

# BLACK HISTORY ASSOCIATION (GRAVESHAM AND KENT)

England & Wales · Charity number 1190181

## Details

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Other names	BLACK HISTORY MONTH ASSOCIATION (GRAVESHAM AND KENT)
Status	Registered
Legal form	CIO
Registered	2020-06-30
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address C/O 54 Villa Road  
Higham  
Rochester  
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ME3 7BX

Phone 07947510888

Email [bhmgravesham@outlook.com](mailto:bhmgravesham@outlook.com)

Website [www.bhakent.org](http://www.bhakent.org)

## Activities

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**Objects:** THE PROMOTION OF EQUALITY AND DIVERSITY FOR THE PUBLIC BENEFIT BY:(A) THE ELIMINATION OF DISCRIMINATION ON THE GROUNDS OF RACE;(B) ADVANCING EDUCATION AND RAISING AWARENESS IN EQUALITY AND DIVERSITY, AND BLACK HERITAGE, HISTORY AND ARTS(C) PROMOTING ACTIVITIES TO FOSTER UNDERSTANDING BETWEEN PEOPLE FROM DIVERSE BACKGROUNDS;(D) CULTIVATING A SENTIMENT IN FAVOUR OF EQUALITY AND DIVERSITY.

**Activities:** 1) To celebrate Black History Month annually in local communities 2) To provide empowerment, support and capacity building to young people from ethnic minorities.

## Classification

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- **How:** Provides Advocacy/advice/information, Other Charitable Activities
- **What:** Economic/community Development/employment, Human Rights/religious Or Racial Harmony/equality Or Diversity
- **Who:** Children/young People, People Of A Particular Ethnic Or Racial Origin

## Geography

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- Throughout England

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	£4,040	£4,281	-	-
2024-03-31	£3,683	£3,978	-	-
2023-03-31	£2,831	£4,969	-	-
2022-03-31	£1,400	£1,195	-	-
2021-03-31	£4,273	£1,005	-	-

## Trustees

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Name	Role	Appointed
<b>Dr Jellina Monrosa Davies</b>	Chair	2019-04-06
Charles Omotunde Davies Snr		2019-04-06
Rosemaund Griffiths		2019-04-06
Sam Sillah		2019-04-06

**BLACK HISTORY ASSOCIATION (GRAVESHAM AND KENT)**

England & Wales - Charity number 1190181

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# Accounts

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## Trustees' Annual Report

**From Period start date:** 1 April 2024 **To Period end date:** 31 March 2025

**Charity name:** Black History Association (Gravesham and Kent)

**Charity registration number:** 1190181

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p><b>Promotion of equality and diversity for the benefit of the public</b></p> <ul style="list-style-type: none"> <li>• <b>Elimination of discrimination on the grounds of race</b></li> <li>• <b>Advancing education and raising awareness of equality and diversity and black heritage, history and arts</b></li> <li>• <b>Promoting activities to foster understanding between people of diverse backgrounds</b></li> <li>• <b>Cultivating a sentiment in favour of diversity and equality</b></li> </ul>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none"> <li>• <b>Family Event (SummerFest)</b></li> <li>• <b>Annual Thanksgiving Service</b></li> </ul>
Statement confirming whether the Trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p><b>The Trustees have had regard to the guidance issued by the Charity Commission on public benefit</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	<p><b>The Trustees, other association members and volunteers have contributed their time and expertise to maintain good management of the association and keep activity costs to a minimum.</b></p> <p><b>On average, the Trustees give 20 hours of volunteer time each month to cover tasks such as liaising with other charities, attending association and multi-agency meetings (e.g., Kent IPAG) to share knowledge and expertise. In addition, Trustees give 200 hours per annum in organising and running activities and raising funds.</b></p> <p><b>The Trustees extend their gratitude to all volunteers for their contributions, without which some of the activities would not have been possible.</b></p>
Other		

#### Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>The Trustees work hard to identify gaps in BME community needs, attract funding (where necessary) and organise activities that benefit the public. Success is measured by the number of expressions of interest, the diversity of attendees at the events/ activities and the feedback received.</b></p> <p><b>When planning activities for the year, the Trustees keep in mind the guidance from the Charity Commission on public benefit. The main activities were:</b></p> <ul style="list-style-type: none"> <li><b>• Thanksgiving Service held at St. George's Church, Gravesend, Kent in October 2024. The thanksgiving service is an annual ecumenical celebration of Black History Month and cultural diversity/inclusivity. Members welcome people of all races and religion (or none), regardless of personal background or circumstances or gender. After the thanksgiving service, the association had its customary feast to celebrate and share BME culture as part of the Black History Month observance.</b></li> <li><b>• In July 2024, the association held its second family event, SummerFest, to coincide with the start of the school holidays.</b></li> </ul>

