

**Primrose Hill Community Church**

**Annual Report and Financial Statements**

**Year Ended 30 June 2022**

## CONTENTS OF THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

	<b>Page</b>
Charity information	2
Trustees Annual Report	3
Independent Examiners Report	7
Receipts and Payments Account	8
Statement of Assets and Liabilities	9
Notes to the Financial Statements	10

## **CHARITY INFORMATION**

### **Trustees:**

J Williams  
R Williams  
R Drew  
S Drew  
S Ball – Chair of Trustees  
C Bennett

### **Registered Office:**

Chapel Street  
Netherton  
Dudley  
DY2 9PN

### **Registered Charity Number:**

1190064

### **Independent Examiner:**

Benjamin Edwards  
22 Haslingden Crescent  
Dudley  
DY3 2FE

### **Bankers:**

Lloyds Bank plc  
63 High Street  
Dudley  
DY1 1PY

## **TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDING 30 JUNE 2022**

The Trustees are pleased to present their report and financial statements for the year ended 30 June 2022.

### **Organisational Structure**

Primrose Hill Community Church is a Charitable Incorporated Organisation operating under a Trust Deed, incorporated on 23 June 2020, charity registration number 1190064. The charity was previously an excepted charity registered under the FIEC.

### **Objectives & Activities**

Primrose Hill Community Church is a group of Christians in Netherton, seeking to experience, communicate and demonstrate the love of God in our community. We run events, clubs, and services to promote Christian worship and to meet the wider needs of our local community.

The principal objects of the Charity are to advance the Christian faith within Netherton, Dudley and the surrounding neighbourhood for the benefit of the public, mainly but not exclusively, through the holding of prayer meetings, celebration of religious festivals, religious education, enlightening others about the Christian faith and to provide outreach and pastoral care for the community.

The main activities have been Church meetings ranging from Sunday morning worship, work amongst children and youth in the local area with an emphasis on outreach and the buildings have been utilised by several groups throughout the weeks.

### **Achievements & Performance**

As we navigated through the year, we saw restrictions on movement and gathering lifting. This had a huge effect on our church community and the area we serve. We moved from a mainly online world into a hybrid world and on out the other side. Our Sunday gatherings returned as PHCC TV watch along sessions in socially distant bubbles as regulations allowed people to visit coffee shops such as the Hope & Anchor in our refurbished community Hub. We found the longing for social contact drove good attendance at these events, while some remained more comfortable watching from their homes. It was strange to hear our worship band playing, while we had to sit in the coffee shop and not sing. Some drummed along on their knees as the band played on the large screen, and feet tapped along with pent up energy.

As restrictions finally allowed Church to return to 'normal' in July there was a great sense of expectation. Services were well attended as old faces and some new ones we'd met online joined together to raise their voices in worship.

Foodbank returned to normal as our place of welcome was possible again, this space for anyone who needs company, or to chat about life thrived as the desire for connection returned. Some found this difficult as the fear of Covid remained, but we were seeing a determination to claw back the life of connection that had so strangely and abruptly been curtailed in early 2020.

We began to see heating and electricity costs increase and this was made more apparent as we'd been used to having the heating off as people worked from home.

We were sad not to see some old faces return, some who had been watching online every week had enrolled kids in Sunday morning sports clubs, which had restrictions lifted before churches like ourselves could fully return to normal.

We decided to keep with the 10am time of our PHCC TV broadcast as our new service time on Sundays. This opened up the opportunity to increase community as members of the church arranged lunches, walks in local beauty spots and attended sporting events together.

Our Youth and Kids programs returned, with good attendance, it was strange to see young people we had not seen for so long now two years older and much changed. Revolution for 11-17's provided a forum in which our secondary age young people could re-socialise.

We ended 2021 with a Christmas celebration, building an Alpine Ski Resort in our community Hub and celebrating together.

We moved into 2022 with a fundraising pantomime and with new enthusiasm to see our charity purposes fulfilled, learning to create the new rhythm of our Church, and trying to do fewer things well rather than spread ourselves too thinly as Lockdown became a thing of the past.

Over the course of the next year, we hope to grow capacity within our team and continue to serve our community, making a difference in the lives of people we come into contact with, showing the love of Jesus in practical ways, and creating authentic community for all.

### **Public Benefit**

The Trustees have considered this matter in conjunction with the guidance contained in the Charity Commission's guidance on public benefit and have concluded that the aims continue to be charitable, that the aims and activities give identifiable benefits to the charitable sector, that the benefits are for the public and not unreasonably restricted in any way, and that there is no detriment or harm arising from the aims and activities.

