

LEATHERHEAD COMMUNITY HUB

England & Wales · Charity number 1190394

Details

Status Registered

Legal form CIO

Registered 2020-07-14

Register [View on the Charity Commission register](#)

Contact

Address Leatherhead Community Hub
Kingston Road
Leatherhead
Surrey
KT22 7PX

Phone 07538757887

Email andy@lch.community

Website www.lch.community

Activities

Objects: TO FURTHER OR BENEFIT THE RESIDENTS OF LEATHERHEAD, SURREY AND THE SURROUNDING AREA, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID RESIDENTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS. IN FURTHERANCE OF THESE OBJECTS BUT NOT OTHERWISE, THE TRUSTEES SHALL HAVE POWER: TO ESTABLISH OR SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE OR COMMUNITY HUB AND TO MAINTAIN OR MANAGE OR CO-OPERATE WITH ANY STATUTORY AUTHORITY IN THE MAINTENANCE AND MANAGEMENT OF SUCH A CENTRE FOR ACTIVITIES PROMOTED BY THE CHARITY IN FURTHERANCE OF THE ABOVE OBJECTS.

Activities: The charity provides facilities and services for the local community through acting as an umbrella organisation for other charitable and public/private partners in and around North Leatherhead Surrey.

Classification

- **How:** Provides Other Finance, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£274,271	£275,290	-	-
2024-03-31	£219,371	£175,148	-	-
2023-03-31	£149,850	£110,441	-	-
2022-03-31	£162,055	£145,654	-	-
2021-03-31	£13,095	£5,689	-	-

Trustees

Name	Role	Appointed
ANDREW MOULTON		2020-07-13
Jenny Moore		2020-07-13
Mark Andrew Currie		2025-02-15
Michael Anthony Williams		2021-11-11
Penelope Susan Horner-Long		2020-07-13

Accounts

**ANNUAL REPORT AND STATEMENT
OF ACCOUNTS
FOR THE YEAR ENDED
31 MARCH 2025**

Leatherhead Community Hub

Charity Registration No. 1190394

**LEATHERHEAD COMMUNITY HUB
LEGAL AND ADMINISTRATIVE INFORMATION**

WORKING NAME: Leatherhead Community Hub (LCH)

CHARITY NUMBER: 1190394

START OF FINANCIAL YEAR: 1st April 2024

END OF FINANCIAL YEAR: 31st March 2025

TRUSTEES WHO SERVED
DURING THIS FINANCIAL YEAR: Mr A Moulton (Chair)
Mr M Currie (appointed 15 February 2025)
Mr R Furze (resigned 31 March 2025)
Mrs P Horner-Long
Mrs A Lee (resigned 5 February 2025)
Mrs J Moore
Mr M Williams

GOVERNING INSTRUMENT: Established as a Charitable Incorporated Organisation (CIO) under constitution dated 13th July 2020

OBJECTS
The objectives of the charity are to provide facilities and services for the local community both itself and through acting as an umbrella organisation for other charitable and public/private partners in and around North Leatherhead in Surrey.
The charity aims to fulfil these objectives with the help of their partners and a team of experienced volunteers.
The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing its aims and objectives and in planning future activities.

CORRESPONDENCE: Leatherhead Community Hub
Kingston Avenue,
Leatherhead, Surrey KT22 7PX

BANKERS:
The Co-operative Bank
PO Box 250
Skelmersdale
Lancashire WN8 6WT

Metro Bank
91A High Street
Epsom, Surrey KT19 8DR

LEATHERHEAD COMMUNITY HUB (LCH)

TRUSTEES REPORT

Introduction

The Board of Trustees are pleased to present their annual report and accounts for the period ended 31 March 2025.

Structure, Governance and Management

Trustees' appointment

Trustees are appointed with regard to the skills required by the charity and their dedication to its purposes. Trustees are appointed for an initial period of three years and can serve up to three terms. The Trustees meet on a quarterly basis to deal with strategic matters, to approve policies and major operational decisions and to monitor the progress of the charity including its finances and risk issues. Operational matters are delegated to the Management Board and Operations Team which meet more regularly to evaluate progress against the objectives agreed with the Trustee Board.

The trustees welcomed the appointment of Mr Mark Currie during the year and are grateful for the contribution made by Mrs Amy Lee during her short tenure on the Board and for the service of Richard Furze who has been Treasurer since the charity was founded and who stepped down on 31 March 2025 .

Trustees Responsibilities

The Charities Act 2011 requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the surplus of the trust for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees confirm that they have complied with their duty under section 17 of the Charities Act 2011 to have due regard to the Charity Commission's guidance on public benefit.

Partnerships

The charity has been established as an umbrella organisation for several charities with the common aim of serving the people of North Leatherhead and its environs, rebuilding a true sense of community, hope and support. The charity is independent of the partner organisations and there are no formal partnership agreements. Hire agreements are entered into, where relevant, for the use of parts of the community centre. The partners are:

- All Saints Preschool
- Epsom and Ewell Foodbank – The Good Company
- Mid Surrey Community Fridge
- The Hive
- Citizens Advice Mole Valley
- The Gathering Church
- Molebridge GP Practice
- The Links Centre 2030

The charity is also most grateful for the support it is receiving from Mole Valley District Council and Surrey County Council as we continue to develop services for the area.

Achievements and performance

On behalf of Leatherhead Community Hub, we would like to express our heartfelt gratitude to everyone who has supported us during the last year, by volunteering their time, donating money, coming to the café and joining in community activities.

As we approach our third anniversary, we have seen LCH develop from an empty, rundown building into a thriving community centre at the heart of North Leatherhead. Last year, we welcomed over 40,000 visitors to the Old Schoolhouse Café and other community activities and events at the Hub. Our friendly and affordable Café is one of the top-rated eateries in Leatherhead and has become a second home and support network for many. One regular told us: *“The café means everything to us. Like a warm, friendly, caring family, you make us feel loved and part of the community. Thank you so much.”*

At least 30 other local organisations and community groups regularly use LCH for art workshops, yoga classes, bingo evenings, counselling sessions, peer support groups and much more besides, in line with our vision for the Hub to be a place for people to connect, have fun, learn, and get the support they need to thrive.

LCH has become a safety net for individuals and families who are struggling financially and in other ways. Thanks to the generous support from funders, the community is able to access many free or affordable activities, including our monthly community meal (Family Feast) and children’s movie night (Friday Film), as well as our annual Summer BBQ and Christmas Party. We also run a weekly Advice Café, offering drop-in advice on debt, benefits and other issues, working alongside other local charities and service providers. As one of Surrey’s Warm Welcome venues, every client who visited the Advice Café between November and March was offered a £5 Pay it Forward voucher.

Back in May, we signed a 25-year lease agreement with Mole Valley District Council, enabling us to invest in improvements to the building and facilities for the long-term. We created a new meeting room for hire, refurbished the kitchen and toilets by the main hall, and installed new flooring in the Café and double glazing in the Hive creative arts space. There are already plans to bring the old pigeon sheds back into use in the coming year.

During the summer our on-site partner, All Saints Preschool, was threatened with closure due to funding cuts. Greatly needed and well loved by the wider community, LCH and others

stepped in to help put together a recovery plan and we are delighted that the future of the Preschool is now looking much brighter.

Another highlight of the year was seeing the community come together to protect their local GP service, The Molebridge Practice. At a packed meeting organised by LCH, which was attended by the Integrated Care Board, local residents shared their concerns about reductions in GP services and difficulties accessing appropriate and timely care. Their feedback was instrumental in facilitating the transition to new management under Dr Barham and Dr Mantzari, and we look forward to working with them to support this vital service.

In September, we partnered with the Mary Frances Trust to launch the Men's Pitstop - a weekly welcoming, confidential space for men offering peer support, and a valuable chance to chat and share, with a particular focus on mental health and well-being.

Then in November, we took part in a Carnival of Kindness, organised by Freewheelers, including a colourful lantern procession followed by drinks in the Hub. Prior to the event, we hosted lantern making workshops - each lantern celebrating the daily acts of kindness between friends and neighbours in North Leatherhead. The following day, we held our annual Christmas party and craft fair, with plentiful food and a live band. The children got to meet Santa in his grotto and parents were able to buy affordable new and nearly new Christmas presents.

In February, local families were treated to a free performance of the River Runner, an exhilarating tale of courage, community and speedy skating, performed by a very talented group of actors and musicians from Farnham Maltings, a pioneering Surrey-based cultural organisation. We look forward to hosting them again later this year.

None of this activity would have been possible without our amazing team of volunteers, trustees, and staff. This year, Linda joined the Café team to help run the kitchen, and Julie and Stuart replaced Becci, as our fundraising and bookings officers, respectively. More recently, Claire and Ruth came onto the payroll to recognise their vital role in managing our finances and running the centre. We are so grateful to everyone who has helped to bring LCH's vision to life on a daily basis.

