

**Primrose Hill Community Church**

**Annual Report and Financial Statements**

**Year Ended 30 June 2023**

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## **CHARITY INFORMATION**

### **Trustees:**

J Williams  
R Williams  
R Drew  
S Drew  
S Ball – Chair of Trustees  
C Bennett

### **Registered Office:**

Chapel Street  
Netherton  
Dudley  
DY2 9PN

### **Registered Charity Number:**

1190064

### **Independent Examiner:**

Benjamin Edwards  
22 Haslingden Crescent  
Dudley  
DY3 2FE

### **Bankers:**

Lloyds Bank plc  
63 High Street  
Dudley  
DY1 1PY

## **TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDING 30 JUNE 2023**

The Trustees are pleased to present their report and financial statements for the year ended 30 June 2023.

### **Organisational Structure**

Primrose Hill Community Church is a Charitable Incorporated Organisation operating under a Trust Deed, incorporated on 23 June 2020, charity registration number 1190064. The charity was previously an excepted charity registered under the FIEC.

### **Objectives & Activities**

Primrose Hill Community Church is a group of Christians in Netherton, seeking to experience, communicate and demonstrate the love of God in our community. We run events, clubs, and services to promote Christian worship and to meet the wider needs of our local community.

The principal objects of the Charity are to advance the Christian faith within Netherton, Dudley and the surrounding neighbourhood for the benefit of the public, mainly but not exclusively, through the holding of prayer meetings, celebration of religious festivals, religious education, enlightening others about the Christian faith and to provide outreach and pastoral care for the community.

The main activities have been Church meetings ranging from Sunday morning worship, work amongst children and youth in the local area with an emphasis on outreach and the buildings have been utilised by several groups throughout the weeks.

### **Achievements & Performance**

This 12-month period saw growth in many areas for us. Attendance at Sunday services saw a steady increase in numbers while we experienced the often-unmeasurable increase in community spirit and the feeling of family we aim to build. Increased attendance is not just about the number of 'bums on seats' but about those new members of our community who bring skills and qualities that enrich our organisation.

We have also seen growth in our youth work, making connections with new young people both at our Friday youth club and on Sundays.

Foodbank has seen a steady increase in demand, thankfully people are giving more, and we are seeing an eagerness to volunteer. Once again, we are thankful for those who give up their time on a Wednesday to serve our local community.

We took on two unpaid interns in September who are working on our video and audio production one day a week. It's always a massive boost to us to increase our team capacity, and it's helped us to effectively reach new people online and engage them with the mission and life of the church.

Christmas is always a key time in the life of the church. We celebrated a carol service and made a massive effort to provide an incredible space in the Hub. We are always blessed to be joined by people from the wider community to celebrate the birth and life of Jesus.

In January, we spent time and money on re-starting our yearly residential conference 'Refresh'. The weekend event will be held at Cloverley Hall in July. Our main speaker, Grace Wheeler, will inspire and challenge us, we believe that relationships will be deepened as we invest time in each other. We hope to continue Refresh yearly as it always proves to be a significant time for the church community.

Running costs have continued to be a concern as energy prices have continued to increase.

Over the course of the next year we are planning to expand and formalise our work with young adults (15-25) wishing the church and continue to grow our volunteer teams at all levels of the organisation. We hope to expand the work of the church, bringing the good news of Jesus, fresh hope, and increased community to those we serve.

### **Public Benefit**

The Trustees have considered this matter in conjunction with the guidance contained in the Charity Commission's guidance on public benefit and have concluded that the aims continue to be charitable, that the aims and activities give identifiable benefits to the charitable sector, that the benefits are for the public and not unreasonably restricted in any way, and that there is no detriment or harm arising from the aims and activities.

### **Financial Review**

Total receipts on unrestricted funds were £73,515 of which, £36,252 were unrestricted regular individual donations. Total unrestricted funds at the year-end were £3,262.

### **Structure, Governance and Management**

The Trustees who served during the year and up to the date of signature of the financial statements were:

J Williams (appointed 23 June 2020)  
R Williams (appointed 23 June 2020)  
R Drew (appointed 23 June 2020)  
S Drew (appointed 23 June 2020)  
S Ball (appointed 23 June 2020)  
C Bennett (appointed 23 June 2020)

New Trustees are appointed by the existing Trustees for a term of 3 years. A selection and recruitment process takes place when potential Trustees are selected after making careful enquiry as to their suitability and their support of the objectives of the Charity.

