

GRAFFHAM DOWN TRUST

England & Wales · Charity number 1190268

Details

Status Registered

Legal form CIO

Registered 2020-07-06

Register [View on the Charity Commission register](#)

Contact

Address Boswells Cottage
Graffham
Petworth
GU28 0NL

Phone 01798867026

Email jimkirke@hotmail.com

Website <http://www.graffhamdowntrust.co.uk>

Activities

Objects: THE OBJECTS OF THE CIO ARE THE PRESERVATION AND PROTECTION OF AREAS OF OPEN DOWNLAND INTERSPERSED WITH WOODLAND, TREES AND SCRUB ON GRAFFHAM DOWN AND IN THE NEIGHBOURHOOD OF GRAFFHAM IN ORDER TO PRESERVE, ENHANCE AND TO RE-INTRODUCE SPECIES OF FLORA AND WILDLIFE, WHICH HAVE BEEN INDIGENOUS TO GRAFFHAM AND THE NEIGHBOURHOOD, BUT WHICH ARE, OR MAY BE IN DANGER OF EXTINCTION OR SUBSTANTIAL DIMINUTION IN NUMBERS AND TO ALLOW RESIDENTS OF THE PARISH OF GRAFFHAM AND OTHERS FREE ACCESS, BUT ON FOOT ONLY, TO THE OPEN DOWNLAND. NOTHING IN THIS CONSTITUTION SHALL AUTHORISE AN APPLICATION OF THE PROPERTY OF THE CIO FOR THE PURPOSES WHICH ARE NOT CHARITABLE.

Activities: Preservation and protection of downland to preserve and protect flora and wildlife and to allow residents of Graffham and others free access on foot to open downland.

Classification

- **How:** Other Charitable Activities
- **What:** Environment/conservation/heritage

Geography

- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£13,748	£11,636	-	-
2023-12-31	£7,541	£5,297	-	-
2022-12-31	£10,363	£5,565	-	-
2021-12-31	£15,876	£28,598	-	-

Trustees

Name	Role	Appointed
James Anthony Saint George Kirke	Chair	2020-07-06
Fiona Scully		2022-06-23
Jude Sennitt		2021-02-18
Matthew Victor Sennitt		2020-07-06
Neil Martin Mc Lean		2020-07-06

GRAFFHAM DOWN TRUST

England & Wales - Charity number 1190268

Accounts

GRAFFHAM DOWN TRUST
CHARITABLE INCORPORATED ORGANISATION

TRUSTEES' REPORT AND ACCOUNTS
1 JANUARY 2024-31 DECEMBER 2024

Graffham Down Trust CIO

Reference and administrative information

For the period from 1 January 2024 to 31 December 2024

Charity name	Graffham Down Trust Charitable Incorporated Organisation
Charity number	1190268
Principal address	Boswell's Cottage Graffham Petworth GU28 0NL
Trustees	Trustees who served during the period were as follows: James Kirke (Chair) Neil McLean Matthew Sennitt Jude Sennitt Fiona Scully
Bankers	Barclays Bank Plc Bournemouth Town 2, Leicestershire, LE87 2BB
Independent	Lewis Brownlee
Examiners.	Appledram Barns, Birdham Road, Chichester PO20 7EQ
Solicitors	Glanvilles LLP Avenue House, Southgate, Chichester, West Sussex PO19 1ES

Graffham Down Trust CIO

Trustees' Report

For the period from 1 January 2024 to 31 December 2024

The Trustees present their report and financial statements for the period from 1 January 2024 to 31 December 2024.

The reference and administrative arrangements set out on page 1 form part of this report. The financial statements comply with current requirements and the charity's constitution.

Objectives and activities

Objectives and aims

The objects of the charity are the preservation and protection of areas of open downland interspersed with woodland, trees and scrub on Graffham Down and in the neighbourhood of Graffham in order to preserve, enhance and to re-introduce species of flora and wildlife, which have been indigenous to Graffham and the neighbourhood, but which are, or may be in danger of extinction or substantial diminution in numbers and to allow residents of the Parish of Graffham and others access, but on foot only, to the open downland.

Review of the Charity

Governance

The charity is a Charitable Incorporated Organisation registered with the Charity Commission and operates as the successor to the former charity known as Graffham Down Trust (288498) which transferred its assets and operations to the charity on 1 January 2021 and has been subsequently dissolved.

Graffham Down Trust

Trustees' Report

For the period from 1 January 2024 to 31 December 2024

Strategy

The Trustees have reviewed the strategy of the charity and have continued the activities previously carried out of working closely with landowners, the South Downs National Park, Natural England and volunteers in order to pursue its objectives.