Thank you also to the many individuals and organisations who have generously donated to us over the past year, both financially and in-kind. These include the Community Foundation for Surrey's Winter Poverty Fund, Elliptycs, Garfield Weston Foundation, Leatherhead and District Lions, Leatherhead Churches Together, Leatherhead Parish, Leatherhead Pools Allotments, Lucio's Coffee & Deli, Mole Valley District Council, National Lottery Awards for All, National Lottery Community Fund, Spec Digital, St Giles & St George's Ashted, St Mary's Church Fetcham, Super Llama, Surrey County Council, The Gathering Church, Toyota Community Fund, The Meeting Place Bookham, Pethick Lawrence Society, UKSPF Community Hall Energy Efficiency Grant Scheme, Wates Family Enterprise Trust, Your Councillor Community Fund, and Zest Technology Ltd.

We appreciate all our donors and supporters, and we would love to stay connected with you. Please do come along to our Cafe and say hello. You will always be assured of a very warm welcome!

Financial Review

The results for the period and the charity's financial position at 31 March 2025 are shown in the following financial statements.

During the period, the Charity had income of £274,271 (2024: £219,371) and expenditure of £275,290 (2024: £175,148). There was an operating deficit of £1,019 (2024: surplus of £44,223).

Voluntary income remained strong and continued to benefit from a major three-year grant from the National Lottery Community Fund towards utility costs and the costs of employing our Caretaker. The National Lottery Community Fund also provided support for us to employ a Community Chef.

In the year ending 31 March 2024, we were very fortunate to receive a significant donation from an individual supporter to help us establish ourselves as a sustainable operation and that support enabled us to seek out and secure additional funding from both trusts and government bodies to support our ongoing activities and improve our facilities – we were able to generate almost £30,000 more support from Trusts than in 2024.

We also received almost £25,000 more support from government bodies primarily focussed on improving the building and we are very grateful for Mole Valley District Council's support in this regard

Cafe takings increased and margins improved. This was despite keeping prices as low as possible and was largely due to higher sales volumes and tighter controls on stock and wastage.

On the cost side, salaries increased significantly as we brought on board more part time staff to support the delivery of our objectives to support the community in North Leatherhead.

We took on a long-term lease for the whole of the building and incurred major building costs of over £88,000 mainly relating to the restructuring and refurbishment of the nursery, the creation of an additional meeting room and energy efficiency improvements. This expenditure was supported primarily by grants from Mole Valley District Council and the generous support of many individuals.

Planning for the future

We will look to obtain funding to support our work in supporting the community both through providing suitable space for our partners to carry out their community focussed activities and through activities we organise ourselves.

We will continue to build on the success of the café while keeping prices as low as sustainable.

We are also hopeful that we will be able to obtain funding for further building improvement work which will enable some of our partners to operate more efficiently and to allow us to provide more to the community.

Reserves policy

Given the potential volatility of income and the age of the building which may require further investment, we aim to hold unrestricted reserves representing between 3 months and 6 months core expenditure to ensure that we can meet our ongoing needs. At the year-end unrestricted funds represent approximately 4.5 months of our expected core expenditure. The Trustees are satisfied that, for the present, actions have been put in train to ensure the financial viability of the charity.

This report was approved by the Board of Trustees on 20 September 2025 and signed on its behalf by:

Chair of Trustees:

A handwritten signature in cursive script, reading "A. J. Moulton".

Mr A Moulton

20 September 2025

LEATHERHEAD COMMUNITY HUB

PROFIT AND LOSS ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2025

		Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	Notes	2025 £	2025 £	2025 £	2024 £
Incoming resources					
Voluntary income	2	21,307	147,061	168,369	123,520
Income from Charitable Activities	3	104,192	0	104,192	91,870
Income from other Trading Activities	4	1,711	0	1,711	3,981
Total incoming resources		127,210	147,061	274,271	219,371
Resources expended					
Costs of charitable activities	5	112,057	156,959	269,016	171,697
Costs of fundraising		6,274	0	6,274	3,451
Total resources expended		118,331	156,959	275,290	175,148
Net movement in funds		8,879	(9,898)	(1,019)	44,223
Total funds brought forward		65,100	42,339	107,439	63,216
Total funds carried forward		73,979	32,441	106,420	107,439

LEATHERHEAD COMMUNITY HUB

BALANCE SHEET

AS AT 31 MARCH 2025

	Notes	31-Mar 2025 £	31-Mar 2025 £	31-Mar 2024 £
Non current assets				
Debtors	7		3,750	0
Current assets				
Debtors	7	6,933		4,290
Cash at bank and in hand		106,417		133,249
		<u>113,350</u>		<u>137,539</u>
Creditors: amounts falling due within one year	8	10,680		30,100
Net current assets			<u>102,670</u>	<u>107,439</u>
Net assets			<u>106,420</u>	<u>107,439</u>
The funds of the charity:				
Unrestricted funds	9			
Unrestricted revenue funds			48,979	40,100
Designated funds			25,000	25,000
			<u>73,979</u>	<u>65,100</u>
Restricted funds	10		32,441	42,339
Total charity funds			<u>106,420</u>	<u>107,439</u>

Trustees.

A. J. Moulton

Andrew Moulton (chair)

M. Currie

Mark Currie (Treasurer)

Approved by the Board on 20 September 2025

LEATHERHEAD COMMUNITY HUB

NOTES TO THE ACCOUNTS FOR YEAR ENDED

31 MARCH 2025

1 Accounting policies

Basis of preparation

The accounts have been prepared under the historical cost convention and in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland and with the Charities Act 2011.

Incoming resources

Donations

Donations are credited in the year in which they are receivable. Associated gift aid is recognised in the period when the donation is received.

Resources expended

Expenditure is recognised when a liability is incurred.

2 Voluntary income

	2025 £	2025 £	2025 £	2024 £
	Unrestricted	Restricted	Total	Total
Donations by individuals	4,879	23,780	28,659	43,156
Donations by organisations	7,800	5,925	13,725	10,067
Grants from trusts	8,000	69,388	77,388	47,656
Local Government Grants	0	44,043	44,043	19,070
Gift Aid	628	3,925	4,553	1,145
Event income	0	0	0	2,426
Total Voluntary Income	21,307	147,061	168,369	123,520

3 Income from Charitable Activities

	2025 £	2025 £	2025 £	2024 £
	Unrestricted	Restricted	Total	Total
Cafe Takings	74,267	0	74,267	65,246
Rent from LCH partners	17,037	0	17,037	15,493
Rent for other room hire	12,888	0	12,888	11,131
Total income from charitable activities	104,192	0	104,192	91,870

4 Other trading activities

	2025 £	2025 £	2025 £	2024 £
	Unrestricted	Restricted	Total	Total
Event income	1,210	0	1,210	3,878
Community activities	501	0	501	103
Total income from other trading activities	1,711	0	1,711	3,981

5 Costs of charitable activities

	2025 £	2025 £	2025 £	2024 £
	Unrestricted	Restricted	Total	Total
Salaries	43,804	43,486	87,290	51,810
Cafe supplies	29,220	6,017	35,237	34,340
Event costs	1,460	0	1,460	3,782
Community activities	806	6,096	6,903	5,240
Rent and rates	12,185	0	12,185	12,241
Utilities	0	14,533	14,533	17,369
Cleaning supplies	901	0	901	746
Repairs and maintenance	778	0	778	1,637
Building refurbishment	3,174	85,387	88,561	27,480
Other building costs	2,992	0	2,992	2,508
Equipment purchase	3,431	0	3,431	6,334
Garden costs	206	0	206	787
Marketing, printing and IT	1,953	0	1,953	1,698
Legal costs	4,122	0	4,122	0
Insurance	1,352	0	1,352	1,315
Other general administrative costs	5,671	1,441	7,112	4,409
Total costs of charitable activities	112,057	156,959	269,016	171,697

6 Taxation

The charity is exempt from tax on its charitable activities.

