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**Cymry Balch!**  
**Meithrin yfory Heddiw**

## **CLWB HAPUS HENLLAN**

### **Annual Report**

### **01/09/23-31/08/24**

This example trustees' annual report is for a fee charging after school club set up by trust deed.

#### **Clwb Hapus Henllan**

#### **Report of the trustees for the year ending 31 August 2024.**

The trustees of Clwb Hapus Henllan present their annual report and audited accounts for the year ended 31 August 2024 and confirm they comply with the requirements of the Charities Act 2011, the trust deed and the Charities SORP (FRS 102).

#### **Our Aims**

Clwb Hapus Henllan operates under a Declaration of Trust and a scheme which was sealed by the Charity Commissioners of England and Wales on 9 April 1992 which included the regulations for appointment of trustees. The object is to offer high quality childcare after school.

#### **Our Objectives**

Our objectives are set to continue the ethos of Ysgol Henllan. It is important to us that we maintain and enhance the success of the school.

In setting our objectives and planning our activities our trustees have given careful consideration to the Charity Commission's public benefit guidance.

Our key objectives for the year include:

- To continue to develop first class care we provide for pupils
- To increase pupil numbers at our primary school
- To play our part in the life of our local community

#### **Review of activities and achievements**

##### **Pupil numbers and fees**

There have been no increase in fees this year.

3:15-4:15 - £4

3:15-5:00 - £8

Numbers on the register - 18

##### **Future plans**

The trustees intend to continue their current strategies of maintaining the Clwb Hapus Henllan position in a competitive market by investing to provide high quality provision for our pupils. Our future plans are financed primarily from fee income. The trustees need to maintain an equitable balance ensuring our current pupils benefit whilst, at the same time, ensuring a sound infrastructure and financial base are preserved for the next generation of pupils in the same way as our current pupils benefit today from the investment made in the past.

### **Our finances**

The financial statements show net income resources for the year as £9,022 and expenditure at £5,301.

However, as an educational charity, we are unable to reclaim VAT input tax on our costs as we are exempt for VAT purposes. We also pay tax as an employer through the national insurance contributions we make.

### **Structure and governance and management**

The trustees are responsible for the overall management and control of Clwb Hapus Henllan and meet 3 times a year. The work of implementing most of the policies is carried out by Lynne Jones and Clybiau Plant Cymru.

All trustees give their time freely and no remuneration or expenses were paid in the year. No trustee or person connected with a trustee received any benefit from Clwb Hapus Henllan.

### **Risk management**

The trustees are responsible for the overseeing of the risks faced by Clwb Hapus Henllan. Detailed considerations of risk are delegated to the Headteacher of Ysgol Henllan. Risks are identified, assessed and controls established throughout the year. A review of the charities' risk management processes is undertaken on an annual basis/

The main risks that the trustees have identified and the plans to manage those risks are:

- Reputation. The Clwb Hapus Henllan success is built on its reputation for the high quality childcare. We manage the risks through safeguarding policies, staff recruitment policies, pastoral support for both pupils and staff and active identification and resolution of health and safety issues.
- Money. Our ability to continue is reliant on pupil fees and the ability to pay bills as they fall due. This risk is managed by marketing activity and having a reputation for excellence.

Through the risk management processes established for Clwb Hapus Henllan, the trustees are satisfied that the major risks identified have been adequately mitigated where necessary. It is recognised that systems can only provide reasonable but not absolute assurance that major risks have been adequately managed.

### **Charity Trustee details**

Ysgol Henllan

Lynne Jones from 07/07/20

Sara Leverett from 05/05/22

Carole Owens from 07/07/20