Activities

Normal management and regenerative activities in the reserves continued in compliance with Rural Payments Authority commitments within the Countryside Stewardship Scheme. Considerable efforts were made to continue the care and management of the reserves by mowing, brush cutting and coppicing. The clearance of fallen trees and fencing repairs were also undertaken as necessary. Through the season, wildlife recordings indicated that the reserves were maintaining their vital role in sustaining indigenous species in the area, including a greater understanding of the array of bird life living in and dependent on the reserves.

The management and maintenance of the reserves and monitoring of wildlife was enthusiastically supported by numerous volunteers.

The issue of newsletters to supporters continued alongside social activities.

Plans for the year ahead

A continuation of maintenance, inspection and recording activities throughout the reserves will be carried out with the support of volunteers. Compliance with our agreement with Natural England will be undertaken. Activities such as a picnic and butterfly walk will be pursued in order to encourage visitors to the reserves and thank volunteers for their support

Graffham Down Trust CIO

Trustees' Report

For the period from 1 January 2024 to 31 December 2024

Public benefit

The work undertaken by the charity is in accordance with its charitable objectives and for the public benefit and the Trustees have had due regard for the Charity Commission's public benefit guidance.

Financial Review

Investment policy

The Trustees manage the charity's limited resources carefully placing sufficient funds with their bankers to meet anticipated ongoing expenditure and holding reserves with CCLA Investment Management Limited.

Reserves

The charity has no requirement to retain reserves to support specific on-going activities and seeks to ensure that it has sufficient on liquid resources to meet known liabilities.

Financial Review

The financial position of the charity is shown on the attached financial statements which comply with relevant requirements and the charity's governing documents.

The Charity's total funds at the year-end were £57,333 and the finances of the charity remain in a good state commensurate with its operations.

The income for Graffham Down Trust is sourced from a combination of the Country Stewardship Scheme, Membership subscriptions from the charity supporters, a quiz night fund raiser/community engagement activity and one-off grants for specific projects of work.

Graffham Down Trust is run by volunteers and as a result, all the spending is focused on conservation management activities including running costs to

manage the land and capital investments to facilitate appropriate land management.

Income Details:

- Rural Payments Authority Payments.
- Membership Subscriptions
- Quiz Night
- Donations

Spending details:

- Reserve Management including sheep grazing, cattle grazing, tractor maintenance and fuel and fencing materials.
- Insurance premiums
- Capital including tools

Structure, governance and management

Governing document

The charity is controlled by its constitution dated 24 May 2020 which is a 'Foundation Model'.

All Trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are recorded in the accounts.

Organisational structure

The Trustees meet regularly during the year to discuss strategic direction and all other relevant matters including grant applications, operational plans and activities and financial accounts.

Statement of responsibilities of Trustees

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the period and of its financial position at the end of the period and the Trustees comply with these requirements and the requirements for keeping proper accounting records and safeguarding the charity's assets.

The Trustees' annual report has been approved by the Trustees on 27 June 2025 and signed on their behalf by

A handwritten signature in black ink, appearing to read 'JK', is written over the printed name 'James Kirke'.

James Kirke

Chair of Trustees.

Graffham Down Trust (Charity no. 1190268)

Section A - Receipts & Payments Account

Accounting Period 1 January 2024 to 31 December 2024

Activity Based Analysis		Unrestricted Funds 2024 £	Unrestricted Funds 2023 £
Receipts			
Gifts, donations and other voluntary receipts	Friends Donations (Gift Aid)	940	900
	Friends Donations (Non Gift Aid)	170	50
	Other Donations (Gift Aid)	1,000	-
	Other Donations	110	250
Receipts from activities	Rural Payment Agency	8,700	4,262
Dividends and interest	CCLA - COIF Charities Deposit Fund interest	805	659
Other receipts	Tax recovery	225	272
	Ticket sales	1,106	914
	Other sales	692	110
A1 Sub Total - Gross Income		13,748	7,417
A2 Asset and investment sales	Receipts from sale of fixed assets	-	124
Total Receipts	A1 + A2	13,748	7,541
Payments			
Payments directly for charitable purposes	Reserve management maintenance	481	129
	Vehicle running expenses	860	220
	Machinery and equipment costs		250
	Professional fees - livestock management	4,035	3,327
Payments for publicity, fund raising, management & admin	Insurance premiums	1,361	1,136
	Web hosting	18	-
	Ticket reimbursement	-	235
	Quiz related costs	1,443	-
	Other expenses	502	-
	Legal fees	2,472	-
A3 Sub Total		11,172	5,297
A4 Purchase of fixed assets	Equipment	464	-
Total Payments	A3 + A4	11,636	5,297
Net Receipts/(Payments)	(A1+A2) - (A3+A4)	2,112	2,244
Cash funds brought forward at 1 January 2024		38,520	36,276
Cash funds carried forward at 31 December 2024		40,632	38,520

Graffham Down Trust (Charity no. 1190268)

