



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/08/2022 Period start date To 31/07/2023 Period end date

Charity name: PSO ACS INTERNATIONAL SCHOOL HILLINGDON

Charity registration number: 1190136

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<ul style="list-style-type: none">• PSO ACS Hillingdon's object is to advance the education of pupils at the ACS International School Hillingdon, in particular:• Developing effective relationships between staff, parents, and others associated with the school.• Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>PSO ACS Hillingdon fulfils its objectives by:</p> <p>Enriching activities: International celebrations, themed celebrations, and parties (e.g., Kick Off BBQ, International Family Day)</p> <p>Integrating and supporting parents: Cultural activities (book and lunch clubs), Blue Badge outings, art and pub tours, social events (also fundraisers)</p> <p>Developing philanthropic sense: Working with non-profit organizations (e.g., Holidays-Tea for senior residents)</p> <p>Making financial grants: Senior merit awards, Gifts (Give Incentive for Teachers and Students) program</p> <p>Supporting the arts: Hillington's Got Talent, providing snacks for performers and the audience at school plays, concerts, etc.</p> <p>Creating and selling spirit wear merchandise</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees confirm they have had regard to the Charity Commission's guidance on public benefit while carrying out these activities.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The process for selecting recipients of Senior Merit Awards and GIFTs (Gift Incentive) program grants includes an application to be filled out followed by a presentation which is then required to be reviewed and voted on by panel of selected parents to award the Senior Merit Awards.
Policy on social investment including program related investment	Para 1.38	PSO ACS Hillingdon does not currently have a social investment policy.
Contribution made by volunteers	Para 1.38	There is a significant contribution of volunteers (parents, teachers, students) in organizing activities, selling merchandise, managing finances, fundraising, communication, welcoming newcomers, etc.
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	International celebrations expose students to diverse cultures, fostering tolerance and global citizenship. Parent-oriented activities, on the other hand, help break the ice for newcomers, promote cultural exchange, and build a supportive network for all families. These combined efforts enrich the school experience by creating a more inclusive and vibrant community.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	For the first time we undertook a large fundraising event which was completed to raise funds for school initiatives.
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		<p>Family Fun Days, BBQ events, Welcome events, Social activities as well as student driven events resulted in fundraising targets being met.</p> <p>These activities align with our goals (enriching student experience, fostering communication). It highlight's successes like increased student participation and positive feedback.</p>
Performance of fundraising activities against objectives set	Para 1.41	Fundraising activities align with the objective of developing a philanthropic sense in the school community
Investment performance against objectives	Para 1.41	PSO ACS Hillingdon does not have an investment objective as it holds funds in a bank account with minimal interest.
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	£387
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Trustees have discussed holding a year's budget worth of reserves to ensure budget is available should there not be enough raised through various events
Amount of reserves held	Para 1.22	£14,413
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None identified

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<ul style="list-style-type: none"> • Annual grant from ACS International School Hillingdon • Social Activity fundraising • Event fundraising • Parent Donations • Donations from student councils' initiatives
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		<p>These funds directly support the charity's key objectives by:</p> <ul style="list-style-type: none"> • Providing resources for activities that enrich the student experience (international celebrations, grants) and strengthen the school community (parent-oriented activities). • Funding programs that develop a sense of philanthropy within the school (Senior Merit Awards, Gifts program).
Investment policy and objectives including any social investment policy adopted	Para 1.46	PSO ACS Hillingdon does not currently have a formal investment policy. Funds are held in some maintenance fees. There are no material financial investments to report on.
A description of the principal risks facing the charity	Para 1.46	<p>Cancellation of Planned Events: Unforeseen circumstances (weather, illness outbreaks) could force the cancellation of fundraising events (e.g. social events). This could lead to a shortfall in funding for planned activities.</p> <p>Mitigation Strategies:</p> <ul style="list-style-type: none"> • Maintain a reserve fund to cover unexpected expenses or shortfalls. • Develop contingency plans for events, such as rain dates for outdoor activities. • Explore alternative fundraising methods to lessen reliance on single events.
Other		

Structure, Governance and Management

Description of charity's trusts:		Unincorporated association
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution and Bylaws
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled	Para 1.25	The charity is run by a board of Eight trustees: President, Vice President, Treasurer, Communications, Upper School Liaison, Middle School Liaison, Lower School Liaison and Secretary. These positions are filled through an election held during the annual general meeting (AGM) in May.

to appoint one or more trustees		
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Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	The PSO ACS Hillingdon trustees and committee members share information through a Google Drive. This online repository is organised with folders for specific areas of work and trustee positions. It stores all essential information, policies, and procedures. New trustees and committee members receive access to this drive to ensure a smooth handover and easy access to historical information. Similarly, all email addresses are created and managed on a single platform (one.com) for continuity. This system ensures consistent communication and knowledge sharing within the organization.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>Structure:</p> <ul style="list-style-type: none"> Overseen by a board of Eight Trustees (President, Vice president, Treasurer, Communications, Upper School Liaison, Middle School Liaison, Lower School Liaison and Secretary). Trustees are elected annually at the AGM (Annual General Meeting) in May. Supported by a network of volunteers for activities and events. <p>Wider Network:</p> <ul style="list-style-type: none"> Collaborates with ACS International School Hillingdon leadership. Student council, social groups and parents play a role in fundraising initiatives. ParentKind
Relationship with any related parties	Para 1.51	None
Other		

Reference and Administrative details

Charity name	PSO ACS INTERNATIONAL SCHOOL HILLINGDON
Other name the charity uses	PSO ACS HILLINGDON
Registered charity number	1190136

