



Trustees' Annual Report for the period

| From | | Period start date | | | To | | Period end date | | |
|------|--|-------------------|-------|------|----|--|-----------------|-------|------|
| | | Day | Month | Year | | | Day | Month | Year |
| | | 01 | 06 | 2021 | | | 31 | 05 | 2022 |

Section A Reference and administration details

| | |
|------------------------------------|------------------------|
| Charity name | Manchester Street Poem |
| Other names charity is known by | |
| Registered charity number (if any) | 1190139 |
| Charity's principal address | 110 Oldham Road |
| | Manchester |
| | |
| Postcode | M4 6AG |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|---------------|-----------------|-----------------------------------|---|
| 1 | John Organ | Chair | | |
| 2 | Jeremy Green | Treasurer | | |
| 3 | Sarah Hiscock | Secretary | | |
| 4 | Karl Hyde | | | |
| 5 | Joanne Wilson | | | |
| 6 | | | | |
| 7 | | | | |
| | | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|-----------------|---------|
| Accountant | Simon Makepeace | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|---------------|
| Simon Le Roux |
|---------------|

Section B Structure, governance and management

Description of the charity's trusts

| | |
|--------------------------------|---|
| Type of governing document | Constitution |
| How the charity is constituted | A Charitable Organisation whose only voting members are its charity trustees |
| Trustee selection methods | In selecting individuals for appointment as charity trustees, the charity trustees' must have regard to the skills, knowledge and experience needed for the effective administration of the Charity. Appointed by the board of Trustees at a properly convened meeting of the charity trustees. |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society, by providing:

- *Arts based activities, workshops, forums, advocacy and general support*
- *raising public awareness of the issues affecting those who are socially isolated*
- *social and recreational facilities and events involving the local community.*

For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of one of more of the following factors: Homelessness, unemployment; financial hardship, ill health (physical or mental, substance abuse or dependency including alcohol and drugs and crime (either as a victim of crime or as an offender rehabilitating into society).

In planning activities for the year the Trustees have had due regard of their responsibilities to meet the Charity Commission's guidance on Public Benefit from the purposes for which the charity was established.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

- Continued a successful period of R & D through summer and autumn 21 resulting in our first 100k+ proposal, accepted by Factory International, to be delivered at MIF23.
- Secured our first Awards for All from The National Lottery in July 21 to continue working with the core group and to reach out to new cohorts with our storytelling project.
- Collaborated with Factory International, Good Chance and Everything Human Rights to produce Little Amal's Bedtime Stories in Wigan, Oct 21.
- Making the most of the spaces at Islington Mill around our studio reopening we self-produced "Lockdown Lives" in November 21, an exhibition of the reflective work produced by our group during lockdown.
- Collaborated with The Lowry and the cohorts of young homeless people that they support, over a series of workshops, to produce an open mic night in the space outside our studio in December 21.
- Commissioned by digital PR agency Hattrick to work on a campaign promoting art for wellbeing.
- With our Awards for All we worked with two groups, an over 65s LGBT+ group and another of under 25s LGBT+ over that winter to produce 2 fascinating and contrasting sets of stories.
- Set up a GoFundMe account raising over 2k
- Other, larger donations raised over 6k
- Secured funding from We Love MCR to embark on our leadership program aimed at developing the skills of our core group towards being more effective and confident co-producers, facilitators and artists
- Commissioned by Everything Human Rights to run an awareness campaign around cancer screening and another project encouraging young people to engage with and comment on their natural environment.

Section E Financial review

Brief statement of the charity's policy on reserves

The Charity Commission defines reserves as "income which comes available to the charity and is to be extended at the Trustees discretion in furtherance of the charity's objectives, but is not yet spent, committed or designated".

