



Annual Report for, Prestatyn and Meliden Foodbank Prestatyn.

The trustees submit this annual report for the period 5/04/2021 to 05/04/2022

Trustees are still in place there have been no changes.

David Watson, Susan Pierce, Heather Norris, Jeff & Jill Fanning.

The Accounts, agreed by independent accountant and all trustees are being submitted with this report.

Our Aims have been to reach as many households experiencing food poverty as possible through referrals from any statutory or volunteer agencies engaging with us. We have full data supporting this.

We also aim to engage with the local community to encourage donations of both food and or cash to us at the foodbank.

Donations have also come to us via the Welsh water board and other groups and clubs.

We support refugees and all other groups of the community.

We promote all other agencies that may be of help to those we engage with.

This past year our referrals are up by 50%

The year has been a challenge due to the pandemic however during Covid we ran a full delivery service. We did not stop providing support.

Christmas 2022 we provided an extensive programme providing food and toys to those referred in crisis this number was 150 families.

Plans for the future.

2022 We are planning a community shop run on the Fareshare model

We are also planning a debt counselling centre both initiatives to be based at the foodbank on Victoria Road.

We plan to introduce a membership scheme to the community shop which will entail a £3 membership fee for each visit.

YEAR ENDING 28/03/2022**OUT GOING COSTS**

Lease and Insurance storage unit	5904
Utilities and waste disposal	1052.84
Mobile Phone	174.65
Van running costs & volunteers fuel	1492.54
Fees & wages + work done	8670
ICO certificate postage printing & office stationary	639.86
Christmas Hampers Toys & support gifts	5353.87
Repairs & Renewals (portacabin)	16134
Bank Charges	61.5
Emergency food support	178.59
Utility Support	345
Stock Purchased	440.89
Sundry Costs paper bags etc	285.22
total	<u>40732.96</u>

All outgoing costs have receipts, invoices statements and or records to verify costs

Heather Norris **28/03/2022**

PRESTATYN & MELIDEN FOODBANK

ACCOUNTS FOR THE YEAR ENDING APRIL 2022

Income

<u>Opening Balance</u>	<u>41959</u>
Grants received	1000
Cheque Donations	2959.5
Community Donations Transferred Via Bacs	7502.45
Cash Donations	3824.93
Tesco Top up Via Trussell Trust	1679.54
Just Giving & Pay Pal	510
Refund waste	16.21
Cash cans	127.65
<u>Total Incoming</u>	<u>59579.28</u>
<u>Total Outgoings</u>	<u>40732.96</u>
<u>Closing Balance</u>	<u>18846.32</u>

balance @ statement £18,846.93 28/03/22 -61
ACCOUNTANTS REPORT

In accordance with instructions given to me I have prepared without audit the statement of accounts for the year ended 28th March 2022 from books, records, information and explanations given to me and can confirm them to be in accordance therewith

Jeff Slater
MJN ACCOUNTANCY

Prestatyn and Meliden End Of Year 2021/2022

Donations

28/03/2022

Donations bacs cash, cheques

Collection cans	127.65
Other Cash Given	3824.93
Rev Regan	300
Mr James Greenfield	480
Mr Steven Allport	600
Ms Sue Christou	70
Robinsons	460
E Witherspoon	600
R Spruce	1000
P North	150
E Cockram	120
P Andrews	600
L Daltry	320
Jan Crowther	100
Trixie Voderman	180
Heulwen Jones	120
Bethal Chapel	395
Just Giving	510
Las loonies	1707.45
Betis Cadwalader	250
notice board com	50
cheques depots	2959.5

Grant Awards

welsh water	1000
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Other payments in

Trussell Trust Tesco payments	1679.54
Refund waste	16.21

<u>TOTAL INCOME</u>	<u>17620.28</u>
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**Prestatyn & Meliden Food Bank
Trustees Meeting
Wednesday 18th May 2022 - 4.00pm**

Attendance Heather Norris, Sue Pierce, David Watson, Geoff & Jill Fanning

Welcome David (Chair of Trustees) welcomed everyone and opened the meeting at 4.00pm

Minutes of previous meeting

Minutes of the previous meeting held on the 21st October 2021 had been circulated to all Trustees prior to the meeting and were accepted by all.