7 Debtors

	2025 £	2024 £
Rent deposit	3,750	0
Total Non Current Debtors	3,750	0
Gift aid	908	1,145
Prepayments	3,750	3,145
Other debtors	2,274	0
Total Current Debtors	6,933	4,290

8 Creditors: amounts falling due within one year

	2025 £	2024 £
Creditors and accruals	9,982	22,100
Loans	0	3,000
Deferred income	698	5,000
Total creditors	10,680	30,100

9 Unrestricted Funds

General funds	2025 £	2024 £
Balance at 1 April	40,100	33,540
Incoming resources	127,210	134,154
Outgoing resources	(118,331)	(102,594)
Surplus/(deficit) for the year	8,879	31,560
Balance before fund transfers	48,979	65,100
Transfer to/from Designated funds		(25,000)

Balance at 31 March	48,979	40,100
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Designated funds	2025 £	2024 £
Balance at 1 April	25,000	0
Incoming resources	0	0
Outgoing resources	0	0
Surplus/(deficit) for the year	0	0

Balance before fund transfers	25,000	0
Transfer to/from general reserves	0	25,000

Balance at 31 March	25,000	25,000
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Total unrestricted funds	73,979	65,100
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The designated fund is held for the purpose of maintaining the building from which LCH operates in good condition for the community

10 Restricted Funds

	2025 £	2024 £
Balance at 1 April	42,339	29,676
Incoming resources	147,061	85,217
Outgoing resources	(156,959)	(72,554)
Surplus/(deficit) for the year	(9,898)	12,663
Balance at 31 March	32,441	42,339

Analysis of Restricted funds

Fund provider	Purpose	01-Apr 2025	Income 2025	Expenses 2025	31-Mar 2025
		£	£	£	£
National Lottery	Specific core costs	8,013	53,038	(42,512)	18,539
Mole Valley District Council	Community development	17,589	7,118	(23,007)	1,700
Mole Valley district Council and individuals	Capital building project	15,000	61,079	(76,079)	0
Community Fund Surrey	Community activities		13,825	(7,371)	6,454
Other funds		1,737	12,002	(7,990)	5,748
		42,339	147,061	(156,959)	32,441

Independent examiner's report to the trustees of Leatherhead Community Hub

We report to the trustees on our examination of the accounts of the Leatherhead Community Hub ("the Trust") for the year ended 31st March 2025.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

We report in respect of our examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out our examination we have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

The charity's gross income exceeded £250,000 and we are qualified to undertake the examination by being qualified members of the Institute of Chartered Accountants in England and Wales

We have completed our examination. We confirm that no material matters have come to our attention in connection with the examination which gives us cause to believe that, in any material respect:

1. accounting records were not kept in accordance with section 130 of the Charities Act; or
2. the accounts do not accord with those records; or
3. the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed


.....

Print Name

Louis Allsop ACA for and on behalf of
Ashton Allsop Limited

Effective Date

20 September 2025

Relevant professional qualification or body

Institute of Chartered Accountants in England and Wales

Accounts

**ANNUAL REPORT AND STATEMENT
OF ACCOUNTS
FOR THE YEAR ENDED
31 MARCH 2024**

Leatherhead Community Hub

Charity Registration No. 1190394

LEATHERHEAD COMMUNITY HUB

LEGAL AND ADMINISTRATIVE INFORMATION

WORKING NAME:	Leatherhead Community Hub (LCH)
CHARITY NUMBER:	1190394
START OF FINANCIAL YEAR:	1st April 2023
END OF FINANCIAL YEAR:	31st March 2024
TRUSTEES WHO SERVED DURING THIS FINANCIAL YEAR:	Mr A Moulton (Chair) Mrs J Moore Mrs R Shepherd (resigned 24 March 2024) Mr R Furze Mrs P Horner-Long Mr M Williams Mrs A Lee (appointed 14 November 2023)
GOVERNING INSTRUMENT:	Established as a Charitable Incorporated Organisation (CIO) under constitution dated 13 th July 2020
OBJECTS	The objectives of the charity are to provide facilities and services for the local community both itself and through acting as an umbrella organisation for other charitable and public/private partners in and around North Leatherhead in Surrey. The charity aims to fulfil these objectives with the help of their partners and a team of experienced volunteers. The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing its aims and objectives and in planning future activities.
CORRESPONDENCE:	Leatherhead Community Hub Kingston Avenue, Leatherhead, Surrey KT22 7PX
BANKERS:	The Co-operative Bank PO Box 250 Skelmersdale Lancashire WN8 6WT Metro Bank 91A High Street Epsom, Surrey KT19 8DR

LEATHERHEAD COMMUNITY HUB (LCH)

TRUSTEES REPORT

Introduction

The Board of Trustees are pleased to present their annual report and accounts for the period ended 31 March 2024.

Structure, Governance and Management

Trustees' appointment

Trustees are appointed with regard to the skills required by the charity and their dedication to its purposes. The initial trustees have been appointed for a range of periods to ensure continuity. Other trustees are appointed for an initial period of three years. The Trustees meet on a monthly basis to deal with strategic matters, to approve policies and major operational decisions and to monitor the progress of the charity including its finances and risk issues. Daily operational matters are delegated to Management and Operational teams which meet regularly.

The trustees welcomed the appointment of Mrs Amy Lee during the year and are most grateful for the huge contribution made by Mrs Ruth Shepherd who left the Board during the year. Ruth continues to play a very full part as a volunteer.

Trustees Responsibilities

The Charities Act 2011 requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the surplus of the trust for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Partnerships

The charity has been established as an umbrella organisation for several charities with the common aim of serving the people of North Leatherhead and its environs, rebuilding a true sense of community, hope and support. The charity is independent of the partner organisations and there are no formal partnership agreements. Hire agreements are entered into, where relevant, for the use of parts of the community centre. The partners are:

- St Giles Playgroup
- Epsom and Leatherhead Foodbank
- Mid Surrey Community Fridge
- The Hive
- Citizens Advice Mole Valley
- The Gathering church
- Molebridge GP Practice

● The Links Centre 2030

The charity is also most grateful for the support it is receiving from Mole Valley District Council and Surrey County Council as we continue to develop services for the area.

Achievements and performance

2023-24 was another very busy year for the charity as we expanded rapidly to meet the growing demand for the Old Schoolhouse Café and the many other community activities organised and hosted by LCH, with more than 3,000 visitors to the Hub every month.

Our community café has gone from strength to strength, thanks to the infectious enthusiasm and energy of Rachel, our Café & Operations Manager, and Kitt, our Café Supervisor - and all the brilliant volunteers who give their time helping in the kitchen and serving customers. Takings are up considerably on the previous year and the number of people we welcome for breakfast, coffee and lunch has increased steadily to over 1500 a month.

Our customer survey showed that the Cafe has become an important and much-loved part of the local community. All or nearly all our customers said that the staff and volunteers are friendly, that there is a good choice of food, that it's affordable, and there is a strong sense of community. Nearly half visit the Café more than once a week and 70% are from the local KT22 postcode. Furthermore, around three-quarters of respondents have taken part in other activities at the Hub, such as art, bingo, book club, bridge, brownies, sewing and yoga, in line with our vision for the Hub to be a place for people to connect, have fun, learn, and get the support they need to thrive.

One regular told us: *"The café means everything to us. Like a warm, friendly, caring family, you make us feel loved and part of the community. Thank you so much."*

With rising energy prices and the financial after-effects of the pandemic, this has been a difficult year for many in the local community, which has one of the highest concentrations of foodbank use in the county. LCH has become a safety net for individuals and families who are struggling financially and in other ways. Thanks to funding from Surrey County Council, we continue to be part of their Warm Welcome Network, offering fun and affordable activities, including our monthly community meal (Family Feast) and children's movie night (Friday Film) and our annual Summer BBQ and Christmas Party.

This year, we ran a Soft Play Zone (with free lunch) to support low-income families during the long summer holidays and hosted several Energy Workshops over the winter months. Our partner organisations, which include All Saints Preschool, Leatherhead Community Fridge and the Foodbank, have also been very active in responding to a wide range of needs, using the Hub as a base to provide vital support to residents of North Leatherhead. We have hosted regular meetings with them and with other local charities to share information and discuss new ways of supporting the local community. All our partners agree that co-location enables us to achieve far more than we could alone.

Our weekly Advice Café, which offers free drop-in advice on debt, benefits and other issues, has become a model for an emerging network of Advice Cafes in Epsom and Tadworth, staffed by advisers from local service providers.

To accommodate this growth in activity, we recruited two new members of staff in 2023/24 and became a registered Living Wage Employer. Ben, our new Caretaker/Assistant Manager, who is often to be found up ladders or down drains, is responsible for the smooth running of the building and provides a cheerful and dependable presence throughout the week. Ben's role will become even more critical when we take on the lease for the whole building in May 2024. Carley, our Community Development Worker, also joined the team, and is tasked with stimulating community-led activities and facilitating residents' engagement in decisions affecting the local area. In the short time Carley has been with us, she has already supported a campaign to save the local Post Office and is working with local residents to set up mental health peer support groups and organise community events on a local housing estate that has experienced high levels of anti-social behaviour. She is usually to be found in the Café, having cups of tea, chatting and making plans.

None of this activity would have been possible without the sterling efforts of our fundraising team, led by Becci, and the amazing support of so many individuals and organisations who have generously donated to us over the past year, both financially and in-kind:

• Clarion Futures • Community Foundation for Surrey • Erach & Roshan Sadri Foundation • Exxon Mobil • Leatherhead Lions • Liquona • LoCASE (Low Carbon Across the South and East) • Mole Valley District Council • National Lottery Awards for All • National Lottery Community Fund • Nationwide • Rotary Club of Leatherhead • St Giles & St George's Churches Ashted • St John's School, Leatherhead • St Mary's Church Fetcham • Surrey County Council • Thomas Flack Trust Fund • Toyota • Wates • Your Fund Surrey Small Community Fund.