Section B - Statement of Assets and Liabilities at period end

Accounting Period 1 January 2024 to 31 December 2024

	Unrestricted Funds 2024	Unrestricted Funds 2023
B1 Cash Funds		
Cash		-
Barclays Bank - Trust account	24,131	22,823
CCLA - COIF Charities Deposit Fund	16,501	15,697
Total Cash Funds	<u>40,632</u>	<u>38,520</u>
B2 Other Monetary Assets		
Gift Aid tax recovery due	486	225
Total Monetary Assets	<u>486</u>	<u>225</u>
B3 Investment Assets		
Total Investment Assets	<u>-</u>	<u>-</u>
B4 Assets retained for Charity's own use		
Tractor and cutting equipment for maintaining reserves (at Trustee's valuation based on indicated trade-in values)	16,215	15,751
Total Assets retained for Charity's own use	<u>16,215</u>	<u>15,751</u>
Total Assets	<u>57,333</u>	<u>54,496</u>
B5 Liabilities		
Sheep grazing costs	-	-
Total Liabilities	<u>-</u>	<u>-</u>

Note: The Charity has no Restricted Income or Endowment Funds

These accounts have been prepared on the Receipts and Payments basis, under Section 133 of the Charities Act 2011 and in compliance with the related guidance of the Charity Commission.

Graffham Down Trust (Charity no. 1190268)

Independent Examiner's Report

Independent examiner's report to the trustees of Graffham Down Trust

I report to the charity trustees on my examination of the accounts of Graffham Down Trust for the year ended 31st December 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in accordance with Section 130 of the Act; or
- the accounts do not comply with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.



Sarah Alexander FCCA FCA
Lewis Brownlee (Chichester) Limited
Chartered Accountants
Appledram Barns
Birdham Road
Chichester
West Sussex
PO20 7EQ

Date: 1 September 2025

GRAFFHAM DOWN TRUST

England & Wales - Charity number 1190268

Accounts

GRAFFHAM DOWN TRUST
CHARITABLE INCORPORATED ORGANISATION

TRUSTEES' REPORT AND ACCOUNTS
1 JANUARY 2023-31 DECEMBER 2023

Graffham Down Trust CIO

Reference and administrative information

For the period from 1 January 2023 to 31 December 2023

Charity name Graffham Down Trust Charitable Incorporated Organisation

Charity number 1190268

Principal address Boswell's Cottage Graffham Petworth GU28 0NL

Trustees Trustees who served during the period were as follows:

James Kirke (Chair)

Neil McLean

Matthew Sennitt

Jude Sennitt

Fiona Scully

Bankers Barclays Bank Plc

Bournemouth Town 2, Leicestershire, LE87 2BB

Independent Paul Wright FCA DChA, Sheen Stickland

Examiners. 7 East Pallant, Chichester, West Sussex, PO19 1TR

Solicitors Glanvilles LLP

Avenue House, Southgate, Chichester,

West Sussex PO19 1ES

Graffham Down Trust CIO

Trustees' Report

For the period from 1 January 2023 to 31 December 2023

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Objectives and activities

Objectives and aims

The objects of the charity are the preservation and protection of areas of open downland interspersed with woodland, trees and scrub on Graffham Down and in the neighbourhood of Graffham in order to preserve, enhance and to re-introduce species of flora and wildlife, which have been indigenous to Graffham and the neighbourhood, but which are, or may be in danger of extinction or substantial diminution in numbers and to allow residents of the Parish of Graffham and others access, but on foot only, to the open downland.

Review of the Charity

Governance

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Graffham Down Trust

Trustees' Report

For the period from 1 January 2023 to 31 December 2023

Strategy

The Trustees have reviewed the strategy of the charity and have continued the activities previously carried out of working closely with landowners, the South Downs National Park, Natural England and volunteers in order to pursue its objectives.

Activities

Normal management and regenerative activities in the reserves continued in compliance with Rural Payments Authority commitments within the Countryside Stewardship Scheme. Considerable efforts were made to continue the care and management of the reserves by mowing, brush cutting and coppicing. The clearance of fallen trees and fencing repairs were also undertaken as necessary. Through the season, wildlife recordings indicated that the reserves were maintaining their vital role in sustaining indigenous species in the area, including a greater understanding of the array of bird life living in and dependent on the reserves.

The management and maintenance of the reserves and monitoring of wildlife was enthusiastically supported by numerous volunteers.

The issue of newsletters to supporters continued alongside social activities.

Plans for the year ahead

A continuation of maintenance, inspection and recording activities throughout the reserves will be carried out with the support of volunteers. Careful initiation of a new agreement with Natural England will be undertaken. Activities such as a picnic and butterfly walk will be pursued in order to encourage visitors to the reserves and thank volunteers for their support

Graffham Down Trust CIO

Trustees' Report

For the period from 1 January 2023 to 31 December 2023

Public benefit

The work undertaken by the charity is in accordance with its charitable objectives and for the public benefit and the Trustees have had due regard for the Charity Commission's public benefit guidance.