The Trustees believe that one months of budgeted operating costs, excluding staff consultancy, should be held as unrestricted funds, approximately £100. This policy is reviewed annually.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|------------------|--|
| Signature(s) | Paul Rodgers | |
| Full name(s) | Paul Rodgers | |
| Position (eg Secretary, Chair, etc) | Trustee | |
| Date | 14 February 2023 | |



CHARITY COMMISSION
FOR ENGLAND AND WALES

Manchester Street Poem

For the period from

01/06/2021

To

31/05/2022

Accounts

| | Unrestricted funds £ | Restricted funds £ | Total funds £ |
|-----------------------------------|-------------------------|-----------------------|------------------|
| Receipts | | | |
| Donations and Grants | 18,807 | 14,930 | 33,737 |
| Sub total | 18,807 | 14,930 | 33,737 |
| Total receipts | 18,807 | 14,930 | 33,737 |
| Payments | | | |
| Studio Rent | 800 | 300 | 1,100 |
| Project Facilitator Fees | 13,300 | 9,380 | 22,680 |
| General Fees - SLR | 5,750 | | 5,750 |
| Workshop and Project Art costs | 293 | 194 | 487 |
| Travel and Subsistence costs | 1,590 | 4,180 | 5,770 |
| Computer costs | 429 | 130 | 558 |
| Public Liability Insurance | 58 | | 58 |
| Studio Equipment | 130 | | 130 |
| Misc | 16 | | 16 |
| Sub total | 22,365 | 14,183 | 36,548 |
| Total payments | 22,365 | 14,183 | 36,548 |
| Net of receipts/(payments) | - 3,558 | 747 | - 2,811 |
| Cash funds this year end | - 3,558 | 747 | - 2,811 |

Statement of assets and liabilities at the end of the period

| | Unrestricted funds £ | Restricted funds £ |
|--|-------------------------|-----------------------|
| Funds B/fwd at 01/06/21 | £2,862 | £218 |
| Cash funds | | |
| Current Account | -£3,558 | £747 |
| Agrees to Bank Balance as at 31/05/22, rounding difference of £1 | -£696 | £965 |
| Accrued Income Everything Human Rights, received 09/06/22 | £770 | |
| | £74 | £965 |
| Total Assets | £1,039 | |