Thank you also to all our anonymous donors, and to all our other volunteers who help with the management and day-to-day running of LCH, including our fabulous Operations Team, Management Team and Board of Trustees. You know who you are!

Financial Review

The results for the period and the charity's financial position at 31 March 2024 are shown in the following financial statements.

During the period, the Charity had income of £219,371 and expenditure of £175,148. There was an operating surplus of £44,223.

Voluntary income remained strong and benefitted from a major three-year grant from the National Lottery Community Fund towards utility costs and the costs of employing our new Caretaker/Assistant Manager.

During the year grants were received from a number of trusts and companies including funds for heating and external works.

Restricted funds include a grant of £25,000 from Mole Valley District Council carried forward from the previous year towards the costs of our Community Development Worker. This post was appointed later in the year than previously budgeted.

Cafe takings increased strongly and margins held up well. This was despite keeping prices as low as possible and was due to higher numbers of people using the cafe. Rent from our partners and from external users was satisfactory and grew overall.

On the cost side, salaries increased significantly given the new members of staff appointed as did café supply costs as volumes increased.

The building is an old one and, despite refurbishment, is costly to run especially in the area of utilities and repairs. Utility costs increased significantly in the year. In addition, there were major building refurbishment costs mainly relating to improved air conditioning and heating, tarmac and footpaths and a new shed.

We have been able to build up higher reserves during the year due to the success of operations described above. Given the nature of the building, the Trustees took the decision to set up a Designated Fund of £25,000 towards future major building expenditure.

Planning for the future

In 2024/25 we plan to take on a long-term lease of the whole building, of which we currently occupy the rear half, from Mole Valley District Council.

This will in turn allow us to improve toilet facilities in the front half of the building as well as construct a second meeting room. It will also mean that we can make our own arrangements for utilities, which will hopefully result in cost reductions.

We will continue to build on the success of the café, looking to improve margins with the help of the appointment of a part-time Kitchen Manager, while keeping prices as low as sustainable.

Given the growth we have experienced, we have strengthened the governance of the charity by creating a Management Board and Operations Team beneath the Trustee Board, each with a clear remit. This new structure will continue to bed in during the next year.

Reserves policy

Given the potential volatility of income and the age of the building which may require further investment, we aim to hold a reserve representing between 3 months and 6 months expenditure to ensure that we can meet our ongoing needs. Currently reserve levels are of the order of 4.7 months. The Trustees are satisfied that, for the present, actions have been put in train to ensure the financial viability of the charity.

This report was approved by the Board of Trustees on 19 October 2024 and signed on its behalf by:

Chair of Trustees:

A.J. Moulton

LEATHERHEAD COMMUNITY HUB
PROFIT AND LOSS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2024

				Unrestricted	Restricted	Total	Total
				Funds	Funds	Funds	Funds
		Notes		2024	2024	2024	2023
				£	£	£	£
Incoming resources							
Voluntary income		2		39,669	83,851	123,520	74,107
Income from Charitable Activities		3		91,870	0	91,870	74,247
Income from other Trading Activities		4		2,615	1,366	3,981	1,496
Investment income		5		0	0	0	0
Total incoming resources				134,154	85,217	219,371	149,850
Resources expended							
Costs of charitable activities		6		99,143	72,554	171,697	108,318
Costs of fundraising				3,451	0	3,451	2,123
Total resources expended				102,594	72,554	175,148	110,441
Net movement in funds				31,560	12,663	44,223	39,409
<i>Total funds brought forward</i>				33,540	29,676	63,216	23,807
Total funds carried forward				65,100	42,339	107,439	63,216

LEATHERHEAD COMMUNITY HUB

BALANCE SHEET

AS AT 31 MARCH 2024

	Not es	2024 £	2024 £	2023 £
Current assets				
Debtors	8	4,290		3,848
Cash at bank and in hand		133,249		68,290
		137,539		72,138
Creditors: amounts falling due within one year	9	30,100		8,922
Net current assets			107,439	63,216
Net assets			107,439	63,216
The funds of the charity:				
Unrestricted funds	10			
Unrestricted revenue funds			40,100	33,540
Designated funds			25,000	0
			65,100	33,540
Restricted funds	11		42,339	29,676
Total charity funds			107,439	63,216

Trustee. **A.J. Moulton**

Approved by the Board on 19 October 2024

LEATHERHEAD COMMUNITY HUB

NOTES TO THE ACCOUNTS FOR YEAR ENDED

31 MARCH 2024

1 Accounting policies

Basis of preparation

The accounts have been prepared under the historical cost convention and in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland and with the Charities Act 2011.

Incoming resources

Donations

Donations are credited in the year in which they are receivable. Associated gift aid is recognised in the period when the donation is received.

Interest

Interest is credited in the year in which it is receivable.

Resources expended

Expenditure is recognised when a liability is incurred.

2 Voluntary Income	2024	2024	2024	2023
	£	£	£	£
	Unrestricted	Restricted	Total	Total
Donations by individuals	24,356	18,800	43,156	17,175
Donations by organisations	5,542	4,525	10,067	10,548
Grants from trusts	6,000	41,656	47,656	14,719
Local Government Grants	200	18,870	19,070	29,238
Gift Aid	1,145	0	1,145	2,427
Event income	2,426	0	2,426	0
Total voluntary income	39,669	83,851	123,520	74,107

3 Income from Charitable Activities	2024	2024	2024	2023
	£	£	£	£
	Unrestricted	Restricted	Total	Total
Cafe Takings	65,246	0	65,246	48,941
Rent from LCH partners	15,493	0	15,493	13,580
Rent for other room hire	11,131	0	11,131	11,726
Total income from charitable activities	91,870	0	91,870	74,247

4 Other trading activities	2024 £	2024 £	2024 £	2023 £
	Unrestricted	Restricted	Total	Total
Event income	2,512	1,366	3,878	1,496
Community activities	103	0	103	0
Total income from other trading activities	2,615	1,366	3,981	1,496

5 Investment income	2024 £	2024 £	2024 £	2023 £
	Unrestricted	Restricted	Total	Total
Bank interest	0	0	0	0
Total investment income	0	0	0	0

6 Costs of charitable activities	2024 £	2024 £	2024 £	2023 £
	Unrestricted	Restricted	Total	Total
Salaries	31,959	19,851	51,810	29,144
Cafe supplies	34,340	0	34,340	25,487
Event costs	1,156	2,626	3,782	3,446
Community activities	496	4,745	5,241	2,152
Rent and rates	12,241	0	12,241	9,660
Utilities	0	17,369	17,369	7,625
Cleaning supplies	746	0	746	2,597
Repairs and maintenance	1,637	0	1,637	5,685
Building refurbishment	3,235	24,245	27,480	3,247
Other building costs				
Equipment purchase	5,467	867	6,334	8,636
Garden costs	787	0	787	436
Marketing costs	1,212	34	1,246	1,076
Stationery and IT	452	0	452	1,788
Legal costs	0	0	0	1,420
Insurance	1,315	0	1,315	1,099
Other general administrative costs	2,398	2,011	4,409	1,687
Total costs of charitable activities	99,143	72,554	171,697	108,318

7 Taxation

The charity is exempt from tax on its charitable activities.

8 Debtors	2024	2023
	£	£
Gift aid	1,145	2,426
Prepayments	3,145	776
Other debtors	0	646
Total Debtors	4,290	3,848

9 Creditors: amounts falling due within one year	2024	2023
	£	£
Creditors and accruals	22,100	5,922
Loans	3,000	3,000
Deferred income	5,000	0
Total creditors	30,100	8,922

The loan is unsecured and repayable in the next financial year

10 Unrestricted Funds	£
Balance at 1 April 2023	33,540
Incoming resources	134,154
Outgoing resources	(102,594)
	65,100
Less: Designated fund	(25,000)
Balance at 31 March 2024	40,100

11 Restricted Funds	£
Balance at 1 April 2023	29,676
Incoming resources	85,217
Outgoing resources	(72,554)
Balance at 31 March 2024	42,339

12 Restricted funds analysis (funds carried forward)

National lottery (specific core costs)	8,013
Mole Valley District Council (Community Development)	17,589
Capital build project	15,000
Other funds	1,737
	42,339

Independent examiner's report to the trustees of Leatherhead Community Hub

I report to the trustees on my examination of the accounts of the Leatherhead Community Hub (the Trust) for the year ended 31st March 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed

Print Name

Date

Address

Accounts

**ANNUAL REPORT AND STATEMENT
OF ACCOUNTS
FOR THE YEAR ENDED
31 MARCH 2023**

Leatherhead Community Hub

Charity Registration No. 1190394

**LEATHERHEAD COMMUNITY HUB
LEGAL AND ADMINISTRATIVE INFORMATION**

WORKING NAME:	Leatherhead Community Hub (LCH)
CHARITY NUMBER:	1190394
START OF FINANCIAL YEAR:	1st April 2022
END OF FINANCIAL YEAR:	31st March 2023
TRUSTEES WHO SERVED DURING THIS FINANCIAL YEAR:	Mr A Moulton (Chairman) Mrs J Moore Mrs R Shepherd (reappointed 13/7/22) Mr R Furze Mrs P Horner-Long (reappointed 13/7/22) Mr M Williams
GOVERNING INSTRUMENT:	Established as a Charitable Incorporated Organisation (CIO) under constitution dated 13 th July 2020
OBJECTS	The objectives of the charity are to provide facilities and services for the local community both itself and through acting as an umbrella organisation for other charitable and public/private partners in and around North Leatherhead in Surrey. The charity aims to fulfil these objectives with the help of their partners and a team of experienced volunteers. The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing its aims and objectives and in planning future activities.
CORRESPONDENCE:	Leatherhead Community Hub Kingston Road, Leatherhead, Surrey KT22 7PX
BANKERS:	The Co-operative Bank PO Box 250 Skelmersdale Lancashire WN8 6WT Metro Bank 91A High Street Epsom Surrey KT19 8D

LEATHERHEAD COMMUNITY HUB

TRUSTEES REPORT

Introduction

The Board of Trustees are pleased to present their annual report and accounts for the period ended 31 March 2023.