Financial Review

Investment policy

The Trustees manage the charity's limited resources carefully placing sufficient funds with their bankers to meet anticipated ongoing expenditure and holding reserves with CCLA Investment Management Limited.

Reserves

The charity has no requirement to retain reserves to support specific on-going activities and seeks to ensure that it has sufficient on liquid resources to meet known liabilities.

Financial Review

The financial position of the charity is shown on the attached financial statements which comply with relevant requirements and the charity's governing documents.

The Charity's total funds at the year-end were £54,496 and the finances of the charity remain in a good state commensurate with its operations.

The income for Graffham Down Trust is sourced from a combination of the Country Stewardship Scheme, Membership subscriptions from the charity supporters, a quiz night fund raiser/community engagement activity and one-off grants for specific projects of work.

Graffham Down Trust is run by volunteers and as a result, all of the spending is focused on conservation management activities including running costs to manage the land and capital investments to facilitate appropriate land management.

Income Details:

- Rural Payments Authority Payments.
- Membership Subscriptions
- Quiz Night
- Donations

Spending details:

- Reserve Management including sheep grazing, tractor maintenance and fuel and fencing materials.
- Insurance premiums
- Capital including tools

Structure, governance and management

Governing document

The charity is controlled by its constitution dated 24 May 2020 which is a 'Foundation Model'.

All Trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are recorded in the accounts.

Organisational structure


The Trustees meet regularly during the year to discuss strategic direction and all other relevant matters including grant applications, operational plans and activities and financial accounts.

Statement of responsibilities of Trustees

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the period and of its financial position at the end of the period and the Trustees comply with these

requirements and the requirements for keeping proper accounting records and safeguarding the charity's assets.

The Trustees' annual report has been approved by the Trustees on 27th June 2024 and signed on their behalf by



James Kirke

Chair of Trustees.

Graffham Down Trust (Charity no. 1190268)

Independent Examiner's Report

Independent examiner's report to the trustees of Graffham Down Trust

I report to the charity trustees on my examination of the accounts of Graffham Down Trust for the year ended 31st December 2023.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in accordance with Section 130 of the Act; or
- the accounts do not comply with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.



Paul Wright FCA DChA
Sheen Stickland
7 East Pallant
Chichester
West Sussex
PO19 1TR

Date: 22/5/24

Graffham Down Trust (Charity no. 1190268)

Section A - Receipts & Payments Account

Accounting Period 1 January 2023 to 31 December 2023

Activity Based Analysis		Unrestricted Funds 2023 £	Unrestricted Funds 2022 £
Receipts			
Gifts, donations and other voluntary receipts	Friends Donations (Gift Aid)	900	1,070
	Friends Donations (Non Gift Aid)	50	50
	Other Donations	250	-
Receipts from activities	Rural Payment Agency	4,262	8,199
	SDNPA	-	-
Dividends and interest	Sale of share proceeds	-	-
	CCLA - COIF Charities Deposit Fund interest	659	145
Other receipts	Tax recovery	272	280
	Ticket sales	914	619
	Other sales	110	-
A1 Sub Total - Gross Income		7,417	10,363
A2 Asset and investment sales	Receipts from sale of fixed assets	124	-
Total Receipts	A1 + A2	7,541	10,363
Payments			
Payments directly for charitable purposes	Reserve management maintenance	129	-
	Vehicle running expenses	220	214
	Machinery and equipment costs	250	189
	Professional fees - livestock management	3,327	1,924
Payments for publicity, fund raising, management & admin	Insurance premiums	1,136	1,073
	Web hosting	-	398
	Ticket reimbursement	235	42
	Legal fees	-	600
A3 Sub Total		5,297	4,440
A4 Purchase of fixed assets	Equipment	-	1,125
Total Payments	A3 + A4	5,297	5,565
Net Receipts/(Payments)	(A1+A2) - (A3+A4)	2,244	4,798
Cash funds transferred from Graffham Down Trust (208498)		36,276	31,478
Cash funds this year end		38,520	36,276

Graffham Down Trust (Charity no. 1190268)

Section B - Statement of Assets and Liabilities at period end

Accounting Period 1 January 2023 to 31 December 2023

	Unrestricted Funds 2023	Unrestricted Funds 2022
B1 Cash Funds		
Cash	-	-
Barclays Bank - Trust account	22,823	21,238
CCLA - COIF Charities Deposit Fund	15,697	15,038
Total Cash Funds	38,520	36,276
B2 Other Monetary Assets		
Gift Aid tax recovery due	225	268
Total Monetary Assets	225	268
B3 Investment Assets		
Total Investment Assets	-	-
B4 Assets retained for Charity's own use		
Tractor and cutting equipment for maintaining reserves (at Trustee's valuation based on indicated trade-in values)	15,751	20,444
Total Assets retained for Charity's own use	15,751	20,444
Total Assets	54,496	56,988
B5 Liabilities		
Sheep grazing costs	-	-
Total Liabilities	-	-

Note: The Charity has no Restricted Income or Endowment Funds

These accounts have been prepared on the Receipts and Payments basis, under Section 133 of the Charities Act 2011 and in compliance with the related guidance of the Charity Commission.

