



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report

From Period start date: 1 April 2021 **To Period end date:** 31 March 2022

Charity name: Black History Association (Gravesham and Kent)

Charity registration number: 1190181

Objectives and Activities

| | SORP reference | |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | Promotion of equality and diversity for the benefit of the public <ul style="list-style-type: none">• Elimination of discrimination on the grounds of race• Advancing education and raising awareness of equality and diversity and black heritage, history and arts• Promoting activities to foster understanding between people of diverse backgrounds• Cultivating a sentiment in favour of diversity and equality |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <ul style="list-style-type: none">• Financial literacy programme for BME youth (aged 18-25)• Annual Thanksgiving Service |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | The trustees have had regard to the guidance issued by the Charity Commission on public benefit |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
| Policy on grant making | Para 1.38 | |
| Policy on social investment including program related investment | Para 1.38 | |

| | | |
|---------------------------------|-----------|--|
| Contribution made by volunteers | Para 1.38 | <p>The trustees, other members and volunteers have contributed their time and expertise to maintain good management of the association and activity costs to a minimum.</p> <p>On average, the trustees give 20 hours of volunteer time each month to cover tasks such as liaising with other charities, attending Association and multi-agency meetings (e.g., Kent IPAG) to share expertise. In addition, trustees give 200 hours per annum in organising and running activities and raising funds.</p> <p>The trustees extend their gratitude to all volunteers for their contributions, without which some of the activities would not have been possible.</p> |
| Other | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | <p>The trustees work hard to identify gaps in BME community needs, attract funding and put on activities that benefit the public and measure success by the number of expressions of interest, the range of beneficiaries that attend the events/activities and the feedback received.</p> <p>In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit. The main activities were:</p> <p>Annual Thanksgiving Service which was held virtually (via Zoom) in October 2021 due to the coronavirus pandemic lockdown. The Association's customary cultural feast, which is usually shared after the Thanksgiving Service to celebrate Black History Month and BME culture, could not take place because of social distancing rules.</p> <p>The Annual Thanksgiving Service celebrates our cultural diversity and inclusion during Black History Month. Members welcome people of all races and tribes, regardless of personal background or circumstances, faith or gender.</p> |

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| | | <p>In partnership with Empowering Young Minds charity, the association commenced planning for a Financial Literacy Programme for young people of BME descent who are aged between 18 and 25 years to be held in June 2022.</p> <p>Feedback from this activity will be reported on in the next financial year.</p> <p>The Financial Literacy Programme benefit young people by developing their money management and life skills including digital safety and provide opportunities for young people to volunteer in the association's programmes in future.</p> |
|--|--|---|

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | <p>The association successfully held its Annual Thanksgiving Service in October, albeit virtually.</p> <p>Arrangements for the financial literacy workshop got underway during the period under review.</p> |
| Performance of fundraising activities against objectives set | Para 1.41 | <p>Members subscribe a minimum of £5per month towards the running of the Association and planned activities. All members met their subscription obligations.</p> <p>Another benefactor contributed £5 a month towards the planned activities of the Association.</p> |
| Investment performance against objectives | Para 1.41 | N/A |
| Other | | <p><u>Future Plans</u></p> <p>Due to the coronavirus pandemic and the uncertainties surrounding social distancing rules, our plans for the coming year will change. We will continue our emphasis on structured programmes/events for young people to build and enhance their confidence and capability.</p> <p>In October 2022, we plan to hold our Annual Thanksgiving Service in church whilst observing prevalent social distancing rules.</p> <p>We also plan to attract new members to the Association. There was no increase in membership during the reporting period.</p> |

Financial Review

| | | |
|--|-----------|----------------------------------|
| Review of the charity's financial position at the end of the period | Para 1.21 | See Treasurer's Statement |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | N/A |
| Amount of reserves held | Para 1.22 | N/A |
| Reasons for holding zero reserves | Para 1.22 | N/A |
| Details of fund materially in deficit | Para 1.24 | N/A |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | N/A |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | We fund our work with income from: <ul style="list-style-type: none"> • Monthly membership subscriptions • Grants • Financial gifts from individual benefactors |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | The trustees acknowledge that there is a risk that our plans may not materialise due to: <ul style="list-style-type: none"> • Loss of goodwill from individual benefactors • Lack of charity grant opportunities • Loss of membership |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|---|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Constitution adopted 7 March 2020 |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | Charitable Incorporated Organisation (Foundation Model) |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Trustees are appointed or reappointed triennially at the Annual General Meeting held in July. Trustee appointments will be reported on in the next period. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|---|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | Membership of the Association is open to adults of Black, Asian or Minority Ethnic origin residing in Kent. The trustees oversee the running of the Association. The trustees seek the views of other members and youth groups in deciding the youth activities to organise. All trustees give their time voluntarily and receive no remuneration or other benefits. To guide the trustees in the management of the Association, the following policy statements have been put in place: <ul style="list-style-type: none"> • Data Protection Policy • Debit Card Policy • Financial Policy and Procedure • Safeguarding Policy Copies of these policies have been provided to the trustees and are available for inspection. |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | The Association is run by 8 trustees. There are other active ordinary and honorary members. The trustees work with the following networks: <ul style="list-style-type: none"> • Kent Police Independent Police Advisory Group • Kent Equality Cohesion Council/Cohesion Plus • The Gr@nd Youth Hub |