Structure, Governance and Management

Trustees appointment

Trustees are appointed with regard to the skills required by the charity and their dedication to its purposes. The initial trustees have been appointed for a range of periods to ensure continuity. Other trustees are appointed for an initial period of three years. The trustees meet on a monthly basis to deal with strategic matters, to approve policies and major operational decisions and to monitor the progress of the charity including its finances and risk issues. Daily operational matters are delegated to an Operational team which meets regularly. The trustees welcomed the reappointment in July 2022 for a further three years of two of the initial trustees – Ruth Shepherd and Penny Horner-Long.

Trustees Responsibilities

The Charities Act 2011 requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the surplus of the trust for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Partnerships

The charity has been established as an umbrella organisation for several charities with the common aim of serving the people of North Leatherhead and its environs, rebuilding a true sense of community, hope and support. The charity is independent of the partner organisations and there are no formal partnership agreements. Hire agreements are entered into, where relevant, for the use of parts of the community centre. The partners are:

- All Saints Preschool
- Good Company (Surrey)
- Mid-Surrey Community Fridges
- The Hive
- Citizens Advice Mole Valley
- The Gathering Church
- The Molebridge Practice
- The Links Centre 2030

The charity is also most grateful for the support it is receiving from Mole Valley District Council and Surrey County Council as we develop services for the area.

Achievements and performance

The year was an extremely busy one for the charity as we officially opened the community centre in April 2022 following a major refurbishment of the rear part of the building (for which we have a five-year lease with Mole Valley District Council). Alongside this work, a community well-being garden was opened and work done to the courtyard to enable the cafe to serve guests outside when weather allowed.

Since opening in April for our first operational year, we have welcomed more than 15,000 people to the Hub to chill out at the Old Schoolhouse Cafe, be creative in The Hive, visit the Community Fridge or Foodbank, and join in with one of the many other community activities and events going on at the Hub.

The Old Schoolhouse Cafe has far exceeded expectations and is loved and appreciated by so many. It has become an important part of life for many in North Leatherhead and the surrounding area, giving opportunities to volunteer, and a safe space to meet up with friends and find such a warm welcome from our café manager Rachel and her amazing team of volunteers.

We have also been able to host some fantastic community events since opening: we held a Community BBQ with a live band, a Bright & Light Party for children at Halloween, and a Christmas Party with a visit from Santa Claus. We also started a series of monthly community events to appeal to people of all ages, including the Family Feast, Friday Film, afternoon teas for older members of our community, and soft play for under-fives.

Every Thursday since we became operational, we have hosted an Advice Café at the Hub, offering a free and informal drop-in advice service for anyone wanting help with benefits, debt and other important issues. This is a partnership with Citizens Advice Mole Valley, Christians Against Poverty, Epsom & Ewell Foodbank (now Good Company Surrey), and Mid-Surrey Community Fridges. Outreach workers from other local agencies are also invited regularly to provide support with energy bills, housing, and employment.

The trustees would like to express their sincere thanks and appreciation for the many individuals and volunteers who have supported us through the year both financially and in the generous giving of their time.

We are also grateful to the following organisations and companies who have provided donations and grants in 2022/23:-

- St Giles & St George's Churches Ashted
- Toyota
- Wates Family Enterprise Trust
- Surrey County Council Members Community Allocation
- Community Foundation for Surrey
- Surrey County Council - warm hubs
- Leatherhead Lions
- Unilever - Royal Warrant Grant
- St Mary's Church Fetcham
- National Lottery Community Fund
- Mole Valley District Council

Financial Review

The results for the period and the charity's financial position at 31 March 2023 are shown in the following financial statements.

During the period, the Charity had income of £149,850 and expenditure of £110,441. There was an operating surplus of £39,409. This was the first year of full operations for the charity with the opening of the cafe and a full year of staff costs.

Voluntary income remained strong though far lower than in the previous year when there was a major fundraising campaign for the refurbishment of the centre. During the year grants were received from a number of trusts and companies including £6,840 from the Community Foundation for Surrey and £2,903 for Surrey County Council mainly towards warm hub and other activities, and grants from Wates and Toyota. Restricted funds include a grant of £25,000 from Mole Valley District Council carried forward towards the appointment of a Community Development Worker in 2023-24. We are so grateful for all our supporters.

Cafe takings were stronger than expected in the first year of operation. This was despite keeping prices as low as possible and was due to higher numbers of people than projected. Rent from our partners and from external users was satisfactory and is steadily growing overall.

The medium term aim is for the cafe to cover the costs of its direct operation including salaries and this was nearly achieved in this year. It will continue to be a challenge given rising food costs and the potential need for additional paid staff hours to meet growing demand.

The building is an old one and, despite refurbishment, will be costly to run especially in the area of utilities and repairs. These costs are however under tight control and further work has been carried out in the new financial year to improve the heating infrastructure and conserve energy.

We have been able to build up higher reserves during the year due to the success of operations described above and with the restricted income carried forward cash was satisfactory at the year end.

Planning for the future

The three key areas of focus for 2023/24 are consolidating and building on the successful first year of trading of the cafe, carefully stewarding the charity's finances in the light of high energy costs and levels of inflation, and maximising the use of the space for partners and the broader community. Our ambition is to create a sound financial position in order to seek to secure a long-term lease from Mole Valley District Council at the start of 2024/25.

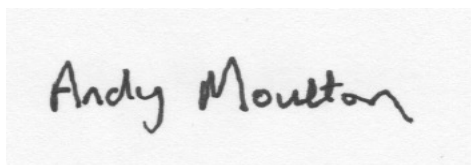
In 2022/23, we were fortunate to be awarded a grant from the National Lottery Community Fund which will be put towards the costs of employing a Caretaker/Assistant Manager post and meeting utility costs.

Reserves policy

Given the potential volatility of income and the age of the building which may require further investment, we aim to build a reserve representing between 3 months and 6 months expenditure to ensure that we can meet our ongoing needs. Currently reserve levels are of the order of 3.7 months. This reserve will continue to be built up over a period of time through fundraising and with the help of our partners. The Trustees are satisfied that, for the present, actions have been put in train to ensure the financial viability of the charity.

This report was approved by the Board of Trustees on 12 October 2023 and signed on its behalf by:

Chair of Trustees:

A handwritten signature in black ink on a light-colored background. The signature reads "Andy Moulton" in a cursive, slightly slanted script. The first name "Andy" is written in a more compact, rounded style, while "Moulton" is more elongated with a prominent 'M' and a trailing flourish.

Mr `A Moulton

LEATHERHEAD COMMUNITY HUB

PROFIT AND LOSS ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

		Unrestrict ed Funds	Restricted Funds	Total Funds	Total Funds
	Notes	2023 £	2023 £	2023 £	2022 £
Incoming resources					
Voluntary income	2	27,800	46,307	74,107	156,805
Income from Charitable Activities	3	74,247	0	74,247	5,250
Income from other Trading Activities	4	1,496	0	1,496	0
Investment income	5	0	0	0	0
Total incoming resources		<u>103,543</u>	<u>46,307</u>	<u>149,850</u>	<u>162,055</u>
Resources expended					
Costs of charitable activities	6	77,630	30,688	108,318	144,916
Costs of fundraising		2,123	0	2,123	738
Total resources expended		<u>79,753</u>	<u>30,688</u>	<u>110,441</u>	<u>145,654</u>
Net movement in funds		23,790	15,619	39,409	16,401
Total funds brought forward		9,750	14,057	23,807	7,406
Total funds carried forward		<u>33,540</u>	<u>29,676</u>	<u>63,216</u>	<u>23,807</u>

LEATHERHEAD COMMUNITY HUB

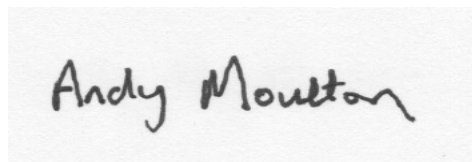
BALANCE SHEET

AS AT 31 MARCH 2023

	Notes	2023 £	2023 £	2022 £
Current assets				
Debtors	8	3,848		1,350
Cash at bank and in hand		68,290		52,130
		72,318		53,480
 Creditors: amounts falling due within one year	9	(8,922)		(29,673)
 Net current assets			63,216	23,807
 Net assets			<u>63,216</u>	<u>23,807</u>
 The funds of the charity:				
Unrestricted revenue accumulated funds	10		33,540	9,750
Restricted revenue accumulated funds	11		29,676	14,057
 Total charity funds			<u>63,216</u>	<u>23,807</u>

Approved by the Board of Trustees on 12 October 2023 and signed on its behalf by:

Chair of Trustees:

A handwritten signature in black ink that reads "Andy Moulton". The signature is written in a cursive, slightly slanted style.