GRAFFHAM DOWN TRUST

England & Wales - Charity number 1190268

Accounts

GRAFFHAM DOWN TRUST
CHARITABLE INCORPORATED ORGANISATION

TRUSTEES' REPORT AND ACCOUNTS
1 JANUARY 2022-31 DECEMBER 2022

Graffham Down Trust CIO

Reference and administrative information

For the period from 1 January 2022 to 31 December 2022

Charity name Graffham Down Trust Charitable Incorporated Organisation

Charity number 1190268

Principal address Boswell's Cottage Graffham Petworth GU28 0NL

Trustees Trustees who served during the period were as follows:

James Kirke (Chair)

Neil McLean

Matthew Sennitt

Paul Dimmer (to 15 September 2022)

Dianne Hardcastle (to 23 June 2022)

Jude Sennitt

Fiona Scully (from 23 June 2022)

Bankers Barclays Bank Plc

Bournemouth Town 2, Leicestershire, LE87 2BB

Independent Sheen Stickland

Examiners 7 East Pallant, Chichester, West Sussex, PO19 1TR

Solicitors Glanvilles LLP

Avenue House, Southgate, Chichester,

West Sussex PO19 1ES

Graffham Down Trust CIO

Trustees' Report

For the period from 1 January 2021 to 31 December 2022

The Trustees present their report and financial statements for the period from 1 January 2022 to 31 December 2022.

The reference and administrative arrangements set out on page 1 form part of this report. The financial statements comply with current requirements and the charity's constitution.

Objectives and activities

Objectives and aims

The objects of the charity are the preservation and protection of areas of open downland interspersed with woodland, trees and scrub on Graffham Down and in the neighbourhood of Graffham in order to preserve, enhance and to re-introduce species of flora and wildlife, which have been indigenous to Graffham and the neighbourhood, but which are, or may be in danger of extinction or substantial diminution in numbers and to allow residents of the Parish of Graffham and others access, but on foot only, to the open downland.

Review of the Charity

Governance

The charity is a Charitable Incorporated Organisation registered with the Charity Commission and operates as the successor to the former charity known as Graffham Down Trust (288498) which transferred its assets and operations to the charity on 1 January 2021 and has been subsequently dissolved.

Graffham Down Trust

Trustees' Report

For the period from 1 January 2022 to 31 December 2022

Strategy

The Trustees have reviewed the strategy of the charity and have continued the activities previously carried out of working closely with landowners, the South Downs National Park, Natural England and volunteers in order to pursue its objectives.

Activities

This year saw the resumption of normal activities following the Covid -19 pandemic and successful compliance with Rural Payments Authority commitments within the Countryside Stewardship Scheme. Considerable efforts were made to continue the care and management of the reserves by mowing, brush cutting and coppicing. The clearance of fallen trees and fencing repairs were also undertaken as necessary. Through the season, wildlife recordings indicated that the reserves were maintaining their vital role in sustaining indigenous species in the area, including a greater understanding of the array of bird life living in and dependent on the reserves.

The management and maintenance of the reserves and monitoring of wildlife was enthusiastically supported by numerous volunteers.

The issue of newsletters to supporters continued alongside social activities.

Plans for the year ahead

A continuation of maintenance, inspection and recording activities throughout the reserves will be carried out with the support of volunteers. Careful planning and preparation for a new agreement with Natural England will be undertaken. Activities such as a picnic and butterfly walk will be pursued in order to encourage visitors to the reserves and thank volunteers for their support.

Graffham Down Trust CIO

Trustees' Report

For the period from 1 January 2022 to 31 December 2022

Public benefit

The work undertaken by the charity is in accordance with its charitable objectives and for the public benefit and the Trustees have had due regard for the Charity Commission's public benefit guidance.

Financial Review

Investment policy

The Trustees manage the charity's limited resources carefully placing sufficient funds with their bankers to meet anticipated ongoing expenditure and holding reserves with CCLA Investment Management Limited.

Reserves

The charity has no requirement to retain reserves to support specific on-going activities and seeks to ensure that it has sufficient liquid resources to meet known liabilities.

Financial Review

The financial position of the charity is shown on the attached financial statements which comply with relevant requirements and the charity's governing documents.

The Charity's total funds at the year-end were £36,276 and the finances of the charity remain in a good state commensurate with its operations.

