

# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	04	2021		31	03	2022

## Section A Reference and administration details

**Charity name** Simon King Alternative Performing Arts

**Other names charity is known by** SKAPA

**Registered charity number (if any)** 1190245

**Charity's principal address** 127 Eglinton Road

Woolwich

London

**Postcode**

SE18 3SJ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gilli Peter			
2	Dean Brodrick			
3	Robert Thorpe			
4	Seaming To			
5	Kevin Plummer			
6	Andrew Scott-Bolton	Treasurer		
7	Nell Scott-Bolton		Mar-Dec 2021	
8	Elisabeth Holder		Mar-Dec 2021	
9	Howard Jacobs			
10	Semay Wu			
11	William Dew		Mar-Dec 2021	
12	Ann Hayes			
13	Jaime Rory Lucy			
14	Peter Baker	Secretary		
15	Karina Townsend		Dec 2021-Mar 2022	

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	CIO Foundation Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed by election every 3 years

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Summary of the objects of the charity set out in its goVerning document****Charitable Objects:**

to advance and promote for the public benefit the performing arts generally and in particular but not exclusively, music, dance, speech and drama.

**Objectives generally:**

- to organise live performing arts events that introduce the public to new and emerging performing artists and artists who defy easy categorisation;
- to commission new writing and making of performing arts works;
- to arrange educational workshops, lectures and debates;
- to commission research into performing arts related fields;

to work with groups and individuals who support the aims of the charity;

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

### **Meetings**

Since April 2021 the trustees have met regularly to work on the development of the charity.

### **Registrations**

This year we have registered with Give as You Live so that our supporters can donate or raise money for the charity whilst shopping. We have also registered the charity at Amazon Smile.

### **SKAPA at HatFair 2021**

In July of 2021 the charity staged an intervention at the Hat Fair in Winchester. Thanks to Kathy Hulme and John Broadbent of the Glimmer for their contribution.

Prior to attendance at the Hat Fair and in order to publicise the charity we produced a leaflet and lapel badges.

We have set up a Grant Funding Co-ordination Team in order to provide oversight on funding application and to reduce the likelihood of duplication of effort.

We continue to work on developing “Friends of SKAPA”.

### **AGM**

Our Annual General Meeting at the Roots and Shoots charity was well attended and an ideas bank generated.

We are investigating a Winchester venue for arranging small-scale live events.

### **Resignations and Appointments**

During the year, several trustees were asked to confirm whether they wished to remain on the board as they had not attended meetings regularly or otherwise contributed to the running of the charity. We subsequently accepted the resignation of three trustees. Following these resignations, we welcomed the appointment of Karina Townsend to the SKAPA trustee board. We now have a board of twelve committed trustees which we consider to be an appropriate number.

### **Extraordinary Meetings**

Towards the end of 2021 we organised two Extraordinary Meetings, both with outside parties. The meetings were organised with the aim of receiving advice as to how best to further our charitable objectives.

<p>Roney Fraser-Monroe (poet and performance artist with considerable experience in charitable funding) advised that we develop short, medium, and long-term plans for the charity.</p> <p>We also met with Edmund Baxter, CEO at ResonanceFM and a former close friend of Simon King in memory of whom the charity was founded. He advised us to reduce the number of trustees and to recruit patrons. We followed Ed’s advice and the trustees now number one dozen following three resignations and one new appointment.</p> <p>We are also happy to welcome four patrons to SKAPA, these are Atsuko Kamura, Dominik Scherrer, Tim Hodgkinson, and Lea Anderson. We continue to seek new patrons in order that we can better represent all performing arts expressions.</p> <p>We are working on compiling a database of performing arts venues and organisations with the intention of creating a touring network. We are compiling a database of charities and other organisations with whom we would like to work.</p> <p>We continue to work on a fundraising application with three core objectives: to fund the employment of a Project Manager, to finance the development of a live project, and to define a “brand identity” for charity.</p> <p>All trustees have been issued with a copy of Charity Commission Guidance document PB1, Public benefit, the public benefit requirement.</p>
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**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

<p>Thanks to John Broadbent and Kathy Hulme of the Glimmer for their contribution to the SKAPA presence at Winchester Hat Fair.</p> <p>Thanks also to Howard Jacobs (trustee), Gilli Peter (trustee) and Jon Broadbent (volunteer) in helping to clear and then sell belongings of Simon which had been held in storage by Simon’s family following his death.</p>
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## Section D Achievements and performance

**Summary of the main achievements of the charity during the year**

- Recruit patrons
- Reduce trustee numbers
- Arrange regular meetings of trustees
- Organise charity structure & management
- Develop funding application for Project Manager
- Set up collaboration site for trustee use
- Compile networking database
- Research funding opportunities

## Section E Financial review

**Brief statement of the charity's policy on reserves**

We have not yet set money aside to protect the charity against drops in income – but setting up a reserve is something we will consider in future as and when the need arises.

**Details of any funds materially in deficit**

Not applicable

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:


- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

PETER BAKER

Position (eg Secretary, Chair,  
etc)

SECRETARY

Date

24<sup>th</sup> January 2022



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Simon King Alternative Performing Arts

No (if any)  
1190245

CC16a

## Receipts and payments accounts

For the period  
from

Period start date  
01/04/2021

To

Period end date  
31/03/2022

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Sale of SK Effects	240	-	-	240	240
Amazon Dotation	5	-	-	5	5
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	245	-	-	245	245
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	245	-	-	245	245
<b>A3 Payments</b>					
Bank Charges	96	-	-	96	96
Web Hosting Charges	181	-	-	181	181
Publicity	247	-	-	247	247
Entertainment	60	-	-	60	60
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	584	-	-	584	584
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	584	-	-	584	584
<b>Net of receipts/(payments)</b>	- 339	-	-	- 339	- 339
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	1,314	-	-	1,314	1,314
<b>Cash funds this year end</b>	975	-	-	975	975



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		975	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>975</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

	PETER BAKER	31/01/2023
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