



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 November 2020 Period start date

To 30 October 2021 Period end date

Charity name: Viking Kayak Club

Charity registration number: 1190021

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The promotion of community participation in healthy recreation in particular by the provision of facilities for participating in paddle-sport and associated water-sports.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provision of coached paddlesport sessions. Provision of training in relation to Safety and Rescue. Coaching for participation in paddlesport competition i.e. polo, racing and slalom.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had due regard to ensure the activities provided are for the public benefit in so far as they are open to anyone and provide health benefits through increased exercise and recreation.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The club has a committed group of volunteers that support the club by serving on the committee, coaching members, providing safety cover, organising events and supporting sessions. They have also helped to improve the local environment by participating in river clean-ups and management of invasive species.

	SORP reference	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity organised several trips to facilitate increased experiences and awareness of paddling on unfamiliar rivers and lakes. Coached sessions were run throughout the year on Tuesdays, Wednesdays, Saturdays and Sundays. Indoor paddle skill sessions were run during the winter months. First Aid training was provided for club activity leaders.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	Allowing for liabilities the charity had cash funds of £58,402 at the end of the period.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity will aim to hold 1.5years operating costs as a general reserve. A separate "President's Contingency" reserve is provided for unexpected costs such as legal fees.

	SORP reference	
Amount of reserves held	Para 1.22	General reserve £15,0000 President Contingency reserve £6,621
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	None

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	The principle source of funding is from membership fees. Further funding is provided from grants, running events and coached sessions.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	Loss of members due to lack of paddling opportunities as a result of Covid-19.
Other		The club has actively invested in new and existing session leaders with funding provided for British Canoeing courses, Safeguarding and First aid training.

Structure, Governance and Management

Description of charity's trusts:

	SORP reference	
Type of governing document	Para 1.25	Constitution
How is the charity constituted?	Para 1.25	Charitable Incorporated Organisation with voting members other than its charity trustees

	SORP reference	
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by members

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	Run in parallel with Viking Kayak Club CASC until such time as all assets and liabilities of Viking Kayak Club CASC can be transferred to the CIO and the CASC dissolved. Affiliated to British Canoeing.
Other		

Reference and Administrative details

Charity name	Viking Kayak Club
Other name the charity uses	VKC
Registered charity number	1190021
Charity's principal address	Poynter's Boat House Batts Ford Commercial Road Bedford MK40 1QS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Abi Isserlis	General Member	Until 12 Jul 21	
2	Paul Dodson	General Member		
3	Richard Harpham	Safety Officer		
4	Graham Jones	Welfare Officer		
5	Dominic Milner	General Member	Until 5 Oct 21	
6	Patrick O'Hara	Treasurer		

7	Katherine Papageorgiou	General Member	From 17 Jul 21	
8	Tony Perry	Secretary		
9	Richard Charles Smith	Equipment Officer		
10	Nicholas Taylor	Chair		
11				

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Mike Carter	Until 26 Oct 21	
Tony Perry		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None		

Name of chief executive or names of senior staff members (Optional information)

None

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Tony Perry	Nick Taylor
Position (eg Secretary, Chair, etc)	Secretary	
Date	24/11/2021	



