



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 November 2022 Period start date

To 30 October 2023 Period end date

Charity name: Viking Kayak Club

Charity registration number: 1190021

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The promotion of community participation in healthy recreation in particular by the provision of facilities for participating in paddle-sport and associated water-sports.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provision of group led and coached paddlesport sessions. Provision of training in relation to Safety and Rescue. Coaching for participation in paddlesport competition i.e. polo, racing and slalom. Provision of equipment and training for paddle sport activities. Organisation of polo, racing and slalom events and competitions.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had due regard to ensure the activities provided are for the public benefit in so far as they are open to anyone and provide health benefits through increased exercise and recreation.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

	SORP reference	
Contribution made by volunteers	Para 1.38	The club is run, and activities organised and led, entirely by volunteers. Volunteers have support the club by serving on the committee, coaching members, providing safety cover, organising events and supporting sessions. They have also helped to improve the local environment by participating in river clean-ups and removal of invasive Himalayan Balsam. Assisted Bedfordshire Bat group with river bat surveys.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity organised several trips to facilitate increased experiences and awareness of paddling on unfamiliar rivers and lakes. Coached sessions were run throughout the year on multiple days of the week. Indoor paddle skill sessions were run during the winter months. River litter picks. Organised two slalom competitions and one regional marathon competition. Held come and try-it sessions for the general public. Supported volunteers with coaching and leadership training and assessment.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	Allowing for liabilities the charity had cash funds of £79,770 at the end of the period.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity will aim to hold 1.5years operating costs as a general reserve. A separate "President's Contingency" reserve is provided for unexpected costs such as legal fees.
Amount of reserves held	Para 1.22	General reserve £15,000 President Contingency reserve £8,865 An amount is also held to mitigate loss of paddlesport equipment.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	The principal source of funding is from membership fees. Further funding is provided from donations, grants, organising events and coached sessions.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Loss of members due to lack of paddling opportunities as a result of insufficient volunteer leaders.
Other		The club has actively invested in new and existing session leaders with funding provided for British Canoeing courses and Safeguarding training. New racing/polo/sit on top kayaks and paddle boards have been purchased.

Structure, Governance and Management

Description of charity's trusts:

	SORP reference	
Type of governing document	Para 1.25	Constitution
How is the charity constituted?	Para 1.25	Charitable Incorporated Organisation with voting members other than its charity trustees
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by members

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	Run in parallel with Viking Kayak Club CASC until such time as all assets and liabilities of Viking Kayak Club CASC can be transferred to the CIO and the CASC dissolved. Affiliated to British Canoeing.
Other		

Reference and Administrative details

Charity name	Viking Kayak Club
Other name the charity uses	VKC
Registered charity number	1190021
Charity's principal address	Poynter's Boat House Batts Ford Commercial Road Bedford MK40 1QS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nicholas Taylor	Chair		
2	Anne Dorber	General Member		
3	Robert Bates	General Member		
4	Richard Charles Smith	Equipment Officer		
5	Richard Harpham	Safety Officer		
6	Tony Perry	Secretary		
7	Graham Jones	Welfare Officer		
8	Patrick O'Hara	Treasurer		
9	Lewis Stockwell	General Member	From 30 Nov 2022	
10	Paul Dodson	General Member	Until 30 Nov 2022	
11				

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Tony Perry		Boat store lease – Poynter's Boat House.

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None		

Name of chief executive or names of senior staff members (Optional information)

None

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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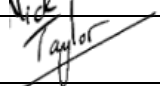
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Tony Perry	Nick Taylor
Position (eg Secretary, Chair, etc)	Secretary	
Date	09/05/2024	



Receipts and payments accounts

CC16a

For the period
from

01/10/2022

To

30/09/2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Running the Club - Income					
Membership Subscriptions	8,972	-	-	8,972	8,127
Boatrace Fees	905	-	-	905	980
Car Park	429	-	-	429	474
Bank Interest	809	-	-	809	26
Club Activity - Income					
Events & Activities	19,068	-	-	19,068	22,514
Grants, Fundraising, Donations & Other	3,558	-	-	3,558	7,541
Key Deposits Received	-	60	-	60	40
Sub total (Gross income for AR)	33,741	60	-	33,801	39,702
A2 Asset and investment sales, (see table).					
Equipment Disposal	301	-	-	301	730
Sub total	301	-	-	301	730
Total receipts	34,043	60	-	34,103	40,432
A3 Payments					
Running the Club - Expenditure					
Clubhouse Costs	4,685	-	-	4,685	1,151
Affiliation Fees	1,328	-	-	1,328	1,344
Equipment Repairs	1,437	-	-	1,437	776
Trailer Costs	250	-	-	250	-
Admin & Other Costs	139	-	-	139	135
Website Costs	225	-	-	225	217
Club Trophies & Engraving	186	-	-	186	-
Bank Charges	217	-	-	217	203
Club Activities - Expenditure					
Events & Activities	14,030	-	-	14,030	12,667
Bank Charges	213	-	-	213	221
Key Deposits Returned	-	75	-	75	-
Sub total	22,711	75	-	22,786	16,715
A4 Asset and investment purchases, (see table)					
Equipment Purchase	10,297	-	-	10,297	4,093
Sub total	10,297	-	-	10,297	4,093
Total payments	33,009	75	-	33,084	20,808
Net of receipts/(payments)	1,034	- 15	-	1,019	19,624
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	78,736	1,195	-	79,931	60,308
Cash funds this year end	79,770	1,180	-	80,950	79,931


Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current	2,895	1,180	-
	PayPal	601	-	-
	Zettle	217	-	-
	Stripe	-	0	-
	Deposit	76,058	-	-
	Investment	-	-	-
	Total cash funds	79,770	1,180	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Debts due to Viking Kayak Club	-	-	-
B3 Investment assets	None		-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Clubhouse Lease to 17/03/2116	Unrestricted	-	-
	Canoes, Kayaks & SUPs	Unrestricted	-	-
	Canoe Trailer	Unrestricted	-	-
	Paddling Equipment	Unrestricted	-	-
	Event Equipment	Unrestricted	-	-
		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Key Deposits	Restricted	- 1,180	
	Money Owed to Suppliers	Unrestricted	-	

Notes

1. Viking Kayak Club has not given any guarantees which give rise to a potential liability at the date of this statement.
2. Viking Kayak Club does not have any debts secured against any of its assets at the date of this statement.
3. The clubhouse lease shown in B4 Assets retained for the charity's own use, is currently held by Viking Kayak Club (CASC) pending transfer to Viking Kayak Club (CIO).
4. As the income is less than £25,000 there is no requirement to have the accounts independently examined.

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Patrick O'Hara Trustee & Treasurer	11/4/24



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Viking Kayak Club

**On accounts for the year
ended**

30th September 2023

**Charity no
(if any)**

1190021

Set out on pages

2 & 3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **30/09/2023**.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

22/4/2024

Name:

Zoe N Janes

**Relevant professional
qualification(s) or body
(if any):**

Retired Head of Research Finance, Cranfield University

Address:

[Redacted address]