The income for Graffham Down Trust is sourced from a combination of the Country Stewardship Scheme, Membership subscriptions from the charity

supporters, a quiz night fund raiser/community engagement activity and one-off grants for specific projects of work.

Graffham Down Trust is run by volunteers and as a result, all of the spending is focused on conservation management activities including running costs to manage the land and capital investments to facilitate appropriate land management.

Income Details:

- Rural Payments Authority Payments.
- Membership Subscriptions
- Quiz Night

Spending details:

- Reserve Management including sheep grazing, tractor maintenance and fuel and fencing materials.
- Insurance premiums
- Capital including a defibrillator and fencing tools

Structure, governance and management

Governing document

The charity is controlled by its constitution dated 24 May 2020 which is a 'Foundation Model'.

All Trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are recorded in the accounts.

Organisational structure

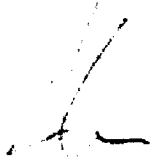
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Statement of responsibilities of Trustees

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position at the end of the period and the Trustees comply with these requirements and the requirements for keeping proper accounting records and safeguarding the charity's assets.

The Trustees' annual report has been approved by the Trustees on 15 February 2023 and signed on their behalf by

A handwritten signature in black ink, appearing to read 'James Kirke', is written over a faint horizontal line.

James Kirke

Chair of Trustees.

Graffham Down Trust (Charity no. 1190268)

Independent Examiner's Report

Independent examiner's report to the trustees of Graffham Down Trust

I report to the charity trustees on my examination of the accounts of Graffham Down Trust for the year ended 31st December 2022.

Responsibilities and basis of report

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I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.



P Wright FCA DChA
Sheen Stickland
7 East Pallant
Chichester
West Sussex
PO19 1TR

Date: 15/2/23

Graffham Down Trust (Charity no. 1190268)

Section A - Receipts & Payments Account

Accounting Period 1 January 2022 to 31 December 2022

Activity Based Analysis		Unrestricted Funds 2022 £	Unrestricted Funds 2021 £
Receipts			
Gifts, donations and other voluntary receipts	Friends Donations (Gift Aid)	1,070	1,120
	Friends Donations (Non Gift Aid)	50	90
	Other Donations	-	461
Receipts from activities	Rural Payment Agency	6,199	6,309
	SDNPA	-	5,000
Dividends and interest	Sale of share proceeds	-	216
	CCLA - COIF Charities Deposit Fund interest	145	2
Other receipts	Tax recovery	280	165
	Ticket sales	619	514
A1 Sub Total - Gross Income		10,363	15,876
A2 Asset and investment sales	Receipts from sale of fixed assets	-	-
Total Receipts	A1 + A2	10,363	15,876
Payments			
Payments directly for charitable purposes	Reserve management maintenance	-	23,429
	Vehicle running expenses	214	216
	Machinery and equipment costs	189	-
	Professional fees - livestock management	1,924	1,964
Payments for publicity, fund raising, management & admin	Insurance premiums	1,073	1,031
	Web hosting	398	483
	Ticket reimbursement	42	-
	Legal fees	600	-
A3 Sub Total		4,440	27,124
A4 Purchase of fixed assets	Equipment	1,125	1,474
Total Payments	A3 + A4	5,565	28,598
Net Receipts/(Payments)	(A1+A2) - (A3+A4)	4,798	(12,722)
Cash funds transferred from Graffham Down Trust (288498)		31,478	44,200
Cash funds this year end		36,276	31,478

Graffham Down Trust (Charity no. 1190268)

Section B - Statement of Assets and Liabilities at period end

Accounting Period 1 January 2022 to 31 December 2022

	Unrestricted Funds 2022	Unrestricted Funds 2021
B1 Cash Funds		
Cash	-	30
Barclays Bank - Trust account	21,238	18,556
CCLA - COIF Charities Deposit Fund	15,038	14,893
Total Cash Funds	<u>36,276</u>	<u>31,478</u>
B2 Other Monetary Assets		
Gift Aid tax recovery due	258	280
Total Monetary Assets	<u>258</u>	<u>280</u>
B3 Investment Assets		
Total Investment Assets	<u>-</u>	<u>-</u>
B4 Assets retained for Charity's own use		
Tractor and cutting equipment for maintaining reserves (at Trustee's valuation based on indicated trade-in values)	20,444	23,823
Total Assets retained for Charity's own use	<u>20,444</u>	<u>23,823</u>
Total Assets	<u>56,987</u>	<u>55,581</u>
B5 Liabilities		
Sheep grazing costs	-	-
Total Liabilities	<u>-</u>	<u>-</u>

Note: The Charity has no Restricted Income or Endowment Funds

These accounts have been prepared on the Receipts and Payments basis, under Section 133 of the Charities Act 2011 and in compliance with the related guidance of the Charity Commission.