Signed by one or
two trustees on
behalf of all the

Signature

Print Name

Date of
approval

Paul Rodgers

Paul Rodgers

14/02/2023



Manchester Street Poem

For the period from

01/06/2021

To

31/05/2021

Receipts and payments accounts

| | Unrestricted funds £ | Restricted funds £ | Total funds £ |
|---|----------------------------|--------------------------|------------------|
| Receipts | | | |
| 20/08/2020 MIF | 1,650 | - | 1,650 |
| 20/08/2020 MIF | 800 | - | 800 |
| 10/03/2021 Go Fund Me | 483 | - | 483 |
| 02/06/2021 MIF | 1,800 | - | 1,800 |
| 16/07/2021 National Lottery | - | 9,980 | 9,980 |
| 24/08/2021 Go Fund Me | 1,397 | - | 1,397 |
| 30/09/2021 Lowry Trust | 200 | - | 200 |
| 04/10/2021 DJD Wilkinson | 2,500 | - | 2,500 |
| 04/10/2021 MIF | 550 | - | 550 |
| 30/11/2021 MIF | 2,511 | - | 2,511 |
| 01/12/2021 Paypal | 0 | - | 0 |
| 03/12/2021 Karl Hyde | 250 | - | 250 |
| 17/12/2021 Hattrick | 1,200 | - | 1,200 |
| 20/12/2021 S & J Makepeace | 100 | - | 100 |
| 23/12/2021 Go Fund Me | 247 | - | 247 |
| 31/12/2021 Lowry Trust | 600 | - | 600 |
| 01/02/2022 Go Fund Me | 534 | - | 534 |
| 02/02/2022 We Love MCR | - | 4,950 | 4,950 |
| 21/02/2022 EHRC/ Everthing Human Awards | 250 | - | 250 |
| 07/04/2022 Smith Hyde Productions via SLR | 650 | - | 650 |
| 08/04/2022 Simon Leroux | 16 | - | 16 |
| 11/04/2022 Smith Hyde Productions | 100 | - | 100 |
| 19/04/2022 Smith Hyde Productions via SLR | 500 | - | 500 |
| 21/04/2022 Smith Hyde Productions | 1,470 | - | 1,470 |
| 28/04/2022 Smith Hyde Productions via SLR | 500 | - | 500 |
| 03/05/2022 Smith Hyde Productions via SLR | 500 | - | 500 |
| | 18,807 | 14,930 | 33,737 |
| Total receipts | 18,807 | 14,930 | 33,737 |
| Payments | | | |
| 10/06/2021 Islington Mill Arts Club | 100 | | 100 |
| 10/06/2021 Simon Leroux | 788 | | 788 |
| 10/06/2021 Simon Leroux | 564 | | 564 |
| 17/06/2021 Simon Leroux | 1,054 | | 1,054 |
| 24/06/2021 Islington Mill Arts Club | 100 | | 100 |
| 06/07/2021 Simon Leroux | 506 | | 506 |
| 06/07/2021 Simon Leroux | 317 | | 317 |
| 12/07/2021 Simon Leroux | 1,040 | | 1,040 |
| 15/07/2021 Simon Leroux | 1,000 | | 1,000 |
| 21/07/2021 Islington Mill Arts Club | 100 | | 100 |
| 05/08/2021 Simon Leroux | 100 | | 100 |
| 05/08/2021 Simon Leroux | 510 | | 510 |
| 09/08/2021 Simon Leroux | 150 | | 150 |
| 10/08/2021 Simon Leroux | 1,301 | | 1,301 |
| 16/08/2021 Simon Leroux | 314 | | 314 |
| 26/08/2021 Islington Mill Arts Club | 100 | | 100 |
| 02/09/2021 Simon Leroux | 160 | 314 | 474 |
| 02/09/2021 Simon Leroux | 168 | 158 | 326 |
| 06/09/2021 Simon Leroux | 30 | 394 | 424 |
| 10/09/2021 Simon Leroux | | 380 | 380 |
| 15/09/2021 Simon Leroux | 1,000 | 103 | 1,103 |
| 22/09/2021 Islington Mill Arts Club | 100 | | 100 |
| 01/10/2021 Simon Leroux | | 1,224 | 1,224 |
| 01/10/2021 Somerset Smith | | 1,200 | 1,200 |
| 01/10/2021 Simon Leroux | 500 | 132 | 632 |
| 07/10/2021 Simon Leroux | | 177 | 177 |
| 11/10/2021 Simon Leroux | 500 | 56 | 556 |
| 14/10/2021 Simon Leroux | | 92 | 92 |

