



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1	1	2021		31	12	2021

Section A Reference and administration details

Charity name

The Harleston Shed

Other names charity is known by

Registered charity number (if any)

1189996

Charity's principal address

Attwood and Webb	
2 Church Street	
Harleston, Norfolk	
Postcode	IP20 9BB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Clive Attwood,	Chairman		
2	Eric Bird,	Treasurer		
3	Virginia Skoyles,	Secretary		
4				
5				
6				
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12				
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14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Richard Smith	
Mervyn Hickford	

	James Sawyer	
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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

The Harleston Shed is an autonomous organisation based upon other clubs forming the international Men's Shed groups.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

THE OBJECTS OF THE CIO ARE: TO PROMOTE SOCIAL INCLUSION FOR THE PUBLIC BENEFIT BY PREVENTING PEOPLE (PARTICULARLY, BUT NOT EXCLUSIVELY, MEN) AGED 18 OR OVER, WITHIN HARLESTON AND THE SURROUNDING AREA, FROM BECOMING SOCIALLY EXCLUDED, RELIEVING THE NEEDS OF THOSE PEOPLE WHO ARE SOCIALLY EXCLUDED AND ASSISTING THEM TO INTEGRATE INTO SOCIETY THROUGH THE PROVISION OF FACILITIES IN WHICH THEY CAN MEET TO UNDERTAKE CREATIVE, PHYSICAL OR RECREATIONAL ACTIVITIES, LEARN OR PASS ON SKILLS AND KNOWLEDGE, AND SUPPORT EACH OTHER

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The main purpose of The Harleston Shed is to promote social inclusion for the public benefit by preventing people (particularly, but not exclusively, men) aged 18 or over, within Harleston and the surrounding area, from becoming socially excluded.

During this initial period of formation, the Harleston Shed has held several breakfast meetings with potential, and existing, members to discuss the acquisition of a location for the Harleston Shed's operations. There have also been discussions with landowners of possible locations. Agreement has been reached with a local supplier for the provision of suitable Harleston Sheds, free of cost, when the siting has been agreed. Regular reports of progress have been published monthly in the Harleston Grapevine, the town's local magazine.

All of this has, as far as possible, involved the people the Harleston Shed is intended to benefit to keep them up to date on progress.

The Charity Commission's public benefit guidance has been taken into account when making any decision it is relevant to when conducting activities in these early stages of establishing the Harleston Shed.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

This year has concentrated on

- identifying sites and buildings for the future operation of the Harleston Shed.
- We have now reached agreement for the lease of a site from Norfolk Fire Service.
- We have been promised sheds from a local supplier. Some of these will be free of charge others at reduced rates.

We have applied for planning permission from the local authority

Section E

Financial review

Brief statement of the charity's policy on reserves

The trustees aim to maintain free reserves in unrestricted funds at a level which equates to approximately three months of expenditure.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Eric Alfred Bird

Position (eg Secretary, Chair, etc)

Treasurer

Date

18/7/2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

The Harleston Shed

No (if any)

Receipts and payments accounts

For the period
from

18/
1/1/2021

To

Period end date
12/31/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
	1,242	300	-	1,542
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	1,242	300	-	1,542
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	1,242	300	-	1,542
A3 Payments				
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	-	-	-	-
Net of receipts/(payments)	1,242	300	-	1,542
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	420	-	-	420
Cash funds this year end	1,662	300	-	1,962

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds		1,662	300
		-	-
		-	-
	Total cash funds	1,662	300
	(agree balances with receipts and payments account(s))	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-

	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-

	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name
	Eric Alfred BIRD

CC16a



Last year
to the nearest £

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**Endowment
funds**

to nearest £

-
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-
-

OK

**Endowment
funds**

to nearest £

-
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-
-
-

**Current value
(optional)**

-
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-

**Current value
(optional)**

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-

**When due
(optional)**

Date of
approval

7/18/2022

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