		<p>The objectives of the SummerFest event are:</p> <ul style="list-style-type: none"> <li>• Fundraising to raise money, through ticket sales and stall hire, for the annual thanksgiving celebration.</li> <li>• Community engagement by bringing the community together and encouraging people to participate, connect, and strengthen community bonds.</li> <li>• Promoting awareness about topical issues (e.g., fire safety, health promotion) through information sharing, education and partner support.</li> <li>• Family-friendly entertainment by providing music and a range of activities suitable for all ages. Diverse food stalls and entertainment ensure everyone had a good time.</li> </ul>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>The association held a successful Annual Thanksgiving Service in October 2024 in Gravesend, Kent.</p> <p>The association held its second summer event at a community facility in Gravesend in July 2024.</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>Members make a minimum subscription of £10 a month towards the running of the association and for financing planned activities. All members met their subscription obligations.</p> <p>A friend of the association continues to make a monthly contribution of £5 towards planned activities of the association.</p>
Investment performance against objectives	Para 1.41	N/A
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>See Treasury Statement</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>N/A</b>
Amount of reserves held	Para 1.22	<b>N/A</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p><b>The work of the association is funded with income from:</b></p> <ul style="list-style-type: none"> <li>• <b>Monthly membership subscriptions</b></li> <li>• <b>Grants (where available)</b></li> <li>• <b>Fundraising activities/events</b></li> <li>• <b>Monetary gifts from individual benefactors</b></li> </ul>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	<p><b>The Trustees acknowledge that there is a risk that planned activities/events may not materialise due to:</b></p> <ul style="list-style-type: none"> <li>• <b>Loss of goodwill from individual benefactors</b></li> <li>• <b>Lack of charity grant opportunities</b></li> <li>• <b>Loss of membership</b></li> </ul>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution adopted 7 March 2020</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Charitable Incorporated Organisation (Foundation Model)</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more Trustees	Para 1.25	<b>Trustees are appointed or reappointed every 3 years at the Annual General Meeting held in July.</b>  <b>Last election was in July 2022.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of Trustees	Para 1.51	<p><b>Full membership of the association is open to adults of Black or any other minority ethnic origin residing in Kent and Medway.</b></p> <p><b>Honorary membership is reserved for people of majority White background or people of Black or other ethnic origin who reside outside of Kent.</b></p> <p><b>During this reporting year, we gained one full member to the organisation.</b></p> <p><b>The Trustees oversee the running of the association. The Trustees consult other members and interested parties (youth) in deciding the activities to deliver.</b></p> <p><b>All Trustees volunteer their time and receive no remuneration or other benefits.</b></p> <p><b>To guide the Trustees in the management of the association, the following policy statements have been put in place:</b></p> <ul style="list-style-type: none"> <li>• <b>Data Protection Policy</b></li> <li>• <b>Debit Card Policy</b></li> <li>• <b>Financial Policy and Procedure</b></li> <li>• <b>Safeguarding Policy</b></li> </ul> <p><b>Copies of these policies have been provided to the Trustees and are available for inspection.</b></p>
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<p>The charity's organisational structure and any wider network with which the charity works</p>	<p>Para 1.51</p>	<p><b>The association is run by 6 Trustees. There are other active ordinary and honorary members. The Trustees work with the following networks:</b></p> <ul style="list-style-type: none"> <li>• <b>Kent Police Independent Advisory Group</b></li> <li>• <b>Kent Equality Cohesion Council/Cohesion Plus</b></li> <li>• <b>The Gr@nd Youth Hub</b></li> <li>• <b>Local Churches</b></li> <li>• <b>Gravesham Borough Council</b></li> <li>• <b>Kent County Council</b></li> <li>• <b>Kent Community Foundation</b></li> <li>• <b>Empowering Young Minds</b></li> <li>• <b>Stronger Kent Communities</b></li> <li>• <b>UK Youth</b></li> <li>• <b>Kent Fire and Rescue Service</b></li> </ul>
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Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	<b>Black History Association (Gravesham and Kent)</b>
Other name the charity uses	
Registered charity number	<b>1190181</b>
Charity's principal address	<b>c/o 54 Villa Road Higham Rochester Kent ME3 7BX</b>

## Names of the charity Trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Dr Jellina Davies	Chairperson		Association membership
Frederick Ade Desmond Miller	General Secretary		Association membership
Mrs Rosemaund Griffiths	Treasurer		Association membership
Charles Omotunde Davies Snr	Organising Secretary		Association membership
Mrs Cornelia Sogie-Thomas	Pastoral Officer		Association membership
Sam Sillah	Publicity Secretary		Association membership

## Corporate Trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of Trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

### Funds held as custodian Trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Bank	Lloyds Bank	Lloyds Bank, Business Banking, BX1 1LT

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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### Other optional information

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## Declarations

The Trustees declare that they have approved the Trustees' report

above. Signed on behalf of the charity's Trustees

Signature(s)		
Full name(s)	Dr Jellina Davies	
Position (eg Secretary, Chair, etc)	Chairperson	
Date	5 July 2025	



## Treasury Statement

### Treasurer's Statement for the Year Ended 31st March 2025

#### Introduction

This Treasurer's Statement provides a comprehensive overview of the financial performance of the Black History Association (Gravesham and Kent) for the financial year from 1st April 2024 to 31st March 2025. It outlines income and expenditure across all major activities and events, with comparative figures from the previous financial year (2023–2024) and includes notes on the financial position and sustainability of the association going forward.

#### Income Overview

The association recorded a total income of £4,040.64 during the year, compared to £3,683.27 in the previous year. This reflects an overall increase of £357.37, attributed primarily to stronger revenue from events and increased thanksgiving donations.

Income	2024–25 (£)	2023–24 (£)	Notes
Membership Subscriptions	1,130.00	1,210.00	Slight decrease in membership income
Donations – Life Patrons/Patrons	90.00	529.31	Significant drop in patron donations however last year had another donation
Other Income (FFD/Summerfest vendor tables & gate)	1,746.33	1,233.96	Increase in event participation and vendor revenue
Thanksgiving Donations	1,074.31	710.00	Increased contributions during annual service
<b>Total Income</b>	<b><u>4,040.64</u></b>	<b><u>3,683.27</u></b>	

#### Expenditure Summary

Total expenditure for the financial year stood at £4,281.44, compared to £3,978.41 in the previous year, showing an increase of £303.03. The largest spending categories were associated with the Summerfest Event and costs linked to the Thanksgiving Service.

Expenditure Item	2024–25 (£)	2023–24 (£)	Notes
BHA Thanksgiving – Van Rental	159.03	150.90	Van hired for logistics and transport
Summerfest Event – DJ	250.00	100.00	Increased entertainment costs
Thanksgiving – Member Refunds	141.12	45.00	Includes drinks refunds for Summerfest
Summerfest Expenses & Member Refunds	1,600.53	1,960.37	Slight decrease in direct costs
Cheque Payments (Preacher, Musical Director)	500.00	500.00	Religious service delivery
Printing, Food, and Sundries	1,399.23	1,035.08	Increase reflects growth in event scale
Postage Costs	0.00	0.00	No postal expenses incurred
Web & Social Media Administration	231.53	187.06	Digital communications and outreach
<b>Total Expenditure</b>	<b><u>4,281.44</u></b>	<b><u>3,978.41</u></b>	



## Net Result

The financial year ended with a net deficit of £240.80, compared to a deficit of £295.14 in the previous year. This reflects a slightly improved financial outcome, though the association continues to operate at a shortfall.

<b>Financial Position</b>	<b>Amount (£)</b>
Net Deficit for the Year	(240.80)
Opening Balance (1 Apr 2024)	2,044.94
Closing Balance (31 Mar 2025)	1,804.14

## Financial Observations

- While income improved overall, the association experienced a decline in donations from life patrons.
- Event-related costs, particularly for Summerfest, remain the most significant outlay. Strategic measures to reuse event materials and negotiate better vendor pricing are necessary to mitigate future costs.
- Administrative expenses (web and communication) remained proportionate and effective in supporting our online operations.
- The closing fund balance of £1,804.14 provides a modest financial position for the upcoming year, though the deficit trend shows a need for tighter cost control and more initiative-taking fundraising.