Charity's principal address	ACS INTERNATIONAL SCHOOL HILLINGDON 108 VINE LANE UXBRIDGE UB10 0BE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Silver Klajnscek	President	Aug 1 2022 - May 2023	N/A
	Muneera Baig		May 23- March 24	
2	Britte Zlatanova	Vice President	Aug 1 2022 - May 2023	N/A
	Kristyn Harrell		June 2023 - present	
3	Virginia Alemamdi	Treasurer	Aug 1 2022 - May 2023	N/A
4	Susan McCulley	Secretary	Aug 1 2022 - May 2023	N/A
	Tanya D'Albis		May 2023 - present	
6	Michelle Lazkani	Upper School Liaison	August 1 2022 - present	N/A
7	Amelia Brame	Middle School Liaison	Aug 1 2022 - May 2023	N/A
	Cynthia Lane Hand		May 2023 - present	
8	Micha d Koning	Lower School Liaison	Aug 1 2022 - present	N/A

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets	N/A

from the charity's own assets	
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Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

N/A

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Kristyn Harrell</i>	<i>Daljit K Verma</i>
Full name(s)	Kristyn Harrell	Daljit Verma
Position (eg Secretary, Chair, etc)	Vice President	Treasurer

Date	21/05/2024
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Receipts and payments accounts

CC16a

For the period
from

01/08/2022

To

31/07/2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
FINANCIAL	77	-	-	77	-
FUNDRAISING	285	-	-	285	-
GRANTS	8,610	-	-	8,610	-
DONATIONS	3,679	-	-	3,679	-
SOCIAL	10,598	-	-	10,598	-
GALA	52,920	-	-	52,920	-
INTERNATIONAL FAMILY FUN DAY	4,874	-	-	4,874	-
FINE ARTS	2,473	-	-	2,473	-
TRANSITION TEAM	6,193	-	-	6,193	-
SPIRIT WEAR	4,139	-	-	4,139	-
AD HOC INCOME	9,769	-	-	9,769	-
SERVICE	3,121	-	-	3,121	-
TRANSFERS	-	1,279	-	1,279	-
	106,738	1,279	-	108,017	-
Sub total (Gross income for AR)					
	-	-	-	-	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
	106,738	1,279	-	108,017	-
Total receipts					
	-	-	-	-	-
A3 Payments					
	-	-	-	-	-
HIGH SCHOOL	16,562	-	-	16,562	-
MIDDLE SCHOOL	5,263	-	-	5,263	-
LOWER SCHOOL	2,595	-	-	2,595	-
SOCIAL	9,605	-	-	9,605	-
PSO GENERAL	5,432	-	-	5,432	-
FINE ARTS	951	-	-	951	-
TRANSITION TEAM	5,424	-	-	5,424	-
MULTICULTURAL	311	-	-	311	-
LIABILITIES	773	-	-	773	-
SERVICE	3,121	-	-	3,121	-
GALA	25,920	-	-	25,920	-
PROJECT SHINE	27,000	-	-	27,000	-
SPIRIT WEAR	2,816	-	-	2,816	-
INTERNATIONAL FAMILY FUN DAY	2,631	-	-	2,631	-
	108,404	-	-	108,404	-
Sub total					
	-	-	-	-	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
	108,404	-	-	108,404	-
Total payments					
	1,666	1,279	-	387	-
	-	-	-	-	-
Net of receipts/(payments)					
	-	-	-	-	-
A5 Transfers between funds					
	1,666	1,279	-	387	-
A6 Cash funds last year end					

Cash funds this year end

Section B Statement of

Categories

B1 Cash funds

Details

Unrestricted
funds
to nearest £

Restricted
funds
to nearest £

Endowment
funds
to nearest £

HSBC Current account
HSBC Savings Account
Total cash funds (agree balances with receipts and payments account(s))

387
14,413
-
14,800

-
-
-
-

-
-
-
-

Agreement Error
Unrestricted
funds
to nearest £

Agreement Error
Restricted
funds
to nearest £

OK
Endowment
funds
to nearest £

B2 Other monetary assets

Details

-
-
-
-

-
-
-
-

-
-
-
-

B3 Investment assets

Details

Fund to which
asset belongs

Cost (optional)

-
-
-
-
-

Current value
(optional)

-
-
-
-
-

B4 Assets retained for the charity's own use

Details

Fund to which
asset belongs

Cost (optional)

-
-
-
-
-
-

Current value
(optional)

-
-
-
-
-
-

B5 Liabilities

Details

Fund to which
liability relates

Amount due
(optional)

-
-

When due
(optional)

Signature

Print Name

Date of
approval

Daljit K Verma
Kristyn Harrell

Daljit Verma
Kristyn Harrell

21/05/2024
21/05/2024

Signed by one or two trustees on
behalf of all the trustees



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

PSO ACS INTERNATIONAL SCHOOL HILLINGDON

On accounts for the year ended

2022 - 2023

Charity no
(if any)

1190136

Set out on pages

N/A

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

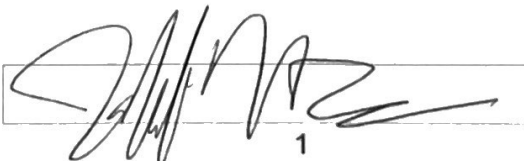
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:



1

Date: May 15, 2024

Name: Jeffrey Vitkun

**Relevant professional
qualification(s) or body
(if any):**

Address: Flat 24 South Lodge

Circus Road

London NW8 9ES

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).