



Trustees' Annual Report for the period

Period start date

Period end date

From

Day

Month

Year

To

Day

Month

Year

Section A

Reference and administration details

Charity name	Tegan's Butterflies in Paradise
Other names charity is known by	N/A
Registered charity number (if any)	1190294
Charity's principal address	St Marks Community Centre Cornwall Road Chaddesden, Derby Postcode DE21 6DJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rachel Wild	Chairman	N/A	
2	Melanie Treece	Deputy Chair	N/A	
3	Melissa Collumbell	Treasurer	N/A	
4	Rachel Fryer	Secretary	N/A	
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19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

N/A

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

Constitution

How the charity is constituted

Charitable Incorporated Association (CIO)

Trustee selection methods

Appointed by Trustees and committee at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All Charity Trustees must have an Enhanced DBS Check.

Key decisions are made by the charity trustees, however there is a small committee, who also help to run events and fundraise. The Charity works closely with other support groups in the local area.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

For the public benefit, to support children and young people aged 0-25 years with special educational needs and disabilities and their parent, carers and families in Derby City and Derbyshire. In particular the provision of play facilities in a safe and friendly environment, a lending library of books and equipment, support and practical advice.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Toddler Tuesday's, Messy Play and Crafts FREE SEND family friendly support groups

Following the pandemic numbers at our Toddler Tuesday's remained low, so we rebranded them as 'Coffee and Chat' sessions open to all parent / carers whether they had children with them or not.

Messy Play and craft sessions remain popular with families, especially those whose children are wheelchair bound.

Our most popular sessions are the sensory sessions we arrange at a local studio. They are always fully booked and we often have a waiting list. The sessions are limited to 8 children with parent carers. Reports from parents state that after an hour session in the sensory room their child is more relaxed and able to deal with the World. Parent/carers often report that it has helped to calm them and feel more at ease. Indeed, we have arranged a couple of sessions just for parent/carers to come along relax and chat. The Sensory swimming was not so popular with only a few families enjoying these sessions.

All of the above sessions are provided FREE to families and where appropriate Free refreshments provided.

In August we arranged a coach trip to Skegness. Twenty of our families joined us for a day out at the 'seaside'. This trip was subsidised and we provided entertainment for all the children and a teddy bear on the way home.

In November our Pantomime returned with a 2 hour BSL signed relaxed performance of Dick Whittington, this was attended by 40 children with SEND and their families. At a minimal cost of £10 per adult (all children were free). Following the Panto, Santa visited with presents for all the children.

In December we organised a Christmas Party, which was attended by 30 children and their families, again there was no charge for this activity. It is important to help children feel included, many of our children are unable to attend mainstream parties, so by organising one where they can be themselves is important.

Advice, Support and Sign-Posting

During this time we supported families with DLA applications, EHCP referrals and appeals and generally sign-posting to different support available within the area.

This was available to all families who have a child/young person with special needs / disabilities.

Trustees Declaration on guidance on Public Benefit issued by the Charity Commission

Not all of the Trustees have read the guidance, however when planning events the Trustees who have read the guidance were able to support their fellow Trustees in ensuring the planning was carried out with this guidance in mind. The Trustees are undertaking to ensure they are all 'up to date' on this guidance for future planning.

Additional details of objectives and activities (Optional information)

The Charity relies 100% on volunteers to complete it's work.
There are no Paid Trustees or employees.

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

* Continued with Free Monthly 'Coffee and Chat' sessions, where families can get together, make friends and ask advice, whilst the little ones play in a safe environment.

* Free Monthly Messy Play and Craft sessions for families. Messy Play enables a child to learn and explore their environment. Craft activities are available for older children or those who do not like to get 'messy'.

* Free monthly toddler Sensory sessions and Free sensory sessions during school holidays. Hour long sensory sessions for children with SEND and their families. Help children to refocus and relax, the benefit to parent carers is also notable.

* Sign posting families to further help as and when required.

