



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 26	Month 06	Year 2020		Day 31	Month 05	Year 2021

Section A Reference and administration details

Charity name	Manchester Street Poem		
Other names charity is known by			
Registered charity number (if any)	1190139		
Charity's principal address	110 Oldham Road		
	Manchester		
Postcode	M4 6AG		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Organ	Chair		
2	Norman Walsh	Treasurer		
3	Beth Knowles			
4	Jeremy Green			
5	Sarah Hiscock			
6	Karl Hyde			
7	Joanne Wilson			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Simon Le Roux

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	A Charitable Organisation whose only voting members are its charity trustees
Trustee selection methods (eg. appointed by, elected by)	In selecting individuals for appointment as charity trustees, the charity trustees' must have regard to the skills, knowledge and experience needed for the effective administration of the Charity. Appointed by the board of Trustees at a properly convened meeting of the charity trustees.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society, by providing:

- *Arts based activities, workshops, forums, advocacy and general support*
- *raising public awareness of the issues affecting those who are socially isolated*
- *social and recreational facilities and events involving the local community.*

For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of one of more of the following factors: Homelessness, unemployment; financial hardship, ill health (physical or mental, substance abuse or dependency including alcohol and drugs and crime (either as a victim of crime or as an offender rehabilitating into society).

In planning activities for the year the Trustees have had due regard of their responsibilities to meet the Charity Commission's guidance on Public Benefit from the purposes for which the charity was established.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Achievements over 1st year

The charity was operating prior to being formally registered.

Adapting our activities and keeping our group connected over various stages of lockdown.

Box On the Docks - Commissioned collaboration with Hemingway design and Media City, 1st design was July 20 then invited back in Nov 20 and again in April 21.

Secured preferential terms on our rent at Islington Mill. £100/month

Oct/Nov 20, Project with young homeless people in partnership with Centrepoin resulting in "Jordan" and "Dajee" films.

2020 Tales - Self-produced a series of films, each including the creation of a cardboard story wall, documenting the year through the stories of individuals connected to our community.

MSP Advent Calendar - Xmas 21, released a new piece of artwork online every day from 1/12 - 24/12

Successful funding bids to We Love MCR and The National Lottery to run creative workshops over the winter/spring 20/21, plus purchase connective technology and art supplies.

Funding from Necessity (via Street Support) to run online workshops with asylum seekers in Feb/Mar 21.

Maintaining and growing our core group while reaching out to new communities.

Zoom has given us the ability to work anywhere in the world and we welcomed participants from Japan, Brazil, Russia, US, Germany, Belgium and France to our online workshops in March 21.

Supported by MIF towards choosing a collaborator with a view to MIF23. We chose Brighton collective, Blast Theory, who were glad to engage in a series of online R&D sessions in April/May 21.

Section E**Financial review****Brief statement of the charity's policy on reserves**

The Charity Commission defines reserves as "income which comes available to the charity and is to be extended at the Trustees discretion in furtherance of the charity's objectives, but is not yet spent, committed or designated".

The Trustees believe that two months of budgeted operating costs should be held as unrestricted funds, approximately £2,200. This policy is reviewed annually.

As at 31 May 2021, total unrestricted reserves were £2,862 which is in line with the policy.

Details of any funds materially in deficit**Further financial review details (Optional information)**



You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	55C508098EB841C... John Organ	55C508098EB841C... Norman Walsh
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	3/30/2022	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Manchester Street Poem

For the period from

26/06/2020

To

31/05/2021

Accounts

	Unrestricted funds £	Restricted funds £	Total funds £
Receipts			
Donations and Grants	9,300	6,961	16,261
	9,300	6,961	16,261
Total receipts	9,300	6,961	16,261
Payments			
Studio Rent	300	400	700
Project Manager Fees	5,500	4,500	10,000
Workshop and Project Art costs	85	1,258	1,343
Travel and Subsistence costs	534	423	957
Computer costs	20	162	182
Sub total	6,438	6,743	13,182
Total payments	6,438	6,743	13,182
Net of receipts/(payments)	2,862	218	3,079
Cash funds this year end	2,862	218	3,079

Statement of assets and liabilities at the end of the period

		Unrestricted funds £	Restricted funds £
Cash funds	Current Account	2,862	218
Total Assets		2,862	218

Signed by one or
two trustees on
behalf of all the

Signature

Print Name

Date of
approval

 <small>DocuSigned by: 55C50809EBB41C...</small>	John Organ	3/30/2022
 <small>DocuSigned by: 55C50809EBB41C...</small>	Norman Walsh	3/30/2022