## Recommendations

- Increase Patron Engagement: Reconnect with life patrons and explore new sponsorship opportunities.
- Cost Control Measures: Continue efforts to repurpose/reuse items for events and assess all vendor/service contracts for better value. For e.g. – catering for thanksgiving service
- Diversify Income: Explore grant funding, partnerships, and digital fundraising (e.g., crowdfunding, donation drives).
- Event Budget Planning: Implement pre-event budget caps and clear tracking to avoid overspending.

We thank all members, patrons, volunteers, and supporters of the Black History Association for their continued support, time, and generosity. Your contributions are vital to our mission of cultural education, community engagement, and heritage celebration.

Signed.....  .....

Name...Rosie Griffiths.....

Date... 1<sup>st</sup> July 2025.....

**BLACK HISTORY ASSOCIATION (GRAVESHAM AND KENT)**

England & Wales - Charity number 1190181

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# Accounts

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## Trustees' Annual Report

**From Period start date:** 1 April 2023 **To Period end date:** 31 March 2024

**Charity name:** Black History Association (Gravesham and Kent)

**Charity registration number:** 1190181

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p><b>Promotion of equality and diversity for the benefit of the public</b></p> <ul style="list-style-type: none"> <li>• <b>Elimination of discrimination on the grounds of race</b></li> <li>• <b>Advancing education and raising awareness of equality and diversity and black heritage, history and arts</b></li> <li>• <b>Promoting activities to foster understanding between people of diverse backgrounds</b></li> <li>• <b>Cultivating a sentiment in favour of diversity and equality</b></li> </ul>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none"> <li>• <b>Family Fun Day</b></li> <li>• <b>Annual Thanksgiving Service</b></li> </ul>
Statement confirming whether the Trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p><b>The Trustees have had regard to the guidance issued by the Charity Commission on public benefit</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	<p><b>The Trustees, other association members and volunteers have contributed their time and expertise to maintain good management of the association and keep activity costs to a minimum.</b></p> <p><b>On average, the Trustees give 20 hours of volunteer time each month to cover tasks such as liaising with other charities, attending association and multi-agency meetings (e.g., Kent IPAG) to share knowledge and expertise. In addition, Trustees give 200 hours per annum in organising and running activities and raising funds.</b></p> <p><b>The Trustees extend their gratitude to all volunteers for their contributions, without which some of the activities would not have been possible.</b></p>
Other		

#### Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>The Trustees work hard to identify gaps in BME community needs, attract funding and organise activities that benefit the public. Success is measured by the number of expressions of interest, the diversity of attendees at the events/activities and the feedback received.</b></p> <p><b>When planning activities for the year, the Trustees keep in mind the guidance from the Charity Commission on public benefit. The main activities were:</b></p> <ul style="list-style-type: none"> <li><b>• Thanksgiving Service was held at All Saint's Church, Frindsbury, Rochester in October 2023. The thanksgiving service is an annual ecumenical celebration of Black History Month and cultural diversity/inclusivity. Members welcome people of all races and religion (or none), regardless of personal background or circumstances or gender. After the thanksgiving service, the association had its customary feast to celebrate and share BME culture as part of the Black History Month observance.</b></li> <li><b>• In July 2023, the association held its first summer family event, Family Fun Day, to coincide with the start of the school holidays.</b></li> </ul>

		<p>The objectives of the Family Fun Day event are:</p> <ul style="list-style-type: none"> <li>• Fundraising to raise money, through ticket sales and stalls, for the annual thanksgiving celebration.</li> <li>• Community engagement by bringing the community together and encouraging people to participate, connect, and strengthen community bonds.</li> <li>• Promoting awareness about topical issues (e.g., fire safety, health promotion) through information sharing, education and partner support.</li> <li>• Family-friendly entertainment by providing a range of activities suitable for all ages. Having diverse food stalls and entertainment ensures everyone enjoys their time together.</li> </ul> <p>Unfortunately, there was inclement weather in July 2023 which made most of the outdoor activities unviable. However, the football match went ahead as planned with teams from Kent and Essex taking part.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>The association successfully held its Annual Thanksgiving Service in October 2023 in Rochester, Kent.</p> <p>The association held its first summer event at a community facility in Gravesend in July 2023.</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>Members make a minimum subscription of £10 a month towards the running of the association and for financing planned activities. All members met their subscription obligations.</p> <p>A friend of the association continues to make a monthly contribution of £5 towards planned activities of the association.</p>
Investment performance against objectives	Para 1.41	N/A
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>See Treasury Statement</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>N/A</b>
Amount of reserves held	Para 1.22	<b>N/A</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>We fund our work with income from:</b> <ul style="list-style-type: none"> <li>• <b>Monthly membership subscriptions</b></li> <li>• <b>Grants</b></li> <li>• <b>Fundraising activities/events</b></li> <li>• <b>Monetary gifts from individual benefactors</b></li> </ul>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	<b>The Trustees acknowledge that there is a risk that planned activities/events may not materialise due to:</b> <ul style="list-style-type: none"> <li>• <b>Loss of goodwill from individual benefactors</b></li> <li>• <b>Lack of charity grant opportunities</b></li> <li>• <b>Loss of membership</b></li> </ul>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution adopted 7 March 2020</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Charitable Incorporated Organisation (Foundation Model)</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more Trustees	Para 1.25	<b>Trustees are appointed or reappointed every 3 years at the Annual General Meeting held in July.</b>  <b>Last election was in July 2022.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of Trustees	Para 1.51	<p><b>Full membership of the association is open to adults of Black or any other minority ethnic origin residing in Kent and Medway.</b></p> <p><b>Honorary membership is reserved for people of majority White background or people of Black or other ethnic origin who reside outside of Kent.</b></p> <p><b>During this reporting year, we attracted two honorary members to the organisation.</b></p> <p><b>The Trustees oversee the running of the association. The Trustees consult other members and interested parties (youth) in deciding the activities to deliver.</b></p> <p><b>All Trustees give of their time voluntarily and receive no remuneration or other benefits.</b></p> <p><b>To guide the Trustees in the management of the association, the following policy statements have been put in place:</b></p> <ul style="list-style-type: none"> <li>• <b>Data Protection Policy</b></li> <li>• <b>Debit Card Policy</b></li> <li>• <b>Financial Policy and Procedure</b></li> <li>• <b>Safeguarding Policy</b></li> </ul> <p><b>Copies of these policies have been provided to the Trustees and are available for inspection.</b></p>
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<p>The charity's organisational structure and any wider network with which the charity works</p>	<p>Para 1.51</p>	<p><b>The association is run by 6 Trustees. There are other active ordinary and honorary members. The Trustees work with the following networks:</b></p> <ul style="list-style-type: none"> <li>• <b>Kent Police Independent Advisory Group</b></li> <li>• <b>Kent Equality Cohesion Council/Cohesion Plus</b></li> <li>• <b>The Gr@nd Youth Hub</b></li> <li>• <b>Local Churches</b></li> <li>• <b>Gravesham Borough Council</b></li> <li>• <b>Kent County Council</b></li> <li>• <b>Kent Community Foundation</b></li> <li>• <b>Empowering Young Minds</b></li> <li>• <b>Stronger Kent Communities</b></li> <li>• <b>UK Youth</b></li> <li>• <b>Kent Fire and Rescue Service</b></li> </ul>
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Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	<b>Black History Association (Gravesham and Kent)</b>
Other name the charity uses	
Registered charity number	<b>1190181</b>
Charity's principal address	<b>c/o 54 Villa Road Higham Rochester Kent ME3 7BX</b>