GRAFFHAM DOWN TRUST

England & Wales - Charity number 1190268

Accounts

Graffham Down Trust CIO

Reference and administrative information

For the period from 6 July 2020 to 31 December 2021

Charity name	Graffham Down Trust Charitable Incorporated Organisation
Charity number	1190268
Principal address	Boswell's Cottage Graffham Petworth GU28 0NL
Trustees	Trustees who served during the period were as follows: James Kirke (Chair) Neil McLean Matthew Sennitt Paul Dimmer (from 18 February 2021) Dianne Hardcastle (from 18 February 2021) Jude Sennitt (from 18 February 2021)
Bankers	Barclays Bank Plc Bournemouth Town 2, Leicestershire, LE87 2BB
Independent Examiners	Sheen Stickland 7 East Pallant, Chichester, West Sussex, PO19 1TR
Solicitors	Anderson Rowntree Wisteria House, Market Square, Petworth, GU28 0AJ

Graffham Down Trust CIO

Trustees' Report

For the period from 6 July 2020 to 31 December 2021

The Trustees present their report and financial statements for the period from 6 July 2020 to 31 December 2021.

The charity was registered on 6 July 2020 and commenced operations on 1 January 2021. No activity other than in respect of the formation was undertaken prior to 1 January 2021 so this report covers twelve months of operations from that date.

The reference and administrative arrangements set out on page 1 form part of this report. The financial statements comply with current requirements and the charity's constitution.

Objectives and activities

Objectives and aims

The objects of the charity are the preservation and protection of areas of open downland interspersed with woodland, trees and scrub on Graffham Down and in the neighbourhood of Graffham in order to preserve, enhance and to re-introduce species of flora and wildlife, which have been indigenous to Graffham and the neighbourhood, but which are, or may be in danger of extinction or substantial diminution in numbers and to allow residents of the Parish of Graffham and others access, but on foot only, to the open downland.

Review of the Charity

Governance

The charity commenced operations on 1 January 2021 when it took over the assets and operations of Graffham Down Trust (registered charity number 288498). A review of the constitution of Graffham Down Trust had determined

Graffham Down Trust

Trustees' Report

For the period from 6 July 2020 to 31 December 2021

that it was no longer suitable for effective and efficient operation and its Trustees had agreed to proceed with the transfer. Graffham Down Trust is currently maintained but inoperative pending the transfer of certain property assets.

Strategy

The Trustees have reviewed the strategy of the charity and have continued the activities previously carried out of working closely with landowners, the South Downs National Park, Natural England and volunteers in order to pursue its objectives.

Activities

Although the Covid -19 pandemic restricted the amount of volunteer work in the nature reserves a number of volunteers were nevertheless involved over the period while following Covid regulations both in monitoring the wildlife in the reserves and in reserve management activities such as brush cutting, coppicing and fencing repairs.

Work was prioritised on preparing for the major investment in the construction of the deer fence around Paterson reserve and complying with Rural Payments Authority commitments within the Countryside Stewardship Scheme. Through the season, wildlife recordings indicated that the reserves were maintaining their vital role in sustaining indigenous species in the area and an inspection by the Rural Payments Authority confirmed that Graffham Down Trust was delivering its commitments under the Countryside Stewardship Scheme.

Supporter newsletters were issued and a successful social event and a fund-raising quiz night was held.

Graffham Down Trust CIO

Trustees' Report

For the period from 6 July 2020 to 31 December 2021

Plans for the year ahead

A continuation of maintenance, inspection and recording activities throughout the reserves will be carried out with the support of volunteers. Careful planning and preparation for a new agreement with Natural England will be undertaken. Activities such as a picnic and butterfly walk will be pursued in order to encourage visitors to the reserves and thank volunteers for their support

Public benefit

The work undertaken by the charity is in accordance with its charitable objectives and for the public benefit and the Trustees have had due regard for the Charity Commission's public benefit guidance.

Financial Review

Investment policy

The Trustees manage the charity's limited resources carefully placing sufficient funds with their bankers to meet anticipated ongoing expenditure and holding reserves with CCLA Investment Management Limited.

Reserves

The charity has no requirement to retain reserves to support specific on-going activities and seeks to ensure that it has sufficient on liquid resources to meet known liabilities.

Financial Review

The financial position of the charity is shown on the attached financial statements which comply with relevant requirements and the charity's governing documents.

Graffham Down Trust CIO

Trustees' Report

For the period from 6 July 2020 to 31 December 2021

The Charity's total funds at the year-end were £31,478.16 and the finances of the charity remain in a good state after the major investment in the deer fence to Paterson reserve.

