

**Mrs Lynne Jones**  
**Pennaeth/Head Teacher**  
**Ysgol Henllan,**  
**Ffordd Dinbych,**  
**Henllan,**  
**Dinbych LL16 5AW**



**Cymry Balch!**  
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## **CLWB HAPUS HENLLAN**

### **Annual Report**

### **01/09/21-31/08/22**

This example trustees' annual report is for a fee charging after school club set up by trust deed.

#### **Clwb Hapus Henllan**

#### **Report of the trustees for the year ending 31 August 2022.**

The trustees of Clwb Hapus Henllan present their annual report and audited accounts for the year ended 31 August 2022 and confirm they comply with the requirements of the Charities Act 2011, the trust deed and the Charities SORP (FRS 102).

#### **Our Aims**

Clwb Hapus Henllan operates under a Declaration of Trust and a scheme which was sealed by the Charity Commissioners of England and Wales on 9 April 1992 which included the regulations for appointment of trustees. The object is to offer high quality childcare after school.

#### **Our Objectives**

Our objectives are set to continue the ethos of Ysgol Henllan. It is important to us that we maintain and enhance the success of the school.

In setting our objectives and planning our activities our trustees have given careful consideration to the Charity Commission's public benefit guidance.

Our key objectives for the year include:

- To continue to develop first class care we provide for pupils
- To increase pupil numbers at our primary school
- To play our part in the life of our local community

#### **Review of activities and achievements**

##### **Pupil numbers and fees**

There have been no increase in fees this year.

3:15-4:15 - £4

3:15-5:00 - £8

## **Future plans**

The trustees intend to continue their current strategies of maintaining the Clwb Hapus Henllan position in a competitive market by investing to provide high quality provision for our pupils.

Our future plans are financed primarily from fee income. The trustees need to maintain an equitable balance ensuring our current pupils benefit whilst, at the same time, ensuring a sound infrastructure and financial base are preserved for the next generation of pupils in the same way as our current pupils benefit today from the investment made in the past.

## **Our finances**

The financial statements show net income resources for the year as £1,799.67

However, as an educational charity, we are unable to reclaim VAT input tax on our costs as we are exempt for VAT purposes. We also pay tax as an employer through the national insurance contributions we make.

## **Structure and governance and management**

The trustees are responsible for the overall management and control of Clwb Hapus Henllan and meet 3 times a year. The work of implementing most of the policies is carried out by Lynne Jones and Clybiau Plant Cymru.

All trustees give their time freely and no remuneration or expenses were paid in the year. No trustee or person connected with a trustee received any benefit from Clwb Hapus Henllan.

## **Risk management**

The trustees are responsible for the overseeing of the risks faced by Clwb Hapus Henllan. Detailed considerations of risk are delegated to the Headteacher of Ysgol Henllan. Risks are identified, assessed and controls established throughout the year. A review of the charities' risk management processes is undertaken on an annual basis/

The main risks that the trustees have identified and the plans to manage those risks are:

- Reputation. The Clwb Hapus Henllan success is built on its reputation for the high quality childcare. We manage the risks through safeguarding policies, staff recruitment policies, pastoral support for both pupils and staff and active identification and resolution of health and safety issues.
- Money. Our ability to continue is reliant on pupil fees and the ability to pay bills as they fall due. This risk is managed by marketing activity and having a reputation for excellence.

Through the risk management processes established for Clwb Hapus Henllan, the trustees are satisfied that the major risks identified have been adequately mitigated where necessary. It is recognised that systems can only provide reasonable but not absolute assurance that major risks have been adequately managed.

