

**Primrose Hill Community Church**

**Annual Report and Financial Statements**

**Year Ended 30 June 2024**

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## **CHARITY INFORMATION**

### **Trustees:**

J Williams  
R Williams  
R Drew  
S Drew  
S Ball – Chair of Trustees  
C Bennett

### **Registered Office:**

Chapel Street  
Netherton  
Dudley  
DY2 9PN

### **Registered Charity Number:**

1190064

### **Independent Examiner:**

Benjamin Edwards  
22 Haslingden Crescent  
Dudley  
DY3 2FE

### **Bankers:**

Lloyds Bank plc  
63 High Street  
Dudley  
DY1 1PY

## **TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDING 30 JUNE 2024**

The Trustees are pleased to present their report and financial statements for the year ended 30 June 2024.

### **Organisational Structure**

Primrose Hill Community Church is a Charitable Incorporated Organisation operating under a Trust Deed, incorporated on 23 June 2020, charity registration number 1190064. The charity was previously an excepted charity registered under the FIEC.

### **Objectives & Activities**

Primrose Hill Community Church is a group of Christians in Netherton, seeking to experience, communicate and demonstrate the love of God in our community. We run events, clubs, and services to promote Christian worship and to meet the wider needs of our local community.

The principal objects of the Charity are to advance the Christian faith within Netherton, Dudley and the surrounding neighbourhood for the benefit of the public, mainly but not exclusively, through the holding of prayer meetings, celebration of religious festivals, religious education, enlightening others about the Christian faith and to provide outreach and pastoral care for the community.

The main activities have been Church meetings ranging from Sunday morning worship, work amongst children and youth in the local area with an emphasis on outreach and the buildings have been utilised by several groups throughout the weeks.

### **Achievements & Performance**

The financial year began with planning for Refresh, we were excited to be re-launching our conference and to be joined by Grace Wheeler, a nationally recognised speaker and communicator and previous member of our church community. We visited our new venue, Cloverley Hall, and took laser measurements of all the venues. This came in useful when the venue changed the arrival times and we were left with a 10 hour setup rather than 36 hours! Thanks to our team we made purchases of a light rig and mocked up the setup in a taped-out area of the car park in order to make sure everything worked and fitted exactly! June 16th saw Refresh relaunched and we had an amazing weekend of fellowship and teaching.

The usual activities continued seeing an increase in the demand for, and donations to, our foodbank. In September our interns, Millie and Malachi started their second year with us and were joined part time by Evelyn. All have worked really hard for our team.

In November the team attended CRE a yearly exhibition for Christian resources. Many useful connections were made, and the team are working on several partnerships for the future and ways to make sure we are stewarding our finances in the best way possible. We are particularly excited about working with Konnect Radio moving forward and have been using their radio shows at Foodbank and other events. We also used a Lego animation augmented nativity trail throughout December. This was purchased at CRE.

November 22nd saw us put on a worship night in the Hub which was an incredible time and resulted in a lot of our fringe youth attending and experiencing worship for the first time.

The theme for our Carol service was 'Christmas through the years, this involved a very ambitious model railway spearheaded by Tom, Lauren and John, which drew much attention from Warley Model Railway Club who run the UK's largest Model Railway exhibition at the NEC. This led to them attending the Carol Service and bringing three further layouts including a Thomas the Tank Engine themed children's layout, which had a lot of use. The service itself saw Carols around the piano, music

from different eras and a gospel message. As always it was a major outreach event for the community and we were thrilled to see people from Foodbank and other groups bringing family and friends.

February saw a focus on the maintenance of our grounds, with a group of volunteers spending the half term week making significant improvements, including our outdoor seating area.

March saw the preparation for a teaching series called "We are the church" focussing on our role as we aim to serve the world as followers of Jesus. April saw We Are The Church delivered and a very popular line of merch was sold including hoodies, sweatshirts and stickers. May & June saw work carried out as we treated the floorboards in the hub.

As we travel through the year it's great to watch people and ministries grow. It's incredible to look back on where we were and thank God for all he has done and is doing. Isaiah 43:19 says:

*"See, I am doing a new thing! Now it springs up; do you not perceive it? I am making a way in the wilderness and streams in the wasteland."*

Sometimes growth can be almost imperceptible when you're in the middle of it. It's separation or standing back that creates the "Wow haven't you grown up!" moments. It's clear to see that God is making a way, He is calling people to a deeper understanding of who He is and what they are capable of if they surrender to Him. We know that God never changes but is always doing something new. As a Church we are learning to perceive it. I'm always grateful for the work of our leaders and volunteers. Without them it would be impossible to do the work we are doing in our community.

It seems a little frivolous, but our model railway really spoke to me of what we can achieve as a church. We are blessed with people who are willing to have a go, and those people strive for a level that seems out of reach, it flies in the face of conventional wisdom. We don't have the budget, the skills or the experience sometimes. But at PHCC I find a team that are willing to learn, to put in the extra hours and end up at the destination we had the vision for!

