

Annual report for 2021 of the Trustees of the Swavesey Fire Relief CIO

(known locally as Frere Cottages).
No. 1190054

Registered Charity

1. Charity Correspondent

Mr John Pook

11 Market Street, Swavesey

Cambridge CB24 4QG

2. Bank

Barclays Bank plc
Chesterton Road, Cambridge

3. Object of the Charity

The Swavesey Fire Relief Fund was established by a scheme of 24th February 1914 to buy land on which to build and manage a number of cottages suitable for the occupation of poor persons resident in Swavesey, but in receipt of a secure income. Preference was to be given to those who had been rendered homeless by the major fire of March 1913. If a cottage is not required for occupation as thus outlined, the Trustees are empowered to let the cottage for the time being for the best charge that can reasonably be obtained. The cottages are designated as almshouses and residents as licensees not tenants. They pay weekly maintenance contributions (WMCs) not rent.

The object of the charity was unchanged when the Swavesey Fire Relief CIO was updated from June 22nd.2020.

This Annual Report covers the full year for both Charities from January 1st. 2021 to December 31st 2021.

4. Trustees during 2021

Mr John Pook (Chairman and Representative Trustee)

Mrs Jill Holland (Hon. Secretary, Treasurer and Co-optative Trustee)

Mr James Dodson (Representative Trustee)

Mr Stuart Faben (Representative Trustee)

Mr Clive Barnes (Co-optative Trustee) - June 2019

Ms Bridget Lofts (Representative Trustee) - March 2019

Mr Jonathan Benson (Representative Trustee) from June 2020

Mr M S Herrington (Co-optative Trustee) from December 2020

Representative Trustees are appointed by Swavesey Parish Council and The Parochial Church Council of St Andrews Church Swavesey.

Mrs Jill Holland served for many years as Secretary and Treasurer to December 2020. Her death left a hole in our Charity and the thanks of the Trustees is recorded here for her service, Mr Herrington filled her vacancy and Mr Pook became Treasurer and Ms Lofts Secretary.

5. Work of the Charity in 2021

During 2021 the cottages provided housing for four single people as licensees in view of their need for accommodation. WMC payments were reviewed and increased by 5% to reflect increased maintenance costs levels.

Various minor maintenance works and grounds maintenance have been carried out

The Trustees received a generous offer of financial support in 2018 to develop the large garden to the rear of the site to provide two new one bedroom single storey cottages to meet the need for affordable accommodation in Swavesey in accordance with the Trust's aims. The Trustees sought and obtained planning permission for two additional cottages to be constructed in November 2020. The Trustees have commissioned Nick Phillips Architects to take the design forward and obtain tenders to build the new cottages. Depending on the tenders received construction will start late 2021 into 2022.

From 2020 the Trustees have updated the charitable status of the Frere Cottages to a CIO (Incorporated Charity Status). The Charity was registered by the Charity Commission on June 22nd 2020.

6. Public Benefit

In carrying out the work, Trustees have had due regard to the Charity Commission's Public Benefit Guidance when exercising any powers or duties to which the guidance is relevant.

John Pook, Chairman

[illegible]

Swavesey Fire Relief CIO			
Section B Statement of assets and liabilities at the year end			
B1	Cash funds	Total 2021	Last year 2020
		£	£
B1.1	Final bank balance as per Account Book, including uncleared items	429,083.88	39,796.33
B1.2	Reconciliation of final bank balance from Account Book to bank statement		
	Bank statement total at year end	429,083.88	
	Plus amounts paid in to bank but not cleared	-	
	Total (should equal balance at B1.1)	429,083.88	
B1.3	Savings / deposit account balance	7,670.83	7,863.24
B1.4	Petty cash in hand		
	Total cash funds	436,754.71	47,659.57
B2	Investments (if any)	-	-

INDEPENDENT FINANCIAL EXAMINER'S REPORT							
To the Trustees of:		Swavesey Fire Relief CIO					
Charity number (if registered):		1190054					
<p>I report on the Receipts and Payments Accounts set out on the attached Financial Statement pages 1-3 for the above named charity for the year ended</p> <p>Respective responsibilities of trustees and examiner The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.</p> <p>Having satisfied myself that the charity is eligible for independent examination, it is my responsibility to:</p> <p>examine the accounts under section 145 of the 2011 Act; follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and state whether particular matters have come to my attention.</p> <p>Basis of Independent Examiner's report My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.</p> <p>Independent Examiner's Statement In connection with my examination no matter has come to my attention, (other than disclosed below*):</p> <p>which gives me reasonable cause to believe that, in any material respect, the requirements: to keep accounting records in accordance with Section 130 of the Charities Act 2011; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act</p>							
<p>have not been met; or</p> <p>to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p> <p><i>*Please delete the words in brackets if they do not apply.</i></p> <p>Comments:</p>							
Signed: Bridget Hendry						Date: 19/2/2022	
Name: BRIDGET HENDRY							
Address: 33 Wallmans Lane, Swavesey, Cambridge, CB24 4QY							

RECEIPTS

Year 2021

Income not cleared through Bank:

Date	Description	Invoice No	Payment
		A1.1 Total Committed Income	£0.00

Rents

Date	28 Station Road John Hutchison	30 Station Road Michael Baker	32 Station Road Jody Coulson	34 Station Road Kathy Cooper	Total paid into bank
###	£265.50				£265.50
###			£265.50		£265.50
###				£216.70	£216.70
###		£265.00			£265.00
###			£265.50		£265.50
###	£265.50				£265.50
###				£216.70	£216.70
###		£265.00			£265.00
###			£265.50		£265.50
###	£265.50				£265.50
###				£216.70	£216.70
###		£265.00			£265.00
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###				£216.70	£216.70
###		£265.00			£265.00
###			£265.50		£265.50
###	£265.50				£265.50
###				£216.70	£216.70
###		£265.00			£265.00
###			£265.50		£265.50
###	£265.50				£265.50
###				£216.70	£216.70
###		£265.00			£265.00
###	£278.80				£278.80
###		£278.25			£278.25
###			£265.50		£265.50
Friday, July 02, 2021				£226.50	£226.50
###	£278.80				£278.80
###		£278.25			£278.25
###			£265.50		£265.50
###				£226.50	£226.50
###	£278.80				£278.80
###		£278.25			£278.25
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###	£278.80				£278.80
###		£278.25			£278.25
###			£265.50		£265.50
###				£226.50	£226.50
###	£278.80		£53.20		£53.20
###		£278.25			£278.25
###			£278.80		£278.80
###				£226.50	£226.50
###	£278.80				£278.80
###		£278.25			£278.25
###			£278.80		£278.80
###				£226.50	£226.50
Totals	£3,265.80	£3,259.50	£3,265.80	£2,659.20	£12,450.30
			A1.2 Total Rents Received		£12,450.30

New Cottages

Date	Description	Total paid into bank
###	BACS Transfer from Donor for new cottages	£200,000.00
###	BACS Transfer from Donor for new cottages	£196,000.00
A1.3 Total Amounts Received		£396,000.00

Other Income

Date	Description	Total paid into bank
###	Bank Compensation	£50.00
###	Amazon Smile	£5.00
###	Jeremy Newsum - Donation	£200.00
A1.4Total Amounts Received		£255.00

Total Income Received (A1.2+A1.3+A1.4)	£408,705.30
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Year 2021

Date	Description	Type	Invoice No	Payment
B1.1 Total Committed Expenditure				£0.00

Date	Description	Type	Invoice No	Payment
Friday, May 14, 2021	Cheque 1000242 - Hewitsons Solicitors	Legal Fees	A	£1,084.00
Thursday, June 24, 2021	Cheque 1000243 - Insurance	Insurance	B	£682.33
Friday, July 30, 2021	Cheque 1000244 - Edwin Parish - Strimming	Maintenance	C	£40.00
###	TN Walsh - Plumbing - 28 Station Rd	Maintenance	D	£75.00
###	The National Association of Alms Houses Subscriptions	Subscriptions	E	£146.00
B1.2 Total General Expenditure				£2,027.33

Date	Description	Type	Invoice No	Payment
Thursday, July 29, 2021	A F Howland - Trial Pits and Soakaway Tests	Trial Pits	1	£2,400.00
###	NP Architects - Construction Drawings (80%)	Architects	2	£3,840.00
###	Green Heat Ltd - SAP Assessment and Compliance	SAP Assessment	3	£210.00
###	Award Associates - Consultancy	Structural Engineers	4	£834.00
###	Portal Planning - Planning Application Fee	Planning	5	£144.00
###	Portal Planning - Planning Application Fee	Planning	6	£262.00
###	MTC Engineering - Professional Charges	Drainage Design	7	£1,339.00
###	Cambridge City Council - Building Control Fees	Building Control	8	£1,224.00
###	NP Architects - Construction Drawings (20%)	Architects	9	£983.76
###	Portal Planning - Planning Application Fee	Planning	10	£144.00
###	Lignal Consultancy - Soft Landscaping Scheme	Landscape Design	11	£432.00
###	Soil Property Testing Ltd	Soil Testing	12	£74.10
###	NP Architects - Completion to Tender Stage	Architects	13	£2,253.60
###	Ann Sherwood - Biodiversity Enhancement Scheme	Ecology	14	£150.00
###	NP Architects - Submission of Planning Conditions	Architects	15	£1,500.00
###	Woodlands Homecare - Sheds	Sheds	16	£1,333.30
###	Woodlands Homecare - Sheds VAT	Sheds	17	£266.66
		B1.3 Total Amounts Spent on New Cottages		£17,390.42

Total Expenditure (B1.2+B1.3)	£19,417.75
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SAVINGS ACCOUNT

Year 2021

Bank: Barclays
Account Name: Swavesey FI EDS
Sort Code: 20-17-35
Account Number: 30426601
Starting Balance: £7,863.24
Closing Balance: £7,670.83

Income

Date	Description	Invoice No	Expenditure
###	Interest		£0.20
###	Interest		£0.20
###	Interest		£0.20
###	Interest		£0.19
B1.1 Total Income			£0.79

Expenditure

Date	Description	Invoice No	Payments
###	Alex Arthurs - Replacement manhole covers	E	£193.20
B1.2 Total General Expenditure			£193.20
Closing Balance			£7,670.83

[illegible]

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