## **Charity Trustee details**

Ysgol Henllan

Lynne Jones from 07/07/20

Sara Leverett from 05/05/22

Carole Owens from 07/07/20

## 2021-2022- CLWB HAPUS HENLLAN

Dyddiad	Rhif Sic	Taladwy i:	Swm	Rhif Datganiad	Dyddiad	Derbynwyd	Cyfanswm	Net Settlement
02.09.21	22051	Ann Evans - Cyflog Gorffennaf 2021	213.30		01.09.21-07.09.21	ParentPay	£64.00	£63.02
02.09.21	22052	HMRC - PAYE Ann Evans	5.20					
					08.09.21-14.09.21	ParentPay	£172.00	£169.38
					15.09.21-21.09.21	ParentPay	£78.00	£76.82
16.09.21	22053	Angela Bryan - 13 awr - D Mawrth CHH	111.80					
					22.09.21-28.09.21	ParentPay	£128.00	£126.05
					29.09.21-05.10.21	ParentPay	£248.00	£244.21
04.10.21	22054	Ann Evans - Cyflog Medi 2021	385.00					
04.10.21	22055	Ann Evans - Nwyddau coginio	15.30					
					06.10.21-12.10.21	ParentPay	£466.00	£458.88
					13.10.21-19.10.21	ParentPay	£106.00	£104.38
					20.10.21-26.10.21	ParentPay	£8.00	£7.88
					27.10.21-02.11.21	ParentPay	£84.00	£82.72
01.11.21	22056	Ann Evans - Cyflog Hydref 2021	218.50					
01.11.21	22057	Sage & Co	55.80					
					03.11.21-09.11.21	ParentPay	£152.00	£149.68
					10.11.21-16.11.21	ParentPay	£128.00	£126.05
15.11.21	22058	Elen Roberts - cyflog 10.11.21	18.20					
					17.11.21-23.11.21	ParentPay	£128.00	£126.05
					24.11.21-30.11.21	ParentPay	£112.00	£110.29
					01.12.21-07.12.21	ParentPay	£84.00	£82.72
06.12.21	22059	Ann Evans - cyflog Tachwedd 2021	294.50					
					08.12.21-14.12.21	ParentPay	£128.00	£126.05
15.12.21	22060	Ann Evans - Clwb Coginio a Parti Dolig	100.21					
15.12.21	22061	Ann Evans - Cyflog Rhagfyr 2021	218.50					
					15.12.21-21.12.21	ParentPay	£40.00	£39.39
					05.01.22-11.01.22	ParentPay	£88.00	£86.66
					12.01.22-18.01.22	ParentPay	£192.00	£189.06
					19.01.22-25.01.22	ParentPay	£48.00	£47.27
24.01.22	22062	Sage & Co	55.80					
					26.01.22-01.02.22	ParentPay	£196.00	£193.00
					02.02.22-08.02.22	ParentPay	£36.00	£35.45
07.02.22	22063	Ann Evans - Cyflog Ionawr 2022	199.50					
					09.02.22-15.02.22	ParentPay	£52.00	£51.21
					16.02.22-22.02.22	ParentPay	£16.00	£15.76
17.02.22	22064	Dewi Jones - ad-daliad Clwb Hapus	24.00					
					23.02.22-01.03.22	ParentPay	£84.00	£82.72
					02.03.22-08.03.22	ParentPay	£58.00	£57.12
04.03.22	22065	Ann Evans - Cyflog Chwefror 22	180.50					
					09.03.22-15.03.22	ParentPay	£106.00	£104.38
14.03.22	22066	Zurich Insurance	204.04					
					16.03.22-22.03.22	ParentPay	£12.00	£11.82
					23.03.22-29.03.22	ParentPay	£378.00	£372.22
					30.03.22-05.04.22	ParentPay	£60.00	£59.08
05.04.22	22067	Ann Evans - Cyflog Mawrth 22	304.00					
05.04.22	22070	Ann Evans - Clwb Coginio	16.51					
					06.04.22-12.04.22	ParentPay	£64.00	£63.02

03.05.22	22071	Ann Evans - Cyflog Ebrill 22	160.30	20.04.22-26.04.22	ParentPay	£140.00	£137.86
05.05.22	22072	HMRC - PAYE	1.20	27.04.22 - 03.05.22	ParentPay	£156.00	£153.62
13.05.22	22073	Angela Bryant - Clwb Brecwast	28.50				
13.05.22	22074	Sage & Co	55.80	04.05.22 - 10.05.22	ParentPay	£94.00	£92.56
27.05.22	22075	Moli Jones - Cyflog	171.00	11.05.22 - 17.05.22	ParentPay	£32.00	£31.51
27.5.22	22076	Bwyd I clwb coginio	11.57	18.05.22 - 24.05.22	ParentPay	£243.00	£239.28
				25.05.22 - 31.05.22	ParentPay	£29.00	£28.56
07.06.22	22077	Ann Evans - Cyflog Mai 22	143.70				
				01.06.22 - 07.06.22	ParentPay	£99.00	£97.41
01.07.22	22078	Ann Evans - Cyflog Mehefin 22	275.40	15.06.22 - 21.06.22	ParentPay	£60.00	£59.08
01.07.22	22079	Ann Evans - Groceries	18.17				
				22.06.22 - 28.06.22	ParentPay	£274.00	£269.82
				29.06.22 - 05.07.22	ParentPay	£160.00	£157.56
		3,486.30		06.07.22 -12.07.22	ParentPay	£20.00	19.69
				13.07.22-19.07.22	ParentPay	£197.00	£193.99
				20.07.22-26.07.22	ParentPay	£32.00	£31.51
				31.08.22 - 06.09.22	ParentPay	£336.00	£330.87
						£5,388.00	£5,285.97





























