

# Whartons After School Club Annual General Meeting 2024

**Date:** 26<sup>th</sup> June 2024

**Attendees:** Julia Dickson (Chair), Gareth Walters (Treasurer), Anna Macdonald (Secretary), Isabel Dennison, Dani Beattie (Club Manager).

**Apologies:** None

## **Chairs Opening remarks:**

2023-4 was an eventful but successful year. Our substantive club manager Dani Beattie returned from maternity leave this year and we are very pleased to see her back. I would like to take the opportunity to thank Carly Milner for standing in to cover a hiatus period between club managers. She did a great job in keeping the running of the organisation ticking over successfully.

The club has expanded and now has around 160 children registered. This is a significant proportion of all the children in school. This has necessitated a physical expansion of the club's working areas into an extra classroom and quiet nurture space.

The leadership team have worked together with staff to rezone areas for children which now offers dedicated spaces for different styles of activity. These have worked really well, and children have enjoyed the variety in activities on offer; from craft activities to free play and relaxation zones for children to use for homework or time with friends.

Over the last year we have welcomed some new staff members with a range of skills and from differing age demographics.

We have also said goodbye to some staff members over the period of the year and I want to thank them for all their hard work over the years. Julie Cragg has worked at the club for many years and will be greatly missed by children and staff alike.

Also, we have had the pleasure of supporting some teenage members of staff at the beginning of their work journeys. Some of whom have left to continue their education in tertiary education and others who have gone on to start apprenticeships in the childcare profession. We thank them for their enthusiasm and hard work.

Our success is directly linked to the hard work of our team. We have made exciting expansion changes this year, and I'd like to personally thank every team member for their energy, commitment and consistency in driving our club forward and providing essential child care options for parents where they know their children are happy and well cared for.

I would like to take this opportunity to thank the committee for their tireless commitment to the club and for giving so generously of their time and support.

### **Treasurers report:**

The club remains financially robust with 2023 accounts detailing Capital and Reserves of £20,430.81 (2022: £18,183.40) and a surplus of £2,247.41 (2022: £238.57). The surplus is higher this year following a club manager transition period in December 2022 which impacted the prior year's results. The club has announced a price rise for the 2024/25 academic year to bring it in line with other comparable after school clubs in the area.

### **Officer Election:**

All officers (Chair, Treasurer and Secretary) are currently happy to remain in position on the committee. Emma Morgan left her role as a trustee at the end of January 2024 as her son had left the school to move to secondary school. She will be greatly missed.

### **Staff Changes:**

As mentioned in the chairs remarks Dani Beattie returned to her role as club manager following her maternity leave with flexible working hours. Several staff members have left during the year (Julia Cragg, Debbie and Charlene) to explore new opportunities.

### **Self Evaluation Form (SEF) and Action Plan:**

The SEF is current and the Action Plan is in progress and continual being evidenced. Additional areas for the club to develop in have also been identified for the forthcoming year.

- Training – Enhancing and developing expertise across all staffing areas including new and more experienced play workers, club leadership, teamworking and safeguarding
- Securing funding for outdoor learning and EYFS
- Promote the committee to all parents in order to attract potential new members. Secure new members who will enhance and strengthen the committee through contribution to any skills gaps identified by a committee skills audit.

### **Staff Training:**

Individuals have been identified to pursue additional training on EYFS. Dani will continue to lead EYFS in the short term.

**Funding:**

There was no funding applied for this year.

**Any Other Business:**

N/A

**Close:**

The next Annual General Meeting will be arranged June/July 2025.

Balance Sheet for Whartons Afterschool Club  
For Period:31/12/2023

FIXED ASSETS:

Total Fixed Assets:

CURRENT ASSETS:

1100

1200

1210

Total Current Assets:

CURRENT LIABILITIES:

Total Current Liability:

Current Assets less Current Liabilities:

Fixed Assets + Current Assets less Current Liabilities:

CAPITAL AND RESERVES:

Total Capital and Reserves:

0

Debtors Control Account	5,155.61
Current Account	5,131.45
Bank Reserve Account	10,143.75
	20,430.81

0

20,430.81  
20,430.81

P&L Account	20,430.81
	20,430.81

Profit and Loss Report for Whartons Afterschool Club  
For Period: 01/01/2023 to 31/12/2023

TURNOVER

	4000 General Sales	73,434.48
Total:		73,434.48

LESS COST OF SALES:

	5000 General Purchases	-12,474.99
Total:		-12,474.99

GROSS PROFIT: 60,959.49

LESS EXPENSES:

	7000 Gross Wages	-58,035.18
	7900 Bank Interest Paid	120.84
	8204 Insurance	-797.74

Total: -58,712.08

Profit Before Tax: 2,247.41

43 Riverside Walk

Otley

LS21 1FG

30<sup>th</sup> April 2024

Dear Mrs Dickson,

**Re: Audit of The Whartons After School Club accounts**

I confirm that I undertook an audit of The Whartons After School Club accounts for the period 01/01/23 to 31/12/23 on 30<sup>th</sup> April 2024.

I was provided with sufficient evidence by the manager, Dani Beattie, to test a sample of income and expenditure transactions, reviewing their appropriateness, and agreeing the bank balance to the statement of accounts.

I confirm that I have found no material error or disclosure.

As such, I am pleased to confirm that The Whartons After School Club for the period 01/01/23 to 31/12/23 is in accordance with the books of accounts and supporting documents supplied to me, and that the closing balances are correct.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'G. Walters', with a long horizontal stroke extending to the left.

**Gareth Walters**

**ACMA**