| | | |
|---------------------------------------|-----------|--|
| | | <ul style="list-style-type: none"> • Local Churches • Gravesham Borough Council • Kent County Council • Kent Community Foundation • Empowering Young Minds • Stronger Kent Communities • UK Youth • Kent Fire and Rescue Service |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|--|
| Charity name | Black History Association (Gravesham and Kent) |
| Other name the charity uses | |
| Registered charity number | 1190181 |
| Charity's principal address | c/o 54 Villa Road Higham Rochester Kent ME3 7BX |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|---|--|-----------------------------------|---|
| 1 | Dr Jellina Davies | Chairperson | | |
| 2 | Frederick Ade Desmond Miller | General Secretary | | |
| 3 | Sigismond Quame Bultman | Treasurer | | |
| 4 | Charles Omotunde Davies Snr | Organising Secretary | | |
| 5 | Mrs Rosemaund Griffiths | Deputy Organising Secretary | | |
| 6 | Mrs Fiona Miller | Pastoral Officer | | |
| 7 | Sam Sillah | Publicity Secretary | | |
| 8 | Mrs Cornelia Sogie- Thomas | Member | | |

Corporate trustees – names of the directors at the date the report was approved

| | | |
|---------------|--|--|
| Director name | | |
| N/A | | |
| | | |

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|--------------|-----------------------------------|--|
| N/A | | |
| | | |

Funds held as custodian trustees on behalf of others

| | |
|---|-----|
| Description of the assets held in this capacity | N/A |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | N/A |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | N/A |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|-------------|--|
| Bank | Lloyds Bank | Lloyds Bank, Business Banking, BX1 1LT |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A


Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|---|--|
| Signature(s) |  | |
| Full name(s) | Dr Jellina Davies | |
| Position (eg Secretary, Chair, etc) | Chairperson | |
| Date | 2 July 2022 | |

Independent Examiners' Report to the Trustees of Black History Association (Gravesham & Kent)

I report to the trustees on my examination of the accounts of the Black History Association (Gravesham & Kent) for the year ended 31st March 2022.

Responsibilities and basis of report

As the charity trustees of the Association, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). The trustees consider that an audit is not required for this year under section 144(2) of the charities Act 2011 (the 2011 Act) and that an independent examination is needed.

I report in respect of our examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

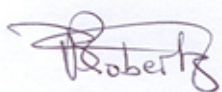
Independent examiner's statement

I have completed my examination. My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters.

In connection with my examination, I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed:

**Bamikole Roberts, BSc (Econs), M.Sc., FCCA,
55 Haddo House
London
SE10 9SF**

Date: 31st October 2022



Black History Association (Gravesham & Kent)

Income and Expenditure

For Period 1st April 2021 - 31st March 2022

| | 2021-22 | 2020-21 |
|---|----------------|----------------|
| Income | | |
| Membership subscriptions | 585.00 | 975.00 |
| Donations | | 40.00 |
| Grants | | 2373.00 |
| Thanksgiving Donations | 815.00 | 180.00 |
| Total Income | 1400.00 | 3568.00 |
| Expenditure | | |
| Thanksgiving Service | 150.00 | 200.00 |
| Donation to Money Charity | 500.00 | |
| e-voucher for young people | 375.00 | |
| External Auditor Fee | 50.00 | |
| Web and social media administration | 120.00 | 100.00 |
| Total Expenditure | 1195.00 | 300.00 |
| Excess Income / Expenses | 205.00 | 3268.00 |
| Opening Balance | 4273.97 | 1005.97 |
| Closing Fund Balance as at 31st March 2022 | 4478.97 | 4273.97 |