



# Trustees' Annual Report for the period

Period start date

Period end date

From

Day  
20th

Month  
March

Year  
2024

To

Day  
19th

Month  
March

Year  
2025

## Section A

### Reference and administration details

Charity name

Tegan's Butterflies in Paradise

Other names charity is known by

N/A

Registered charity number (if any)

1190294

Charity's principal address

14 Elm Grove

Chaddesden

Derby

Postcode

DE21 6SF

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rachel Wild	Chairman	N/A	
2	Melanie Treece	Deputy Chair	N/A	
3	Melissa Collumbell	Treasurer	N/A	
4	Rachel Fryer	Secretary	N/A	
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17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

## Name of chief executive or names of senior staff members (Optional information)

N/A

## Section B

## Structure, governance and management

### Description of the charity's trusts

Type of governing document

Constitution

How the charity is constituted

Charitable Incorporated Association (CIO)

Trustee selection methods

Appointed by Trustees and committee at AGM

### Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All Charity Trustees must have an Enhanced DBS Check.

Key decisions are made by the charity trustees, however there is a small committee, who also help to run events and fundraise. The Charity works closely with other support groups in the local area.

## Section C

## Objectives and activities

Summary of the objects of the charity set out in its governing document

For the public benefit, to support children and young people aged 0-25 years with special educational needs and disabilities and their parent, carers and families in Derby City and Derbyshire. In particular the provision of play facilities in a safe and friendly environment, a lending library of books and equipment, support and practical advice.



### **Toddler Tuesday's, Messy Play and Crafts FREE SEND family friendly support groups**

Despite parent/carers insisting there is a need for monthly meet ups our 'Coffee and Chat' sessions remained poorly attended, with roughly only two families attending. It was therefore decided to close these sessions as of January 2025.

Numbers attending the messy play and craft sessions started to pick up and became a popular activity during this period.

Attendance at the sensory sessions we arrange at a local studio, Bodrumorphix, have become less popular and we are rarely filling the eight places available. Reports from parents are that the 'parking' has become an issue adding unnecessary stress to their day. This alongside the increasing cost to put these sessions on, it was decided not to continue with the sessions in 2025.

All of the above sessions are provided FREE to families and where appropriate Free refreshments provided.

During the six weeks holidays we arranged several activities for our families including a coach trip to Skegness. We travelled in two seventy seat coaches, each coach had forty passengers, allowing children a calmer, quieter atmosphere in which to travel. This trip was subsidised and we provided entertainment for all the children on the trip and a octopus teddy and sugar dummy on the way home. Many of our families are single parents who do not have access to transport and so struggle to take their children out for the day as they can not cope on public transport. So by us providing a coach trip, these families have an opportunity they would not have. By subsidising the trip we also make it more affordable for our families, many of whom may struggle to otherwise afford it. A private session at Clip 'n'climb for 25 children, a private tour of Derby County stadium proved popular with over 60 people attending, we toured in 2 groups and were shown the sensory room which would be available for our families to use, although there was a waiting list! And a Picnic in the Park at Elvaston Castle.

October saw us hosting a 'Halloween Party' attended by 30 children. It is important for us to make children feel accepted and able to do things that their non-disabled peers can do. With dimmed music and lighting our party was accessible to all.

In November our annual Pantomime returned, a 1 hour relaxed performance of Hansel and Gretel. The Panto was attended by 40 children with SEND and their families. At a minimal cost of £10 per adult (all children were free). Following the Panto, Santa visited with presents for all the children. Many of our families tell us that they are unable to take their children to a mainstream panto, even the relaxed performances as they are just too overwhelming for their children. One returning family, who usually have to leave performances reported that their daughter had not stopped singing the songs from the previous years show!

In December we organised a Christmas Party, which was attended by 30 children and their families, again there was no charge for this activity. It is important to help children feel included, many of our children are unable to attend mainstream parties, so by organising one where they can be themselves is important.

We also arranged two separate 'Brunch with Santa', one at a local soft play and one in conjunction with a local support group, who support adults with learning difficulties. The adults cooked the brunch for the children, this allowed older and younger to mix, but also showed the parents of younger children what the possibilities are for their child, once grown.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Advice, Support and Sign-Posting**

During this time we supported families with DLA applications, EHCP referrals and appeals and generally sign-posting to different support available within the area.

This was available to all families who have a child/young person with special needs / disabilities.

**Trustees Declaration on guidance on Public Benefit issued by the Charity Commission**

Not all of the Trustees have read the guidance, however when planning events the Trustees who have read the guidance were able to support their fellow Trustees in ensuring the planning was carried out with this guidance in mind. The Trustees are undertaking to ensure they are all 'up to date' on this guidance for future planning.

**Additional details of objectives and activities (Optional information)**

The Charity relies 100% on volunteers to complete it's work.  
There are no Paid Trustees or employees.

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.