Receipts and payments accounts

CC16a

For the period
from

01/10/2020

To

30/09/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Running the Club - Income					
Membership Subscriptions	6,920	-	-	6,920	-
Boatrac Fees	756	-	-	756	-
Car Park	429	-	-	429	-
Bank Interest	5	-	-	5	-
Club Activities - Income					
Events & Activities	5,633	-	-	5,633	-
Grants, Fundraising, Donations & Other	6,320	-	-	6,320	-
Key Deposits Received	-	40	-	40	-
Sub total (Gross income for AR)	20,063	40	-	20,103	-
A2 Asset and investment sales, (see table).					
Equipment Disposal	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	20,063	40	-	20,103	-
A3 Payments					
Running the Club - Expenditure					
Clubhouse Costs	5,921	-	-	5,921	-
Affiliation Fees	1,342	-	-	1,342	-
Equipment Repairs	65	-	-	65	-
Trailer Costs	221	-	-	221	-
Admin Costs	149	-	-	149	-
Website Costs	212	-	-	212	-
Club Trophies & Engraving	-	-	-	-	-
Bank Charges	132	-	-	132	-
Club Activities - Expenditure					
Events & Activities	4,360	-	-	4,360	-
Bank Charges	30	-	-	30	-
Key Deposits Returned	-	-	-	-	-
Sub total	12,434	-	-	12,434	-
A4 Asset and investment purchases, (see table)					
Equipment Purchase	1,315	-	-	1,315	-
Sub total	1,315	-	-	1,315	-
Total payments	13,749	-	-	13,749	-
Net of receipts/(payments)	6,313	40	-	6,353	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	52,839	1,115	-	53,954	-
Cash funds this year end	59,153	1,155	-	60,308	-

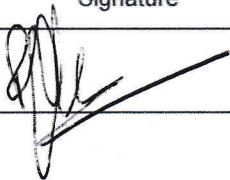
Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current	4,168	1,155	-
	PayPal	213	-	-
	Zettle	49	-	-
	Deposit	54,723	-	-
	Investment	-	-	-
	Total cash funds	59,153	1,155	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Debts due to Viking Kayak Club	-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Clubhouse Lease to 17/03/2116	Unrestricted	-	-
	Canoes, Kayaks & SUPs	Unrestricted	-	-
	Canoe Trailer	Unrestricted	-	-
	Paddling Equipment	Unrestricted	-	-
	Event Equipment	Unrestricted	-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Key Deposits	Restricted	1,155	
	Money Owed to Suppliers	Unrestricted	750	

Notes

- Viking Kayak Club has not given any guarantees which give rise to a potential liability at the date of this statement.
- Viking Kayak Club does not have any debts secured against any of its assets at the date of this statement.
- The cash funds shown in A6 Cash funds last year end, were transferred to Viking Kayak Club (CIO) by Viking Kayak Club (CASC).
- The clubhouse lease shown in B4 Assets retained for the charity's own use, is currently held by Tony Perry and Mike Carter Trustees of Viking Kayak Club (CASC) pending transfer to Viking Kayak Club (CIO).
- As the income is less than £25,000 there is no requirement to have the accounts independently examined.

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Patrick O'Hara Trustee & Treasurer	24/11/2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 19 June 2020 Period start date To 30 September 2020 Period end date

Charity name: Viking Kayak Club

Charity registration number: 1190021

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The promotion of community participation in healthy recreation in particular by the provision of facilities for participating in paddle-sport and associated water-sports.
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	SORP reference	
Other		

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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity organised several trips to facilitate increased experiences and awareness of paddling on unfamiliar rivers and lakes.</p> <p>Coached sessions are run throughout the year on Tuesdays, Wednesdays, Fridays and Sundays.</p> <p>Indoor paddle skill sessions were run during the winter months.</p>

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Other		

Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	The charity had zero assets as of the 30 th September 2020. On the 1 st October the assets of Viking Kayak Club CASC were transferred to the CIO.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity will aim to hold 1.5years operating costs as a reserve.
Amount of reserves held	Para 1.22	

	SORP reference	
Reasons for holding zero reserves	Para 1.22	
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Additional information (optional)

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Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mike Carter	General Member		
2	Paul Dodson	General Member		
3	Anne Dorber	General Member		
4	Richard Evans	Captain		
5	Richard Harpham	Safety Officer		
6	Graham Jones	Welfare Officer		
7	Patrick O'Hara	Treasurer		
8	Tony Perry	Secretary		
9				
10				
11				

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Mike Carter		
Tony Perry		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
None		

Name of chief executive or names of senior staff members (Optional information)

None

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Tony Perry	Patrick O'Hara
Position (eg Secretary, Chair, etc)	Secretary	TREASURER
Date	20/02/2021	