Matters arising from meeting Wednesday 9th June 2021

Gift Aid for foodbank

This is still proving to be problematic to set up. Heather to take advice on how we can proceed with this.

Just giving Website

The Food Bank is now up and running with the Just Giving website.

Debit Card for Food Bank Account

The application for a Debit Card for the Food Bank Account is still ongoing after several problems with the application paperwork. It was agreed that both Heather & David should go into the bank in person to try and resolve the situation.

Replacement Van

Due to heavy financial costs for the Food Bank this year it was agreed that the purchase of a replacement van should be put on hold temporarily, to be considered again possibly next year.

Debt Counselling Service

Food Bank will be moving ahead with the addition of debt counselling services to the assistance that we offer to our service users. It was felt that CMA (Community Money Advice) would be the best financial advice organisation for us to go with which would keep us in line with neighbouring Food Banks in our local area. Full recognised training will have to be undertaken before services in this field can officially be offered. It is understood that we could be looking at a timescale of up to six months for this training to be completed.

Matters arising from Extraordinary Meeting Wednesday 20th October 2021

Purchase & siting of new Food Bank Portacabin

The Trustees have now proceeded with the purchase of the chosen portacabin for the re-location of the Food Bank operation on the Festival Church site. Work and costs were as per expectations apart from the planning permission charges which ended up as zero due to helpful assistance from our local councillor with the planning department. We also had a zero cost on the flood consequences assessment as it was discovered that we would not require one for our proposed type of work. The ground clearance and site preparation has been completed and the Portacabin has now been set in its place. Electrics have now been installed. At present a separate electric meter to that of the church's has not been added to the cabin however the wiring has all been done so that should this be required by Festival Church in future years then it will not be a problem.

Trussell Trust Grant

After further investigation it was discovered that we did not qualify for the grant that we were looking at to help towards the costs of the new Food Bank Portacabin and its associated set up costs.

Legal Agreement

Sue is in the process of drafting a simple legal agreement between Prestatyn & Meliden Food Bank & Festival Church Prestatyn to cover permission to operate from the site there. Sue is to look at a recent similar agreement that another Church in the Festival group of churches has on file to make sure everything is covered in the agreement that is required.

Special Thanks

Special thanks and appreciation were expressed by the Trustees to Phil Pierce for all his help and assistance with the Food Bank re-location project.

General report / new business

Finance

The accounts and financial statement for the year ending 28th March 2022 were distributed and presented by Heather Norris to the meeting. All Trustees approved and accepted the accounts and financial statement as presented.

Thanks, and appreciation were expressed on behalf of the Trustees to Heather for all her work and oversight of the finances for the Food Bank. Also, appreciation to Jeff Slater from MJN Accountancy for his oversight of the year end statement of accounts.

Denbighshire Council Grant

The Food Bank has recently received the sum of £1,113 as a result of a grant application to Denbighshire County Council. The money awarded to us is designated for purchasing fridges for the new Food Bank Portacabin.

Financial Inclusion Grant

In order to facilitate the Debt Counselling service at the Prestatyn & Meliden Food Bank an application has been submitted to the Trussell Trust for a Financial Inclusion Grant. The application looks to be moving ahead and is due to complete in the coming week.

AOB

Property & contents insurance


The question arose as to what our insurance status would be with the Food Bank operating from the new external Portacabin. Previously we have been covered under the church's policy but it was felt that we should check whether a separate policy might now be required as we are no longer in the main building. Sue to investigate on our behalf.

Next Trustees meeting Wednesday 14th September 2022 - 4.00pm

Meeting closed 5.20pm

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Signature.....

Signature.....

Signature.....

Signature.....