

Whartons After School Club Annual General Meeting 2022

Date: 5th July 2022

Attendees: Julia Dickson (Chair), Gareth Walters (Treasurer), Anna Macdonald (Secretary), Emma Morgan, Isabel Dennison, Dani Beattie (Club Manager).

Apologies: None

Chairs Opening remarks:

It has been another successful year this year for the Whartons After School Club with one of the major accomplishments this year being the smooth transition of the outgoing club manager Carly Milner in February 2022 and the incoming manager Dani Beattie.

Covid 19 measures have been relaxed to now allow children to mix across age groups, with defined areas purposed for set activities. The club is thriving, with children engaged and parents happy as supported by a recent parent survey.

The club is in a great place for the future.

Treasurers report:

The club remains financially robust with 2021 accounts detailing Capital and Reserves of £17,944.83 and a profit (before tax) of £3148.08. Discussions over a potential price increase for parents have been put on hold until budgets have been discussed for increasing staffing for the new academic year 2022/2023.

Staff Changes:

As mentioned in the chairs remarks Carly Milner left the position of club manager in February 2022 with Danielle Beattie taking the role on following a two-week transition period. Donna Robertshaw has moved into a Deputy club manager role, sharing the role with Sheila Rumsey. Rachel Rumsey and Keira Jagpal have also joined the team as play workers. There is currently an open position

Self Evaluation Form (SEF) and Action Plan:

The SEF has been completed and the Action Plan is in progress and to be utilised as a working document. Documents have been sent out to all committee members for review and comment.

Staff Training:

The club has re-registered with the Food Standards Agency and all staff completed their food hygiene certificates. Danielle has identified Designated Senior Leader and SENCO training to start in 2023.

Funding:

The grant received in 2021 from Seedlings of £1200 has been utilised for Forest School sessions this summer term and to redecorate the sensory room. Potential funding for the future would be utilised for creating a mobile library, to encourage reading. Often parents struggle to fit in reading with children following pick up from After School Club, therefore the club are working on initiatives to encourage more reading with support from Year 6 students.

Any Other Business:

None

Close:

The next Annual General Meeting will be arranged June/July 2023.

Profit and Loss Report for Whartons Afterschool Club
For Period: 14/07/2020 to 31/12/2021
TURNOVER

4000

Total:

LESS COST OF SALES:

5000

Total:

GROSS PROFIT:

LESS EXPENSES:

7000

7100

7900

7901

8100

8204

Total:

Profit Before Tax:

General Sales	57,304.84
	57,304.84
General Purchases	-5,548.82
	-5,548.82
	51,756.02
Gross Wages	-37,556.24
Rent	-8,000.00
Bank Interest Paid	9.93
Bank Charges	-0.01
Bad Debt Write Off	-750.4
Insurance	-606.11
	-46,902.83
	4,853.19

Balance Sheet for Whartons Afterschool Club

For Period:31/12/2021

FIXED ASSETS:

Total Fixed Assets:

CURRENT ASSETS:

1100

1200

1210

Total Current Assets:

CURRENT LIABILITIES:

Total Current Liability:

Current Assets less Current Liabilities:

Fixed Assets + Current Assets less Current Liabilities:

CAPITAL AND RESERVES:

Total Capital and Reserves:

0

Debtors Control Account	1,600.75	
Current Account	6,342.92	
Bank Reserve Account	10,001.16	
		17,944.83

0
17,944.83
<hr/>
17,944.83

P&L Account	17,944.83	
	<hr/>	17,944.83

Debtors Control Account - 31/12/21

Prepayments	1213.65
Debtors	2814.4
Debtors Control Account	1600.75
Rec	0

Outstanding sales @ 31/12/2021

CURRENT STATUS	ISSUE DATE	REFERENC COMPANYNAME
PAIDFULL	12/01/2021	1326 GRIME
PAIDFULL	12/01/2021	1333 Louise Boyle
PAIDFULL	12/01/2021	1335 GRANGE
PAIDFULL	12/01/2021	1337 HENDLEY
PAIDFULL	12/01/2021	1341 MACDONALD
CREDITED	12/01/2021	1345 JEMMA MURPHEY
PAIDFULL	12/01/2021	1347 Cameron McDonald
PAIDFULL	12/01/2021	1348 Cameron McDonald
PAIDFULL	12/01/2021	1349 Astra Merchant
PAIDFULL	12/01/2021	1351 Vinnie Moore
PAIDFULL	12/01/2021	1357 Greyso Scholtz
PAIDFULL	12/01/2021	1366 Lucy Whitley
PAIDFULL	12/03/2021	1372 Hannah Laing
PAIDFULL	12/09/2021	1373 Hope Etherton
PAIDFULL	12/16/2021	1377 DAVIES
PAIDFULL	12/16/2021	1378 Freddie Dobinson
PAIDFULL	12/16/2021	1381 Rory Johnson
PAIDFULL	12/16/2021	1382 KEVIN McCANN
PAIDFULL	12/16/2021	1383 Vinnie Moore
PAIDFULL	12/16/2021	1384 LAURA OLIVER
PAIDFULL	12/16/2021	1385 Niklas Simpson
PAIDFULL	12/16/2021	1388 Lucy Whitley
PAIDFULL	12/16/2021	1389 Monty Wood
PAIDFULL	12/16/2021	1395 Florence Brook
PAIDFULL	12/16/2021	1397 Tobias Cox-Hertogs
PAIDFULL	12/16/2021	1399 Isobel Hodgson
PAIDFULL	12/16/2021	1403 GRANGE
PAIDFULL	12/16/2021	1405 MACDONALD
PAIDFULL	12/16/2021	1406 Astra Merchant
PAIDFULL	12/16/2021	1407 QUEALLY
PAIDFULL	12/16/2021	1408 Rowan Price
PAIDFULL	12/16/2021	1410 DENNISON
PAIDFULL	12/16/2021	1411 DICAPRIO
PAIDFULL	12/16/2021	1412 Alison Dowling
PAIDFULL	12/16/2021	1413 GRIME
PAIDFULL	12/16/2021	1416 MORRISON