Mr A Moulton

LEATHERHEAD COMMUNITY HUB

NOTES TO THE ACCOUNTS FOR YEAR ENDED

31 MARCH 2023

1 Accounting policies

Basis of preparation

The accounts have been prepared under the historical cost convention and in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland and with the Charities Act 2011.

Incoming resources

Donations

Donations are credited in the year in which they are receivable. Associated gift aid is recognised in the period when the donation is received.

Interest

Interest is credited in the year in which it is receivable.

Resources expended

Expenditure is recognised when a liability is incurred.

2 Voluntary Income	2023	2023	2023	2022
	£	£	£	£
	Unrestricted	Restricted	Total	Total
Individuals	17,175	0	17,175	76,269
Donations by organisations	7,698	2,850	10,548	21,700
Grants from trusts	500	14,219	14,719	17,750
Local Government Grants	0	29,238	29,238	31,500
Gift Aid	2,427	0	2,427	9,586
Total voluntary income	<u>27,800</u>	<u>46,307</u>	<u>74,107</u>	<u>156,805</u>
Income from Charitable				
3 Activities	2023	2023	2023	2022
	£	£	£	£
	Unrestricted	Restricted	Total	Total
Cafe Takings	48,941	0	48,941	0
Rent from LCH partners	13,580	0	13,580	4,205
Rent for other room hire	11,726	0	11,726	1,045
Total income from charitable activities	<u>74,247</u>	<u>0</u>	<u>74,247</u>	<u>5,250</u>

4 Other trading activities	2023	2023	2023	2022
	£	£	£	£
	Unrestricted	Restricted	Total	Total
Event income	1,496	0	1,496	0
Total from other trading activities	1,496	0	1,496	0

5 Investment income	2023	2023	2023	2022
	£	£	£	£
	Unrestricted	Restricted	Total	Total
Bank interest	0	0	0	0
Total investment income	0	0	0	0

6 Costs of charitable activities	2023	2023	2023	2022
	£	£	£	£
	Unrestricted	Restricted	Total	Total
Salaries	7,746	21,398	29,144	981
Cafe supplies	22,247	3,240	25,487	0
Event costs	2,908	538	3,446	1,775
Community activities	0	2,152	2,152	0
Rent and rates	9,660	0	9,660	13,025
Utilities	7,625	0	7,625	0
Cleaning supplies	2,597	0	2,597	0
Repairs and maintenance	5,685	0	5,685	2,996
Building refurbishment	3,247	0	3,247	69,481
Other building costs	3,133	0	3,133	0
Equipment purchase	5,276	3,360	8,636	39,841
Garden costs	436	0	436	5,200
Marketing costs	1,076	0	1,076	0
Stationery and IT	1,788	0	1,788	0
Legal costs	1,420	0	1,420	10,494
Insurance	1,099	0	1,099	210
Other general administrative costs	1,687	0	1,687	913
Total costs of charitable activities	77,630	30,688	108,318	144,916

7 Taxation

The charity is exempt from tax on its charitable activities.

8 Debtors	2023	2022
	£	£
Gift aid	2,426	1,175
Prepayments	776	
Other debtors	646	175
	<u>3,848</u>	<u>1,350</u>

9 Creditors: amounts falling due within one year	2023	2022
	£	£
Creditors and accruals	5,922	26,673
Loans	3,000	3,000
	<u>8,922</u>	<u>29,673</u>
The loan is unsecured and repayable in the next financial year		

10 Unrestricted Funds	2023
	£
Balance at 1 April 2022	9,750
Incoming resources	103,543
Outgoing resources	79,753
Balance at 31 March 2023	<u>33,540</u>

11 Restricted Funds	£
Balance at 1 April 2022	14,057
Incoming resources	46,307
Outgoing resources	30,688
Balance at 31 March 2023	<u>29,676</u>

Independent examiner's report to the trustees of Leatherhead Community Hub

I report to the trustees on my examination of the accounts of the Leatherhead Community Hub (the Trust) for the year ended 31st March 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

John Whittaker BSc (Hons) ACA
10 Taleworth Road
Ashted, Surrey. KT21 2PT

Date 11 October 2023

Accounts

**ANNUAL REPORT AND STATEMENT
OF ACCOUNTS
FOR THE YEAR ENDED
31 MARCH 2022**

Leatherhead Community Hub

Charity Registration No. 1190394

**LEATHERHEAD COMMUNITY HUB
LEGAL AND ADMINISTRATIVE INFORMATION**

WORKING NAME:	Leatherhead Community Hub (LCH)
CHARITY NUMBER:	1190394
START OF FINANCIAL YEAR:	1st April 2021
END OF FINANCIAL YEAR:	31st March 2022
TRUSTEES WHO SERVED DURING THIS FINANCIAL YEAR:	Mr A Moulton (Chairman) Mrs J Moore Mrs R Shepherd Mr R Furze Mrs P Horner-Long Mr M Williams (from 11 th November 2021)
GOVERNING INSTRUMENT:	Established as a Charitable Incorporated Organisation (CIO) under constitution dated 13 th July 2020
OBJECTS	The objectives of the charity are to provide facilities and services for the local community both itself and through acting as an umbrella organisation for other charitable and public/private partners in and around North Leatherhead in Surrey. The charity aims to fulfil these objectives with the help of their partners and a team of experienced volunteers. The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing its aims and objectives and in planning future activities.
CORRESPONDENCE:	Leatherhead Community Hub Kingston Avenue, Leatherhead, Surrey KT22 7PX
BANKERS:	The Co-operative Bank PO Box 250 Skelmersdale Lancashire WN8 6WT Metro Bank 91A High Street Epsom Surrey KT19 8D

LEATHERHEAD COMMUNITY HUB

TRUSTEES REPORT

Introduction

The Board of Trustees are pleased to present their annual report and accounts for the period ended 31 March 2022.

This is the second set of accounts prepared by the charity which was established as a Charitable Incorporated Organisation ("CIO") on 13 July 2020.

Structure, Governance and Management

Trustees appointment

Trustees are appointed with regard to the skills required by the charity and their dedication to its purposes. The initial trustees have been appointed for a range of periods to ensure continuity. Other trustees are appointed for an initial period of three years. The Trustees meet on a monthly basis to deal with strategic matters, to approve policies and major operational decisions and to monitor the progress of the charity including its finances and risk issues. Daily operational matters are delegated to an Operational team which meets regularly.

The trustees welcomed Michael Williams to the Board in November 2021. Michael has considerable business experience and was hugely involved in the establishment of the charity over the last 18 months.

Trustees Responsibilities

The Charities Act 2011 requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the surplus of the trust for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other Irregularities.

Partnerships

The charity has been established as an umbrella organisation for several charities with the common aim of serving the people of North Leatherhead and its environs, rebuilding a true sense of community, hope and support. The charity is independent of the partner organisations and there are no formal partnership agreements. Hire agreements are entered into, where relevant, for the use of parts of the community centre. The initial partners are:

- St Giles Playgroup
- Epsom and Leatherhead Foodbank
- Mid Surrey Community Fridge
- The Hive
- Citizens Advice Mole Valley
- The Gathering church
- Molebridge GP Practice

During the year we invited the youth charity, The Links Centre 2030, to join this group of partners. The charity is also most grateful for the support it is receiving from Mole Valley District Council and Surrey County Council as we develop services for the area.

Achievements and performance

The year was as extremely busy one for the charity as we embarked on a major refurbishment of the rear part of the community centre (for which we have a five-year lease with Mole Valley District Council) to create a new commercial kitchen and cafe area as well as new toilets and meeting room. Alongside this work a community well-being garden was developed and work done to the courtyard to enable the cafe to serve guests outside when weather allowed. The work was funded from a range of sources but was hugely supported by a crowd-funding campaign which raised significant funds from the community. We also received a major grant of £25,000 from Mole Valley grant funding and other generous donations towards refurbishment or equipment from a range of local businesses and individuals. We are most grateful to all our donors, without whom this work would not have been possible.