### **Trustees' Responsibilities in relation to the financial statements**

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with the applicable law and United Kingdom Accounting Statements (UK GAAP).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations and the provisions of the trust deed requires the Trustees to prepare the financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and the incoming resources and application of resources, including the net income or expenditure for the year. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charity SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, Charity (Accounts and Reports) Regulations and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved on behalf of the Trustees on 15 May 2024 and signed on its behalf by

A handwritten signature in black ink, appearing to read 'J Williams', with a long horizontal flourish extending from the end of the signature.

**J Williams**  
Trustee

A handwritten signature in black ink, appearing to read 'Sue Drew', with a long horizontal flourish extending from the end of the signature.

**Sue Drew**  
Trustee

## **INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF PRIMROSE HILL COMMUNITY CHURCH**

I report to the Trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 June 2023.

### **Responsibilities and basis of report**

As the charity's Trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiners statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Benjamin Edwards**

**Member of Institute of Chartered Accountants in England and Wales**

**22 Haslingden Crescent, Dudley, DY3 2FE**

**15 May 2024**



## RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 30 JUNE 2023

	Unrestricted Funds 2023 £	Total Funds 2023 £	Unrestricted Funds 2022 £	Total Funds 2022 £
<b>Receipts</b>				
Donations and Legacies	47,118	47,118	45,888	45,888
Other Trading Activities	26,396	26,396	10,431	10,431
Investments	1	1	-	-
<b>Total Receipts</b>	<b>73,515</b>	<b>73,515</b>	<b>56,319</b>	<b>56,319</b>
<b>Payments</b>				
Ministry	24,817	24,817	12,679	12,679
Administration	21,872	21,872	18,227	18,227
Services	17,965	17,965	12,908	12,908
Equipment	6,677	6,677	4,891	4,891
Building and Maintenance	2,323	2,323	6,726	6,726
	<b>73,653</b>	<b>73,653</b>	<b>55,431</b>	<b>55,431</b>
<b>Asset and Investment Purchases</b>				
Purchase of Assets	-	-	-	-
Leases Repaid	640	640	1,180	1,180
<b>Total Payments</b>	<b>74,293</b>	<b>74,293</b>	<b>56,611</b>	<b>56,611</b>
<b>Net Receipts</b>	<b>-778</b>	<b>-778</b>	<b>-292</b>	<b>-292</b>
<b>Cash Funds at Year End</b>	<b>3,262</b>	<b>3,262</b>	<b>4,040</b>	<b>4,040</b>



# STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 30 JUNE 2023

	Unrestricted Funds 2023 £	Total Funds 2023 £	Unrestricted Funds 2022 £	Total Funds 2022 £
<b>Cash Funds</b>				
Bank Current Account	2,964	2,964	3,705	3,705
Deposit Account	236	236	235	235
Conference Account	62	62	100	100
<b>Total Cash Funds</b>	<b>3,262</b>	<b>3,262</b>	<b>4,040</b>	<b>4,040</b>
<b>Other Monetary Assets</b>				
Gift Aid Owed	9,463	9,463	7,862	7,862
<b>Assets Retained for Church Use</b>				
Property Improvements	40,122	40,122	40,122	40,122
Computer & Audio Equipment	8,491	8,491	8,491	8,491
<b>Total Assets</b>	<b>48,613</b>	<b>48,613</b>	<b>48,613</b>	<b>48,613</b>
<b>Liabilities</b>				
Leases	-	-	640	640

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on and signed on their behalf by:

**J Williams**  
Trustee

  
**Sue Drew**  
Trustee

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2023

### 1. Trustee Remuneration and Benefits

J Williams is employed in the role of Senior Pastor in accordance with the Trust Deed allowing employment of Trustees as long as the number receiving remuneration are not the majority.

Trustee Remuneration Summary:

<b>J Williams</b>	<b>£</b>
Salary	16,504
National Insurance	557
Pension Contributions	495
	<hr/>
	<b>17,555</b>

### 2. Donated Goods and Services

Included in assets retained for church use is £8,491 of donated goods and services received from the excepted charity prior to the formation of Primrose Hill Community Church CIO.