## Names of the charity Trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Dr Jellina Davies	Chairperson		Association membership
Frederick Ade Desmond Miller	General Secretary		Association membership
Mrs Rosemaund Griffiths	Treasurer		Association membership
Charles Omotunde Davies Snr	Organising Secretary		Association membership
Mrs Cornelia Sogie-Thomas	Pastoral Officer		Association membership
Sam Sillah	Publicity Secretary		Association membership

## Corporate Trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of Trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

### Funds held as custodian Trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Bank	Lloyds Bank	Lloyds Bank, Business Banking, BX1 1LT

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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### Other optional information

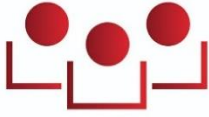
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## Declarations

The Trustees declare that they have approved the Trustees' report

above. Signed on behalf of the charity's Trustees

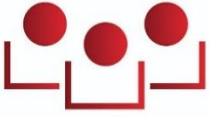
Signature(s)		
Full name(s)	Dr Jellina Davies	
Position (eg Secretary, Chair, etc)	Chairperson	
Date	6 July 2024	



# BLACK HISTORY ASSOCIATION (GRAVESHAM AND KENT)

## Black History Association (Gravesham & Kent) Income and Expenditure For Period 1<sup>st</sup> April 2023 - 31st March 2024

	<b>2023-24</b>	<b>2022- 23</b>
	£	£
<b>Income</b>		
Membership subscriptions (April 2023 to 31 Mar 2024)	1,210.00	1,035.00
Donations - life patrons/patrons	529.31	55.00
Other Income (FFD Vendor tables and gate takings)	1,233.96	433.22
Thanksgiving Donations	710.00	1,307.84
<b>Total Income &gt;&gt;&gt;&gt;</b>	<b><u>3,683.27</u></b>	<b><u>2,831.06</u></b>
<b>Expenditures</b>		
BHA Thanksgiving 2023 - Van rental	150.90	0.00
FFD event July 2024 - Deposit to DJ	100.00	0.00
BHA Thanksgiving 2023' – dry cleaning rfd	45.00	0.00
FFD Events 2023 [Refunds to members]	1,960.37	0.00
Cheques Payments [Chq Nos. 00081/82/83 - Preacher, Musical director and Church]	500.00	3,001.56
Printing, food, and sundry expenses	1,035.08	1,384.19
Postage costs	0.00	34.20
Web and social media administration	187.06	550.00
<b>Total Expenditure &gt;&gt;&gt;&gt;&gt;&gt;</b>	<b><u>3,978.41</u></b>	<b><u>4,969.95</u></b>
Excess Income / Expenses	<b>(295.14)</b>	<b>(2,138.89)</b>
Opening Balance	<b>2,340.08</b>	<b>4,478.97</b>
<b>Closing Fund Balance as at: 31st March 2023/2024</b>	<b><u>2,044.94</u></b>	<b><u>2,340.08</u></b>



# BLACK HISTORY ASSOCIATION (GRAVESHAM AND KENT)

## SUMMARY

Association Financial Statement for the Year Ended 31<sup>st</sup> March 2024

Income: •

**Total Income: £3,683.27**

Expenditure: •

**Total Expenditure: £3,978.41**

**Net Income (Deficit): £ (295.14)**

Notes:

1. The association recorded a total income of £3,683.27
2. The total expenditure for the same period was £3,978.41.
3. This results in a net deficit of £295.14 for the year.

Efforts is needed to drive expenditure down and find areas for cost reduction to ensure financial stability in the future. However, expenditure is mostly driven by purchases made towards the FFD event held in July 2023 but hoping to re-sell and re-use some of the items bought, which will reduce cost for future FFD events

Signed (on behalf of  
Organising Committee)

*R Griffiths*

Dr Jellina Davies



BLACK HISTORY ASSOCIATION  
(GRAVESHAM AND KENT)

**BLACK HISTORY ASSOCIATION (GRAVESHAM AND KENT)**

England & Wales - Charity number 1190181

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# Accounts

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## Trustees' Annual Report

**From Period start date:** 1 April 2022    **To Period end date:** 31 March 2023

**Charity name:** Black History Association (Gravesham and Kent)

**Charity registration number:** 1190181

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Promotion of equality and diversity for the benefit of the public</b> <ul style="list-style-type: none"><li>• <b>Elimination of discrimination on the grounds of race</b></li><li>• <b>Advancing education and raising awareness of equality and diversity and black heritage, history and arts</b></li><li>• <b>Promoting activities to foster understanding between people of diverse backgrounds</b></li><li>• <b>Cultivating a sentiment in favour of diversity and equality</b></li></ul>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none"><li>• <b>Financial literacy programme for BME youth (aged 18-25)</b></li><li>• <b>Annual Thanksgiving Service</b></li></ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The trustees have had regard to the guidance issued by the Charity Commission on public benefit</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	<p><b>The trustees, other association members and volunteers have contributed their time and expertise to maintain good management of the association and activity costs to a minimum.</b></p> <p><b>On average, the trustees give 20 hours of volunteer time each month to cover tasks such as liaising with other charities, attending association and multi-agency meetings (e.g., Kent IPAG) to share knowledge and expertise. In addition, trustees give 200 hours per annum in organising and running activities and raising funds.</b></p> <p><b>The trustees extend their gratitude to all volunteers for their contributions, without which some of the activities would not have been possible.</b></p>
Other		

#### Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>The trustees work hard to identify gaps in BME community needs, attract funding and organise activities that benefit the public. Success is measured by the number of expressions of interest, the diversity of attendees at the events/activities and the feedback received.</b></p> <p><b>When planning our activities for the year, we kept in mind the guidance from the Charity Commission on public benefit. The main activities were:</b></p> <ul style="list-style-type: none"> <li><b>• Thanksgiving Service which was held at St. Aidan's Church, Gravesend in October 2022. The thanksgiving service is an annual ecumenical celebration of Black History Month and cultural diversity/ inclusivity. Members welcome people of all races and religion (or none), regardless of personal background or circumstances or gender. After the thanksgiving service, the association had its customary feast to celebrate and share BME culture as part of the Black History Month observance.</b></li> <li><b>• In partnership with Empowering Young Minds charity, the association delivered several Financial Literacy workshops for young people of BME descent, aged between 18 and 25 years, in June 2022.</b></li> </ul>

		<p>The objectives of the programme were to:</p> <ul style="list-style-type: none"> <li>• tap and optimally harness the potential of Black and minority youth and enable their development through inclusive education</li> <li>• develop their financial capacity in four different areas - managing money, planning ahead, making choices and staying informed.</li> </ul> <p>Feedback collected from the participants revealed that the workshops were interactive and detailed. Participants also said that the workshops:</p> <ul style="list-style-type: none"> <li>• Were very empowering</li> <li>• Gave a better understanding of budgeting</li> <li>• Interesting and helpful for the future</li> <li>• Provided much advice about how to be protected online</li> <li>• Expanded knowledge on financial literacy</li> </ul> <p>The Financial Literacy Programme benefited young people by developing their money management and life skills including digital safety when transacting money and provide opportunities for young people to volunteer in the association's programmes in future.</p>
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#### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>The association successfully held its Annual Thanksgiving Service in October 2022 for the first time after the pandemic lockdown was lifted.</p> <p>The association held several successful financial literacy workshops for 15 youth at the Marriott Hotel in June 2022.</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>Members make a minimum subscription of £5 per month towards the running of the association and for financing planned activities. All members met their subscription obligations.</p> <p>A friend of the association also made a monthly voluntary contribution of £5 towards financing planned activities of the association.</p>
Investment performance against objectives	Para 1.41	N/A
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>See Treasury Statement</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>N/A</b>
Amount of reserves held	Para 1.22	<b>N/A</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p><b>We fund our work with income from:</b></p> <ul style="list-style-type: none"> <li>• <b>Monthly membership subscriptions</b></li> <li>• <b>Grants</b></li> <li>• <b>Fundraising activities/events</b></li> <li>• <b>Monetary gifts from individual benefactors</b></li> </ul>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	<p><b>The trustees acknowledge that there is a risk that planned activities/events may not materialise due to:</b></p> <ul style="list-style-type: none"> <li>• <b>Loss of goodwill from individual benefactors</b></li> <li>• <b>Lack of charity grant opportunities</b></li> <li>• <b>Loss of membership</b></li> </ul>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution adopted 7 March 2020</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Charitable Incorporated Organisation (Foundation Model)</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p><b>Trustees are appointed or reappointed every 3 years at the Annual General Meeting held in July.</b></p> <p><b>In July 2022, the following trustees resigned their positions:</b>  <b>Mr Sigismond Quame Bultman – Treasurer</b>  <b>Mrs Fiona Miller – Pastoral Officer</b></p> <p><b>The following members were appointed to the vacant positions (and became trustees):</b>  <b>Mrs Rosemaund Griffiths – Treasurer</b>  <b>Mrs Cornelia Sogie-Thomas - Pastoral Officer</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p><b>Full membership of the association is open to adults of Black or any other minority ethnic origin residing in Kent and Medway.</b></p> <p><b>The trustees oversee the running of the association. The trustees consult other members and interested youth in deciding the activities to deliver.</b></p> <p><b>All trustees give of their time voluntarily and receive no remuneration or other benefits.</b></p> <p><b>To guide the trustees in the management of the association, the following policy statements have been put in place:</b></p> <ul style="list-style-type: none"> <li>• <b>Data Protection Policy</b></li> <li>• <b>Debit Card Policy</b></li> <li>• <b>Financial Policy and Procedure</b></li> <li>• <b>Safeguarding Policy</b></li> </ul> <p><b>Copies of these policies have been provided to the trustees and are available for inspection.</b></p>
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<p>The charity's organisational structure and any wider network with which the charity works</p>	<p>Para 1.51</p>	<p><b>The association is run by 6 trustees. There are other active ordinary and honorary members. The trustees work with the following networks:</b></p> <ul style="list-style-type: none"> <li>• <b>Kent Police Independent Advisory Group</b></li> <li>• <b>Kent Equality Cohesion Council/Cohesion Plus</b></li> <li>• <b>The Gr@nd Youth Hub</b></li> <li>• <b>Local Churches</b></li> <li>• <b>Gravesham Borough Council</b></li> <li>• <b>Kent County Council</b></li> <li>• <b>Kent Community Foundation</b></li> <li>• <b>Empowering Young Minds</b></li> <li>• <b>Stronger Kent Communities</b></li> <li>• <b>UK Youth</b></li> <li>• <b>Kent Fire and Rescue Service</b></li> </ul>
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Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	<b>Black History Association (Gravesham and Kent)</b>
Other name the charity uses	
Registered charity number	<b>1190181</b>
Charity's principal address	<b>c/o 54 Villa Road Higham Rochester Kent ME3 7BX</b>