**Summary of the main achievements of the charity during the year**

- \* Continued with Free Monthly 'Coffee and Chat' sessions, where families can get together, make friends and ask advice, whilst the little ones play in a safe environment.
- \* Free Monthly Messy Play and Craft sessions for families. Messy Play enables a child to learn and explore their environment. Craft activities are available for older children or those who do not like to get 'messy'.
- \* Free monthly toddler Sensory sessions and Free sensory sessions during school holidays. Hour long sensory sessions for children with SEND and their families. Help children to refocus and relax, the benefit to parent carers is also notable.
- \* Sign posting families to further help as and when required.
- \* Supporting families with EHCP applications/ appeals and at school meetings. And with DLA applications.
- \* An annual Trip to the Seaside
- \* Accessible activities over the summer holidays
- \* A Free Halloween Party for children with SEND and their families
- \* A Relaxed Pantomime, with Sensory room, quiet room and a visit from Santa. Allowed children to be themselves, wander round if needed, quiet room if needed and a sensory room, where some children watched the show from.
- \* A Free Christmas Party for children with SEND and their families.
- \* 'Brunch with Santa' provided by adults with learning difficulties, allowing parents to see the 'possibilities' for their children. And a 'Brunch with Santa' at a local soft play.
- \* The lending library of books, toys and equipment continues to be available for our families to use.

Our activities over the year have allowed families to attend activities that they would not normally be able to access due to their child not being able to cope in the noisy, crowded environment, the fear of discrimination or 'funny looks' if their child had a meltdown. Families who attend our activities know that they are coming somewhere their child(ren) can just be themselves without judgement. A safe friendly environment, where there is no need to apologise for behaviour or outbursts, where families share similar experiences and understand the everyday struggles.

## Section E

### Financial review

**Brief statement of the charity's policy on reserves**

Due to the financial profile of the charity we have not felt the need to create a policy on reserves.

**Details of any funds materially in deficit**

N/A

**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charities main source of funding is by it's own fundraising activities, carrying out raffles and attending events to raise funds with tombola or games.  
The majority of our expenditure this year was focused on the running of the various activities for our families. As always our biggest expenditure is the Pantomine.

## Section F

### Other optional information

For the next year we have hope to restart our coffee and chat sessions. Continue with our messy play and craft activities, summer day trip and the return of our ever popular relaxed Pantomine. As always these sessions will be provided free if possible, but where not then subsidised by the charity, making them financially accessible to all.  
Our long term aim is to secure funding so that we are able to have our own premisses, where we can run our support groups, have an office space, storage and either a shop or cafe that we can run to raise funds, but equally important provide training for adults with special needs/ disabilities.

## Section G

### Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)**

*re wild*

*R. A. Fryer*

**Full name(s)**

Rachel Anne Wild

Rachel Anne Fryer  
Secretary

**Position (e.g. Secretary, Chair, et)**

Chairman

Date

13/10/25,





## Tegan's Butterflies in Paradise

1190294

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**Receipts and payments accounts**

**For the period  
from**

**20/03/2024**

To

19/03/2025

## Section A Receipts and payments

## A1 Receipts

<b>Donations, legacies and grants</b>						
Fundraising	5,387	-	5,387	4,027		
	5,301	-	6,301	4,126		
	-	-	-	-		
	-	-	-	-		
	-	-	-	-		
	-	-	-	-		
	-	-	-	-		
	-	-	-	-		
	-	-	-	-		
	-	-	-	-		
<b>Sub total (Gross income for AR)</b>	<b>10,688</b>	<b>-</b>	<b>10,688</b>	<b>8,153</b>		

**A2 Asset and investment sales, (see table).**

	-	-	-	-
	-	-	-	-
	-	-	-	-
<b>Sub total</b>	-	-	-	-
<b>Total receipts</b>	10,688	-	10,688	8,153

### A3 Payments

Cost of fundraising events	379	-	379	220
Rent/hire of rooms	380	-	380	280
Insurance	222	-	222	212
Operating Costs	1,134	-	1,134	760
Group Meetings / Events	6,317	-	6,317	7,378



	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>8,432</b>	-	-	<b>8,432</b>	<b>8,850</b>

<b>A4 Asset and investment purchases. (see table)</b>	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-

<b>Total payments</b>	<b>8,432</b>	-	-	<b>8,432</b>	<b>8,850</b>
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<b>Net of receipts/(payments)</b>	<b>2,256</b>	-	-	<b>2,256</b>	<b>697</b>
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	<b>8,214</b>	-	-	<b>8,214</b>	<b>8,911</b>
<b>Cash funds this year end</b>	<b>10,470</b>	-	-	<b>10,470</b>	<b>8,214</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash and Bank Account Values	10,469	-	-
		-	-	-
		-	-	-
		10,469	-	-
	<b>Total cash funds</b>			
	(agree balances with receipts and payments account(s))			
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-

	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

### B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

### B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

### B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	

Signed by one or two trustees on  
behalf of all the trustees



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Signature

Print Name

Date of  
approval

Ra wind
M. Collumbell

RACHEL WIND
MELISSA COLLUMBELL

13/10/25
13.10.25