During the refurbishment The Hive and the Mid Surrey Community Fridge were able to continue to function and our partners in the front half of the building, St Giles Playgroup and the Epsom and Leatherhead Foodbank were working as normal. The refurbishment was largely completed by December 2021 and the charity then began a recruitment process for a Cafe Manager to run the cafe and help to coordinate events. We were delighted to appoint Rachel Mayhew to this post and she started work in March 2022. The cafe officially opened in April 2022 and is open from Tuesday to Saturday each week from 9am to 3pm serving a range of refreshments including light meals, cakes and drinks. Rachel and the operational team have devoted much time to making the cafe a welcoming and homely environment. They have also developed, and will continue to develop a team of volunteers to cook and serve in the cafe. Another major project has been the establishment of a system for hiring the various community spaces when not used by the charity partners. The intention has been to give priority to groups who are offering services and other opportunities to residents of North Leatherhead. Hiring of spaces commenced in the final quarter of the financial year.

Financial Review

The financial statements set out the income and expenditure for the first full year of the charity, ended 31 March 2022 and the financial position at that date. Income for the year very largely related to donations given for the refurbishment of the centre and garden and the equipping of the cafe. This income of £156,805 also included two grants towards the salary of the Cafe Manager amounting to £15,000 and the majority of this income has been carried forward as a restricted fund. Income from charitable activities comprised agreed contributions from partners who hire spaces within the centre as well as hire income from other users. Expenditure principally related to refurbishment of the building and garden and their equipping (£114,522) and the legal costs associated with legal licenses and the negotiation of a potential new 25 year lease with MVDC (£10,494). The other major cost related to the rent for the building. At the end of the year the charity had reserves of £23,807 of which £14,057 was restricted primarily to the costs of the Cafe Manager in 2022/23.

Planning for the future

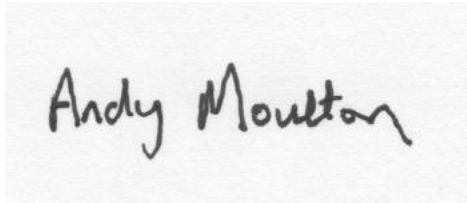
The three key areas of focus for 2022/23 are establishing the successful operation of the cafe, maximising the use of the space for partners and the broader community, and securing a long-term lease from Mole Valley District Council.

Reserves policy

Given the potential volatility of income, we aim to retain a reserve representing at least 3 months expenditure at all times to ensure that we can meet our ongoing needs. This reserve will need to be built up over a period of time through fundraising and with the help of our partners. The Trustees are satisfied that, for the present, actions have been put in train to ensure the financial viability of the charity.

This report was approved by the Board of Trustees on 23 December 2022 and signed on its behalf by:

Chair of Trustees:

A handwritten signature in black ink that reads "Andy Moulton". The signature is written in a cursive, slightly slanted style.

Mr A Moulton

LEATHERHEAD COMMUNITY HUB

PROFIT AND LOSS ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

			Unrestricted	Restricted	Total	Total
			Funds	Funds	Funds	Funds
	Notes	2022	2022	2022	2021	
		£	£	£	£	
Incoming resources						
Voluntary income	2	87,055	69,750	156,805	13,095	
Income from Charitable Activities	3	,5250	0	5,250		
Investment income	4	0	0	0	-	
Total incoming resources		92,305	69,750	162,055	13,095	
Resources expended						
Costs of charitable activities	5	89,223	55,693	144,916	5,689	
Costs of fundraising		738	0	738	0	
Total resources expended		89,961	55,693	145,654	5,689	
Net movement in funds		2,344	14,057	16,401	7,406	
Total funds brought forward		7,406	0	7,406	0	
Total funds carried forward		9,750	14,057	23,807	7,406	

LEATHERHEAD COMMUNITY HUB

BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	2022 £	2021 £		
Current assets						
Debtors		1,350		0		
Cash at bank and in hand		52,130		10,406		
		53,480		10,406		
Creditors: amounts falling due within one year	8	(29,673)		(3,000)		
Net current assets			23,807	7,406		
Net assets			23,807	7,406		
The funds of the charity:						
Unrestricted revenue accumulated funds	9		9,750	7,406		
Restricted revenue accumulated funds	10		14,057	0		
Total charity funds			23,807	7,406		

LEATHERHEAD COMMUNITY HUB

NOTES TO THE ACCOUNTS FOR YEAR ENDED

31 MARCH 2022

1 Accounting policies						
Basis of preparation						
The accounts have been prepared under the historical cost convention and in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland and with the Charities Act 2011.						
Incoming resources						
<i>Donations</i>						
Donations are credited in the year in which they are receivable. Associated gift aid is recognised in the period when the donation is received.						
<i>Interest</i>						
Interest is credited in the year in which it is receivable.						
Resources expended						
Expenditure is recognised when a liability is incurred.						
2 Voluntary Income						
			2022	2022	2022	2021
			£	£	£	£
			Unrestricted	Restricted	Total	Total
Individuals			76,269	0	76,269	0
Donations by organisations			1,200	20,500	21,700	2,000
Grants from trusts			0	17,750	17,750	0
Local Government Grants			0	31,500	31,500	11,095
Gift Aid			9,586	0	9,586	0
Total voluntary income			87,055	69,750	156,805	13,095
3 Income from Charitable Activities						
			2022	2022	2022	2021
			£	£	£	£
			Unrestricted	Restricted	Total	Total
Rent from LCH partners			4,205	0	4,205	0
Rent for other room hire			1,045	0	1,045	0
Total income from charitable activities			5,250	0	5,250	0

4 Investment income			2022	2022	2022	2021
			£	£	£	£
			Unrestricted	Restricted	Total	Total
Bank interest			0	0	0	-
Total investment income			0	0	0	-
5 Costs of charitable activities			2022	2022	2022	2021
			£	£	£	£
			Unrestricted	Restricted	Total	Total
Building Refurbishment			39,481	30,000	69,481	2,023
Equipment purchase			20,841	19,000	39,841	0
Equipment hire and maintenance			2,996	0	2,996	494
Garden costs			1,200	4,000	5,200	0
Rent and rates			13,025	0	13,025	3,000
Salaries			0	981	981	0
Events			63	1,712	1,775	0
Legal costs			10,494	0	10,494	0
Insurance			210	0	210	96
Other general administration costs			913	0	913	76
Total costs of charitable activities			89,223	55,693	144,916	5,689
6 Taxation						
The charity is exempt from tax on its charitable activities.						
7 Debtors					2022	2021
					£	£
Gift aid					1,175	0
Other debtors					175	0
					1,350	0
8 Creditors: amounts falling due within one year					2022	2021
					£	£
Creditors and accruals					26,673	0
Loans					3,000	3,000
					29,673	3,000

9	Unrestricted Funds							2022
								£
	Balance at 1 April 2021							7,406
	Incoming resources							92,305
	Outgoing resources							89,961
	Balance at 31 March 2022							9,750
10	Restricted Funds							
								£
	Balance at 1 April 2021							0
	Incoming resources							69,750
	Outgoing resources							55,693
	Balance at 31 March 2022							14,057

Independent examiner's report to the trustees of Leatherhead Community Hub

I report to the trustees on my examination of the accounts of the Leatherhead Community Hub (the Trust) for the year ended 31st March 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John Whittaker BSc (Hons) ACA
10 Taleworth Road
Ashted, Surrey. KT21 2PT

Date 23rd December 2022

Accounts



ANNUAL REPORT AND FINANCIAL STATEMENTS

**A Charitable Incorporated Organisation
Registered Charity Number 1190394
First Annual Report
Inception to 31 March 2021**

TRUSTEES REPORT AND FINANCIAL STATEMENTS 2020/21

1. Introduction

Welcome to this first report of the trustees which includes the financial statements for the period ending 31 March 2021.

We are a new local charity established in July 2020 with the purpose of benefiting the residents of Leatherhead and the surrounding area through establishing a community hub.

The charity brings together foundation partners who share the passion, skills and faith to help re-build a true sense of community.

With the support of Mole Valley District Council, we are establishing a new community centre at the heart of North Leatherhead, where people of all ages can connect, learn, have fun and find the support they need to thrive.

2. Vision, Mission and Values

Our **vision** is a vibrant, caring and hope-filled community where everyone matters and belongs.

Our **mission** is to create a safe, beautiful and welcoming space in the heart of the community where people of all ages can connect, learn, have fun and find the support they need to thrive.

Our **values** define how we deliver our mission. We are:

- **People-centered:** We care deeply about people and always put them first.
- **Open-hearted:** We strive to be kind and welcoming, offering time, space and a listening ear to all.
- **Creatively-minded:** We love finding new and imaginative ways for people to use, grow and share their gifts.
- **Community-led:** We want to be shaped by the opportunities and ideas that come from within the community.
- **Faith-full:** We believe the best of every person and are trustworthy and committed in all we do.