Keep going, keep dreaming and prioritise Jesus, "You were made for such a time as this."

### **Public Benefit**

The Trustees have considered this matter in conjunction with the guidance contained in the Charity Commission's guidance on public benefit and have concluded that the aims continue to be charitable, that the aims and activities give identifiable benefits to the charitable sector, that the benefits are for the public and not unreasonably restricted in any way, and that there is no detriment or harm arising from the aims and activities.

### **Financial Review**

Total receipts on unrestricted funds were £87,321 of which, £49,243 were unrestricted regular individual donations. Total unrestricted funds at the year-end were £8,422.

### **Structure, Governance and Management**

The Trustees who served during the year and up to the date of signature of the financial statements were:

J Williams (appointed 23 June 2020)  
R Williams (appointed 23 June 2020)  
R Drew (appointed 23 June 2020)  
S Drew (appointed 23 June 2020)  
S Ball (appointed 23 June 2020)  
C Bennett (appointed 23 June 2020)

New Trustees are appointed by the existing Trustees for a term of 3 years. A selection and recruitment process takes place when potential Trustees are selected after making careful enquiry as to their suitability and their support of the objectives of the Charity.

#### **Trustees' Responsibilities in relation to the financial statements**

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with the applicable law and United Kingdom Accounting Statements (UK GAAP).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations and the provisions of the trust deed requires the Trustees to prepare the financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and the incoming resources and application of resources, including the net income or expenditure for the year. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charity SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, Charity (Accounts and Reports) Regulations and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved on behalf of the Trustees on 16/04/2025 and signed on its behalf by

**J Williams**  
Trustee



**Sue Drew**  
Trustee



## **INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF PRIMROSE HILL COMMUNITY CHURCH**

I report to the Trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 June 2024.

### **Responsibilities and basis of report**

As the charity's Trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiners statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Benjamin Edwards**

**Member of Institute of Chartered Accountants in England and Wales**

**22 Haslingden Crescent, Dudley, DY3 2FE**

16/04/2025

# RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 30 JUNE 2024

	Unrestricted Funds 2024 £	Total Funds 2024 £	Unrestricted Funds 2023 £	Total Funds 2023 £
<b>Receipts</b>				
Donations and Legacies	67,180	67,180	47,118	47,118
Other Trading Activities	20,138	20,138	26,396	26,396
Investments	3	3	1	1
<b>Total Receipts</b>	<b>87,321</b>	<b>87,321</b>	<b>73,515</b>	<b>73,515</b>
<b>Payments</b>				
Ministry	21,136	21,136	24,817	24,817
Administration	25,537	25,537	21,872	21,872
Services	22,770	22,770	17,965	17,965
Equipment	8,826	8,826	6,677	6,677
Building and Maintenance	3,930	3,930	2,323	2,323
	<b>82,199</b>	<b>82,199</b>	<b>73,653</b>	<b>73,653</b>
<b>Asset and Investment Purchases</b>				
Leases Repaid	-	-	640	640
<b>Total Payments</b>	<b>82,199</b>	<b>82,199</b>	<b>74,293</b>	<b>74,293</b>
<b>Net Receipts</b>	<b>5,122</b>	<b>5,122</b>	<b>-778</b>	<b>-778</b>
<b>Cash Funds at Year End</b>	<b>8,384</b>	<b>8,384</b>	<b>3,262</b>	<b>3,262</b>



# STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 30 JUNE 2024

	Unrestricted Funds 2024 £	Total Funds 2024 £	Unrestricted Funds 2023 £	Total Funds 2023 £
<b>Cash Funds</b>				
Bank Current Account	3,356	3,356	2,964	2,964
Deposit Account	39	39	236	236
Conference Account	4,989	4,989	62	62
<b>Total Cash Funds</b>	<b>8,384</b>	<b>8,384</b>	<b>3,262</b>	<b>3,262</b>
<b>Other Monetary Assets</b>				
Gift Aid Owed	11,284	11,284	9,463	9,463
<b>Assets Retained for Church Use</b>				
Property Improvements	40,122	40,122	40,122	40,122
Computer & Audio Equipment	8,491	8,491	8,491	8,491
<b>Total Assets</b>	<b>48,613</b>	<b>48,613</b>	<b>48,613</b>	<b>48,613</b>
<b>Liabilities</b>				
Leases	-	-	-	-

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on and signed on their behalf by:

**J Williams**  
Trustee

**Sue Drew**  
Trustee

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2024

### 1. Trustee Remuneration and Benefits

J Williams is employed in the role of Senior Pastor in accordance with the Trust Deed allowing employment of Trustees as long as the number receiving remuneration are not the majority.

Trustee Remuneration Summary:

<b>J Williams</b>	<b>£</b>
Salary	17,804
National Insurance	-
Pension Contributions	525
	<hr/>
	<b>17,555</b>

### 2. Donated Goods and Services

Included in assets retained for church use is £8,491 of donated goods and services received from the excepted charity prior to the formation of Primrose Hill Community Church CIO.