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr Jellina Davies	Chairperson		Association membership
2				
3	Frederick Ade Desmond Miller	General Secretary		Association membership
4	Mrs Rosemaund Griffiths	Treasurer	July 2022*	Association membership
5	Charles Omotunde Davies Snr	Organising Secretary		Association membership
6	Mrs Cornelia Sogie-Thomas	Pastoral Officer	July 2022	Association membership
7	Sam Sillah	Publicity Secretary		Association membership
8				

**\*fully operational from January 2023**

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Bank	Lloyds Bank	Lloyds Bank, Business Banking, BX1 1LT

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Dr Jellina Davies	
<b>Position (eg Secretary, Chair, etc)</b>	Chairperson	
<b>Date</b>	2 July 2023	



## Black History Association (Gravesham and Kent)

Registered Charity Number 1190181

### Financial Statement – 1 April 2022 to 31 March 2023

	2022/23 £	2021/22 £
<b>Balance brought forward</b>	<b>4,478.97</b>	<b>4,273.97</b>
<b>INCOME</b>		
Membership subscriptions (1 April 2022 to 31 Mar 2023)	1,035.00	525.00
Donations	60.00	60.00
Grants	0.00	0.00
Thanksgiving donations	1,277.84	815.00
Special members' donations	70.00	0.00
Miscellaneous receipts	388.22	0.00
<b>TOTAL INCOME</b>	<b>2,831.06</b>	<b>1,400.00</b>
<b>EXPENDITURE</b>		
Thanksgiving Service expenditure	1,689.13	150.00
Printing and sundry expenses	0.00	0.00
Postage costs	34.20	0.00
Web and social media administration	765.06	120.00
Financial Literacy Programme	2,401.56	875.00
External Auditor's Fee	80.00	50.00
<b>TOTAL EXPENDITURE</b>	<b>4,969.95</b>	<b>1,195.00</b>
<b>TOTAL BANK BALANCE AS AT 31 MARCH 2023</b>	<b>2,340.08</b>	<b>4,478.97</b>

Signed (on behalf of  
Organising Committee)

Dr Jellina Davies  
(Chair)

**BLACK HISTORY ASSOCIATION (GRAVESHAM AND KENT)**

England & Wales - Charity number 1190181

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# Accounts

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## Trustees' Annual Report

**From Period start date:** 1 April 2021 **To Period end date:** 31 March 2022

**Charity name:** Black History Association (Gravesham and Kent)

**Charity registration number:** 1190181

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Promotion of equality and diversity for the benefit of the public</b> <ul style="list-style-type: none"><li>• <b>Elimination of discrimination on the grounds of race</b></li><li>• <b>Advancing education and raising awareness of equality and diversity and black heritage, history and arts</b></li><li>• <b>Promoting activities to foster understanding between people of diverse backgrounds</b></li><li>• <b>Cultivating a sentiment in favour of diversity and equality</b></li></ul>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none"><li>• <b>Financial literacy programme for BME youth (aged 18-25)</b></li><li>• <b>Annual Thanksgiving Service</b></li></ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The trustees have had regard to the guidance issued by the Charity Commission on public benefit</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	<p><b>The trustees, other members and volunteers have contributed their time and expertise to maintain good management of the association and activity costs to a minimum.</b></p> <p><b>On average, the trustees give 20 hours of volunteer time each month to cover tasks such as liaising with other charities, attending Association and multi-agency meetings (e.g., Kent IPAG) to share expertise. In addition, trustees give 200 hours per annum in organising and running activities and raising funds.</b></p> <p><b>The trustees extend their gratitude to all volunteers for their contributions, without which some of the activities would not have been possible.</b></p>
Other		

#### Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>The trustees work hard to identify gaps in BME community needs, attract funding and put on activities that benefit the public and measure success by the number of expressions of interest, the range of beneficiaries that attend the events/activities and the feedback received.</b></p> <p><b>In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit. The main activities were:</b></p> <p><b>Annual Thanksgiving Service which was held virtually (via Zoom) in October 2021 due to the coronavirus pandemic lockdown. The Association's customary cultural feast, which is usually shared after the Thanksgiving Service to celebrate Black History Month and BME culture, could not take place because of social distancing rules.</b></p> <p><b>The Annual Thanksgiving Service celebrates our cultural diversity and inclusion during Black History Month. Members welcome people of all races and tribes, regardless of personal background or circumstances, faith or gender.</b></p>

		<p>In partnership with Empowering Young Minds charity, the association commenced planning for a Financial Literacy Programme for young people of BME descent who are aged between 18 and 25 years to be held in June 2022.</p> <p>Feedback from this activity will be reported on in the next financial year.</p> <p>The Financial Literacy Programme benefit young people by developing their money management and life skills including digital safety and provide opportunities for young people to volunteer in the association's programmes in future.</p>
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### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p><b>The association successfully held its Annual Thanksgiving Service in October, albeit virtually.</b></p> <p><b>Arrangements for the financial literacy workshop got underway during the period under review.</b></p>
Performance of fundraising activities against objectives set	Para 1.41	<p><b>Members subscribe a minimum of £5per month towards the running of the Association and planned activities. All members met their subscription obligations.</b></p> <p><b>Another benefactor contributed £5 a month towards the planned activities of the Association.</b></p>
Investment performance against objectives	Para 1.41	N/A
Other		<p><b><u>Future Plans</u></b></p> <p><b>Due to the coronavirus pandemic and the uncertainties surrounding social distancing rules, our plans for the coming year will change. We will continue our emphasis on structured programmes/events for young people to build and enhance their confidence and capability.</b></p> <p><b>In October 2022, we plan to hold our Annual Thanksgiving Service in church whilst observing prevalent social distancing rules.</b></p> <p><b>We also plan to attract new members to the Association. There was no increase in membership during the reporting period.</b></p>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>See Treasurer's Statement</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>N/A</b>
Amount of reserves held	Para 1.22	<b>N/A</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p><b>We fund our work with income from:</b></p> <ul style="list-style-type: none"> <li>• <b>Monthly membership subscriptions</b></li> <li>• <b>Grants</b></li> <li>• <b>Financial gifts from individual benefactors</b></li> </ul>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	<p><b>The trustees acknowledge that there is a risk that our plans may not materialise due to:</b></p> <ul style="list-style-type: none"> <li>• <b>Loss of goodwill from individual benefactors</b></li> <li>• <b>Lack of charity grant opportunities</b></li> <li>• <b>Loss of membership</b></li> </ul>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution adopted 7 March 2020</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Charitable Incorporated Organisation (Foundation Model)</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees are appointed or reappointed triennially at the Annual General Meeting held in July.</b>  <b>Trustee appointments will be reported on in the next period.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p><b>Membership of the Association is open to adults of Black, Asian or Minority Ethnic origin residing in Kent. The trustees oversee the running of the Association. The trustees seek the views of other members and youth groups in deciding the youth activities to organise.</b></p> <p><b>All trustees give their time voluntarily and receive no remuneration or other benefits.</b></p> <p><b>To guide the trustees in the management of the Association, the following policy statements have been put in place:</b></p> <ul style="list-style-type: none"> <li>• <b>Data Protection Policy</b></li> <li>• <b>Debit Card Policy</b></li> <li>• <b>Financial Policy and Procedure</b></li> <li>• <b>Safeguarding Policy</b></li> </ul> <p><b>Copies of these policies have been provided to the trustees and are available for inspection.</b></p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p><b>The Association is run by 8 trustees. There are other active ordinary and honorary members. The trustees work with the following networks:</b></p> <ul style="list-style-type: none"> <li>• <b>Kent Police Independent Police Advisory Group</b></li> <li>• <b>Kent Equality Cohesion Council/Cohesion Plus</b></li> <li>• <b>The Gr@nd Youth Hub</b></li> </ul>