### **Financial Review**

Total receipts on unrestricted funds were £56,319 of which £7,350 were unrestricted donations from Dudley Community Voluntary Services, £31,426 were unrestricted regular individual donations. Total unrestricted funds at the year-end were £4,040.

### **Structure, Governance and Management**

The Trustees who served during the year and up to the date of signature of the financial statements were:

J Williams (appointed 23 June 2020)  
R Williams (appointed 23 June 2020)  
R Drew (appointed 23 June 2020)  
S Drew (appointed 23 June 2020)  
S Ball (appointed 23 June 2020)  
C Bennett (appointed 23 June 2020)

New Trustees are appointed by the existing Trustees for a term of 3 years. A selection and recruitment process takes place when potential Trustees are selected after making careful enquiry as to their suitability and their support of the objectives of the Charity.

### **Trustees' Responsibilities in relation to the financial statements**

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with the applicable law and United Kingdom Accounting Statements (UK GAAP).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations and the provisions of the trust deed requires the Trustees to prepare the financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and the incoming resources and application of resources, including the net income or expenditure for the year. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charity SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, Charity (Accounts and Reports) Regulations and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved on behalf of the Trustees on 31 May 2023 and signed on its behalf by



**J Williams**  
Trustee



**Sue Drew**  
Trustee

## **INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF PRIMROSE HILL COMMUNITY CHURCH**

I report to the Trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 June 2022.

### **Responsibilities and basis of report**

As the charity's Trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiners statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Benjamin Edwards**

**Member of Institute of Chartered Accountants in England and Wales**

**22 Haslingden Crescent, Dudley, DY3 2FE**

31 May 2023

# RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 30 JUNE 2022

	Unrestricted Funds 2022 £	Total Funds 2022 £	Unrestricted Funds 2021 £	Total Funds 2021 £
<b>Receipts</b>				
Donations and Legacies	45,888	45,888	81,228	81,228
Other Trading Activities	10,431	10,431	2,880	2,880
Investments	-	-	1	1
<b>Total Receipts</b>	<b>56,319</b>	<b>56,319</b>	<b>84,109</b>	<b>84,109</b>
<b>Payments</b>				
Ministry	12,679	12,679	6,829	6,829
Administration	18,227	18,227	16,822	16,882
Services	12,908	12,908	9,941	9,941
Equipment	4,891	4,891	3,620	3,620
Building and Maintenance	6,726	6,726	774	774
	<b>55,431</b>	<b>55,431</b>	<b>37,986</b>	<b>37,986</b>
<b>Asset and Investment Purchases</b>				
Purchase of Assets	-	-	40,122	40,122
Leases Repaid	1,180	1,180	1,669	1,669
<b>Total Payments</b>	<b>56,611</b>	<b>56,611</b>	<b>41,791</b>	<b>41,791</b>
<b>Net Receipts</b>	<b>(292)</b>	<b>(292)</b>	<b>4,332</b>	<b>4,332</b>
<b>Cash Funds at Year End</b>	<b>4,040</b>	<b>4,040</b>	<b>4,332</b>	<b>4,332</b>



# STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 30 JUNE 2022

	Unrestricted Funds £	Total Funds £	Unrestricted Funds £	Total Funds £
<b>Cash Funds</b>				
Bank Current Account	3,705	3,705	3,919	3,919
Deposit Account	235	235	235	235
Conference Account	100	100	178	178
<b>Total Cash Funds</b>	<b>4,040</b>	<b>4,040</b>	<b>4,332</b>	<b>4,332</b>
<b>Other Monetary Assets</b>				
Gift Aid Owed	7,862	7,862	7,929	7,929
<b>Assets Retained for Church Use</b>				
Property Improvements	40,122	40,122	40,122	40,122
Computer & Audio Equipment	8,491	8,491	8,491	8,491
<b>Total Assets</b>	<b>48,613</b>	<b>48,613</b>	<b>48,613</b>	<b>48,613</b>
<b>Liabilities</b>				
Leases	640	640	1,820	1,820

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on and signed on their behalf by:

**J Williams**  
Trustee

**Sue Drew**  
Trustee

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2021

### 1. Trustee Remuneration and Benefits

J Williams is employed in the role of Senior Pastor in accordance with the Trust Deed allowing employment of Trustees as long as the number receiving remuneration are not the majority.

Trustee Remuneration Summary:

<b>J Williams</b>	<b>£</b>
Salary	12,054
National Insurance	1,422
Pension Contributions	917
	<hr/>
	<b>14,393</b>

### 2. Donated Goods and Services

Included in assets retained for church use is £8,491 of donated goods and services received from the excepted charity prior to the formation of Primrose Hill Community Church CIO.