3. Reference and administrative details

Charity number	1190394
Registered Office	Garden House, St Nicholas Avenue, Bookham, Surrey KT23 4AY
Operational address	Leatherhead Community Centre, Kingston Road, Leatherhead, Surrey KT22 7PX
Trustees	Andy Moulton (Chair) (appointed 13/7/20) Jenny Moore (appointed 13/7/20) Ruth Shepherd (appointed 13/7/20) Penny Horner Long (appointed 13/7/20) Richard Furze (appointed 15/1/21)
Bankers	The Co-operative Bank PO Box 250 Skelmersdale WN8 6WT

4. Structure, governance and management

a. Governing documents

The organisation is a Charitable Incorporated Organisation, incorporated on 13 July 2020. The charity was established under a Foundation Model Constitution which establishes the objectives and powers of the charitable incorporated organisation and is governed under its Constitution.

b. Appointment of Trustees

Trustees are appointed with regard to the skills required by the charity and their dedication to its purposes. The initial trustees have been appointed for a range of periods to ensure continuity. Other trustees are appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

c. Organisation

The Trustees meet each month with key volunteers and deal with the administration of the charity encompassing the strategic vision, financial accountability and risk management.

The operational management of the organisation is undertaken by the Operations Team of volunteers led by the Operational Manager appointed in January 2021, working in conjunction with the Board of Trustees.

d. Risk management

The Trustees have conducted a review of the major risks to which the charity is exposed and systems have been established to mitigate those risks. These include the implementation of procedures for authorisation of all transactions and projects and for ensuring the consistent quality of the delivery of all operational aspects of the charitable organisation. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

5. Partners

Leatherhead Community Hub is an umbrella organisation that brings together seven local organisations, who are already active in the North Leatherhead community. Co-locating in a single community hub will help us to achieve far more than we can do on our own.

The Trustees would like acknowledge with thanks the support and collaboration of:-

- St Giles Playgroup and Nursery
- The Hive
- The Epsom & Ewell Foodbank
- Mid Surrey Community Fridges
- Citizens Advice Mole Valley
- The Molebridge GP Practice
- The Gathering Church

6. Achievements and Performance

The first period of the charity has been a very busy one. Following a listening exercise carried out by MVDC in 2019 which highlighted the lack of community facilities and amenities for the residents of North Leatherhead, the charity conducted a consultation with the local community and received detailed survey feedback from more than 350 residents. This strongly confirmed the need for a community centre where people of all ages could come together to build connections, acquire new skills and receive services from local charities.

Initially, the charity's plan was to bid for a five-year lease to the Aperdele Road site owned by the Diocese of Guildford as part of the latter's decision to sell the site. The Trustees believe that they presented a professional and compelling bid for its use for community purposes and are most

grateful for the support they received from many parties in preparing this bid. Unfortunately, it was confirmed to us in March 2021 that the Diocese had decided to sell the site outright and that we were therefore not the preferred bidder.

In the meantime, the charity had established a contingency plan and entered into a five-year lease for the North Leatherhead Community Association (NLCA) building in Kingston Road. We are now committed to developing this building for use by the community. St Giles Playgroup also have a lease of part of the building as do Epsom and Ewell Foodbank and both of these partner organisations have already been working there during this period. In January 2021, the Community Fridge also started to provide a service to the local community on two days per week. Work was underway from January to refurbish and redecorate a part of the premises initially for use by the Hive and the Gathering Church. We are hugely grateful to all the volunteers who have worked so hard to move this project forward.

The charity has also spent time, in consultation with its partners, in clarifying its Vision, Mission and Values which were finalised in March and are covered in section 2 of this report.

7. Financial review

The results for the period and the charity's financial position at 31 March 2021 are shown in the following financial statements.

During the period, the Charity had income of £13,095 and expenditure of £5,689. There was an operating surplus of £7,406.

The first period of the charity had few financial transactions. A rent deposit was paid to secure the lease of the premises with Mole Valley District Council (MVDC) but a rent holiday has been granted until May 2021 so that the first rent instalment will be paid in June 2021. We have also received a grant of £6,000 from MVDC to assist with rent and other expenses given that the centre has not, in the main, been able to function due to Covid-19 restrictions. We were also grateful to Tim Hall, our Surrey County Council local councillor for a grant of £3,000 towards work on the centre and additional grants towards early expenses from MVDC, Leatherhead United Charities and other donors.

Expenses other than the rent deposit largely related to the refurbishment of the centre. A number of other grants have been awarded which will be payable in the new financial year against refurbishment costs.

Although not given a financial value in these accounts, a number of gifts-in-kind have been received from local businesses and individuals and we are most grateful to everyone who has helped in this way.

Reserves policy

The trustees have a strategy to continue to build reserves through planned operating surpluses.

Given the potential volatility of income, we aim to retain a reserve representing at least 3 months expenditure at all times to ensure that we can meet our ongoing needs. This reserve will need to be built up over a period of time through fundraising and with the help of our partners. The Trustees are satisfied that, for the present, actions have been put in train to ensure the financial viability of the charity.

8. Plans for the future

The trustees continue to have ambitious plans for the development of the charity in several areas.

- Our primary focus in the short term is to complete the refurbishment and improvement works at the Community Centre to fully open to the community during 2021/22. This will include the establishment of a community café.
- We are seeking to negotiate a long-term lease with Mole Valley District Council (the owners of the community centre) to secure certainty of tenure and enable us to invest further in the facilities available to the community and our partners.
- Continuing to work closely with Surrey County Council and Mole Valley District Council to secure funding for a new, purpose-built community space in North Leatherhead to supplement the services and facilities provided from our current location.

9. Statement of Trustee Responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity Law requires the trustees to prepare financial statements for each financial year which give a view of the state of affairs of the charitable incorporated organisation and of incoming resources and application of resources, including the income and expenditure of the charitable incorporated organisation for that year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently.
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charitable incorporated organisation and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charitable incorporated organisation and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board on 04.08.2021 and signed on their behalf by:

A. Moulton (Chair)

**Leatherhead Community Hub
Profit and Loss Account
for the period ended 31 March
2021**

		Unrestrict ed Funds	Restricted Funds	Total Funds
	Notes	2021 £	2,021 £	2021 £
Incoming resources				
<i>Incoming resources from generated funds:</i>				
Voluntary income	2	11095	2000	13095
Investment income	3	0	0	0
Total incoming resources		11095	2000	13,095
Resources expended				
Costs of charitable activities	4	3689	2000	5689
Total resources expended		3,689	2,000	5,689
Net movement in funds		7,406	0	7,406
Total funds brought forward		0	0	0
Total funds carried forward		7,406	0	7,406

**Leatherhead Community
Hub
Balance Sheet
As at 31 March 2021**

	Note s	2,021 £	2,021 £
Current assets			
Stocks		-	
Cash at bank and in hand		10,406	
		<u>10,406</u>	
Creditors: amounts falling due within one year	6	(3,000)	
		<u></u>	
Net current assets			7,406
Net assets			<u>7,406</u>
The funds of the charity:			
Unrestricted revenue accumulated funds	7		7,406
Restricted revenue accumulated funds	8		0
			<u>0</u>
Total charity funds			<u>7,406</u>

Leatherhead Community Hub
Notes to the Accounts
for period ended 31 March
2021

1 Accounting policies

Basis of preparation

The accounts have been prepared under the historical cost convention and in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland and with the Charities Act 2011.

Incoming resources

Donations

Donations are credited in the year in which they are receivable. Associated gift aid is recognised in the period when the donation is received.

Interest

Interest is credited in the year in which it is receivable.

Resources expended

Expenditure is recognised when a liability is incurred.

2 Voluntary Income

	2021 £	2021 £	2021 £
	Unrestricted	Restricted	Total
Donations by organisations	0	2,000	2,000
Grants	11,095	0	11,095
Total voluntary income	11,095	2,000	13,095

3 Investment income

	2021 £	2021 £	2021 £
	Unrestricted	Restricted	Total
Bank interest	0	0	0
Total investment income	0	0	0

4 Costs of charitable activities

	2021 £	2021 £	2021 £
	Unrestricted	Restricted	Total
Equipment	494	0	494
Refurbishment	23	2000	2,023
Insurance	96	0	96
Rent	3,000	0	3,000
Other general administration costs	76	0	76

Total costs of charitable activities		3,689	2,000	5,689
5	Taxation			
The charity is exempt from tax on its charitable activities.				
6	Creditors: amounts falling due within one year			
		2021		
		£		
	Creditors and accruals		3,000	
			3,000	
During the period the charity received an unsecured loan of £3000 repayable in the next financial year.				
7	Unrestricted Funds	2021		
		£		
	Incoming resources		11,095	
	Outgoing resources		(3,689)	
	Balance at 31 March 2021		7,406	
8	Restricted Funds	2021		
		£		
	Incoming resources		2,000	
	Outgoing resources		(2,000)	
	Balance at 31 March 2021		0	