| | | | | |
|------------|---------------------------------|--------|--------|--------|
| 18/10/2021 | Simon Leroux | 134 | | 134 |
| 18/10/2021 | Simon Leroux | 112 | 100 | 212 |
| 19/10/2021 | Simon Leroux | 40 | 42 | 82 |
| 21/10/2021 | Simon Leroux | | 102 | 102 |
| 22/10/2021 | Simon Leroux | 790 | | 790 |
| 25/10/2021 | Simon Leroux | 209 | 178 | 386 |
| 29/10/2021 | Simon Leroux | 70 | | 70 |
| 01/11/2021 | Simon Leroux | 625 | 49 | 674 |
| 01/11/2021 | Amazon Prime | 8 | | 8 |
| 03/11/2021 | Islington Mill Arts Club | 100 | | 100 |
| 03/11/2021 | Simon Leroux | | 391 | 391 |
| 03/11/2021 | Simon Leroux | 130 | | 130 |
| 04/11/2021 | Somerset Smith | 600 | | 600 |
| 04/11/2021 | Simon Leroux | 550 | | 550 |
| 09/11/2021 | Simon Leroux | | 186 | 186 |
| 12/11/2021 | Simon Leroux | | 710 | 710 |
| 16/11/2021 | Simon Leroux | | 257 | 257 |
| 19/11/2021 | Nutty Butty | | 225 | 225 |
| 22/11/2021 | Simon Leroux | | 716 | 716 |
| 23/11/2021 | Islington Mill Arts Club | 100 | | 100 |
| 01/12/2021 | Simon Leroux | 670 | 58 | 728 |
| 01/12/2021 | Somerset Smith | | 600 | 600 |
| 01/12/2021 | Simon Leroux | 500 | 14 | 514 |
| 06/12/2021 | Simon Leroux | 1,140 | | 1,140 |
| 06/12/2021 | Somerset Smith | 500 | | 500 |
| 20/12/2021 | Islington Mill Arts Club | 100 | | 100 |
| 11/01/2022 | Simon Leroux | 51 | 164 | 215 |
| 11/01/2022 | Simon Leroux | | 910 | 910 |
| 17/01/2022 | Simon Leroux | 500 | 40 | 540 |
| 27/01/2022 | Simon Leroux | | 432 | 432 |
| 31/01/2022 | Islington Mill Arts Club | | 100 | 100 |
| 03/02/2022 | Simon Leroux | 150 | 184 | 334 |
| 03/02/2022 | Simon Leroux | 500 | 110 | 610 |
| 07/02/2022 | Somerset Smith | 100 | 600 | 700 |
| 07/02/2022 | Simon Leroux | | 641 | 641 |
| 15/02/2022 | Simon Leroux | | 238 | 238 |
| 25/02/2022 | Islington Mill Arts Club | | 100 | 100 |
| 01/03/2022 | Simon Leroux | | 500 | 500 |
| 01/03/2022 | Amazon Prime | 8 | | 8 |
| 03/03/2022 | Simon Leroux | | 97 | 97 |
| 03/03/2022 | Simon Leroux | 500 | 114 | 614 |
| 04/03/2022 | Simon Leroux | | 59 | 59 |
| 08/03/2022 | Somerset Smith | | 1,080 | 1,080 |
| 08/03/2022 | Simon Leroux | 500 | 123 | 623 |
| 11/03/2022 | Simon Leroux | 250 | 100 | 350 |
| 15/03/2022 | Simon Leroux | | 78 | 78 |
| 22/03/2022 | Simon Leroux | | 79 | 79 |
| 07/04/2022 | Simon Leroux - PD Direct to SLR | 650 | | 650 |
| 19/04/2022 | Simon Leroux - PD Direct to SLR | 500 | | 500 |
| 20/04/2022 | Simon Leroux | | 108 | 108 |
| 26/04/2022 | Simon Leroux | 450 | | 450 |
| 28/04/2022 | Simon Leroux | 25 | 120 | 145 |
| 28/04/2022 | Islington Mill Arts Club | | 100 | 100 |
| 28/04/2022 | Simon Leroux - PD Direct to SLR | 500 | | 500 |
| 03/05/2022 | Somerset Smith | 300 | | 300 |
| 03/05/2022 | Simon Leroux - PD Direct to SLR | 500 | | 500 |
| 05/05/2022 | Simon Leroux | 2 | 115 | 117 |
| 10/05/2022 | Simon Leroux | | 134 | 134 |
| | | | | |
| | | 22,364 | 14,183 | 36,548 |

Sub total

Total payments

| | | |
|--------|--------|--------|
| 22,364 | 14,183 | 36,548 |
|--------|--------|--------|



Section A

Independent Examiner's Report

Report to the trustees

Manchester Street Poem

On accounts for the year
ended

31/05/2022

Charity no
(if any)

1190139

Set out on pages

One

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 05 / 2022.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Simon Makepeace

Date: 14/02/2023

Name: Simon Makepeace

Relevant professional
qualification(s) or body
(if any):

Address: 8 Weston Road, London W4 5NH

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.