



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 November 2021 Period start date

To 30 October 2022 Period end date

Charity name: Viking Kayak Club

Charity registration number: 1190021

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The promotion of community participation in healthy recreation in particular by the provision of facilities for participating in paddle-sport and associated water-sports.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provision of group lead and coached paddlesport sessions. Provision of training in relation to Safety and Rescue. Coaching for participation in paddlesport competition i.e. polo, racing and slalom. Provision of equipment and training for paddle sport activities. Organisation of polo, racing and slalom events and competitions.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had due regard to ensure the activities provided are for the public benefit in so far as they are open to anyone and provide health benefits through increased exercise and recreation.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

	SORP reference	
Contribution made by volunteers	Para 1.38	The club is run, and activities organised and led, entirely by volunteers. Volunteers have support the club by serving on the committee, coaching members, providing safety cover, organising events and supporting sessions. They have also helped to improve the local environment by participating in river clean-ups.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity organised several trips to facilitate increased experiences and awareness of paddling on unfamiliar rivers and lakes. Coached sessions were run throughout the year on multiple days of the week. Indoor paddle skill sessions were run during the winter months. First Aid training was provided for club activity leaders. River litter picks. Organised two slalom competitions and one regional marathon competition. Held come and try-it sessions for the general public including during the Bedford River Festival. Supported volunteers with coaching and leadership training and assessment.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		The club supported the community through the donation of surplus canoes to a local scout group. The club provided free training and membership to two young refugees.

Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	Allowing for liabilities the charity had cash funds of £77,736 at the end of the period.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity will aim to hold 1.5years operating costs as a general reserve. A separate "President's Contingency" reserve is provided for unexpected costs such as legal fees.
Amount of reserves held	Para 1.22	General reserve £15,000 President Contingency reserve £7,946
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	The principal source of funding is from membership fees. Further funding is provided from donations, grants, running events and coached sessions.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Loss of members due to lack of paddling opportunities as a result of insufficient volunteer leaders.
Other		The club has actively invested in new and existing session leaders with funding provided for British Canoeing courses, Safeguarding and First aid training. New canoes and kayaks have been purchased.

Structure, Governance and Management

Description of charity's trusts:

	SORP reference	
Type of governing document	Para 1.25	Constitution
How is the charity constituted?	Para 1.25	Charitable Incorporated Organisation with voting members other than its charity trustees
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by members

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	Run in parallel with Viking Kayak Club CASC until such time as all assets and liabilities of Viking Kayak Club CASC can be transferred to the CIO and the CASC dissolved. Affiliated to British Canoeing.
Other		

Reference and Administrative details

Charity name	Viking Kayak Club
Other name the charity uses	VKC
Registered charity number	1190021
Charity's principal address	Poynter's Boat House Batts Ford Commercial Road Bedford MK40 1QS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nicholas Taylor	Chair		
2	Anne Dorber	General Member	From 21 Jan 2022	
3	Robert Bates	General Member	From 24 Nov 2021	
4	Richard Charles Smith	Equipment Officer		
5	Paul Dodson	General Member		
6	Richard Harpham	Safety Officer		
7	Tony Perry	Secretary		
8	Graham Jones	Welfare Officer		
9	Patrick O'Hara	Treasurer		
10	Katherine Papageorgiou	General Member	Until 24 Nov 2021	
11				

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Tony Perry		Boat store lease – Poynter's Boat House.

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None		

Name of chief executive or names of senior staff members (Optional information)

None

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Tony Perry	Nick Taylor
Position (eg Secretary, Chair, etc)	Secretary	
Date	8/2/23	



Receipts and payments accounts

CC16a

For the period
from

01/10/2021

To

30/09/2022

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Running the Club - Income					
Membership Subscriptions	8,127	-	-	8,127	6,920
Boatrace Fees	980	-	-	980	756
Car Park	474	-	-	474	429
Bank Interest	26	-	-	26	5
Club Activity - Income					
Events & Activities	22,514	-	-	22,514	5,633
Grants, Fundraising, Donations & Other	7,541	-	-	7,541	6,320
Key Deposits Received	-	40	-	40	40
Sub total (Gross income for AR)	39,662	40	-	39,702	20,103
A2 Asset and investment sales, (see table).					
Equipment Disposal	730	-	-	730	-
Sub total	730	-	-	730	-
Total receipts	40,392	40	-	40,432	20,103
A3 Payments					
Running the Club - Expenditure					
Clubhouse Costs	1,151	-	-	1,151	5,921
Affiliation Fees	1,344	-	-	1,344	1,342
Equipment Repairs	776	-	-	776	65
Trailer Costs	-	-	-	-	221
Admin & Other Costs	135	-	-	135	149
Website Costs	217	-	-	217	212
Club Trophies & Engraving	-	-	-	-	-
Bank Charges	203	-	-	203	132
Club Activities - Expenditure					
Events & Activities	12,667	-	-	12,667	4,360
Bank Charges	221	-	-	221	30
Key Deposits Returned	-	-	-	-	-
Sub total	16,715	-	-	16,715	12,434
A4 Asset and investment purchases, (see table)					
Equipment Purchase	4,093	-	-	4,093	1,315
Sub total	4,093	-	-	4,093	1,315
Total payments	20,808	-	-	20,808	13,749
Net of receipts/(payments)	19,584	40	-	19,624	6,353
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	59,153	1,155	-	60,308	53,954
Cash funds this year end	78,736	1,195	-	79,931	60,308


Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current	3,290	1,195	-
	PayPal	197	-	-
	Zettle	0	-	-
	Stripe	0	-	-
	Deposit	75,249	-	-
	Investment	-	-	-
	Total cash funds	78,736	1,195	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Debts due to Viking Kayak Club	-	-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	None		-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Clubhouse Lease to 17/03/2116	Unrestricted	-	-
	Canoes, Kayaks & SUPs	Unrestricted	-	-
	Canoe Trailer	Unrestricted	-	-
	Paddling Equipment	Unrestricted	-	-
	Event Equipment	Unrestricted	-	-
		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Key Deposits	Restricted	1,195	
	Money Owed to Suppliers	Unrestricted	-	

Notes

1. Viking Kayak Club has not given any guarantees which give rise to a potential liability at the date of this statement.
2. Viking Kayak Club does not have any debts secured against any of its assets at the date of this statement.
3. The clubhouse lease shown in B4 Assets retained for the charity's own use, is currently held by Viking Kayak Club (CASC) pending transfer to Viking Kayak Club (CIO).
- ~~4. As the income is less than £25,000 there is no requirement to have the accounts independently examined.~~

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Patrick O'Hara Trustee & Treasurer	4/2/23



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Viking Kayak Club

On accounts for the year
ended

30th September 2022

Charity no
(if any)

1190021

Set out on pages

2

(set number to include the page number of additional pages)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 30/09/2022.

As the charity's trustees, you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011
("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination which gives me
cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements
concerning the form and content of accounts set out in the Charities
(Accounts and Reports) Regulations 2008 other than any requirement
that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 26th January 2023

Name:

Zoe N Janes

Relevant professional
qualification(s) or body
(if any):

Retired Head of Research Finance, Cranfield University

Address:

[Redacted Address]