* Free fortnightly, Toddler sensory swim sessions. Free family Sensory Swim session in the school holiday. A smaller quieter environment to help children get used to the water in a calmer atmosphere. Often children with SEND can not cope with the noise and hustle and bustle of a busy pool. We provided families the opportunity to swim for 30 minutes in a calmer environment with or without the lights on and sensory lighting. Toys were also provided.

* Supporting families with EHCP applications/ appeals and at school meetings. And with DLA applications.

* An annual Trip to the Seaside

* A BSL signed Relaxed Pantomime, with Sensory room, quiet room and a visit from Santa. Allowed children to be themselves, wander round if needed, quiet room if needed and a sensory room, where some children watched the show from.

* A Free Christmas Party for children with SEND and their families.

* The lending library of books, toys and equipment continues to be available for our families to use.

Our activities over the year have allowed families to attend activities that they would not normally be able to access due to their child not being able to cope in the noisy, crowded environment, the fear of discrimination or 'funny looks' if their child had a meltdown. Families who attend our activities know that they are coming somewhere their child(ren) can just be themselves without judgement. A safe friendly environment, where there is no need to apologise for behaviour or outbursts, where families share similar experiences and understand the everyday struggles.

Section E

Financial review

Brief statement of the charity's policy on reserves

Due to the financial profile of the charity we have not felt the need to create a policy on reserves.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charities main source of funding is by it's own fundraising activities, carrying out raffles and attending events to raise funds with tombola or games.
We have also received grants from Toyota manufacturing, the COOP, The Friendly Society and a local Freemasons group.
The majority of our expenditure this year was focused on the running of the various activities for our families. As always our biggest expenditure is the Pantomime.

Section F

Other optional information

For the next year we have group coffee and chat sessions, toddler sensory swim sessions, family sensory swim sessions, sensory room activities, messy play and craft activities, summer day trip and the return of our ever popular BSL Signed and relaxed Pantomime. As always these sessions will be provided free if possible, but where not then subsidised by the charity, making them accessible to all.
Our long term aim is to secure funding so that we are able to have our own premisses, where we can run our support groups, have an office space, storage and either a shop or cafe that we can run to raise funds, but equally important provide training for adults with special needs/ disabilities.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

RA Wild

R.A. Fryer

Full name(s)

Rachel Anne Wild

Rachel Anne Fryer
Secretary

Position (e.g. Secretary, Chair, et)

Chairman

Secretary

Date

4/1/2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Tegan's Butterflies in Paradise

Charity No
1190294

Receipts and payments accounts

CC16a

For the period from	To
20/03/2022	19/03/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations, legacies and grants	5,176	-	-	5,176	3,059
Fundraising	4,897	-	-	4,897	2,596
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	10,073	-	-	10,073	5,655

A2 Asset and investment sales,
(see table).

	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total receipts	10,073	-	-	10,073	5,655

A3 Payments

Cost of fundraising events	109	-	-	109	222
Rent/hire of rooms	1,159	-	-	1,159	1,726
Insurance	212	-	-	212	212
Operating Costs	1,140	-	-	1,140	1,100
Group Meetings / Events	4,081	-	-	4,081	2,199

	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	6,701	-	-	-	5,459

A4 Asset and Investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-

Total payments	6,701	-	-	6,701	5,459
Net of receipts/(payments)	3,372	-	-	3,372	196
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	5539	-	-	5,539	5,354
Cash funds this year end	8,911	-	-	8,911	5,550

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	Cash and Bank Account Values	8,911	-	-
		-	-	-
		-	-	-
	Total cash funds	8,911	-	-
	(agree balances with receipts and payments account(s))			

B2 Other monetary assets		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Details	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		.	.
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		.	.
		.	.

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
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		.	.
		.	.
		.	.
		.	.

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		.	
		.	

Signature	Print Name	Date of approval
M. COLUMBELL	M. COLUMBELL	03-01-24
R.A. WIND	R. WIND	04-01-24