		<ul style="list-style-type: none"> <li>• Local Churches</li> <li>• Gravesham Borough Council</li> <li>• Kent County Council</li> <li>• Kent Community Foundation</li> <li>• Empowering Young Minds</li> <li>• Stronger Kent Communities</li> <li>• UK Youth</li> <li>• Kent Fire and Rescue Service</li> </ul>
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	<b>Black History Association (Gravesham and Kent)</b>
Other name the charity uses	
Registered charity number	<b>1190181</b>
Charity's principal address	<b>c/o 54 Villa Road Higham Rochester Kent ME3 7BX</b>

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	<b>Dr Jellina Davies</b>	<b>Chairperson</b>		
2	<b>Frederick Ade Desmond Miller</b>	<b>General Secretary</b>		
3	<b>Sigismond Quame Bultman</b>	<b>Treasurer</b>		
4	<b>Charles Omotunde Davies Snr</b>	<b>Organising Secretary</b>		
5	<b>Mrs Rosemaund Griffiths</b>	<b>Deputy Organising Secretary</b>		
6	<b>Mrs Fiona Miller</b>	<b>Pastoral Officer</b>		
7	<b>Sam Sillah</b>	<b>Publicity Secretary</b>		
8	<b>Mrs Cornelia Sogje- Thomas</b>	<b>Member</b>		

## Corporate trustees – names of the directors at the date the report was approved

Director name		
<b>N/A</b>		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	Lloyds Bank	Lloyds Bank, Business Banking, BX1 1LT

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Dr Jellina Davies	
Position (eg Secretary, Chair, etc)	Chairperson	
Date	2 July 2022	

# **Independent Examiners' Report to the Trustees of Black History Association (Gravesham & Kent)**

I report to the trustees on my examination of the accounts of the Black History Association (Gravesham & Kent) for the year ended 31<sup>st</sup> March 2022.

## **Responsibilities and basis of report**

As the charity trustees of the Association, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

I report in respect of our examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

## **Independent examiner's statement**

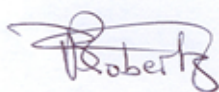
I have completed my examination. My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters.

In connection with my examination, I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**



**Bamikole Roberts, BSc (Econs), M.Sc., FCCA,  
55 Haddo House  
London  
SE10 9SF**

**Date: 31<sup>st</sup> October 2022**



## Black History Association (Gravesham & Kent)

### Income and Expenditure

For Period 1st April 2021 - 31st March 2022

	2021-22	2020-21
<b>Income</b>		
Membership subscriptions	585.00	975.00
Donations		40.00
Grants		2373.00
Thanksgiving Donations	815.00	180.00
<b>Total Income</b>	<b>1400.00</b>	<b>3568.00</b>
<b>Expenditure</b>		
Thanksgiving Service	150.00	200.00
Donation to Money Charity	500.00	
e-voucher for young people	375.00	
External Auditor Fee	50.00	
Web and social media administration	120.00	100.00
<b>Total Expenditure</b>	<b>1195.00</b>	<b>300.00</b>
Excess Income / Expenses	<b>205.00</b>	<b>3268.00</b>
Opening Balance	<b>4273.97</b>	<b>1005.97</b>
<b>Closing Fund Balance as at 31st March 2022</b>	<b>4478.97</b>	<b>4273.97</b>

**BLACK HISTORY ASSOCIATION (GRAVESHAM AND KENT)**

England & Wales - Charity number 1190181

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# Accounts

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## Trustees' Annual Report

From Period start date: 1 April 2020 To Period end date: 31 March 2021

Charity name: Black History Association (Gravesham and Kent)

Charity registration number: 1190181

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Promotion of equality and diversity for the benefit of the public</b> <ul style="list-style-type: none"><li>• Elimination of discrimination on the grounds of race</li><li>• Advancing education and raising awareness in equality and diversity and black heritage, history and arts</li><li>• Promoting activities to foster understanding between people of diverse backgrounds</li><li>• Cultivating a sentiment in favour of diversity and equality</li></ul>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none"><li>• Financial literacy programme for BME youth (aged 18-25)</li><li>• Annual Thanksgiving Service</li></ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The trustees have had regard to the guidance issued by the Charity Commission on public benefit</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	<p><b>The trustees, other members and volunteers have contributed their time and expertise to keep the management and activity costs to a minimum.</b></p> <p><b>On average, the trustees give 20 hours of volunteer time each month to cover tasks such as liaising with other charities, attending Association and multi-agency meetings (e.g. Kent IPAG) to share expertise. In addition, trustees give 200 hours per annum in organising and running activities and raising funds.</b></p> <p><b>We are grateful for these volunteer contributions, without which some of the activities would not have been possible.</b></p>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>The trustees work hard to identify gaps in BME community needs, attract funding and put on activities that benefit the public and measure the success by the number of expressions of interest, the range of beneficiaries that attend the events/activities and the feedback received.</b></p> <p><b>In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit. The main activities were:</b></p> <p><b>Annual Thanksgiving Service which was held virtually (via Zoom) in October 2020 due to the pandemic lockdown. The Association's customary cultural feast, which is usually shared after the Thanksgiving to celebrate Black History Month, could not take place because of social distancing rules.</b></p> <p><b>The Annual Thanksgiving Service celebrates our cultural diversity and inclusion during Black History Month. We welcome all peoples, regardless of personal background, faith, gender or personal circumstances.</b></p>