PAIDFULL	12/16/2021	1421 TINDALL
PAIDFULL	12/16/2021	1422 WAIGHTS
PAIDFULL	12/16/2021	1425 Cameron McDonald
PAIDFULL	12/16/2021	1427 Paula Jarvis

Prepayments

PAYMENTID	COMPANYID	COMPANYNAME	PAYMENTDATE
13401330	3386949	BROWN	11/27/2019
13871670	3386949	BROWN	01/21/2020
14454159	3386949	BROWN	03/31/2020
16939094	3386994	LEWCOCK	01/04/2021
16065802	3386994	LEWCOCK	10/02/2020
16351267	3386994	LEWCOCK	11/02/2020
16680667	3386994	LEWCOCK	12/02/2020
14974471	3386994	LEWCOCK	06/02/2020
15802190	3386994	LEWCOCK	09/02/2020
17861531	4260418	Charley Fo	04/06/2021
18428427	3386949	BROWN	06/07/2021
19942955	3386968	CARTERHIL	11/10/2021
20221005	3386968	CARTERHIL	12/06/2021
19501825	3386970	CLAYTON	09/30/2021
20361085	3608917	DRAKE	12/20/2021
20471393	5089430	George Be	12/31/2021

Additional Info

1100 balance	1,600.75
Prepayments	1,213.65
BADDEBT	933

COMPANY	DESCRIPTI	CURRENCY	INVOICE	T PAID	BALANCE (MC)
3386992	13 x Sessi	GBP	107.9	0	107.9
4153436	1 x Sessior	GBP	8.3	0	8.3
3386975	12 x Sessi	GBP	184.2	0	184.2
3386984	13 x Sessi	GBP	199.55	147.5	52.05
3386995	22 x Sessi	GBP	182.6	0	182.6
4217826	4 x Sessior	GBP	61.4	0	61.4
5639848	21 x Sessi	GBP	174.3	0	174.3
5639848	8 x Sessior	GBP	66.4	0	66.4
4460076	9 x Sessior	GBP	138.15	0	138.15
5967367	17 x Sessi	GBP	141.1	0	141.1
6057258	1 x Sessior	GBP	8.3	8	0.3
5841553	5 x Sessior	GBP	41.5	12.5	29
5695731	9 x Sessio	GBP	74.7	0	74.7
6200454	3 x Sessior	GBP	24.9	0	24.9
3386979	5 x Sessior	GBP	41.5	0	41.5
5967361	9 x Sessior	GBP	74.7	0	74.7
5859711	5 x Sessior	GBP	41.5	0	41.5
5847261	5 x Sessior	GBP	76.75	0	76.75
5967367	10 x Sessi	GBP	83	0	83
4147862	6 x Sessior	GBP	92.1	0	92.1
5847281	5 x Sessior	GBP	41.5	0	41.5
5841553	3 x Sessior	GBP	24.9	0	24.9
5859715	3 x Sessior	GBP	46.05	0	46.05
5057698	7 x Sessior	GBP	58.1	0	58.1
5018551	5 x Sessior	GBP	41.5	1.1	40.4
5018559	6 x Sessior	GBP	49.8	0	49.8
3386975	9 x Sessior	GBP	138.15	0	138.15
3386995	13 x Sessi	GBP	107.9	0	107.9
4460076	2 x Sessior	GBP	39	0	39
3491742	4 x Sessior	GBP	61.4	0	61.4
5064830	4 x Sessior	GBP	33.2	0	33.2
3446057	5 x Sessior	GBP	41.5	0	41.5
3446063	9 x Sessior	GBP	74.7	41.5	33.2
3971987	10 x Sessi	GBP	83	0	83
3386992	8 x Sessior	GBP	66.4	0	66.4
3386999	8 x Sessior	GBP	66.4	0	66.4

3387002 10 x Sessi GBP	83	0	83
3387007 1 x SessiorGBP	23.65	0	23.65
5639848 11 x Sessi GBP	91.3	0	91.3
6220189 2 x SessiorGBP	30.7	0	30.7

CURRENCY	AMOUNT	BANKID	UNALLOCATED
GBP	114.5	1200	8.95
GBP	164	1200	164
GBP	195	1200	195
GBP	85	1200	85
GBP	85	1200	85
GBP	85	1200	85
GBP	85	1200	85
GBP	85	1200	66.1
GBP	85	1200	85
GBP	74.7	1200	8.6
GBP	8.3	1200	8.3
GBP	200	1200	42.3
GBP	200	1200	200
GBP	34	1200	0.8
GBP	92.1	1200	69.7
GBP	41.5	1200	24.9

43 Riverside Walk

Otley

LS21 1FG

2nd April 2022

Dear Mrs Dickson,

Re: Audit of The Whartons After School Club accounts

I confirm that I undertook an audit of The Whartons After School Club accounts for the period 14/07/20 to 31/12/21 on 1st April 2022.

I was provided with sufficient evidence by the manager, Dani Beattie, to test a sample of income and expenditure transactions, reviewing their appropriateness, and agreeing the bank balance to the statement of accounts.

I confirm that I have found no material error or disclosure.

As such, I am pleased to confirm that The Whartons After School Club for the period 14/07/20 to 31/12/21 is in accordance with the books of accounts and supporting documents supplied to me, and that the closing balances are correct.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'G. Walters', with a long horizontal stroke extending to the left.

Gareth Walters

ACMA