The income for Graffham Down Trust is sourced from a combination of the Country Stewardship Scheme, Membership subscriptions from the charity supporters, a quiz night fund raiser/community engagement activity and one-off grants for specific projects of work. The grant of £15,000 which was provided in 2020 for the erection of a deer proof fence around the main woodland reserve was expended and a grant of £5,000 for the totality of the reserves fencing maintenance and access improvements was received and in part utilised.

Graffham Down Trust is run by volunteers and as a result, all of the spending is focused on conservation management activities including running costs to manage the land and capital investments to facilitate appropriate land management.

Income Details:

- Rural Payments Authority Payments.
- Grants (South Downs National Park)
 - o Deer Fence (received 2020)
 - o Fence Maintenance and Access
- Membership Subscriptions
- Quiz Night

Spending Details:

- Reserve Management including sheep grazing, tractor maintenance and fuel and fencing materials.
- Capital including a water trough, deer fence, brush cutter and fencing tools.
- Fencing of Paterson reserve.

Graffham Down Trust CIO

Trustees' Report

For the period from 6 July 2020 to 31 December 2021

Structure, governance and management

Governing document

The charity is controlled by its constitution dated 24 May 2020 which is a 'Foundation Model'.

All Trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are recorded in the accounts.

Organisational structure

The Trustees meet regularly during the year to discuss strategic direction and all other relevant matters including grant applications, operational plans and activities and financial accounts.

Statement of responsibilities of Trustees

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the period and of its financial position at the end of the period and the Trustees comply with these requirements and the requirements for keeping proper accounting records and safeguarding the charity's assets.

The Trustees' annual report has been approved by the Trustees on 123/6 2022 and signed on their behalf by

James Kirke

Chair of Trustees.



Graffham Down Trust (Charity no. 1190268)

Independent Examiner's Report

Independent examiner's report to the trustees of Graffham Down Trust

I report to the charity trustees on my examination of the accounts of Graffham Down Trust for the year ended 31st December 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in accordance with Section 130 of the Act; or
- the accounts do not comply with those records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

A C Kensett

A C Kensett FMAAT FCCA
Sheen Stickland
7 East Pallant
Chichester
West Sussex
PO19 1TR

Date:30/6/2022.....

Graffham Down Trust (Charity no. 1190268)

Section A - Receipts & Payments Account

Accounting Period 6 July 2020 to 31 December 2021

Activity Based Analysis		Unrestricted Funds 2021 £
Receipts		
Gifts, donations and other voluntary receipts	Friends Donations (Gift Aid)	1,120
	Friends Donations (Non Gift Aid)	90
	Other Donations	461
Receipts from activities	Rural Payment Agency	8,309
	SDNPA	5,000
Investment dividends and interest	Sale of share proceeds	216
	NS&I interest	-
	Lloyds Bank interest	-
	CCLA - COIF Charities Deposit Fund interest	2
Other receipts	Tax recovery	165
	Ticket sales	514
	NFU Mutual	-
A1 Sub Total - Gross Income		15,876
A2 Asset and investment sales	Receipts from sale of fixed assets	-
Total Receipts	A1 + A2	15,876
Payments		
Payments directly for charitable purposes	Reserve management maintenance	23,429
	Vehicle running expenses	216
	Machinery and equipment costs	-
	Professional fees - livestock management	1,964
Payments for publicity, fund raising, management & admin	Insurance premiums	1,031
	Promotional	483
A3 Sub Total		27,124
A4 Purchase of fixed assets	Equipment	1,474
Total Payments	A3 + A4	28,598
Net Receipts/(Payments)	(A1+A2) - (A3+A4)	(12,722)
Cash funds transferred from Graffham Down Trust (288498)		44,200
Cash funds this year end		31,478

Graffham Down Trust (Charity no. 1190268)

Section B - Statement of Assets and Liabilities at period end

Accounting Period 6 July 2020 to 31 December 2021

	Unrestricted Funds 2021
B1 Cash Funds	
Cash	30
Lloyds Bank - Treasurer's account	-
Barclays Bank - Trust account	16,556
CCLA - COIF Charities Deposit Fund	14,893
Total Cash Funds	<u>31,478</u>
B2 Other Monetary Assets	
Gift Aid tax recovery due	280
Total Monetary Assets	<u>280</u>
B3 Investment Assets	
Barclays Bank Shares 208 Shares (at year end market value)	-
Total Investment Assets	<u>-</u>
B4 Assets retained for Charity's own use	
Tractor and cutting equipment for maintaining reserves (at Trustee's valuation based on indicated trade-in values)	23,823
Total Assets retained for Charity's own use	<u>23,823</u>
Total Assets	<u>55,581</u>
B5 Liabilities	
Sheep grazing costs	-
Total Liabilities	<u>-</u>

Note: The Charity has no Restricted Income or Endowment Funds

These accounts have been prepared on the Receipts and Payments basis, under Section 133 of the Charities Act 2011 and in compliance with the related guidance of the Charity Commission.