		<p>The pandemic also forced the cancellation of the Inaugural Youth Gala Dinner and Dance which was planned for October 2020.</p> <p>BHA (G&amp;K) partnered with The Money Charity to run a Financial Literacy Programme for young people of BME descent who are aged between 18 and 25 years. Thirty-five young people registered and participated in the programme which ran over four 1-hour sessions.</p> <p>The Financial Literacy Programme benefit young people by developing their money management and life skills and provide opportunities for young people to volunteer in our programmes in future.</p>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	<p>The Association applied for, and was successful in obtaining, a grant of £2,373 from Kent County Council Combined Members Grant scheme to run the Financial Literacy Programme and celebrate Black History Month 2021 with the young people that attended the Financial Literacy Programme.</p> <p>Members subscribe a minimum of £5 per month towards the running of the Association and planned activities.</p>
Investment performance against objectives	Para 1.41	
Other		<p><b><u>Future Plans</u></b></p> <p>Due to the coronavirus pandemic and the uncertainties with social distancing rules, our plans for the coming year will be limited. We will continue our emphasis on Financial Literacy Programme and similar structured activities/events to build and enhance the confidence and capability of our young people.</p> <p>We also plan to hold our Annual Thanksgiving Service in October 2021.</p>

		<p>The format will depend on the social distancing rules in England.</p> <p>We also plan to attract new members to the Association.</p>
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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>See Treasurer's Statement</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>N/A</b>
Amount of reserves held	Para 1.22	<b>N/A</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p><b>We fund our work with income from:</b></p> <ul style="list-style-type: none"> <li>• <b>Monthly membership subscriptions</b></li> <li>• <b>Grants</b></li> <li>• <b>Financial gifts from individual benefactors</b></li> </ul>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	<p><b>The trustees acknowledge that there is a risk that our plans may not materialise due to:</b></p> <ul style="list-style-type: none"> <li>• <b>Loss of goodwill from individual benefactors</b></li> <li>• <b>Lack of charity funding opportunities</b></li> <li>• <b>Loss of membership</b></li> </ul>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution adopted 7 March 2020</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Charitable Incorporated Organisation (Foundation Model)</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees are appointed or reappointed triennially at the Annual General Meeting held in July</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p><b>Membership of the Association is open to adults of Black, Asian or Minority Ethnic origin residing in Kent. The trustees oversee the running of the Association. The trustees seek the views of other members and youth groups in deciding the youth activities to run.</b></p> <p><b>All trustees give their time voluntarily and receive no remuneration or other benefits.</b></p> <p><b>To guide the trustees in the management of the Association, the following policy statements have been adopted:</b></p> <ul style="list-style-type: none"> <li>• <b>Data Protection Policy</b></li> <li>• <b>Debit Card Policy</b></li> <li>• <b>Financial Policy and Procedure</b></li> <li>• <b>Safeguarding Policy</b></li> </ul> <p><b>Copies of these policies have been provided to the trustees and are available for inspection.</b></p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p><b>The Association is run by 8 trustees. There are other active ordinary and honorary members. The Trustees work with the following networks:</b></p> <ul style="list-style-type: none"> <li>• <b>Kent Police Independent Police Advisory Group</b></li> <li>• <b>Kent Equality Cohesion Council/Cohesion Plus</b></li> <li>• <b>North Kent Caribbean Network</b></li> <li>• <b>The Gr@nd Youth Hub</b></li> </ul>

		<ul style="list-style-type: none"> <li>• Local Churches</li> <li>• Gravesham Borough Council</li> <li>• Kent County Council</li> <li>• Kent Community Foundation</li> <li>• The Money Charity</li> <li>• Stronger Kent Communities</li> <li>• UK Youth</li> </ul>
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	<b>Black History Association (Gravesham and Kent)</b>
Other name the charity uses	
Registered charity number	<b>1190181</b>
Charity's principal address	<b>c/o 102 Lamorna Avenue Gravesend Kent DA12 5PT</b>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	<b>Dr Jellina Davies</b>	<b>Chairperson</b>		
2	<b>Frederick Ade Desmond Miller</b>	<b>General Secretary</b>		
3	<b>Sigismond Quame Bultman</b>	<b>Treasurer</b>		
4	<b>Charles Omotunde Davies Snr</b>	<b>Organising Secretary</b>		
5	<b>Mrs Rosemaund Griffiths</b>	<b>Deputy Organising Secretary</b>		
6	<b>Mrs Fiona Miller</b>	<b>Pastoral Officer</b>		
7	<b>Sam Sillah</b>	<b>Publicity Secretary</b>		
8	<b>Mrs Cornelia Sogie- Thomas</b>	<b>Member</b>		

### Corporate trustees – names of the directors at the date the report was approved

Director name		
<b>N/A</b>		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	Lloyds Bank	Lloyds Bank, Business Banking, BX1 1LT

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Dr Jellina Davies	
Position (eg Secretary, Chair, etc)	Chairperson	
Date	3 July 2021	



## Black History Association (Gravesham and Kent)

### Financial Statement – 1 April 2020 to 31 March 2021

	2020/21 £	2019/20 £
<b>Balance brought forward</b>	<b>1,005.97</b>	-
<b>INCOME</b>		
Membership subscriptions (21 Feb 2020 to 31 Mar 2021)	975.00	825.00
Donations	*40	150.00
Grants	2,373.00	-
Thanksgiving donations	180.00	670.18
<b>TOTAL INCOME</b>	<b>3,568.00</b>	<b>1,645.18</b>
<b>EXPENDITURE</b>		
Thanksgiving Service expenditure	200.00	170.00
Printing, food and sundry expenses	-	400.91
Postage costs	-	68.30
Web and social media administration	100.00	-
<b>TOTAL EXPENDITURE</b>	<b>300.00</b>	<b>639.21</b>
<b>TOTAL BANK BALANCE AS AT 31 MARCH 2021</b>	<b>4,273.97</b>	<b>1,005.97</b>

Signed (on behalf of  
Organising Committee)

Dr Jellina Davies