions to the team at present we have the pleasure of hosting two D of E volunteers in Aphra and Sam. These teenage temporary members of staff have brought enthusiasm and positive attitudes to their time at the club and we thank them for their commitment.

As a succession planning consideration we are in the process of expanding the committee and are thrilled to be welcoming – Katherine Price, Dominic Fisk and Matt Jones to our team of members. Their help will be grateful appreciated, and we look forward to working with them.

We have also said goodbye to some staff members over the period of the year and I want to thank them for all their hard work.

Amber will leave at end of year July 2025 and will be starting a psychology degree at university in September, good luck Amber.

Elisa – left to focus on her health and home life

Daina- moved too far away after finishing school

Skye – Secured a position as a TA in school and needed to focus on this role.

Our success is directly linked to the hard work of our team. We have continued to embed the exciting expansion changes this year, and I'd like to personally thank every team member for their energy, commitment and consistency in driving our club forward and providing essential childcare options for parents where they know their children are happy and well cared for.

I would like to take this opportunity to thank the committee for their tireless commitment to the club and for giving so generously of their time and support.

### **Treasurers report:**

The club remains financially robust with the 2024 accounts detailing Capital and Reserves of £20,905.46 (2023: 20,430.81) and a surplus of £474.65 (2023: £2,247.41). The club continues to grow, and turnover has increased by 8% from £73.4k in 2023 to £79.2k in 2024. The surplus is lower in 2024 compared to 2023 due to a rise in minimum wage in April 2024 which impacted the year's results before the club's fees were increased in the new academic year (September 2024) in reaction to this.

**Officer Election:**

All officers (Chair, Treasurer and Secretary) are currently happy to remain in position on the committee.

**Staff Changes:**

As mentioned in the chair's remarks Sharlene has returned to the club due to a change in circumstances. Her experience is greatly appreciated and supports the team. Sam Macdonald is now employed on a more permanent basis following his volunteer role, Eva, a PHGS A level student, and Skye Sutton. We will soon have another new member of staff, Leah who works in school as part of the catering kitchen staff.

We are currently recruiting to replace Amber who is sadly leaving the club in September but is spreading her wings and going to university.

**Self Evaluation Form (SEF) and Action Plan:**

The SEF is current and the Action Plan is in progress and continual being evidenced. Additional areas for the club to continue to develop in have also been identified for the forthcoming year.

- Training – Enhancing and developing expertise across all staffing areas including new and more experienced play workers, club leadership, teamworking and safeguarding
- Securing funding for outdoor learning and EYFS

**Staff Training:**

Food hygiene courses have been identified to be completed by certain staff members, as well as investigating STARS level 1 training.

**Funding:**

There was no funding applied for this year.

**Any Other Business:**

N/A

**Close:**

The next Annual General Meeting will be arranged June/July 2026.

Balance Sheet for Whartons Afterschool Club

For Period:31/12/2024

FIXED ASSETS:

Total Fixed Assets:

CURRENT ASSETS:

1100

1200

1210

Total Current Assets:

CURRENT LIABILITIES:

Total Current Liability:

Current Assets less Current Liabilities:

Fixed Assets + Current Assets less Current Liabilities:

CAPITAL AND RESERVES:

Brought forward reserves

Profit

Total Capital and Reserves:

0

Debtors Control Account	4,240.66
Current Account	4,666.09
Bank Reserve Account	10,290.81
Accrued value	<u>1,707.90</u>
	20,905.46

0
<u>20,905.46</u>
20,905.46

20,430.81
<u>474.65</u>
20,905.46

0.00

0.00

Profit and Loss Report for Whartons Afterschool Club  
For Period: 01/01/2024 to 31/12/2024  
TURNOVER

4000

Total:

LESS COST OF SALES:

5000

Total:

GROSS PROFIT:

LESS EXPENSES:

7000

7900

8204

Total:

Profit Before Tax:

General Sales	72,323.45
Accrual for Dec-24 invoices	<u>6,879.79</u>
	79,203.24
General Purchases	-6,169.69
	<u>-6,169.69</u>
	73,033.55
Gross Wages	-66,696.91
Bank Interest Paid	147.06
Insurance	-786.76
Expense Accrual	-222.29
Rent Accrual	<u>-5,000.00</u>
	-72,558.90
	<u>474.65</u>

43 Riverside Walk

Otley

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30<sup>th</sup> April 2025

Dear Mrs Dickson,

**Re: Audit of The Whartons After School Club accounts**

I confirm that I undertook an audit of The Whartons After School Club accounts for the period 01/01/24 to 31/12/24 on 30<sup>th</sup> April 2025.

I was provided with sufficient evidence by the manager, Dani Beattie, to test a sample of income and expenditure transactions, reviewing their appropriateness, and agreeing the bank balance to the statement of accounts.

I confirm that I have found no material error or disclosure.

As such, I am pleased to confirm that The Whartons After School Club for the period 01/01/24 to 31/12/24 is in accordance with the books of accounts and supporting documents supplied to me, and that the closing balances are correct.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'G. Walters', is written over a light blue rectangular background.

**Gareth Walters**

**ACMA**